



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

---

Name of Event: Community Block Party Date(s) of Event: June 8, 2019  
Location Address: 1414 N GREENWOOD AVE E Council District(s): 1  
Event Description: Church having a block party for the community around it. All activities will be on private property (Church grounds). Will include free food, games, inflatables and music.

**Event Category:** Street/Block Party

**Event Includes:** Private Property

Anticipated Attendance: Total: 100 Per Day: 0

Anticipated Participants: Total: 100 Per Day: 0

Number of Events for Monthly Event: NA

### Host Organization, Applicant and Professional Event Organizer Information

---

Host Organization: FIRST BAPTIST CHURCH Website: www.fbcnt.org  
NORTH TULSA

Chief Officer of Host Organization: Malcolm Williams

Email and Phone: firstbaptist@att.net 918-582-5129

Applicant Name: Malcolm Williams

Email and Phone: williamsmalcolm88@yahoo.com 918-810-5144

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Malcolm Williams Mobile: 918-810-5144

Billing Contact: First Baptist Church of North Phone: 918-582-5129  
Tulsa

Billing Address: 1414 N Greenwood Ave  
Tulsa OK 74106

### ***Event Timeline and Lane/Street Closure Information***

---

**Event Setup:** Date: 06/08/2019 Time: 11:00PM  
Street Closure for Event Setup: Date: Time:  
Street(s) to be Closed for Event Setup: NA

**Event Start:** Date: 06/08/2019 Time: 1200PM  
Street Closure for Event Start: Date: Time:  
Street(s) to be Closed for Event Start: NA  
Run, Walk, Parade Start Time: NA  
Daily Event Hours: Noon to 4 p.m.

**Event End:** Date: 06/08/2019 Time: 4:00PM  
Street Reopens after Event End: Date: Time:

**Event Teardown:** Date: 06/08/2019 Time: 5:00PM  
Street Reopens after Event Teardown: Date: Time:

### ***Secondary Permits Required***

---

Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: Yes Fuel(s) to be used: Electric  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: 0 Provider and Phone: NA  
Number of Inflatables: 1 Provider and Phone: Ehrles  
918-622-5266  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

### ***Security, Medical, Traffic Control, Crowd Management and Parking Plans***

---

Security and/or Police: Contact, Email and Phone: NA

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

### ***Sponsor and Other Event Information***

---

Event Sponsor(s): First Baptist Church North Tulsa

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets:      Provider and Phone: NA

Total Number of Portable Toilets: 0                      Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date:                      Time:

Equipment Pickup: Date:                      Time:

Other information: NA

## **Entertainment and Related Activities**

---

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 1200PM

Finish Time: 4:00PM

Please describe the sound equipment that will be used for your event:

Speakers playing gospel music

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

## **Mitigation of Impact**

---

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Church members will pickup any trash on ground in the surrounding aea.

Number of Trash Receptacles: 6

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Places of Worship

## **Avidavit of Applicant**

---

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

---

**For City of Tulsa Special Events Committee Use Only**

Date received: 05/07/2019      Date routed: 06/03/2019      Date for review: Email/Online

Special Events Committee Recommendation: \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: Form revised 06/03/2019

E Oklahoma Pl

E Oklahoma Pl

Church Parking Lot  
Events

First Baptist Church  
North Tulsa



Church  
Property  
Events

Church  
Parking  
Lot  
Events

E Oklahoma St

E Oklahom