



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: BOK Center August Events

Date(s) of Event: August 1st-31st, 2019

Location Address: 200 S DENVER AVE W

Council District(s): 4

Event Description: Event move-ins, move-outs, concerts, etc.

**Event Category:** Street, Lane, or Sidewalk Closure

**Event Includes:** Public Right of Way, Lane Closure, Street Closure

Anticipated Attendance: Total: 33500

Per Day: 0

Anticipated Participants: Total: 33500

Per Day: 0

Number of Events for Monthly Event: 4

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: SMG Tulsa

Website: www.bokcenter.com

Chief Officer of Host Organization: Casey Sparks

Email and Phone: 918-894-4210

Applicant Name: Sarah Rogers

Email and Phone: srogers@smgtulsa.com 918-894-4272

Professional Event Organizer: Same

Email and Phone: Same

On-site Contact: Sarah Rogers

Mobile: 918-406-5395

Billing Contact: SMG Tulsa

Phone: 918-894-4272

Billing Address: 200 S Denver AVE  
Tulsa OK 74103

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 08/01/2019 Time: N/A  
Street Closure for Event Setup: Date: 08/01/2019 Time: N/A  
Street(s) to be Closed for Event Setup: Frisco Ave and south curb parking lane of 1st St between Denver Ave & Frisco Ave

**Event Start:** Date: 08/01/2019 Time: N/A  
Street Closure for Event Start: Date: 08/01/2019 Time: N/A  
Street(s) to be Closed for Event Start: Frisco Ave and south curb parking lane of 1st St between Denver Ave & Frisco Ave

Run, Walk, Parade Start Time: N/A  
Daily Event Hours: N/A

**Event End:** Date: 08/31/2019 Time: N/A  
Street Reopens after Event End: Date: 08/31/2019 Time: N/A

**Event Teardown:** Date: 08/31/2019 Time: N/A  
Street Reopens after Event Teardown: Date: 08/31/2019 Time: N/A

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: Varies Provider and Phone: Media outlets will set up 10x10 individual tents outside on the Grand Plaza, depending on event.

Number of Inflatables: 0 Provider and Phone: N/A  
Number of Amusement Rides: 0 Provider and Phone: N/A  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: N/A

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: Dan Brown, SMG Security Manager,  
dbrown@smtulsa.com, 918-894-4395

Medical and/or First Aid Services: Contact, Email and Phone: N/A

Traffic Control Barricade Company: Contact, Email and Phone: SMG owns all needed cones and barricade

Equipment Setup: Date: 08/01/2019 Time: N/A Equipment Pickup: Date: 08/31/2019 Time: N/A

Crowd Management Fencing Company: Contact, Email and Phone: N/A

Equipment Setup: Date: Time: N/A Equipment Pickup: Date: Time: N/A

Parking Type: Parking Garage, Street, Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: Ride Share

Transportation Service: Contact, Email and Phone:

## **Sponsor and Other Event Information**

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Event Sponsor(s): N/A

Name of Park and Location, if applicable: N/A

Drone: No

Portable Toilets: Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time: N/A

Equipment Pickup: Date: Time: N/A

Other information: See Schedule and Maps

PBR Load in will begin on Friday, August 9th

PBR Load out will go through Monday, August 12th

## ***Entertainment and Related Activities***

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: No

Start Time: N/A

Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

N/A

## ***Mitigation of Impact***

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: BOK Center has trash canisters located outside of each entrance to the facility. Staff will assist

Number of Trash Receptacles: 6

Number of Dumpsters: 0

Number of Recycling Containers: 6

Cleanup Service Provider and Phone, if applicable: N/A

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities

## ***Avidavit of Applicant***

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 07/01/2019      Date routed: 07/08/2019      Date for review: 07/17/2019

Special Events Committee Recommendation: 07/10/2010      ☒ Yes ☐ No

Date routed to Mayor: 07/11/2019      Mayor's Recommendation: \_\_\_\_\_ ☐ Yes ☐ No

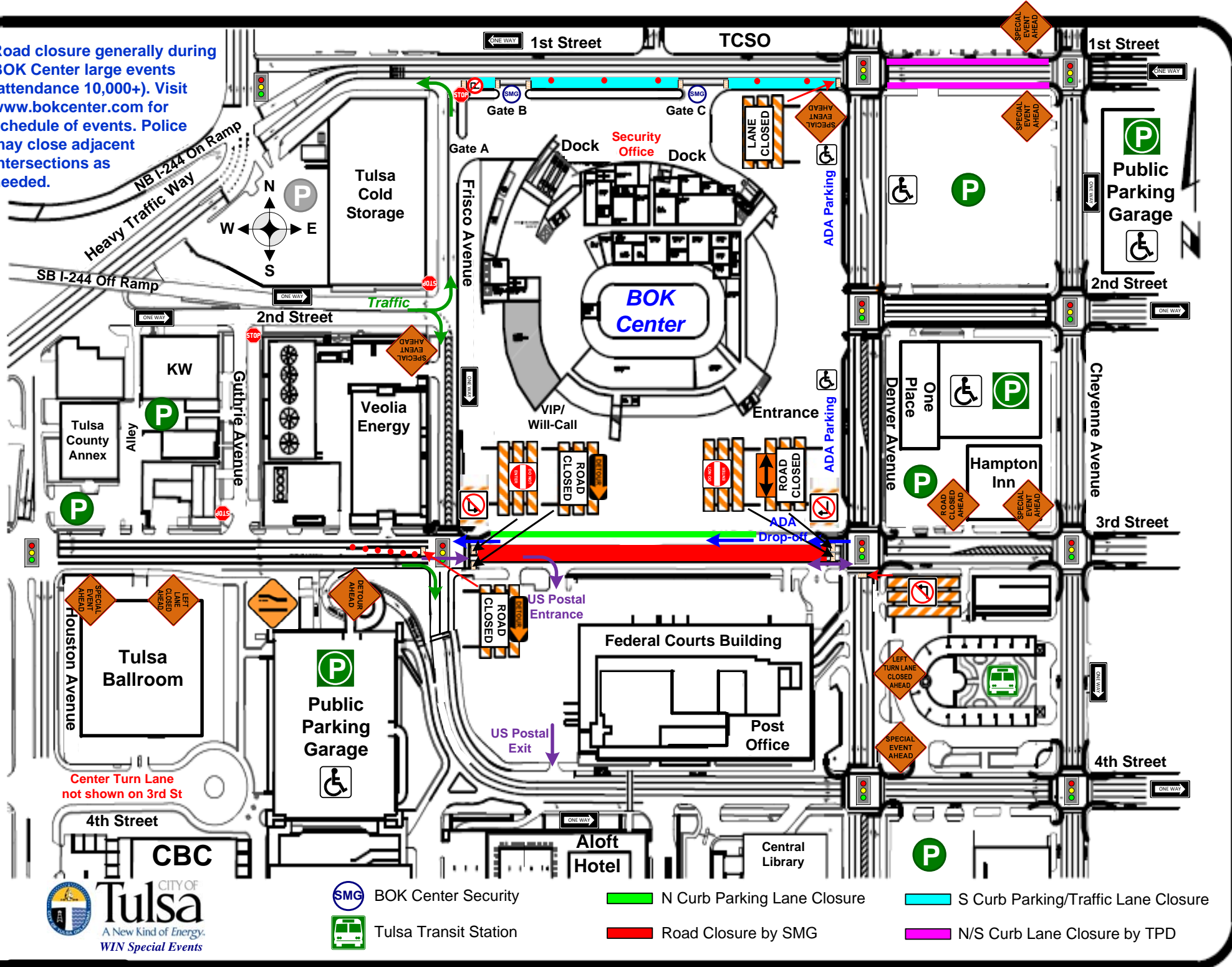
Date routed to Council: 07/11/2019      City Council Approval: \_\_\_\_\_ ☐ Yes ☐ No



Date Permit Issued: \_\_\_\_\_      Comments: Form & map revised 07/08/2019



BOK CENTER CONCERT STREET CLOSINGS FOR AUGUST 2019							
<u>DATE</u>	<u>EVENT TIME</u>	<u>DOOR TIME</u>	<u>NAME OF EVENT</u>	<u>ESTIMATED ATTENDANCE</u>	<u>STREET CLOSED</u>	<u>STREET OPENED</u>	<u>CLOSURE LOCATIONS</u>
8-Aug	7:00 PM	6:00 PM	Dude Perfect	7,500+	7am	7am	3rd Street, 1st Street (Frisco if needed)
10-Aug - 11-Aug	Varies	Varies	PBR	6,500+ per show	7am	7am	3rd Street, 1st Street (Frisco if needed)
17-Aug	7:00 PM	6:00 PM	92.1 The Beat Back to School Bash	2,500+	7am	7am	3rd Street, 1st Street (Frisco if needed)
28-Aug	8:00 PM	7:00 PM	Backstreet Boys	10,500+	7am	7am	3rd Street, 1st Street (Frisco if needed)
These are estimated event times only.							



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Road closure generally during BOK Center large events (attendance 10,000+). Visit [www.bokcenter.com](http://www.bokcenter.com) for schedule of events. Police may close adjacent intersections as needed.

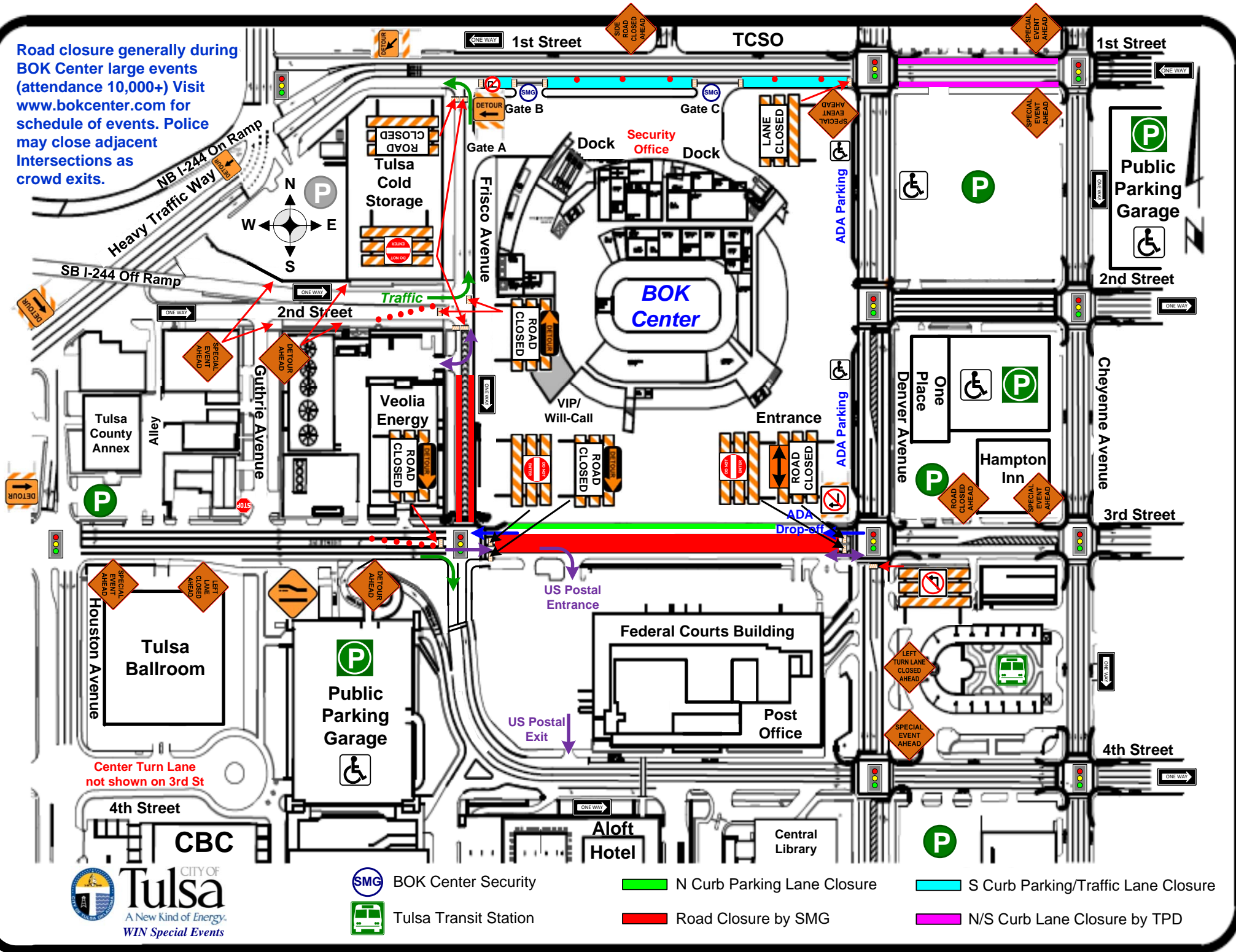


-  BOK Center Security
-  Tulsa Transit Station

-  N Curb Parking Lane Closure
-  Road Closure by SMG

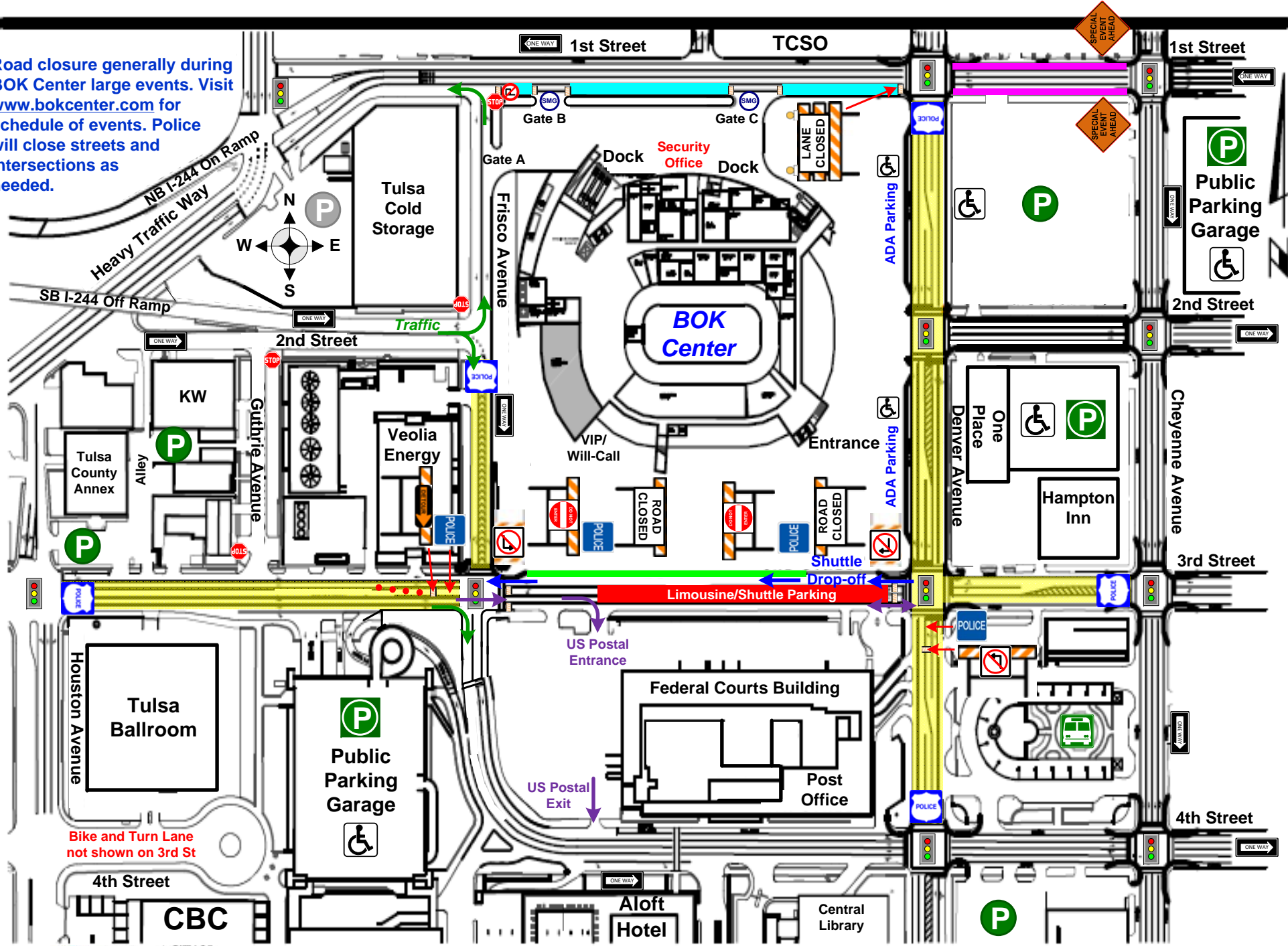
-  S Curb Parking/Traffic Lane Closure
-  N/S Curb Lane Closure by TPD

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Road closure generally during BOK Center large events. Visit [www.bokcenter.com](http://www.bokcenter.com) for schedule of events. Police will close streets and intersections as needed.



- Road Closure Depending on Crowd Size before Event Starts and before Event Ends
- N Curb Parking Lane Closure
- S Curb Parking/Traffic Lane Closure
- Road Closure with Shuttle Access
- Rideshare Lane Closure by Police