



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: The First Mile Date(s) of Event: June 27, 2019  
Location Address: 5968 S YALE AVE E Council District(s): 7  
Event Description: Annual kickoff event for the Route 66 Marathon.  
Fun Run on open streets followed by party in private parking lot.

**Event Category:** Athletic/Recreation

**Event Includes:** Amplified Sound, Tent/Canopy, Live Entertainment, Private Property

Anticipated Attendance: Total: 250 Per Day: 250

Anticipated Participants: Total: 250 Per Day: 250

Number of Events for Monthly Event: NA

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Fleet Feet Sports Tulsa Website: www.fleetfeettulsa.com

Chief Officer of Host Organization: Destiny Green

Email and Phone: destiny@route66marathon.com 918-210-7504

Applicant Name: Timothy Dreiling

Email and Phone: tim@fleetfeettulsa.com 918-492-3338

Professional Event Organizer: Same

Email and Phone:

On-site Contact: Destiny Green Mobile: 918-210-7504

Billing Contact: Route 66 Marathon Phone: 918-210-7504

Billing Address: 812 Admiral Blvd C  
Tulsa OK 74120

### ***Event Timeline and Lane/Street Closure Information***

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<b>Event Setup:</b>	Date: <u>06/27/2019</u>	Time: <u>4:00 pm</u>
Street Closure for Event Setup:	Date: <u>06/27/2019</u>	Time: <u>NA</u>
Street(s) to be Closed for Event Setup:	None required	
 <b>Event Start:</b>	Date: <u>06/27/2019</u>	Time: <u>5:30 pm</u>
Street Closure for Event Start:	Date: <u>06/27/2019</u>	Time: <u>NA</u>
Street(s) to be Closed for Event Start:	<u>None required</u>	
Run, Walk, Parade Start Time:	<u>NA</u>	
Daily Event Hours:	<u>5:30 to 8 p.m.</u>	
 <b>Event End:</b>	Date: <u>06/27/2019</u>	Time: <u>8:00 pm</u>
Street Reopens after Event End:	Date: <u>06/27/2019</u>	Time: <u>NA</u>
 <b>Event Teardown:</b>	Date: <u>06/27/2019</u>	Time: <u>8:30 pm</u>
Street Reopens after Event Teardown:	Date: <u>06/27/2019</u>	Time: <u>NA</u>

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales:	<u>Free Alcohol/wine/high point beer</u>	
Number of Food Vendors:	<u>1</u>	
Number of Food Trucks:	<u>0</u>	
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:
Number of Item Vendors:	<u>0</u>	Number of Service Vendors: <u>0</u>
Number of Tents/Canopies:	10 10'x10'	Provider and Phone: <u>ABCO Party (918) 583-6557</u>
Number of Inflatables:	<u>2</u>	Provider and Phone: <u>Just Gotta Jump (918) 346-8500</u>
Number of Amusement Rides:	<u>0</u>	Provider and Phone: <u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>	
Provider and Phone:	<u>NA</u>	

### **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: NA

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

### **Sponsor and Other Event Information**

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Event Sponsor(s): Fleet Feet Tulsa/Broken Arrow  
Route 66 Marathon

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets:    Provider and Phone: At Your Service (918) 272-0586

Total Number of Portable Toilets: 4                      Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 06/27/2019                      Time: 3:00 pm

Equipment Pickup: Date: 06/28/2019                      Time: 10:00 am

Other information: NA

## **Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: Fuzed  
Jazz/Rock

Sound Amplification: Yes

Start Time: 5:00 pm

Finish Time: 8:30 pm

Please describe the sound equipment that will be used for your event:

Portable sound systems

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers to clean venue and dispose of trash

Number of Trash Receptacles: 6

Number of Dumpsters: 1

Number of Recycling Containers: 4

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: No road closure

Businesses

## **Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 06/04/2019      Date routed: 06/17/2019      Date for review: 06/26/2019

Special Events Committee Recommendation: \_\_\_\_\_ ☐ Yes ☐ No  
Date routed to Mayor: \_\_\_\_\_ Mayor's Recommendation: \_\_\_\_\_ ☐ Yes ☐ No

Date routed to Council: \_\_\_\_\_ City Council Approval: \_\_\_\_\_ ☐ Yes ☐ No

Date Permit Issued: \_\_\_\_\_ Comments: Form revised 06/17/2019.

