



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tulsa Taller 5K and Family Fun Run Date(s) of Event: August 10, 2019
Location Address: 10109 E 79TH ST S Council District(s): 7
Event Description: 5K and Family Fun Run/Walk at Cancer Treatment Centers of America - down Mingo Valley Trail

Event Category: Athletic/Recreation

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Live Entertainment, Food Sales, Private Property, Street Closure

Anticipated Attendance: Total: 200 Per Day: 0

Anticipated Participants: Total: 200 Per Day: 0

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Assistance in Health Care Website: www.aih.org

Chief Officer of Host Organization: Caramie Miskelly

Email and Phone: 918-286-5654

Applicant Name: Caramie Miskelly

Email and Phone: caramie.miskelly@ctca-hope.com 918-286-5654

Professional Event Organizer: NA

Email and Phone: NA

On-site Contact: Caramie Miskelly Mobile: 918-804-5214

Billing Contact: Assistance in Health Care Phone: 918-286-5654

Billing Address: 10109 East 79th Street
Tulsa OK 74133

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 08/10/2019 Time: 6am
Street Closure for Event Setup: Date: 08/10/2019 Time: 4:30pm
Street(s) to be Closed for Event Setup: Private Street (Celebrate Life Way) north of 79th St. and 101st E Ave

Event Start: Date: 08/10/2019 Time: 6pm
Street Closure for Event Start: Date: 08/10/2019 Time: 5:30pm
Street(s) to be Closed for Event Start: 101st E Ave between 79th St. and 88th St.
Traffic Control at Signal Light on 81st Street between CTCA and
TCC South East Campus.

Run, Walk, Parade Start Time: Fun Run – 6pm
5K – 6:30pm

Daily Event Hours: 6 to 9 p.m.

Event End: Date: 08/10/2019 Time: 9pm
Street Reopens after Event End: Date: 08/10/2019 Time: 7:30pm

Event Teardown: Date: 08/10/2019 Time: 10pm
Street Reopens after Event Teardown: Date: 08/10/2019 Time: 8pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Low point Beer Sales
Number of Food Vendors: 2
Number of Food Trucks: 3
Food Cooked on-site: Yes Fuel(s) to be used: Electric
Number of Item Vendors: 2 Number of Service Vendors: 1
Number of Tents/Canopies: 6 Sizes TBD Provider and Phone: Co. Contact TBD
Number of Inflatables: 4 Provider and Phone: Co. Contact TBD,
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA,

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Special Events Unit (918) 586-6054
Lauren Labadie -- Lauren.Labadie@ctca-hope.com

Medical and/or First Aid Services: Contact, Email and Phone: Urgent Care on property

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Cancer Treatment Centers of America

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: Using Mingo Valley Trail

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: TBD

Sound Amplification: Yes

Start Time: 7pm

Finish Time: 9pm

Please describe the sound equipment that will be used for your event:

TBD

Sound checks conducted prior to the event: Yes

Start Time: 6:30pm

Finish Time: 7pm

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Race Committee will remain onsite after event for clean up/tear down

Number of Trash Receptacles: 6

Number of Dumpsters: 1

Number of Recycling Containers: 4

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Schools, Businesses, Other entities

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 05/10/2019 Date routed: 07/22/2019 Date for review: 07/31/2019

Special Events Committee Recommendation: 07/10/2019 ☒ Yes ☐ No

Date routed to Mayor: 07/25/2019 Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: 07/25/2019 City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: Map submitted and form revised 07/22/2019.

USATF Certification

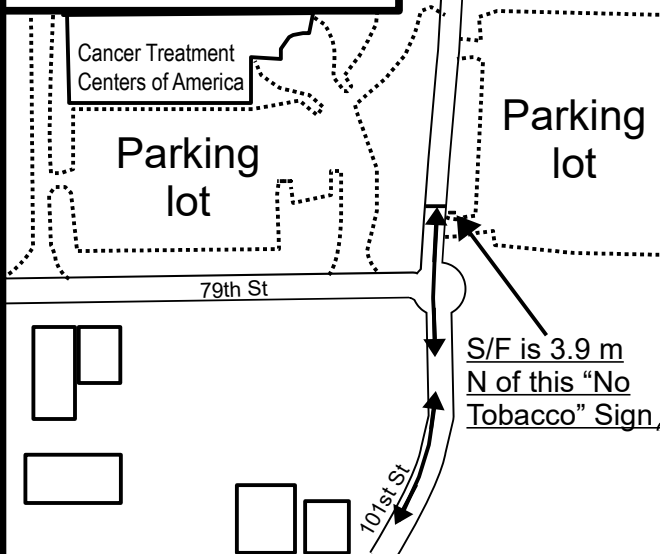
Cancer Treatment Centers of America 5k Tulsa, Ok – 5,000 meters

Effective Dates

Measured by: Martin Updike, I:40 Race Service Measured on 4/1/2016 918-577-1956, martin@i40raceservice.com

Race Contact: Lauren Labadie, lauren.labadie@ctca-hope.com, 918-286-5413

Start/Finish Detail



Start/Finish: On the entrance road to Cancer Treatment Centers of America that runs along the east side of the Bldg. Located 3.9 meters N of the "No Tobacco" sign on the SW corner of the parking lot. (GPS 36.0504 -95.8625)

1k/4k: On 101st St on TCC Campus, at the 15 mph sign just south of the parking lot entrance. (GPS 36.0423 -95.8643)

2k/3k: On Mingo Trail, 46 meters S of culvert under the trail (GPS 36.0348 -95.8616)

2.5k Turnaround: On Mingo Trail, 4 meters from the bollard in the center of the trail at the HWY 169 South Off Ramp (36.0322 -95.8615)

Elevations:

Start: 217 m Finish: 217 m
Lowest: 209 m Highest: 223 m

Turn Detail Map

