Refuse & Recycling Storage Areas

Innovation Champion 5S Project 2018
# Project Team

<table>
<thead>
<tr>
<th>Name</th>
<th>Team Role</th>
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<tbody>
<tr>
<td>Maureen Turner</td>
<td>Sponsor</td>
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<td>Penny Macias</td>
<td>Black Belt</td>
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<td>Danny Tiller</td>
<td>Project Owner</td>
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<td>Lehabim Escoto-Flores</td>
<td>Innovation Champion</td>
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# Project Overview

<table>
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<th>Project Type</th>
<th>5S</th>
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<td><strong>Problem Statement</strong></td>
<td>Several unorganized storage areas are cluttered at the 470 W. 23rd building, which creates potential safety risks and wastes time when trying to find items.</td>
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<td><strong>Estimated Project Costs</strong></td>
<td>$2000</td>
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<td><strong>Project Results</strong></td>
<td>This process created efficiencies through organization and achieved a cleaner and safer working environment. It also standardized the organizational process, by reducing time when trying to locate articles in the storage areas. This has helped eliminate waste. Applying the 5S (Sort, Set in Order, Shine, Standardize and Sustain) this project helping to reduce time, create a safer environment and increase inventory control measures.</td>
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<td><strong>Project Timeline</strong></td>
<td>4 months</td>
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What we Started with
Ideal Opportunity for “5S”

- Reduce Waste.
- Optimize Productivity.
Sort

- Removed all items from the workplace that were not needed.
Set in Order

• Drew a current state map of how the workspace should be laid out for better efficiencies.
Set in Order

• Arranged all needed work items in order with the physical workflow, and made them easier to locate and organize.
Shine

• Removed dirt, grime, and dust from the area. Keeping everything clean of debris.
Standardize

- Implemented tasks performed daily including Sort, Set in Order, and Shine.

The right things, the right way, every time!

Ronald Harden, Equip Operator
Sustain

• Monitor the 5S Program to ensure its continued success.
Quotes

Domingo Britto, Equip Operator:

“This was a good job, how it all got organized. We liked being part of this project”.

Michael Manios, Equip Operator:

“Having everything organized is awesome! Everything looks clean, you can walk without tripping. I’m sure the fire marshals will be happy”.
Team Work Ensures Success!

Innovation Champion - Lehabim Escoto-Flores and Danny Tiller, Refuse & Recycling Manager