



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Rocket Run Date(s) of Event: September 7, 2019  
Location Address: 10081 E 81ST ST S Council District(s): 7  
Event Description: Rocket Run is a 5K Race and Fun Run event that is a fundraiser for UpliftEd, Inc.  
The course will be certified, sanctioned by the USATF, timed by a timing company, and fully  
insured. The course will begin on private property near the Mingo Trail on 81st and Hwy 169.  
The course will be an out and back, following the sidewalk & north curb lane of 81st St to merge  
onto the Mingo Trail, the Cancer Treatment Center trails, and back onto the Mingo Trail.

**Event Category:** Athletic/Recreation

**Event Includes:** Amplified Sound, Public Right of Way, Lane Closure, Live Entertainment, Food Sales, Sidewalk Closure, Private Property

Anticipated Attendance: Total: 250

Per Day: 250

Anticipated Participants: Total: 230

Per Day: 230

Number of Events for Monthly Event: NA

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: UpliftEd, Inc. Website: www.runsignup.com/Race/OK/Tulsa/RocketRun2019  
Chief Officer of Host Organization: Alisa Andrews  
Email and Phone: aandrews@upliftedschools.com 918-518-1719  
Applicant Name: Alisa Andrews  
Email and Phone: aandrews@upliftedschools.com 918-518-1719  
Professional Event Organizer: TATUR Racing  
Email and Phone: 918-244-6918  
On-site Contact: Alisa Andrews Mobile: 918-518-1719  
Billing Contact: UpliftEd, Inc. Phone: 918-518-1719  
Billing Address: 2405 W Fulton St  
Broken Arrow OK 74012

### ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 09/07/2019 Time: 5:00 AM  
Street Closure for Event Setup: Date: Time:  
Street(s) to be Closed for Event Setup: NA - Parking Lot

**Event Start:** Date: 09/07/2019 Time: 8:00 AM  
Street Closure for Event Start: Date: 09/07/2019 Time: 7:30 AM  
Street(s) to be Closed for Event Start: North curb lane of 81st St. between TTCU driveway (west of 101st E Ave) and Mingo Valley Trail (at Hwy 169 southbound off-ramp)  
Run, Walk, Parade Start Time: Fun Run @ 8:00AM  
5k Run 8:30AM  
Daily Event Hours: 8 a.m. to Noon

**Event End:** Date: 09/07/2019 Time: 12:00PM  
Street Reopens after Event End: Date: 09/07/2019 Time: 9:30AM

**Event Teardown:** Date: 09/07/2019 Time: 12:00PM  
Street Reopens after Event Teardown: Date: Time:

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 2  
Food Cooked on-site: Yes Fuel(s) to be used: Electric, Gas  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: 6 Provider and Phone: Vendor Owned  
Number of Inflatables: 0 Provider and Phone: NA,  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA,

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: TPD Special Events Unit 918-586-6054

Medical and/or First Aid Services: Contact, Email and Phone: TBD

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): Sponsors are to be determined. We've been in talks with the Tulsa Teachers Credit Union.

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets:    Provider and Phone: Contractors Portables 918-836-8657

Total Number of Portable Toilets: 3                      Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 09/07/2019                      Time: 6:00 AM

Equipment Pickup: Date: 09/07/2019                      Time: 2:00 PM

Other information: The event will make use of a City Trail, but not a City Park.  
Mingo Trail closure between 71st St and 81st St.

## **Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 1

Performer/Band name and music type: DJ: Elegant Events and Music

Sound Amplification: Yes

Start Time: 7:30AM

Finish Time: 12:00PM

Please describe the sound equipment that will be used for your event:

DJ sound equipment

Sound checks conducted prior to the event: Yes

Start Time: 7:30AM

Finish Time: 8:00AM

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Directional signs along route, sponsor banners at starting site, and possibly signs along the trail fencing.

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: A volunteer crew will take down the signs, tents, and collect trash. If the host site will allow us to use their dumpsters, we will. Otherwise we will haul off the trash.

Number of Trash Receptacles: 10

Number of Dumpsters: 0

Number of Recycling Containers: 3

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses

## **Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 06/07/2019      Date routed: 08/21/2019      Date for review: 08/28/2019

Special Events Committee Recommendation: \_\_\_\_\_ ☐ Yes ☐ No  
Date routed to Mayor: \_\_\_\_\_ Mayor's Recommendation: \_\_\_\_\_ ☐ Yes ☐ No

Date routed to Council: \_\_\_\_\_ City Council Approval: \_\_\_\_\_ ☐ Yes ☐ No

Date Permit Issued: \_\_\_\_\_ Comments: Form revised (timeline) & revised map sent 08/21/2019.



USATF Certification

# South Mingo Trail 5k Tulsa, OK – 5,000 meters

Effective Dates



**Start/Finish:** In TTCU parking lot, in line with the light pole where the parking lot begins to curve around the lawn (GPS 36.0475 -95.8660)

**1k:** On Cancer Center of America Trail, 24 m N of the Cancer Center of American marquee sign. (GPS 36.0508 -95.8600)

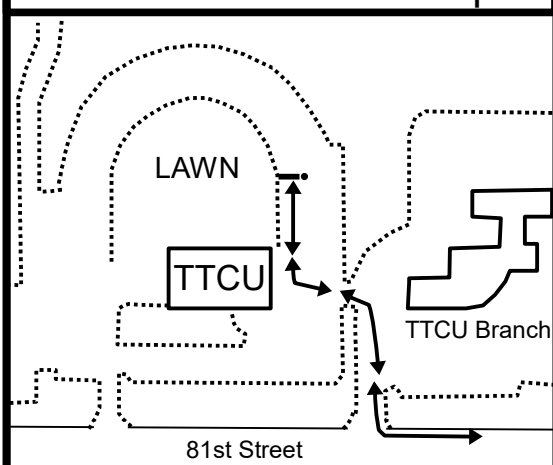
**2k:** On Cancer Center of America Trail,, 5 m S of the Y where the trail loop starts (GPS 96.9511 -96.8601)

**3k:** On Mingo Trail, going north, 35 m before the culvert that goes under the trail (36.0588 -96.8601)

**4k:** On Mingo Trail, 24 m N of the Cancer Center of American marquee sign. (GPS 36.0507 -95.8599)

**Turnaround:** On Mingo Trail, 2.5 m N of the center of the the culvert that goes under the trail (GPS 36.0593 -95.8603)

## Start/Finish Detail Map



**Measured by:** Martin Updike, I:40 Race Service  
Measured on 7/10/2019  
918-577-1956, martin@i40raceservice.com

### Elevations:

**Start: 226 m    Finish: 226 m**  
**Lowest: 213 m    Highest: 226 m**

**Race Contact:** Alisa Andrews  
aandrews@upliftedschools.com  
918-518-1719

## Turnaround Detail Map

