



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Guthrie Green Events Date(s) of Event: Sept. 4-28, 2019
Location Address: 111 E RECONCILIATION WAY N Council District(s): 4
Event Description: Month of September Events
Event Category: Concert/Performance
Event Includes: Amplified Sound, Public Right of Way, Lane Closure, Live Entertainment, Food Sales, No Parking Signage, Private Property, Street Closure
Anticipated Attendance: Total: 6500 Per Day: 500
Anticipated Participants: Total: 0 Per Day: 0
Number of Events for Monthly Event: 13

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Guthrie Green Website: www.guthriegreen.com
Chief Officer of Host Organization: Eric Himan
Email and Phone: 918-591-2458
Applicant Name: Robert Wallace
Email and Phone: rob@guthriegreen.com 918-640-6645
Professional Event Organizer: Same
Email and Phone:
On-site Contact: Robert Wallace Mobile: 918-640-6645
Billing Contact: Guthrie Green Phone: 918-640-6645
Billing Address: 111 East Brady Street East Mathew B. Brady Street
Tulsa OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>09/02/2019</u>	Time:
Street Closure for Event Setup:	Date: <u>09/04/2019</u>	Time:
Street(s) to be Closed for Event Setup:	See Schedule	
 Event Start:	Date: <u>09/02/2019</u>	Time:
Street Closure for Event Start:	Date: <u>09/04/2019</u>	Time:
Street(s) to be Closed for Event Start:	<u>See Schedule</u>	
Run, Walk, Parade Start Time:	<u>NA</u>	
Daily Event Hours:	<u>See Schedule</u>	
 Event End:	Date: <u>09/28/2019</u>	Time:
Street Reopens after Event End:	Date: <u>09/28/2019</u>	Time:
 Event Teardown:	Date:	Time:
Street Reopens after Event Teardown:	Date:	Time:

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Not Applicable</u>	
Number of Food Vendors:	<u>10</u>	
Number of Food Trucks:	<u>40</u>	
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:
Number of Item Vendors:	<u>0</u>	Number of Service Vendors:
Number of Tents/Canopies:	<u>0</u>	Provider and Phone:
Number of Inflatables:	<u>0</u>	Provider and Phone:
Number of Amusement Rides:	<u>0</u>	Provider and Phone:
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>	
Provider and Phone:	<u>NA.</u>	

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Owl Nite & ODLE Security (918) 794-7003

Medical and/or First Aid Services: Contact, Email and Phone: EMSA (918) 596-3055 for signature events

Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): TBD

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 1 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 09/02/2019 Time: TBD

Equipment Pickup: Date: 08/29/2019 Time: TBD

Other information: NA

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: Varies

Performer/Band name and music type: Varies

Sound Amplification: Yes

Start Time: Varies

Finish Time: Varies

Please describe the sound equipment that will be used for your event:

Varies

Sound checks conducted prior to the event: Yes

Start Time: Varies

Finish Time: Varies

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Varies

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: ON SITE STAFF

Number of Trash Receptacles: 25

Number of Dumpsters: 2

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Business Association

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

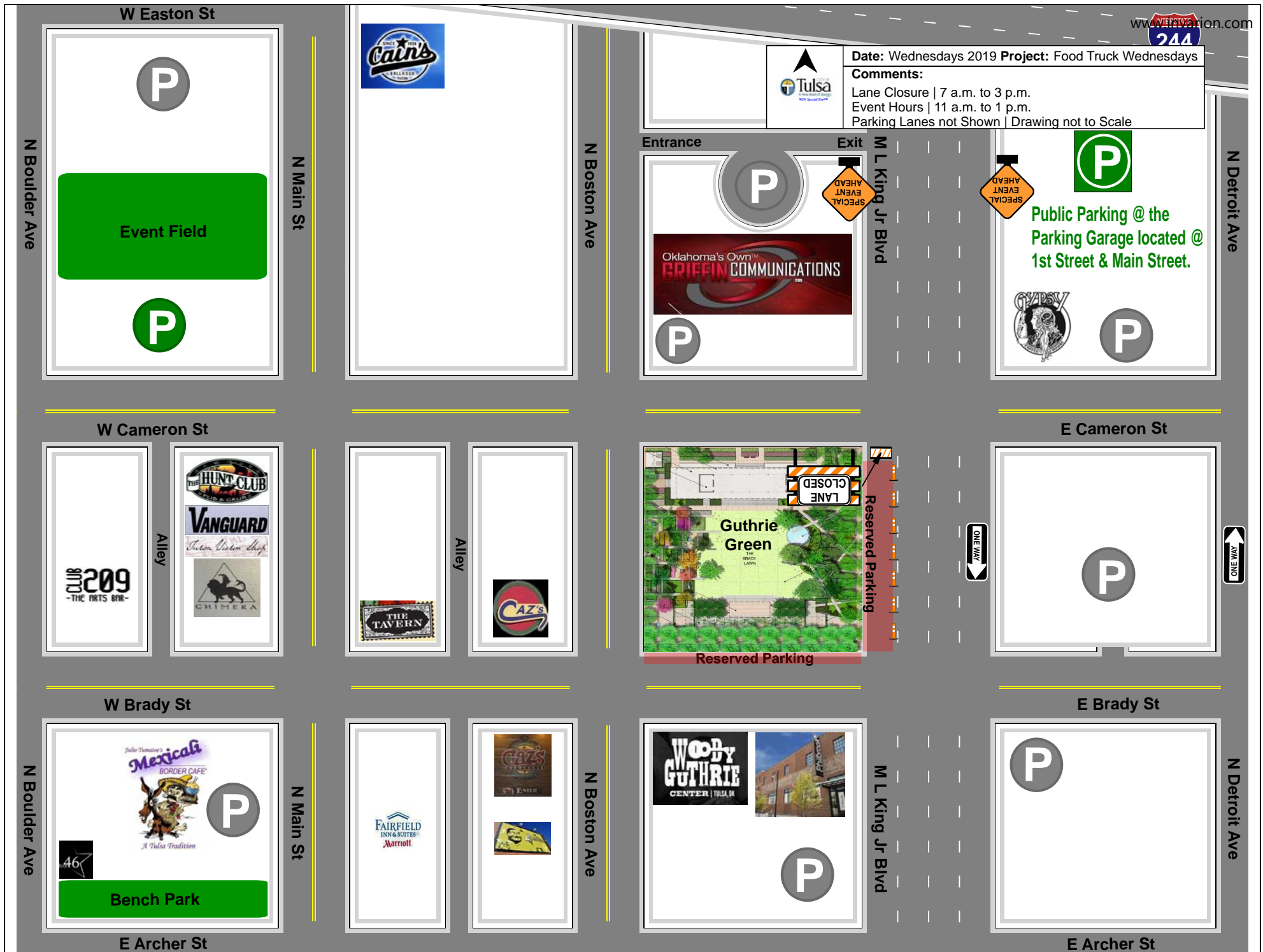
Date received: 08/14/2019 Date routed: 08/23/2019 Date for review: 08/28/2019

Special Events Committee Recommendation: 08/23/2019* ☒ Yes ☐ No

Date routed to Mayor: 08/23/2019 Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: 08/23/2019 City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: Form revised 08/23/2019. *Email review. Next SEC meeting 08/23/2019



Guthrie Green Events - September 2019							
Separate Permits						Blue	
Road Closure						Green	
Date	Event Time	Name of Event	Estimated Attendance	Street Closed	Street Open	Closure Location	Event Description
9/2/19	11am-4pm	Lemon- Aid 25th anni Celebration	500	NONE	NONE	NONE	
9/4/19	11am-2pm	Food Truck Wednesday	250	9am	2pm	West Lane of MLK and Reconciliation Way Spots	
9/5/19	8 pm -11 pm	Movie Night	250	NONE	NONE	NONE	
9/6/19	TBD	Tulsa Symphony (First Friday)	1,000	9am	midnight	Reconciliation Way	

9/7/19	11am-4pm	Labapalooza	750	9am	6pm	Reconciliation Way	
9/10/19	5:30 pm- 7:30pm	<i>Individuals with Developmental Disables Awareness Rally</i>	250	NONE	NONE	NONE	
9/11/19	11am-2pm	Food Truck Wednesday	250	9am	2pm	West Lane of MLK and Reconciliation Way Spots	
9/14/19	3pm-10pm	MISFEST	1,000	9am	11pm	Boston and Brady	
9/18/19	11am-2pm	Food Truck Wednesday	250	9am	2pm	West Lane of MLK and Reconciliation Way Spots	

9/21/19	4pm-10pm	Festival Americas	1,500	9am	11pm	Reconciliation Way	
9/25/19	11am-2pm	Food Truck Wednesday	250	9am	2pm	West Lane of MLK and Reconciliation Way Spots	
9/28/19	TBD	Tulsa's Soulfest	5,000	6am	12am	Reconciliation Way, Cameron, Boston, West lane of MLK	