



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Rush Fest Date(s) of Event: July 14, 2019
Location Address: 8221 E 61ST ST S Council District(s): 7
Event Description: Music, vendor, food truck, car & bike festival
Event Category: Festival/Celebration
Event Includes: Amplified Sound, Beer/Alcohol Sales, Live Entertainment, Food Sales, Merchandise Sales, Private Property
Anticipated Attendance: Total: 500 Per Day: 500
Anticipated Participants: Total: 500 Per Day: 500
Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: K Jams 105 Website: NA
Chief Officer of Host Organization: TaNesha Rushing
Email and Phone: rushfestmusic@gmail.com 918-892-7954
Applicant Name: TaNesha Rushing
Email and Phone: rushfestmusic@gmail.com 918-892-7954
Professional Event Organizer: NA
Email and Phone:
On-site Contact: TaNesha Rushing Mobile: 918-892-7954
Billing Contact: AGAVE MEXICAN RESTAURANT Phone: 918-286-8542
Billing Address: 8221 East 61st Street
Tulsa OK 74133

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 07/14/2019 Time: 2pm
Street Closure for Event Setup: Date: 07/14/2019 Time: 4pm
Street(s) to be Closed for Event Setup: We will be using the parking lot. We will not need streets to be closed.

Event Start: Date: 07/14/2019 Time: 4pm
Street Closure for Event Start: Date: 07/14/2019 Time: 4pm
Street(s) to be Closed for Event Start: NA
Run, Walk, Parade Start Time: NA
Daily Event Hours: 4 to 10pm

Event End: Date: 07/14/2019 Time: 10pm
Street Reopens after Event End: Date: 07/14/2019 Time: 10pm

Event Teardown: Date: 07/14/2019 Time: 11pm
Street Reopens after Event Teardown: Date: 07/14/2019 Time: 11pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Alcohol Sales
Number of Food Vendors: 6
Number of Food Trucks: 4
Food Cooked on-site: Yes Fuel(s) to be used: Electric
Number of Item Vendors: 6 Number of Service Vendors: 4
Number of Tents/Canopies: 4 10X10 Provider and Phone: Vendor Owned 918-892-7954
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Kevin Ferguson (918) 845-0825

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: 07/14/2019 Time: NA Equipment Pickup: Date: 07/14/2019 Time: NA

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: 07/14/2019 Time: NA Equipment Pickup: Date: 07/14/2019 Time: NA

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Travel Lash

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: 07/14/2019 Time: 4pm

Equipment Pickup: Date: 07/14/2019 Time: 11pm

Other information: Family festival open to the public. Drinks will be sold inside the Agave building and remain inside. Contact the owner Joe for more information (405) 339-1517.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 2

Performer/Band name and music type: Reggae

Sound Amplification: Yes

Start Time: 4pm

Finish Time: 11pm

Please describe the sound equipment that will be used for your event:

Speakers, amps, microphones

Sound checks conducted prior to the event: Yes

Start Time: 3pm

Finish Time: 4pm

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Banners and lights

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Rush Fest stuff clean up team

Number of Trash Receptacles: 2

Number of Dumpsters: 2

Number of Recycling Containers: 2

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: No street closure

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 07/08/2019 Date routed: 07/11/2019 Date for review: Email/Website

Special Events Committee Recommendation: _____ ☐ Yes ☐ No

Date routed to Mayor: _____ Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: _____ City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: Info complete and form revised 07/11/2019.