



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: The Outsiders at The Outsiders House Museum Movie Date(s) of Event: August 17, 2019

Location Address: 731 N ST LOUIS AVE E Council District(s): 1

Event Description: Playing the movie The Outsiders outside on the lawn of the Outsiders House Museum

**Event Category:** Miscellaneous

**Event Includes:** Public Right of Way, No Parking Signage, Private Property

Anticipated Attendance: Total: 100 Per Day: 0

Anticipated Participants: Total: 0 Per Day: 0

Number of Events for Monthly Event: NA

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: The Outsiders House Museum Website: www.theoutsidershouse.com

Chief Officer of Host Organization: Donnie Rich

Email and Phone: 918-949-1345

Applicant Name: Donnie Rich

Email and Phone: ftpsolo@hotmail.com 918-949-1345

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Donnie Rich Mobile: 918-949-1345

Billing Contact: Delta Bravo LLC Phone: 918-949-1345

Billing Address: 731 E N St Louis S  
Tulsa OK 74106

### ***Event Timeline and Lane/Street Closure Information***

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<b>Event Setup:</b>	Date: <u>08/17/2019</u>	Time: <u>7:00pm</u>
Street Closure for Event Setup:	Date:	Time:
Street(s) to be Closed for Event Setup:	NA	
 <b>Event Start:</b>	 Date: <u>08/17/2019</u>	 Time: <u>8:00pm</u>
Street Closure for Event Start:	Date:	Time:
Street(s) to be Closed for Event Start:	<u>NA</u>	
Run, Walk, Parade Start Time:	<u>NA</u>	
Daily Event Hours:	<u>8 to 10 p.m.</u>	
 <b>Event End:</b>	 Date: <u>08/17/2019</u>	 Time: <u>10:00pm</u>
Street Reopens after Event End:	Date:	Time:
 <b>Event Teardown:</b>	 Date: <u>08/17/2019</u>	 Time: <u>10:00pm</u>
Street Reopens after Event Teardown:	Date:	Time:

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales:	<u>Not Applicable</u>
Number of Food Vendors:	<u>0</u>
Number of Food Trucks:	<u>1</u>
Food Cooked on-site:	<u>Yes</u>
Fuel(s) to be used:	<u>Gas</u>
Number of Item Vendors:	<u>0</u>
Number of Service Vendors:	<u>0</u>
Number of Tents/Canopies:	<u>0</u>
Provider and Phone:	<u>NA</u>
Number of Inflatables:	<u>0</u>
Provider and Phone:	<u>NA</u>
Number of Amusement Rides:	<u>0</u>
Provider and Phone:	<u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>
Provider and Phone:	<u>NA</u>

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: Donnie Rich  
ftpsolo@hotmail.com  
918-949-1345

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Unpaved Lot, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): Circle Cinema  
Woody Guthrie Center

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets:    Provider and Phone: NA

Total Number of Portable Toilets: 0                      Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date:                      Time:

Equipment Pickup: Date:                      Time:

Other information: No Parking Signs - See map  
Only 75 tickets Online  
Parking lot and attendant - See map

## **Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 8:00pm

Finish Time: 10:00pm

Please describe the sound equipment that will be used for your event:

Speaker on a stick

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Staff will clean up after event

Number of Trash Receptacles: 8

Number of Dumpsters: 1

Number of Recycling Containers: 10

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities

## **Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 08/12/2019      Date routed: 08/13/2019      Date for review: Email/Website

Special Events Committee Recommendation: \_\_\_\_\_ ☐ Yes ☐ No

Date routed to Mayor: \_\_\_\_\_ Mayor's Recommendation: \_\_\_\_\_ ☐ Yes ☐ No

Date routed to Council: \_\_\_\_\_ City Council Approval: \_\_\_\_\_ ☐ Yes ☐ No

Date Permit Issued: \_\_\_\_\_ Comments: Form revised and map created 08/13/2019.



