



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Hope Valley Community Event

Date(s) of Event: June 8, 2019

Location Address: 1115 E 61ST ST S

Council District(s): 9, 2

Event Description: Reveal of the new neighborhood name, 'Hope Valley'.  
Cooking and passing out hot dogs and refreshments, facilitating activities for kids and families,  
live music and dancing.  
Event starts at 11am and ends at 1pm. Volunteers and crews will start showing up to set-up at  
8am.

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Amplified Sound, Generator/Electricity, Public Right of Way, Live Entertainment, , Street  
Closure

Anticipated Attendance: Total: 1000

Per Day: 1000

Anticipated Participants: Total: 1000

Per Day: 1000

Number of Events for Monthly Event: NA

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Victory Church

Website: www.victory.com

Chief Officer of Host Organization: Donnie Johnson

Email and Phone: 918-798-0827

Applicant Name: Bethany White

Email and Phone: bwhite@victory.com 918-491-7630

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Jason Nussbaum

Mobile: 918-520-7057

Billing Contact: Victory Church

Phone: 918-491-7630

Billing Address: 7700 S Lewis Ave  
Tulsa OK 74136

### ***Event Timeline and Lane/Street Closure Information***

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<b>Event Setup:</b>	Date: <u>06/08/2019</u>	Time: <u>8:00am</u>
Street Closure for Event Setup:	Date: <u>06/08/2019</u>	Time: <u>8:00am</u>
Street(s) to be Closed for Event Setup:	See TCP Map	
 <b>Event Start:</b>	Date: <u>06/08/2019</u>	Time: <u>11:00am</u>
Street Closure for Event Start:	Date: <u>06/08/2019</u>	Time: <u>8:00am</u>
Street(s) to be Closed for Event Start:	<u>See TCP Map</u>	
Run, Walk, Parade Start Time:	<u>NA</u>	
Daily Event Hours:	<u>8:00am to 1:00pm</u>	
 <b>Event End:</b>	Date: <u>06/08/2019</u>	Time: <u>1:00pm</u>
Street Reopens after Event End:	Date: <u>06/08/2019</u>	Time: <u>2:00pm</u>
 <b>Event Teardown:</b>	Date: <u>06/08/2019</u>	Time: <u>1:00pm</u>
Street Reopens after Event Teardown:	Date: <u>06/08/2019</u>	Time: <u>2:00pm</u>

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales:	<u>Not Applicable</u>	
Number of Food Vendors:	<u>0</u>	
Number of Food Trucks:	<u>0</u>	
Food Cooked on-site:	<u>Yes</u>	Fuel(s) to be used: <u>Charcoal</u>
Number of Item Vendors:	<u>0</u>	Number of Service Vendors: <u>0</u>
Number of Tents/Canopies:	<u>0</u>	Provider and Phone: <u>NA</u>
Number of Inflatables:	<u>2</u>	Provider and Phone: <u>Jumping Jiminy</u> <u>(918) 291-5867,</u>
Number of Amusement Rides:	<u>0</u>	Provider and Phone: <u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>	
Provider and Phone:	<u>NA,</u>	

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: TPD Donnie Johnson  
(918) 798-0827

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: Roadsafe Traffic Systems  
bholder@roadsafetraffic.com  
(918) 906-0551

Equipment Setup: Date: 06/08/2019 Time: 8:00AM Equipment Pickup: Date: 06/08/2019 Time: 2:00pm

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): NA

Name of Park and Location, if applicable: Johnson Park (parking only)

Drone: No

Portable Toilets: Provider and Phone: JONNY ON THE SPOT  
918-838-0636

Total Number of Portable Toilets: 2 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: 06/07/2019 Time: 8:00am

Equipment Pickup: Date: 06/10/2019 Time: 8:00am

Other information: NA

## **Entertainment and Related Activities**

Number of Stages: 1

Number of Performers/Bands: 2

Performer/Band name and music type: Victory Christian Center Music Team - Christian  
Gather-Round Crew - Dance (Hip/Hop)

Sound Amplification: Yes

Start Time: 10:00am

Finish Time: 1:00pm

Please describe the sound equipment that will be used for your event:

2 speakers, 1 sound board, 2 mics, 2 guitars

Sound checks conducted prior to the event: Yes

Start Time: 9:30am

Finish Time: 10:00am

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

## **Mitigation of Impact**

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Roadsafet Traffic will remove all road closure and traffic sign equipment.

City of Tulsa will remove stage.

Volunteers will remove trash.

Jumping Jiminy's will remove inflatables.

ABCO will remove all tables and chairs.

Volunteers will remove all sound equipment.

TPD will remove and cleanup food set-up.

Number of Trash Receptacles: 6

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Neighborhood Association , Places of Worship

## **Avidavit of Applicant**

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 05/30/2019      Date routed: 05/30/2019      Date for review: 06/05/2019

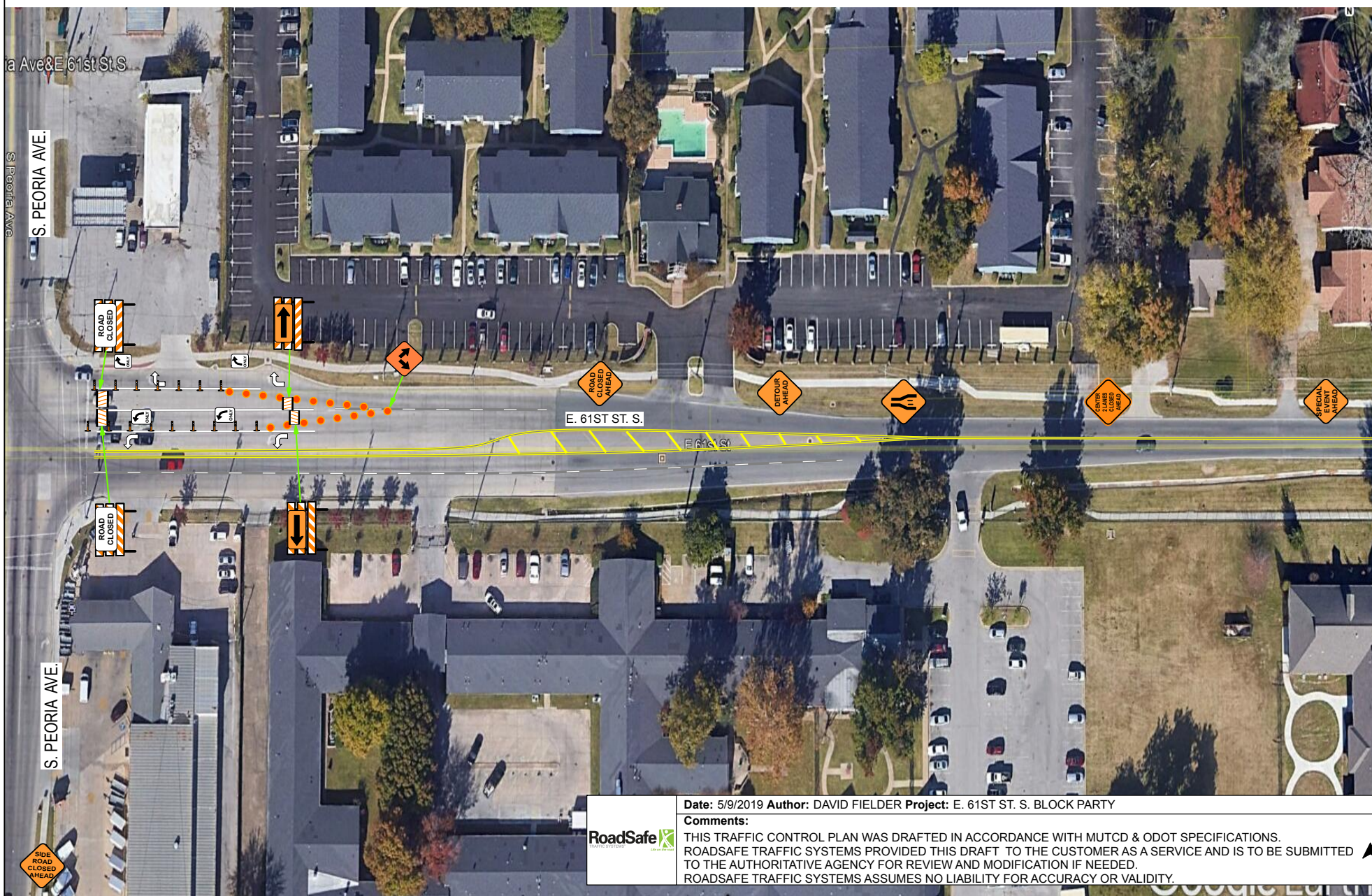
Special Events Committee Recommendation: \*Email Review      ☒ Yes ☐ No

Date routed to Mayor: 05/31/2019      Mayor's Recommendation: \_\_\_\_\_ ☐ Yes ☐ No

Date routed to Council: 05/31/2019      City Council Approval: \_\_\_\_\_ ☐ Yes ☐ No

Date Permit Issued: \_\_\_\_\_      Comments: Form revised 05/30/2019. \*Meeting 06/05/2019.





Date: 5/9/2019 Author: DAVID FIELDER Project: E. 61ST ST. S. BLOCK PARTY

**Comments:**

THIS TRAFFIC CONTROL PLAN WAS DRAFTED IN ACCORDANCE WITH MUTCD & ODOT SPECIFICATIONS. ROADSAFE TRAFFIC SYSTEMS PROVIDED THIS DRAFT TO THE CUSTOMER AS A SERVICE AND IS TO BE SUBMITTED TO THE AUTHORITY AGENCY FOR REVIEW AND MODIFICATION IF NEEDED. ROADSAFE TRAFFIC SYSTEMS ASSUMES NO LIABILITY FOR ACCURACY OR VALIDITY.





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Imagery Date: 11/9/2017 36°04'26.32" N 95°58'32.62" W

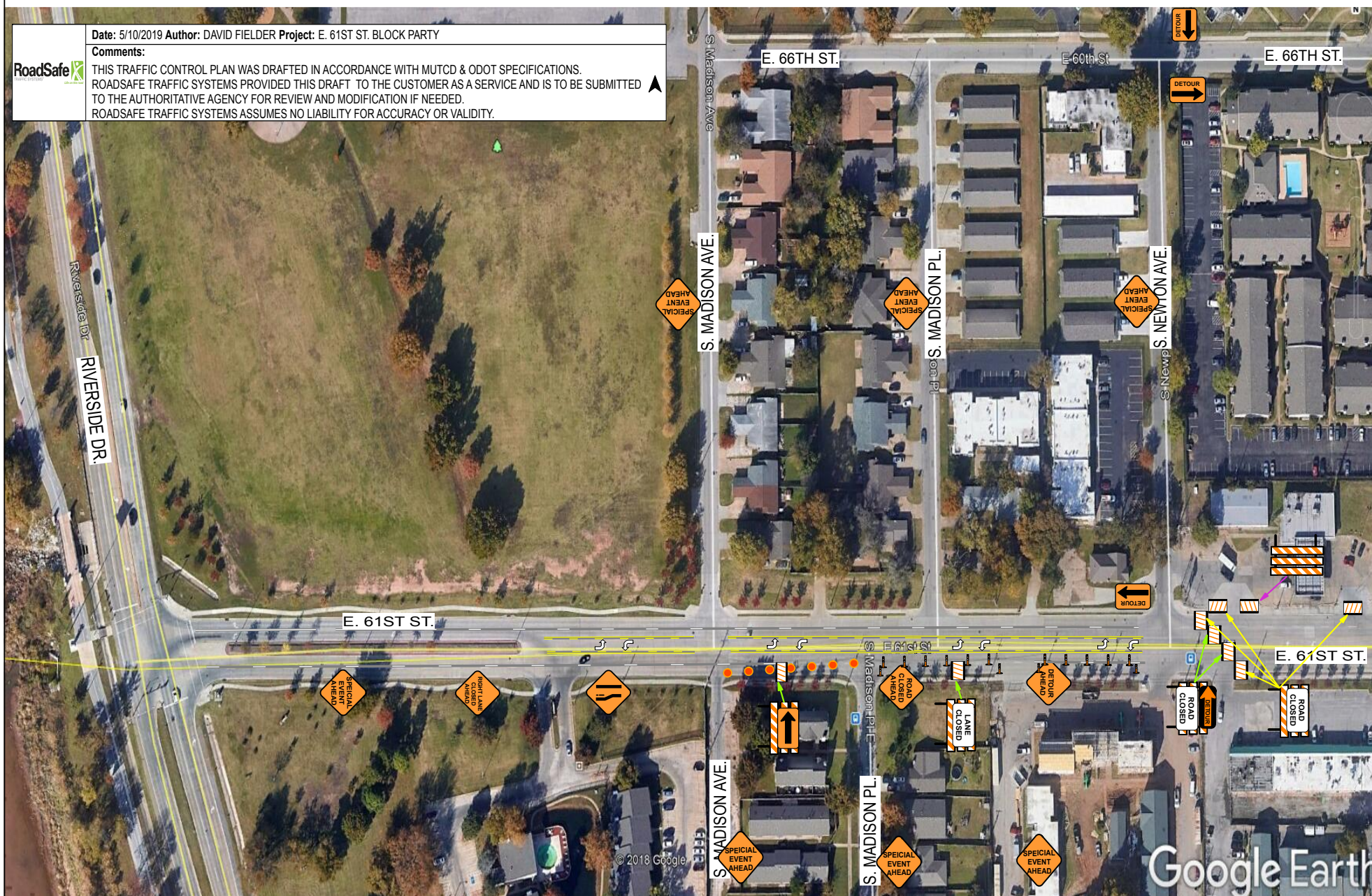




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