



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Woodland Hills Mall Carnival

Date(s) of Event: 8/28/19 - 9/2/19

Location Address: 7021 S MEMORIAL DR E

Council District(s): 7

Event Description: Carnival

Event Category: Carnival

Event Includes: Generator/Electricity, Food Sales, Private Property

Anticipated Attendance: Total: 5000

Per Day: 700

Anticipated Participants: Total: 50

Per Day: 50

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Sam's Amusements

Website: www.facebook.com/pages/Sams-Amusement-Carnival/

Chief Officer of Host Organization: Jodi Montgomery

Email and Phone: 651-338-6884

Applicant Name: Jodi Montgomery

Email and Phone: samsamusements@comcast.net 651-348-6884

Professional Event Organizer: Same

Email and Phone:

On-site Contact: Gary Montgomery

Mobile: 651-492-7617

Billing Contact: Sam's Amusements

Phone: 651-348-6884

Billing Address: 6905 Upper 28th St N
Oakdale MN 55128

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 08/26/2019 Time: 10:00 AM
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NA - Parking Lot

Event Start: Date: 08/28/2019 Time: 6:00 pm
Street Closure for Event Start: Date: 08/28/2019 Time:
Street(s) to be Closed for Event Start: NA - Parking Lot
Run, Walk, Parade Start Time: NA
Daily Event Hours: 6:00 to 10:00 p.m. Weekdays
1:00 to 11:00 p.m. Weekends

Event End: Date: 09/02/2019 Time: 10:00 PM
Street Reopens after Event End: Date: Time:

Event Teardown: Date: 09/02/2019 Time: 10:00 Pm
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 3
Number of Food Trucks: 3
Food Cooked on-site: Yes Fuel(s) to be used: Electric
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 0 Provider and Phone: NA,
Number of Amusement Rides: 19 Provider and Phone: Jodi Montgomery
651-338-6884

Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA,

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Off-duty TPD Chris Witt
918-695-4471

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Sam's Amusements

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: Contractor Portables
918-841-7599

Total Number of Portable Toilets: 7 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 08/26/2019 Time: 12:00 pm

Equipment Pickup: Date: 09/03/2019 Time: 10:00 am

Other information: Carnival is located on the southwest corner of the Woodland Hills Mall parking lot.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Dumpster on site

Hand pick up at the end of event

Number of Trash Receptacles: 8

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: No street closure

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08/22/2019 Date routed: 08/24/2019 Date for review: Email/Website

Special Events Committee Recommendation: _____ ☐ Yes ☐ No

Date routed to Mayor: _____ Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: _____ City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: Form revised 08/24/2019.

The which is provided for illustrative purposes only, and shall not be deemed to be a warranty, representation or agreement by Landlord that the Center, Common Areas, buildings and/or stores will be as illustrated on this exhibit, or that any tenants which may be referenced on this exhibit will at any time be occupants of the Center. Landlord reserves the right to modify size, configuration and occupants of the Center at any time.

Dumpster

SW corner of Parking Lot. 71st and Memorial corner is one of the busiest intersections in Tulsa.

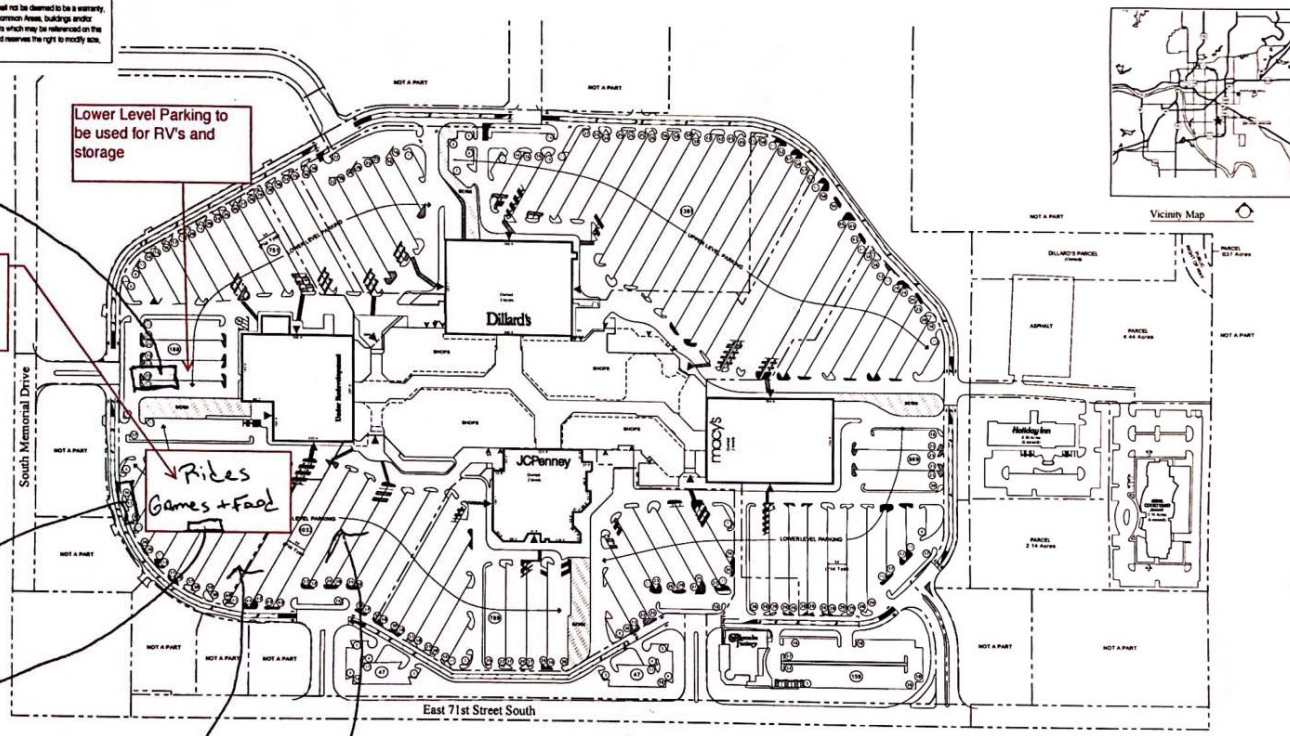
Toilets

Concession

Lower Level Parking to be used for RV's and storage

Parking

Parking



Project Data

UNDER REDEVELOPMENT	156,188
DILLARD'S	274,128
JCPENNEY	126,333
MACY'S	152,820
Total Department Store GLA	709,447
Level 01	189,231
Level 02	180,430
Total Small Shops GLA	375,581
Total GLA	1,086,108
Optical PSA	
Developer's Parcel	11,746
Chesapeake Factory	
Total Site GLA	1,100,853
TOTAL PARKING SPACES: 8377	
SPACES/1000 SF OF GLA: 4.79	
Modified: August 27, 2018	

— Indicates Lower Level Mall Common Area
 --- Indicates Upper Level Mall Common Area
 ▲ Primary Entrance ▲ Secondary Entrance

Site Plan

0 125 250

Woodland Hills Mall
 7021 South Memorial Drive
 Tulsa, OK 74133
 CORP # 7907

