



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: 2019 Native American Day Date(s) of Event: October 14, 2019

Location Address: 111 E RECONCILIATION WAY N Council District(s): 4

Event Description: Parade to commemorate the 3rd Annual Native American Day in Tulsa

Event Category: Parade

Event Includes: Amplified Sound, Tent/Canopy, Public Right of Way, Food Sales, Merchandise Sales, Street Closure

Anticipated Attendance: Total: 500 Per Day: 500

Anticipated Participants: Total: 500 Per Day: 500

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Greater Tulsa Area Indian Affairs Commission Website: <https://www.cityoftulsa.org/government/departments/resilience-and-equity/commissions/greater-tulsa-area-indian-affairs-commission/>

Chief Officer of Host Organization: Robert Anquoe

Email and Phone: ranquoe@wallacesc.com 918-671-2417

Applicant Name: Robert Anquoe

Email and Phone: ranquoe@wallacesc.com 918-671-2417

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Cheryl Cohenour Mobile: 918-896-0494

Billing Contact: Greater Tulsa Area Indian Affairs Commission Phone: 918-671-2417

Billing Address: 2406 S. Cincinnati ave
Tulsa OK 74114

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 10/14/2019 Time: 8.00 am
Street Closure for Event Setup: Date: 10/14/2019 Time: 9.00 am
Street(s) to be Closed for Event Setup: See Staging & VIP Areas on Map
Use standard TCP for Food Trucks on MLK Jr Blvd

Event Start: Date: 10/14/2019 Time: 11.00 am
Street Closure for Event Start: Date: 10/14/2019 Time: 11:30 am
Street(s) to be Closed for Event Start: See Parade Route on Map
Run, Walk, Parade Start Time: Noon
Daily Event Hours: 9:00 am to 5:00 pm

Event End: Date: 10/14/2019 Time: 2.00 pm
Street Reopens after Event End: Date: 10/14/2019 Time: 2.00 pm

Event Teardown: Date: 10/14/2019 Time: 5.00 pm
Street Reopens after Event Teardown: Date: 10/14/2019 Time: 2.00 pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 8
Number of Food Trucks: 8
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 10 Number of Service Vendors: 20
Number of Tents/Canopies: 10 Provider and Phone: 10'x10' canopy small tents
Vendor owned
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: TPD Special Events Unit (918) 586-6054
Muscogee Creek Nation Light Horse

Medical and/or First Aid Services: Contact, Email and Phone: EMSA (918) 596-3055

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): ONEOK, AEP/PSO, IHCRC, City of Tulsa and others. Still processing sponsors

Name of Park and Location, if applicable: Guthrie Green
111 E Reconciliation Way

Drone: No

Portable Toilets: Provider and Phone: At Your Service (918) 272-0568, aysteam[at]laysrentals.com

Total Number of Portable Toilets: 5 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 10/14/2019 Time: 8.00am

Equipment Pickup: Date: 10/14/2019 Time: 6.00pm

Other information: Event will begin at 9:00 a.m. and is open to the public. Vendors, artists, and food trucks will be available throughout the day! Come listen to local community leaders and guest speakers talk about what this day means to them. Parade will begin at Noon followed by exhibition dancing.
This years art, titled "Walking in the Spirit", was done by Tim Nevaquaya. Visit Nevaquaya Fine Arts: <https://www.facebook.com/nevaquayafinearts>
Follow: <https://www.facebook.com/TulsaNativeAmericanDay> for event updates!

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: Noon

Finish Time: 5.00 pm

Please describe the sound equipment that will be used for your event:

Hand held, onsite system on Guthrie Green

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Banner provided by participants in parade walk.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Clean up provided by volunteers of the event

Number of Trash Receptacles: 3

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents, Schools, Businesses, Other entities

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08/01/2019 Date routed: 09/25/2019 Date for review: 10/02/2019

Special Events Committee Recommendation: 09/25/2019 ☒ Yes ☐ No

Date routed to Mayor: 09/26/2019 Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: 09/26/2019 City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: Parade route changed 09/20/2019. Form revised 09/25/2019.

GREATER TULSA AREA INDIAN
AFFAIRS COMMISSION
NATIVE AMERICAN DAY PARADE
(Revised) 2019

50 0 25 50
1"=50'

PARADE START AT INTERSECTION
N. Boston and Camron St.

PARADE ROUTE
= 1.0 MILE

STAGING AREA - N. BOSTON AVE./
CAMERON ST. AND NORTH OF IDL
JOHN HOPE AREA.

PARADE END

KOTV - 6

START ON CAMERON ST.

N. Cheyenne Ave

BRADY
THEATRE

N. Boulder Ave

E. Brady St.

N. Main St.

N. Boston St.

DIGNITARY
PARKING

GUTHRIE
GREEN
VENDORS/ STAGE

FOOD TRUCKS

PARADE ROUTE
= 1.0 MILE

VOLUNTEER/ELDER
TENT

CLOSE BRADY ST.
BETWEEN
CINCINNATI-BOSTON

E. Archer St.

