



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Corpus Christi Procession Date(s) of Event: June 20, 2019
Location Address: 122 W 8TH ST S Council District(s): 4
Event Description: Religious Procession through the streets from 8th & Boulder to 8th & Main, then turning right to 9th & Main, then turning right to 9th & Cheyenne, and then turning right and returning to 8th & Boulder.

Event Category: Procession/March

Event Includes: Amplified Sound, Lane Closure, Sidewalk Closure, Private Property, Street Closure

Anticipated Attendance: Total: 1000 Per Day: 0

Anticipated Participants: Total: 1000 Per Day: 0

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Diocese of Tulsa Website: https://holyfamilycathedralparish.com/connect/news/198-corpus-christi-2019
Chief Officer of Host Organization: Fr. John Grant
Email and Phone: fr.john.grant@dioceseoftulsa.org 918-446-8124
Applicant Name: Fr. John Grant
Email and Phone: fr.john.grant@dioceseoftulsa.org 918-446-8124
Professional Event Organizer: NA
Email and Phone:
On-site Contact: Fr. John Grant Mobile: 918-409-6953
Billing Contact: Diocese of Tulsa Phone: 918-446-8124
Billing Address: 12300 E 91st St S Office of Worship
Broken Arrow OK 74012-6031

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 06/20/2019 Time: 4:30pm

Street Closure for Event Setup: Date: Time:

Street(s) to be Closed for Event Setup: No street closure for setup required.

Event Start: Date: 06/20/2019 Time: 6:30pm

Street Closure for Event Start: Date: 06/20/2019 Time: 7:30pm

Street(s) to be Closed for Event Start: 8th Street closed between Cheyenne and Main, Main Street lane closure between 8th & 9th, 9th Street closed between Cheyenne & Main, and Cheyenne lane closures between 8th & 9th.

Run, Walk, Parade Start Time: 7:30pm

Daily Event Hours: The procession will last about an hour.

Event End: Date: 06/20/2019 Time: 8:30pm

Street Reopens after Event End: Date: 06/20/2019 Time: 8:30pm

Event Teardown: Date: 06/20/2019 Time: 9:00pm

Street Reopens after Event Teardown: Date: 06/20/2019 Time: 8:30pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable

Number of Food Vendors: 0

Number of Food Trucks: 0

Food Cooked on-site: No Fuel(s) to be used:

Number of Item Vendors: 0 Number of Service Vendors: 0

Number of Tents/Canopies: 0 Provider and Phone: NA

Number of Inflatables: 0 Provider and Phone: NA

Number of Amusement Rides: 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Brian Pounds: 918-978-5868

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Diocese of Tulsa, Holy Family Cathedral

Name of Park and Location, if applicable: NA

Drone: Yes

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 7:30pm

Finish Time: 8:30pm

Please describe the sound equipment that will be used for your event:

Mobile cart with microphone and speakers.

Sound checks conducted prior to the event: Yes

Start Time: 4:30pm

Finish Time: 6:00pm

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: There should be no trash produced by this procession.

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Places of Worship

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 05/22/2019 Date routed: 06/11/2019 Date for review: 06/19/2019

Special Events Committee Recommendation: _____

Date routed to Mayor: _____ Mayor's Recommendation: _____

Date routed to Council: _____ City Council Approval: _____

Date Permit Issued: _____ Comments: Form revised 06/11/2019.

