



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Brookside Block Party Date(s) of Event: August 10, 2019  
Location Address: 3737 S PEORIA AVE E Council District(s): 9  
Event Description: Community Block Party. Block Party will take place from 7:00-10:00 p.m. We will have 2 hours of live music and 1 hour of stand up comedians. We will be serving free food and water (no alcohol) and we will have limited inflatables for children. All activities will be confined to the park area on the corner of 37th and Peoria Ave in the Brookside Collective.

Event Category: Street/Block Party

Event Includes: Amplified Sound, Live Entertainment, Private Property

Anticipated Attendance: Total: 100 Per Day: 100

Anticipated Participants: Total: 100 Per Day: 100

Number of Events for Monthly Event: NA

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Brookside Collective Website: www.communitybrookside.com

Chief Officer of Host Organization: Adam Ashford

Email and Phone: 918-633-0241

Applicant Name: Danny Stockstill

Email and Phone: danny.stockstill@gmail.com 918-742-2426

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Danny Stockstill Mobile: 918-845-5681

Billing Contact: Brookside Church Phone: 918-742-2426

Billing Address: 3615 S Peoria Ave  
Tulsa OK 74105

### ***Event Timeline and Lane/Street Closure Information***

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<b>Event Setup:</b>	Date: <u>08/10/2019</u>	Time: <u>12:00</u>
Street Closure for Event Setup:	Date:	Time:
Street(s) to be Closed for Event Setup:	NA	
 <b>Event Start:</b>	 Date: <u>08/10/2019</u>	 Time: <u>19:00</u>
Street Closure for Event Start:	Date:	Time:
Street(s) to be Closed for Event Start:	<u>N/A</u>	
Run, Walk, Parade Start Time:	<u>N/A</u>	
Daily Event Hours:	<u>7 to 10 p.m.</u>	
 <b>Event End:</b>	 Date: <u>08/10/2019</u>	 Time: <u>22:00</u>
Street Reopens after Event End:	Date:	Time:
 <b>Event Teardown:</b>	 Date: <u>08/10/2019</u>	 Time: <u>22:00</u>
Street Reopens after Event Teardown:	Date:	Time:

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales:	<u>Not Applicable</u>	
Number of Food Vendors:	<u>0</u>	
Number of Food Trucks:	<u>0</u>	
Food Cooked on-site:	<u>Yes</u>	Fuel(s) to be used: <u>Gas</u>
Number of Item Vendors:	<u>0</u>	Number of Service Vendors: <u>0</u>
Number of Tents/Canopies:	4 10X10	Provider and Phone: <u>These are small pop up tents that are owned by Brookside Church</u>
Number of Inflatables:	<u>1</u>	Provider and Phone: <u>The inflatables are owned by Brookside Collective,</u>
Number of Amusement Rides:	<u>0</u>	Provider and Phone: <u>N/A</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>	
Provider and Phone:	<u>N/A,</u>	

### **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: We will be using two, paid off-duty TPD Officers for our security.

Medical and/or First Aid Services: Contact, Email and Phone: N/A

Traffic Control Barricade Company: Contact, Email and Phone: N/A

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: Contact, Email and Phone: N/A

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone:

### **Sponsor and Other Event Information**

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Event Sponsor(s): Brookside Church  
Brookside Collective

Name of Park and Location, if applicable: N/A

Drone: No

Portable Toilets:    Provider and Phone: N/A

Total Number of Portable Toilets: 0                      Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date:                      Time:

Equipment Pickup: Date:                      Time:

Other information: N/A

## **Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 2

Performer/Band name and music type: Local Artists, They do not have group names, playing cover music.  
Top 40/Classical Rock

Sound Amplification: Yes

Start Time: 19:00

Finish Time: 22:00

Please describe the sound equipment that will be used for your event:

Small sound board and speaker system

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

N/A

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Brookside Church and Brookside Collective will be responsible for clean up.

Number of Trash Receptacles: 5

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: N/A

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents

## **Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 08/07/2019      Date routed: 08/08/2019      Date for review: Email/Website

Special Events Committee Recommendation: \_\_\_\_\_ ☐ Yes ☐ No

Date routed to Mayor: \_\_\_\_\_ Mayor's Recommendation: \_\_\_\_\_ ☐ Yes ☐ No

Date routed to Council: \_\_\_\_\_ City Council Approval: \_\_\_\_\_ ☐ Yes ☐ No

Date Permit Issued: \_\_\_\_\_ Comments: Form revised 08/08/2019.