



**Invitation For Bid IFB 20-806  
60FT Bucket Truck  
Streets & Stormwater  
Issued: October 10, 2019**

**City of Tulsa,  
Oklahoma**  
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11/8/2019

## Addendum #1

Please note the following changes which have been made for clarification to this Invitation for Sealed Bid. **This addendum must be listed as Addendum #1 on Form #6** of the bid package as verification that you have received and are aware of the information contained herein.

### QUESTIONS/CLARIFICATION/CHANGES:

#### QUESTIONS:

What chassis (freightliner, international) is preferred? If there is no preference we can use what's most cost effective.

There is no chassis preferred.

Do you know the drive train for the chassis?

Cummins is the preferred engine, Allison is the preferred Transmission.

Is there a jib included in this spec?

Information Added

Whats the current size of your fleet? Number of Aerials? Number of Diggers?

23 Bucket trucks

Are those Terex, Altec or ETI, Etc?

Fords, Internationals & 1 Freightliner

Is price going to be the deciding factor when the bid is awarded?

Bid will be decided by lowest bid meeting specifications.

#### ADDITION:

60-foot Aerial Upper Boom Section:

6. 219 - Hydraulic Extend Jib - Material Handling, Hydraulically Articulated Jib, -30 Degrees To +90 Degrees Tilt Angle (Relative To The Upper Boom). Jib Can Be Hydraulically Extended To 54.4 Inches (1382 Mm) From Mounting Shaft To Load Line. The Jib Is Hydraulically Extended And Retracted In Two 18 Inch (457 Mm) Increments For A Total Of 36 Inches (914 Mm) Under Full Load.

1

A. Capacities Up To 2000 Pounds (907 Kg) Based On Boom Position

B. Load Chart Based On Platform Configuration

C. Hydraulically Articulated Jib With -30 Degrees To 90 Degrees Tilt Angle Relative To The Upper Boom. Jib Is One Piece, 4 Inches Square X 63 Inches Long (102 X 1600 Mm)

D. Hydraulically Extendible Jib Telescopes In And Out 18 Inches (457 Mm). Jib May Be Manually Re-Pinned Under Load And Telescoped An Additional 18 Inches For A Total Movement Of 36 Inches (914 Mm) Under Load

E. Hydraulically Powered Winch That Is Rated To 2,000 Pounds (907 Kg) Full Drum, Mounted On End Of Upper Boom And Includes 80 Feet (24 M) Of 1/2 Inch (13 Mm) Double-Braided Synthetic Rope

F. Auxiliary Winch Line Control Valve At Turntable

7. Manual Hydraulic Outrigger Controls 1

8. 236 - Maximum Jib Rating - Applied To All AM Series Machines, This Rating Provides The Maximum Jib Capacity At All Lower Boom Positions.

9. Upper Boom to have automatic latching system.

60-foot Aerial Platform Section:

6. Platform to have a fully insulated liner

7. Platform to have cover for protection from the elements.

8. Step to enter platform shall be incorporated with scuff pad

9. Include Safety harness and Lanyard for inside platform. Size: Extra Large



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**Bucket Truck Body Additional Requirements Section:**

16. All compartments shall have LED strip lighting.
17. LED strobe lights shall be mounted, two (2) in the grill of the truck, One (1) amber, one (1) white. Two mounted on the rear at the corners, one (1) red, one(1) blue.
18. One directional LED traffic control stick with controls mounted inside cab. Controls to make Amber lights control from right to left, left to right and center out.
19. Standard multi-point grounding system. To be copper "U" shaped grounding lug (Threaded) located under the body curbside front and rear.

**60-foot Aerial Additional Requirements Section:**

8. There shall be 2 strobe lights mounted on each side of boom stow.
9. Remote controlled LED spotlight mounted on the curb side of boom stow strobe light. Spotlight control to be wireless and mounted inside cab.

**60-foot Aerial General Specifications Section:**

8. Platform capacity throughout the range of boom articulation: 600 lb. minimum, and jib capacity is 2,000 lb.
12. The winch line shall have a Material handling hook with a capacity of 1-Ton with latch, installed on the end of the Aerial winch line.

**60-foot Aerial Outriggers Section:**

6. Outrigger pads are to be aluminum construction with size 24-inches x 24-inches x 3-inches thick. Quantity of four (4).
7. Outrigger Pad Holder, 25" L x 25" W x 5" H, Fits 24.5" x 24.5" x 4" And Smaller Pads, Bolt-onto the bottom washout holes, 3/4" lip retainer. Quantity 4. Pendulum retainers for outrigger pad holders. Quantity four (4).
8. Four (4) Bed mounted LED lights to illuminate outrigger feet.

**Bucket Truck Body Compartmentation Section:**

- 1.B Moved to 1.C.
1. B. 2,400 Watt AC/DC converter, pure sine wave, 120-Volt AC installed in this compartment. Inverter to be wired to the battery and controlled through a dash mounted switch.
- 1.G. 120-Volt outlet from inverter mounted in fifth compartment curbside.

**Brake System Section:**

8. With glad hands

**CHANGE:**

**Bids must be received no later than 5:00 PM (CST) on Wednesday, November 20, 2019, and delivered to:**



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NOTICE is hereby given that the CITY OF TULSA, OKLAHOMA will receive sealed Bids for the following:

**BID # IFB 20-806**

**DESCRIPTION: 60FT Bucket Truck**

**(Commodity Code(s): 065-05; 072-08)**

You are invited to submit a Bid to supply the Goods and/or Services specified above. Invitations for Bid (IFB) will be posted on the City's website at [www.cityoftulsapurchasing.org](http://www.cityoftulsapurchasing.org) or a hardcopy may be obtained at:

City of Tulsa-Purchasing Division  
175 East 2<sup>nd</sup> Street, 15<sup>th</sup> Floor  
Tulsa Oklahoma 74103

**Bids must be received no later than 5:00 PM (CST) on Wednesday, November 20, 2019, and delivered to:**

**City Clerk's Office  
175 East 2<sup>nd</sup> Street, Suite 260  
Tulsa Oklahoma 74103**

Bids must be sealed and either mailed or delivered. No faxed or emailed Bids will be considered. Bids received after the stated date and time **will not be accepted and will be returned to the Bidder unopened.**

The Bid Packet consists of (1) this Notice of Invitation for Bid, (2) the Summary Sheet, (3) Form #1, (4) Form #2, (5) Form #3, (6) Form #4, (7) Form #5, (8) Form #6, (9) the Instructions, Terms and Conditions for Bidders, (10) Special Requirements, (11) Technical Specifications and (12) Exhibit A.

Use this checklist to ensure you have properly read and completed all Forms.

- \_\_\_\_\_ Notice of Invitation for Bid
- \_\_\_\_\_ Summary Sheet
- \_\_\_\_\_ Form #1: Bidder Information Sheet. Must be completed.
- \_\_\_\_\_ Form #2: Purchase Agreement. **Complete legal name in first paragraph and Notice provision in Section 17.i. Original signature required.**
- \_\_\_\_\_ Form #3: Interest Affidavit. Original signature and notarization required.
- \_\_\_\_\_ Form #4: Non-Collusion Affidavit. Original signature and notarization required.
- \_\_\_\_\_ Form #5: Affidavit of Claimant. Original signature and notarization required.
- \_\_\_\_\_ Form #6: Acknowledgment of Receipt of Addenda/Amendments. Must be completed and signed.
- \_\_\_\_\_ Instructions, Terms and Conditions for Bidders
- \_\_\_\_\_ Special Requirements (Offer Period; Insurance and Bonding; References)
- \_\_\_\_\_ Technical Specifications
- \_\_\_\_\_ Exhibit A: Bid Form including Delivery and Pricing. This is your Bid. It must be completed or your Bid will be rejected.

**IMPORTANT NOTE: Write the Bid Number, Bid Description (as listed above), and Bid Opening Date on the lower left corner of the outside of your Bid envelope. You must return the entire completed Bid Packet.**



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SUMMARY SHEET**

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**Project Buyer**

If you have any questions or need additional information, contact the assigned Project Buyer:

Ashleigh McCarn

[amccarn@cityoftulsa.org](mailto:amccarn@cityoftulsa.org)

City of Tulsa

175 E. 2nd Street, 15TH Floor

Tulsa, OK 74103

Include **IFB 20-809 60FT Bucket Truck** on the subject line

**Bidder's Notice of Intent to Submit a Bid**

Email the Project Buyer indicating your intent to Bid. Include **IFB 20-809 60FT Bucket Truck** on the subject line of the email. You will receive an email response verifying your notice of intent to bid was received. This same procedure should be followed to request clarification, in writing, of any point in the IFB. Bidders are encouraged to contact the Project Buyer by email if there is anything in these specifications that prevents you from submitting a Bid, or completing the Bid Packet.

Questions and concerns must be received no later than **ten (10) days prior** to the Bid Packet due date.

**Issuing of Addenda**

If you received the notice of this IFB from the City as a result of being registered to sell the commodity code(s) on this Bid, you should also receive notice of any addenda issued. If you are not registered with the City to sell the commodities listed herein, you must register as a supplier on the City of Tulsa Purchasing website ([www.cityoftulsapurchasing.org](http://www.cityoftulsapurchasing.org)) to receive notice of any addenda, or to receive notice of any future IFBs.

**Pre-Bid Conference**

If a pre-Bid conference will be held for this IFB, information on that conference will be inserted below:

No pre-Bid conference will be held for this IFB.

**Bid Packet Submission**

The City requires two completed Bid packets: 1 Original and 1 Copy. Each must be clearly labeled on the front sheet indicating "Original" or "Copy". If a copy on electronic media is also required, the line below will be checked.  
\_\_\_Electronic USB Copy also required.

Responses to this Invitation for Bid must be made on the forms listed on page 1. The entire completed Bid Packet must be returned or your Bid may be rejected. Do not take exception to any portion of this Bid Packet. Do not make any entries except where required. Do not insert any other documents into the Bid Packet.

**Bid Opening**

All Bid openings are public and take place at 8:30 a.m. Thursday, the day after Bids are due. The Bid openings are held in the City of Tulsa Council Meeting Room, 175 East 2<sup>nd</sup> Street, 2<sup>nd</sup> Floor, Tulsa, Oklahoma.



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**FORM #1  
BIDDER INFORMATION SHEET**

**Bidder's Exact Legal Name:** \_\_\_\_\_  
(Must be Bidder's company name as reflected on its organizational documents, filed with the state in which bidder is organized; not simply a DBA)

**State of Organization:** \_\_\_\_\_

**Bidder's Type of Legal Entity: (check one)**

- |  |  |
|--|--|
| <input type="checkbox"/> Sole Proprietorship | <input type="checkbox"/> Limited Liability Company     |
| <input type="checkbox"/> Partnership         | <input type="checkbox"/> Limited Liability Partnership |
| <input type="checkbox"/> Corporation         |  |
| <input type="checkbox"/> Limited Partnership | <input type="checkbox"/> Other: _____                  |

**Bidder's Address:** \_\_\_\_\_  
Street City State Zip Code

**Bidder's Website Address:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Sales Contact:**

Name: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Legal or Alternate Sales Contact:**

Name: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_





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**FORM #2 (Page 1 of 4)  
PURCHASE AGREEMENT**

**INSTRUCTIONS:** This document **must** be properly signed and returned or your Bid will be **rejected**. This form constitutes your offer and if accepted by the City of Tulsa will constitute the Purchase Agreement under which you are obligated to perform. Your signature on this document indicates you have read and understand these terms and agree to be bound by them.

**THIS PURCHASE AGREEMENT** is between the CITY OF TULSA, OKLAHOMA, a municipal corporation, 175 East 2<sup>nd</sup> Street, Tulsa, Oklahoma, 74103-3827 (the "City") and:

(Bidder's company name as reflected on its organizational documents, filed with the state in which bidder is organized; not simply a DBA) (the "Seller").

**WITNESSETH:**

WHEREAS, the City has approved certain specifications and advertised for or solicited Bids on the following goods or services:

**20-809 60FT Bucket Truck**

(the "Goods and/or Services"); and

WHEREAS, Seller desires to provide such Goods and/or Services to City, acknowledges that this document constitutes Seller's offer to provide the Goods and/or Services specified below, and further acknowledges that if executed by the City's Mayor, this document will become the Purchase Agreement for such Goods and/or Services.

NOW, THEREFORE, for and in consideration of the terms, covenants and conditions hereinafter set forth, the parties hereto agree as follows:

- Documents Comprising the Agreement.** The Bid Packet includes the Notice of Invitation to Bid, the Summary Sheet, Form #1, Form #2, Form #3, Form #4, Form #5, Form #6, the Instructions, Terms and Conditions for Bidders, the Special Requirements, the Technical Specifications, Exhibit A and any addenda or amendments to the Bid Packet. The Bid Packet is incorporated herein by this reference. In the event of conflicting or ambiguous language between this Purchase Agreement and any of the other Bid Packet documents, the parties shall be governed first according to this Purchase Agreement and second according to the remainder of the documents included in the Bid Packet. Seller may submit as part of its Bid additional materials or information to support the Bid. Additional materials or information submitted by Seller which are not ambiguous and which do not conflict with this Purchase Agreement or the other Bid Packet documents are incorporated herein by this reference.
- Purchase and Sale.** Seller agrees to sell City the Goods and/or Services for the price and upon the delivery terms set forth in Exhibit A hereto. City agrees to pay Seller the price as set forth in Exhibit A based on (a) the quantity actually purchased in the case of goods or services priced by unit, or (b) the total price for a stated quantity of goods or services, upon (i) delivery of the Goods and/or Services to the City, (ii) the City's Acceptance thereof, and (iii) Seller's submission and City's approval of a verified claim for the amount due. City shall not pay any late charges or fees.
- Irrevocable Offer.** Seller understands and acknowledges that its signature on this Agreement constitutes an irrevocable offer to provide the Goods and/or Services. There is no contract unless and until City's Mayor/Mayor Pro Tem executes this Agreement accepting Seller's Bid. No City officer, employee or agent except the Mayor (or Mayor Pro Tem) has the authority to award contracts or legally obligate the City to any contract. Seller shall not provide any Goods and/or Services to City pursuant to this Agreement before this Agreement is executed by City. If Seller provides any Goods and/or Services to City pursuant to this Agreement before this Agreement is executed by City, such Goods and/or Services are provided at Seller's risk and City shall have no obligation to pay for any such Goods and/or Services.
- Term.** The term of this Agreement shall be effective commencing on the date of execution of this Agreement by the Mayor/Mayor Pro Tem of the City of Tulsa and terminating one year from that date. Seller understands and acknowledges that any future contracts or renewals are neither automatic nor implied by this Agreement. The continuing purchase by City of the Goods and/or Services set forth in this Agreement is subject to City's needs and to City's annual appropriation of sufficient funds in City's fiscal year (July 1<sup>st</sup> to June 30<sup>th</sup>) in which such Goods and/or Services are purchased. In the event City does not appropriate or budget sufficient funds to perform this Agreement, this Agreement shall be null and void without further action by City.
- Warranties.** Seller shall assure that the Goods and/or Services purchased hereunder are covered by all available and applicable manufacturers' warranties for such Goods and/or Services. Seller expressly agrees that it will be responsible for performing all warranty obligations set forth in the Technical Specifications for the Goods and/or Services covered in this Agreement. Seller also warrants that the Goods and/or Services will conform to the Technical Specifications and Special Requirements, and further warrants that the Goods and/or Services shall be of good materials and workmanship and free from defects for either a minimum of one (1) year from the date of Acceptance or installation by City, whichever is later, or as **specified in the Technical Specifications**, whichever is later. In no event shall Seller be allowed to disclaim or otherwise limit the express warranties set forth herein.
- Warranty Remedies.** City shall notify Seller if any of the Goods and/or Services fails to meet the warranties set forth above, and Seller shall promptly correct, repair or replace such Goods and/or Services at Seller's sole expense. Notwithstanding the foregoing, if such Goods and/or Services shall be determined by City to be defective or non-conforming within the first thirty (30) days after the date of Acceptance by City, then City at its option shall be entitled to a complete refund of the purchase price and, in the case of Goods, shall promptly return such Goods to Seller. Seller shall pay all expenses related to the return of such Goods to Seller.



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PURCHASE AGREEMENT**

7. **Seller Bears Risk.** The risk of loss or damage shall be borne by Seller at all times until the Acceptance of the Goods or Services by City.
8. **No Indemnification by City.** Seller understands and acknowledges that City is a municipal corporation that is funded by its taxpayers to operate for the benefit of its citizens. Accordingly, and pursuant to Oklahoma law, City shall not indemnify nor hold Seller harmless for loss, damage, expense or liability arising from or related to this Agreement, including any attorneys' fees and costs. In addition, Seller shall not limit its liability to City for actual loss or direct damages for any claim based on a material breach of this Agreement and the documents incorporated herein. City reserves the right to pursue all legal and equitable remedies to which it may be entitled.
9. **Indemnification by Seller.** Seller agrees to indemnify, defend, and save harmless City and its officers, employees and agents from all suits and actions of any nature brought against them due to the use of patented appliances, products or processes provided by Seller hereunder. Seller shall pay all royalties and charges incident to such patents.
10. **No Insurance by City.** If City is leasing Goods herein, City shall not be required to obtain insurance for Seller's property. Seller shall be solely responsible for any insurance it deems necessary. City is self-insured for its own negligence, subject to the limits of the Governmental Tort Claims Act (51 O.S. § 151 et seq.).
11. **No Confidentiality.** Seller understands and acknowledges that City is subject to the Oklahoma Open Records Act (51 O.S. §24A.1 et seq.) and therefore cannot assure the confidentiality of contract terms or other information provided by Seller pursuant to this Agreement that would be inconsistent with City's compliance with its statutory requirements thereunder.
12. **Non-Responsive Bids.** Seller understands and acknowledges that if it adds terms and conditions to its Bid that are different from the terms set forth herein that its Bid may be rejected as non-responsive. Furthermore, if City accepts Seller's Bid and awards a contract to Seller based on such Bid, City shall not be bound to any exceptions, changes or additions made by Seller, and any terms and conditions added by Seller which are not expressly agreed to by City in writing will be void and of no force and effect and the parties will be governed according to the document precedence set forth in Section 1 above.
13. **Compliance with Laws.** Seller shall be responsible for complying with all applicable federal, state and local laws, regulations and standards. Seller is responsible for any costs of such compliance. Seller certifies that it and all of its subcontractors to be used in the performance of this Purchase Agreement are in compliance with 25 O.S. Sec. 1313 and participate in the Status Verification System. The Status Verification System is defined in 25 O.S. Sec. 1312 and includes but is not limited to the free Employee Verification Program (E-Verify) available at [www.dhs.gov/E-Verify](http://www.dhs.gov/E-Verify).
14. **Termination.** City, by written notice, may terminate this Agreement, in whole or in part, when such action is in the best interest of City. If this Agreement is so terminated, City shall be liable only for payment for Goods accepted and Services rendered prior to the effective date of termination. City's right to terminate this Agreement is cumulative to any other rights and remedies provided by law or by this Agreement.
15. **Price Changes.** The parties understand and agree that the variables in Seller's cost of performance may fluctuate, but any change in Seller's cost of performance will not alter its obligations under this Agreement, nor excuse performance or delay on Seller's part. If the IFB provides that Seller may include a price escalation provision in its Bid, Seller's price escalation provision will be evaluated by City as part of Seller's Bid price when awarding the Bid.
16. **Right to Audit.** The parties agree that Seller's books, records, documents, accounting procedures, practices, price lists or any other items related to the Goods and/or Services provided hereunder are subject to inspection, examination, and copying by City or its designees. Seller is required to retain all records related to this Agreement for the duration of the term of this Agreement and a period of three years following completion and/or termination of the Agreement. If an audit, litigation or other action involving such records begins before the end of the three year period, the records shall be maintained for three years after the date that all issues arising out of the action are resolved or until the end of the three year retention period, whichever is later.
17. **Notice.** Any notice, demand, or request required by or made pursuant to this Agreement shall be deemed properly made if personally delivered in writing or deposited in the United States mail, postage prepaid, to the addresses specified below.

i. To Seller:

\_\_\_\_\_

\_\_\_\_\_

To CITY:

City Clerk  
CITY OF TULSA, OKLAHOMA  
175 E. 2<sup>nd</sup> Street, Suite 260  
Tulsa, Oklahoma 74103

With a copy to:

Ashleigh McCarn, Senior Buyer  
City of Tulsa  
175 E. 2nd Street, 15TH Floor  
Tulsa, OK 74103



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18. **Relationship of Parties.** The Seller is, and shall remain at all times, an independent contractor with respect to activities and conduct while engaged in the performance of services for the City under this Agreement. No employees, subcontractors or agents of the Seller shall be deemed to be employees of the City for any purpose whatsoever, and none shall be eligible to participate in any benefit program provided by the City for its employees. The Seller shall be solely responsible for the payment of all employee wages and salaries, taxes, withholding, payments, fringe benefits, insurance premiums, continuing education courses, materials or related expenses on behalf of its employees, subcontractors, and agents. Nothing in this Agreement shall be construed to create a partnership, joint venture, or agency relationship among the parties. No party shall have any right, power or authority to act as a legal representative of another party, and no party shall have any power to obligate or bind another party, or to make any representations, express or implied, on behalf of or in the name of the other in any manner or for any purpose whatsoever.
19. **Third Parties.** This Agreement is between City and Seller and creates no right unto or duties to any other person. No person is or shall be deemed a third party beneficiary of this Agreement.
20. **Time of Essence.** City and Seller agree that time is deemed to be of the essence with respect to this Agreement.
21. **Binding Effect.** This Agreement shall be binding upon City and Seller and their respective successors, heirs, legal representatives and permitted assigns.
22. **Headings.** The headings used herein are for convenience only and shall not be used in interpreting this Agreement
23. **Severability Provision.** If any term or provision herein is determined to be illegal or unenforceable, the remainder of this Agreement will not be affected thereby. It is the intention of the parties that if any provision is held to be illegal, invalid or unenforceable, there will be added in lieu thereof a provision as similar in terms to such provision as is possible to be legal, valid and enforceable.
24. **Governing Law And Venue.** This Agreement is executed in and shall be governed by and construed in accordance with the laws of the State of Oklahoma without regard to its choice of law principles, which shall be the forum for any lawsuits arising under this Agreement or incident thereto. The parties stipulate that venue is proper in a court of competent jurisdiction in Tulsa County, Oklahoma and each party waives any objection to such venue. City does not and will not agree to binding arbitration of any disputes.
25. **No Waiver.** A waiver of any breach of any provision of this Agreement shall not constitute or operate as a waiver of any other provision, nor shall any failure to enforce any provision hereof operate as a waiver of the enforcement of such provision or any other provision.
26. **Entire Agreement/No Assignment.** This Agreement and any documents incorporated herein constitute the entire agreement of the parties and supersede any and all prior agreements, oral or otherwise. This Agreement may only be modified or amended in a writing signed by both parties. Notwithstanding anything to the contrary stated herein or in the attachments to this Agreement, no future agreements, revisions or modifications that may be required under this Agreement are effective or enforceable unless such terms, revisions or modifications have been reduced to writing and signed by City and Seller. Seller may not assign this Agreement or use subcontractors to provide the Goods and/or Services without City's prior written consent. Seller shall not be entitled to any claim for extras of any kind or nature.
27. **Multiple Counterparts.** This Agreement may be executed in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.
28. **Interpretive Matters and Definitions.** The following interpretive matters shall be applicable to this Agreement:
- 28.1 Unless the context otherwise requires: (a) all references to Sections are to Sections of or to this Agreement; (b) each term defined in this Agreement has the meaning assigned to it; (c) "or" is disjunctive but not necessarily exclusive; (d) words in a singular include the plural and vice versa. All references to "\$" or to dollar amounts shall be in lawful currency of the United States of America;
- 28.2 No provision of this Agreement will be interpreted in favor of, or against, any of the parties hereto by reason of the extent to which such party or its counsel participated in the drafting thereof or by reason of the extent to which any such provision is inconsistent with any prior draft hereof or thereof;
- 28.3 Any reference to any applicable laws shall be deemed to refer to all rules and regulations promulgated thereunder and judicial interpretations thereof, unless the context requires otherwise;
- 28.4 The word "including" means "including, without limitation" and does not limit the preceding words or terms; and
- 28.5 All words used in this Agreement shall be construed to be of such gender, number or tense as circumstances require.
29. **Equal Employment Opportunity.** Each bidder agrees to comply with all applicable laws regarding equal employment opportunity and nondiscrimination.
30. **Authority to Bind.** The undersigned individual states that s/he has authority to bind Seller to this Agreement, that s/he has read and understands the terms of this Agreement, and that Seller agrees to be bound by this Agreement and its incorporated documents.





**Tulsa**  
CITY OF  
A New Kind of Energy.

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**IMPORTANT NOTE: This document must be signed by the proper person as set forth in Instructions, Terms and Conditions for Bidders, paragraph 4. FAILURE TO SUBMIT PROPERLY AUTHORIZED SIGNATURE MAY RESULT IN YOUR BID BEING REJECTED AS NONRESPONSIVE.**

IN WITNESS WHEREOF, this Agreement has been executed in multiple copies on the dates set forth below to be effective during the period recited above.

Seller Company Name:

**Sign Here ►**

ATTEST:

Printed Name:

Title:

Corporate Secretary

Date:

Company Name/Address [Please Print] Address City State Zip Code

( ) - ( ) -  
Telephone Number Fax Number Email Address

**CITY OF TULSA, OKLAHOMA,  
a municipal corporation,**

ATTEST:

By:  
Mayor

City Clerk

Date:

APPROVED:

Assistant City Attorney



**CITY OF  
Tulsa**  
A New Kind of Energy.

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**FORM #3**

**INTEREST AFFIDAVIT**

STATE OF \_\_\_\_\_ )

)ss.

COUNTY OF \_\_\_\_\_ )

I, \_\_\_\_\_, of lawful age, being first duly sworn, state that I am the agent authorized by Seller to submit the attached Bid. Affiant further states that no officer or employee of the City of Tulsa either directly or indirectly owns a five percent (5%) interest or more in the Bidder's business or such a percentage that constitutes a controlling interest. Affiant further states that the following officers and/or employees of the City of Tulsa own an interest in the Bidder's business which is less than a controlling interest, either direct or indirect.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_  
Signature

Title: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

Notary Commission Number: \_\_\_\_\_

County & State Where Notarized: \_\_\_\_\_

**The Affidavit must be signed by an authorized agent and notarized**



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**FORM #4  
NON-COLLUSION AFFIDAVIT**

(Required by Oklahoma law, 74 O.S. §85.22-85.25)

STATE OF \_\_\_\_\_ )

)ss.

COUNTY OF \_\_\_\_\_ )

I, \_\_\_\_\_, of lawful age, being first duly sworn, state that:  
(Seller's Authorized Agent)

1. I am the authorized agent of Seller herein for the purposes of certifying facts pertaining to the existence of collusion between and among Bidders and municipal officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the Bid to which this statement is attached.
2. I am fully aware of the facts and circumstances surrounding the making of Seller's Bid to which this statement is attached, and I have been personally and directly involved in the proceedings leading to the submission of such Bid; and
3. Neither the Seller nor anyone subject to the Seller's direction or control has been a party:
  - a. to any collusion among Bidders in restraint of freedom of competition by agreement to Bid at a fixed price or to refrain from Bidding,
  - b. to any collusion with any municipal official or employee as to quantity, quality, or price in the prospective contract, or as to any other terms of such prospective contract, nor
  - c. in any discussions between Bidders and any municipal official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

By: \_\_\_\_\_  
Signature

Title: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

Notary Commission Number: \_\_\_\_\_

County & State Where Notarized: \_\_\_\_\_

**The Affidavit must be signed by an authorized agent and notarized**



**CITY OF  
Tulsa**  
*A New Kind of Energy.*

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**FORM #5**

**AFFIDAVIT OF CLAIMANT**

STATE OF \_\_\_\_\_ )

)ss.

COUNTY OF \_\_\_\_\_ )

The undersigned, of lawful age, being first duly sworn, on oath says that this contract is true and correct. Affiant further states that the work, services or materials will be completed or supplied in accordance with the contract, plans, specifications, orders or requests furnished the affiant. Affiant further states that (s)he has made no payment directly or indirectly of money or any other thing of value to any elected official, officer or employee of the City of Tulsa or any public trust of which the City is a beneficiary to obtain or procure the contract or purchase order.

By: \_\_\_\_\_

Signature

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Title: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

My commission number: \_\_\_\_\_

**The Affidavit must be signed by an authorized agent and notarized**





**Tulsa**  
A New Kind of Energy.

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**FORM #6**

**ACKNOWLEDGMENT OF RECEIPT OF ADDENDA/AMENDMENTS**

I hereby acknowledge receipt of the following addenda or amendments, and understand that such addenda or amendments are incorporated into the Bid Packet and will become a part of any resulting contract.

List Date and Title/Number of all addenda or amendments: (Write "None" if applicable).

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**Sign Here ►**

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



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**INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDERS**

1. **PURCHASING AUTHORITY.** City issues this Invitation For Bid pursuant to Tulsa City Charter, Art. XII, §14 and Tulsa Revised Ordinances, Title 6, Ch. 4, the provisions of which are incorporated herein.
2. **DEFINITIONS.** The following terms have the following meanings when used in the documents comprising this Bid Packet.
  - A. **"Acceptance"** with respect to a Bid shall mean the City's selection of a Bid, and award of a contract to the Bidder/Seller.
  - B. **"Acceptance"** with respect to delivery of Goods and/or Services provided under a Purchase Agreement shall mean City's written acknowledgement that Seller has satisfactorily provided such Goods and/or Services as required.
  - C. **"Addenda" "Addendum" or "Amendment(s)"** shall mean a clarification, revision, addition, or deletion to this Invitation For Bid by City which shall become a part of the agreement between the parties.
  - D. **"Authorized Agent"** means an agent who is legally authorized to bind the Seller under the law of the State in which the Seller is legally organized. An Authorized Agent must sign all documents in the Bid Packet on behalf of the Seller. Under Oklahoma law, the Authorized Agent for each of the following types of entities is as stated below:
    - **Corporations** – the president, vice president, board chair or board vice chair can sign; others can sign if they have and provide the City with (i) a corporate resolution giving them authority to bind the Seller, and (ii) a recent corporate secretary's certificate indicating the authority is still valid.
    - **General Partnerships** – any partner can sign to bind all partners.
    - **Limited Partnerships** – the general partner must sign.
    - **Individuals** – no additional authorization is required, but signatures must be witnessed and notarized.
    - **Sole Proprietorship** – the owner can sign. Any other person can sign if s/he provides a recent Power of Attorney, signed by the owner, authorizing him/her to bind the sole proprietorship.
    - **Limited Liability Company (LLC)** – The manager as named in the Operating Agreement can sign. Any person authorized by the Operating Agreement or a member can sign providing the person submits a copy of the authorization with a certificate of the members indicating the authorization is still valid.Entities organized in States other than Oklahoma must follow the law of the State in which they are organized.
  - E. **"Bid"** means the Seller's offer to provide the requested Goods and/or Services set forth in Exhibit A and any additional materials or information the Seller chooses to submit to support the Bid.
  - F. **"Bidder"** means the legal entity which submits a Bid for consideration by City in accordance with the Invitation For Bid.
  - G. **"Bid Packet"** consists of the following documents (1) the Notice of Invitation for Bid, (2) the Summary Sheet, (3) Form #1, (4) Form #2, (5) Form #3, (6) Form #4, (7) Form #5, (8) Form #6, (9) the Instructions, Terms and Conditions for Bidders, (10) Special Requirements, (11) Technical Specifications, and (12) Exhibit A.
  - H. **"Bid Submission Date"** shall mean the last date by which the City will accept Bids for an Invitation For Bid.
  - I. **"City"** shall mean the City of Tulsa, Oklahoma.
  - J. **"Days"** shall mean calendar days unless specified otherwise.
  - K. **"Primary Seller"** shall mean the Seller whose Bid City selected as the principal supplier of the Goods and/or Services required under this Agreement.
  - L. **"Project Buyer"** shall mean the City's employee assigned to serve as the contact person for Bidders/Sellers responding to Invitations For Bid or completing contracts herein.
  - M. **"Purchasing Division or Office"** shall mean the City of Tulsa's Purchasing Division, located at 175 East 2<sup>nd</sup> Street, Suite 865, Tulsa, Oklahoma 74103
  - N. **"Secondary Seller"** shall mean the Seller whose Bid City selected as a back-up supplier in the event the Primary Seller is unable to provide all the Goods and/or Services required.



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- O. **"Seller"** shall mean the Bidder whose Bid City selected and awarded a contract.
- P. **"You" or "Your"** shall mean the Bidder responding to this Invitation For Bid or the Seller whose Bid the City selected and awarded a contract.
- Q. **"Website"** shall mean the City of Tulsa's website for the Purchasing Division: [www.cityoftulsapurchasing.org](http://www.cityoftulsapurchasing.org).

3. **QUESTIONS REGARDING INVITATION FOR BID.** Questions regarding any portion of this Invitation For Bid must be submitted in writing (sent by mail, fax or email) to the Project Buyer indicated on the Summary Sheet herein. You should submit questions as early as possible and preferably before the pre-Bid conference. Questions and concerns must be received no later than ten (10) days prior to the Bid Packet due date. Any oral responses to questions before the contract is awarded are not binding on City. At City's discretion, any information or clarification made to you may be communicated to other Bidders that notified City of their intent to Bid if appropriate to ensure fairness in the process for all Bidders. You must not discuss questions regarding the Invitation For Bid with anyone other than the Project Buyer or other Purchasing Division staff or your Bid may be disqualified, any contract recommendation or Acceptance may be rescinded, or any contract may be terminated and delivered Goods returned at your expense and City refunded any payments made.
4. **ORAL STATEMENTS.** No oral statements by any person shall modify or otherwise affect the provisions of this Invitation For Bid and/or any contract resulting therefrom. All modifications, addenda or amendments must be made in writing by City's Purchasing Division.
5. **EXAMINATION BY BIDDERS.** You must examine the specifications, drawings, schedules, special instructions and the documents in this Bid Packet prior to submitting any Bid. Failure to examine such documents and any errors made in the preparation of such Bid are at your own risk.
6. **ADDENDA OR AMENDMENTS TO INVITATIONS FOR BID.** City may addend or amend its Invitation For Bid at any time before the Bid Submission Date, and any such addenda or amendments shall become a part of this Agreement. City will attempt to send a notification (by fax or email) of any addenda or amendments to those Bidders who have responded to the City's Project Buyer of their intent to respond to the Invitation For Bid. However, it is your responsibility to inquire about any addenda or amendments, which will be available from the City's Purchasing Division and its website. You must acknowledge receipt of any addenda or amendments by signing and returning the Acknowledgment of Receipt of Addenda/Amendments form and attaching it to this Invitation For Bid with your Bid. City may reject any Bid that fails to acknowledge any addenda or amendments.
7. **SPECIFICATIONS/DESCRIPTIVE TERMS/SUBSTITUTIONS.** Unless the term "no substitute" is used, the City's references to a brand name, manufacturer, make, or catalogue designation in describing an item in this Bid Packet does not restrict you to that brand or model, etc. The City may make such references to indicate the type, character, quality and/or performance equivalent of the item desired. However, you are required to furnish the exact item described in your Bid unless a proposed substitution is clearly noted and described in the Bid.

The parties recognize that technology may change during the period Bids are solicited and subsequent contracts are performed. Therefore, City may at its option accept changes or substitutions to the specifications for Goods of equal or better capabilities at no additional cost to City. In the case of existing contracts, you shall give City 30 days advance notice in writing of any such proposed changes or substitutions. City shall determine whether such items are acceptable as well as any proposed substitute.

All Goods shall be new unless otherwise so stated in the Bid. Any unsolicited alternate Bid, or any changes, insertions, or omissions to the terms and conditions, specifications, or any other requirements of this Bid, may be considered non-responsive and the Bid rejected.

8. **PRICES/DISCOUNTS.** Prices shall be stated in the units and quantity specified in the Bid Packet documents. In case of discrepancy in computing the Bid amount, you guarantee unit prices to be correct and such unit prices will govern. Prices shall include transportation, delivery, packing and container charges, prepaid by you to the destination specified in the Specifications. Discounts for prompt payment will not be considered in Bid evaluations, unless otherwise specified. However, offered discounts for prompt payment will be taken if payment is made within the discount period.
9. **DELIVERY.** All prices quoted shall be based on delivery F.O.B. Tulsa, Oklahoma or to any other points as may be designated in the Technical Specifications, with all charges prepaid by Seller to the actual point of delivery. Bids must state the number of days required for delivery under normal conditions.



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10. **TAXES.** City is exempt from federal excise and state sales taxes and such taxes shall not be included in the Bid prices.
11. **BID SUBMISSION.** The Bid Packet forms must be prepared in the name of Bidder and properly executed by an Authorized Agent with full knowledge and acceptance of all provisions, in ink and notarized. Bids may not be changed or withdrawn after the deadline for submitting Bids (the "Bid Submission Date"). A Bid is an irrevocable offer and when accepted by City (as evidenced by City's execution of the Purchase Agreement) shall constitute a firm contract.
- A. BIDS MUST BE SUBMITTED ONLY ON THE BID PACKET FORMS AND SIGNED BY AN AUTHORIZED AGENT. THE ENTIRE BID PACKET MUST BE RETURNED AS RECEIVED WITH ALL FORMS COMPLETED. YOU MAY ATTACH, AFTER EXHIBIT A, ANY DOCUMENTS NECESSARY TO COMPLETELY AND ACCURATELY RESPOND TO THE REQUEST. BIDS MUST BE IN STRICT CONFORMANCE WITH ALL INSTRUCTIONS, FORMS, AND SPECIFICATIONS CONTAINED IN THIS BID PACKET.**
- B.** Sealed Bids may be either mailed or delivered, but must be received at:  
City of Tulsa – Office of City Clerk  
175 East 2<sup>nd</sup> Street, Suite 260  
Tulsa, Oklahoma 74103
- C.** Bids will be accepted at the above address from 8:00 a.m. to 5:00 p.m., Monday thru Friday except for City holidays. City is not responsible for the failure of Bids to be received by the City Clerk's Office prior to the due date and time.
- D.** Late Bids will be **rejected**. The Purchasing Agent, in his sole discretion, may make exceptions only for the following reasons:
1. City Hall closed for business for part or all of the day on the date the response was due;
  2. If the City deems it appropriate due to large-scale disruptions in the transportation industry that may have prevented delivery as required.
  3. If documented weather conditions caused the late delivery. You must provide documentation of such weather to the satisfaction of the Purchasing Agent.
- E.** **City will not accept faxed Bids**, nor will City accept Bids faxed to the City Clerk, Purchasing Division or Office, or any other City office or employee.
- F.** City is not responsible for any of your costs in preparing the Bid response, attending a pre-Bid conference, or any other costs you incur, regardless of whether the Bid is submitted, accepted or rejected.
- G.** All Bids must be securely sealed and plainly marked with the Bid Number, Bid Title, and Bid Opening Date on the lower left corner of the outside of the Bid envelope. Your name and address must also be clearly indicated on the envelope.
- H.** If submitting multiple options ("Option(s)") to the Invitation for Bid, each will be considered separately requiring each response to be complete and accurate. Each Option must be clearly marked as Option 1 of 3, Option 2 of 3, etc.
- I.** The number of copies you must submit is listed on the Summary Sheet in the front of the Bid Packet. However, at a minimum, there will be (1) an original, clearly labeled as such in 1" red letters on the Bid Packet cover page, and (2) a copy for City's Purchasing Division, clearly labeled as such in 1" red letters on the Bid Packet cover page. If binders are used, they must also be labeled.
- J.** Multiple boxes or envelopes are permissible, but must not weigh more than 50 pounds. Each box must be labeled as instructed herein and numbered (i.e., Box 1 of 3; Box 2 of 3). **The original must be in Box #1.**
- K.** The original and all copies (either paper or electronic) must be identical in all respects. Bids must be completed and submitted in ink or typewritten. Bids written in pencil will be rejected. Any corrections to the Bids must be initialed in ink.
12. **BID REJECTION OR WITHDRAWAL.**
- A. City may reject any or all Bids, in whole or in part.
  - B. **A Bid may be rejected if it contains additional terms, conditions, or agreements that modify the requirements of this Invitation For Bid or attempts to limit Bidder's liability to the City.**
  - C. A Bid may be rejected if Bidder is currently in default to City on any other contract or has an outstanding indebtedness of any kind to City.
  - D. City reserves the right to waive any formalities or minor irregularities, defects, or errors in Bids.
  - E. Bid withdrawal may only be accomplished by an Authorized Agent requesting the withdrawal in person at the City Clerk's office before the City's close of business on the Bid Submission Date.
13. **BID RESULTS.** A tabulation of Bids received will be made available on the City's Purchasing Division website generally within 5 working days after the Bid Opening Date. After a contract award is recommended to the Mayor, a copy of the Bid summary will be available in the City Clerk's Office. Bid results are not provided in response to telephone or email inquiries.
14. **PURCHASE ORDER.** In the event that the successful Bid is for an amount less than One Hundred Thousand Dollars (\$100,000), and it is determined by the City to be in the best interests of the City, the City, in its sole discretion, may issue a Purchase Order rather than execute the Purchase Agreement to purchase the Goods. If a Purchase Order is issued, however, the terms of the Bid Packet documents, including the Purchase Agreement, will govern the transaction and be enforceable by the City and Bidder/Seller.





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15. **CONTRACT AWARD.** If a contract is awarded, it will be awarded to the Bidder that City determines is the lowest secure Bidder meeting specifications. Such Bid analysis will consider price and other factors, such as Bidder qualifications and financial ability to perform the contract, as well as operating costs, delivery time, maintenance requirements, performance data, history of contract relations with City, and guarantees of materials and equipment, as applicable. A complete list of the factors that are considered is set forth in Tulsa Revised Ordinances, Title 6, Ch. 4, §406E. Unless otherwise noted, City reserves the right to award a contract by item, one or more groups of items, or all the items in the Bid, whichever is in City's best interest.
16. **IRS FORM W-9.** If City selects your Bid and awards a contract to you, you will have ten (10) days from notification of the award to provide City with your complete IRS Form W-9.
17. **NOTICE TO PROCEED.** If City accepts your Bid and executes the Purchase Agreement, you shall not commence work until authorized to do so by the Purchasing Agent or his representative. Receipt of a Purchase Order from the City is notice to proceed.
18. **PAYMENTS.** Invoices should be e-mailed to City of Tulsa – Accounts Payable at:

[apinvoices@cityoftulsa.org](mailto:apinvoices@cityoftulsa.org)

Payment will be made Net 30 days after receipt of a properly submitted invoice or the City's Acceptance of the Goods and/or Services, whichever is later, unless City decides to take advantage of any prompt payment discount included in the Bid.

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**SPECIAL REQUIREMENTS**

**1. Irrevocable Offer Period.** You understand and acknowledge that the offer submitted as your Bid is firm and irrevocable from the City's close of business on the Bid Submission Date until 365 days after the Bid Opening Date.

**2. General Liability/Indemnification.** You shall hold City harmless for any loss, damage or claims arising from or related to your performance of the Purchase Agreement. You must exercise all reasonable and customary precautions to prevent any harm or loss to all persons and property related to the Purchase Agreement. You agree to indemnify and hold the City harmless from all claims, demands, causes of action or suits of whatever nature arising out of the Goods, Services, labor, or materials furnished by you or your subcontractors under the provisions of the Bid Packet documents.

**3. Liens.** Pursuant to City's Charter (Art. XII, §5), no lien of any kind shall exist against any property of City. Bidder shall deliver all goods to City free and clear of liens. Delivery by Seller to City of goods which are subject to liens under the Purchase Agreement shall be a material breach of the Purchase Agreement and all damages and costs incurred by City as a result of the existence of such liens shall be paid to City by Seller. At City's option, City may return such goods to Seller and Seller shall pay the cost of returning such goods and reimburse City for any payments made for such goods.

**4. Insurance.** If checked "Yes," the following insurance is required: **Yes:** \_\_\_\_\_ **No:** X

Seller and its subcontractors must obtain at Seller's expense and keep in effect during the term of the Purchase Agreement, including any renewal periods, policies of General Liability insurance in the minimum amounts set forth below and Workers' Compensation insurance in the statutory limits required by law.

Personal injury, each person	\$ 175,000.00
Property damage, each person	\$ 25,000.00
Auto Liability, each occurrence	\$ 1,000,000.00
Personal injury and property damage, each occurrence	\$ 1,000,000.00
Workers' Compensation	(Statutory limits)

**SELLER'S INSURER MUST BE AUTHORIZED TO TRANSACT BUSINESS IN THE STATE OF OKLAHOMA.**

You will have 10 days after notification that your Bid was selected for contract award by City to provide proof of such coverage by providing the assigned Project Buyer shown on the Summary Sheet of this Bid Packet with a Certificate of Insurance. The Certificate of Insurance must be completed with the following information:

- A. Your name
- B. Insurer's name and address
- C. Policy number
- D. Liability coverage and amounts
- E. Commencement and expiration dates
- F. Signature of authorized agent of insurer
- G. Invitation for Bid number

The Seller shall not cause any required insurance policy to be cancelled or to permit it to lapse. It is the responsibility of Seller to notify City of any change in coverage or insurer by providing City with an updated Certificate of Liability Insurance. Failure of Seller to comply with the insurance requirements herein may be deemed a breach of the Purchase Agreement. Further, a Seller who fails to keep required insurance policies in effect may be deemed to be ineligible to bid on future projects, ineligible to respond to invitations for bid, and/or ineligible to engage in any new purchase agreements

**5. Bonding.**

**A. Bid Bond.** If the box is checked "Yes," the Bid Bond is required:

**Yes:** \_\_\_\_\_ **No:** X

**B. Performance Bond.** If the box is checked "Yes," the Performance Bond is required:

**Yes:** \_\_\_\_\_ **No:** X



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**6. References.** If the box is checked "Yes," References are **required(3)**:

Yes: ☒ **X**

No: ☐

**7. Purchase Card:** Is the City of Tulsa Purchasing Card acceptable (This is a Visa):

Yes: ☐

No: ☐

**For each reference, the following information must be included: Company Name, Contact Name, Address, Phone Number, E-Mail Address, and the nature of their relationship with the Bidder.**

Company Name: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Description of Products/Services Provided: \_\_\_\_\_

Company Name: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Description of Products/Services Provided: \_\_\_\_\_

Company Name: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Description of Products/Services Provided: \_\_\_\_\_

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**TECHNICAL SPECIFICATIONS**

**SCOPE:**

It is the intent during the contract period, as nearly as possible, to purchase all the requirements for a 60-foot bucket-truck, bid from the firm(s) to which the contract is awarded.

All vehicles bid shall be new and the latest production model. Brochures and/or specification literature clearly describing the unit(s) and verifying that the unit(s) meet or exceed the requirements of this specification should accompany each bid proposal. Warranty and delivery information should be provided with the bid proposal. Any Manufacturer's name and model called out in this bid is intended to set the quality and design of equipment desired and is not meant to limit bidding on products of equal quality. Any exceptions to or deviations from the specifications set forth in the bid should be clearly described in the bidder's proposal. During a standard warranty period or for any extended warranty no deductibles, upcharges, overtime, mileage, freight or charges for parts and service shall be charged to the City of Tulsa pertaining to warranty repairs.

For the purposes of bid evaluations, all options will be considered in the overall bid award.

**SPECIFICATIONS:**

In Section 2 (Bidder's Proposal Column); The bidder shall respond to each minimum requirement (section 1) in the space provided under Section 2 whenever asked to "describe", the description may include details such as size, capacities, dimensions, materials used in construction, etc. A full and complete description is required to reasonably evaluate the bid, so all pertinent information is required. When referring to attached literature as a means of not fully describing items, misinterpretations by the evaluator of the bid may occur and consequently not having the bid awarded. Your ability to present the City with enough information to reasonably understand the item being bid and whether it meets the specifications stated relies on the written information provided.

You are requested to describe your proposal in the Bidders column, you may not respond in the space provided as to whether you meet the specifications by responding with terms as "yes", "Meets", "same as", "complies" or "similar" terms. If these terms are utilized, it may result in your bid being considered as Non-Compliant and being rejected.

You must include descriptive manufacturer's literature verifying the information you provided in the bidder's proposal section. Failure to provide such literature may result in your bid being considered as Non-Compliant, and possibly being rejected.

If your bid is an alternate approach and does not fully meet the specifications, completely describe your alternate approach.

The manufacturer shall warrant each vehicle and related parts to be of good material and workmanship and to promptly replace any part or parts which by reason of defective materials or workmanship shall fail under normal use, free of negligence or accident, for a minimum of one (1) year from the date of delivery, unless otherwise stated. In addition, if such failures take place outside the dealer's service area, which shall be defined as Tulsa city limits, the seller will be responsible for reimbursing the nearest manufacturer's authorized dealer in the city of Tulsa for services rendered under this warranty.

The seller shall respond within 72 hours, of notification by the City of Tulsa, on when, where and how a warranty issue will be resolved. In the event there is no response within 72 hours, or if the response is not acceptable to the City of Tulsa; the City will provide or arrange for repairs. The seller shall be responsible for reimbursing the nearest manufacturer's authorized dealer in the city of Tulsa for services rendered under this warranty.

**The seller shall have the option to authorize the City of Tulsa to perform minor warranty replacement and repairs and then reimburse the City for its labor and parts utilized to enact the repair. The reimbursement for labor will be the same rate as that of the actual work performed. Standard warranty information is to be supplied with the bid.**





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**DELIVERY REQUIREMENTS:**

Unless otherwise agreed to in writing; Seller shall transport the vehicles to and from the Seller's location for mounting of equipment and accessories with no additional charges to the City. Seller shall bear the cost of all transportation associated with warranty repairs. If Sellers location is outside of Tulsa County, Seller shall supply the name of the local factory authorized repair facility. The factory authorized warranty repair facility shall be contacted for verification prior to awarding the bid. This information shall be part of the bid evaluation process. Failure to comply will affect the award of bid.

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

The Seller shall deliver all vehicles fully assembled and operational with all items such as mounting brackets, fluids such as oil and fuel, batteries, etc. installed upon delivery. No crated or non-operational equipment requiring assembly or adjustments of any kind shall be accepted. Seller will be required to operate the equipment and demonstrate all features and operational modes to the City of Tulsa personnel.

Absolutely no items over 500lbs. may be directly shipped to the City of Tulsa requiring the City personnel to unload from the shipping truck or trailer. The City of Tulsa carries no responsibility for any damages incurred during an unloading occurrence. The City of Tulsa does not have unloading docks or the proper equipment to assist in this area. All unloading shall be the responsibility of the seller and/or shipping entity.

**An MSO (Manufacturer's Statement of Origin) and an Oklahoma Application of title shall be provided at delivery. The City of Tulsa is required to license (tag) all vehicles and equipment.**

**Delivery Address: 3600 Mohawk Blvd, Tulsa, OK 74115**

**TESTS AND ACCEPTABILITY OF MATERIAL:**

All items included in the bid are subject to a performance demonstration within 30 days of the bid date by the bidder(s) at the discretion of the City of Tulsa. A like item of the type bid that contains all the safety concerns, horsepower ratings, accessories, dimensions or other features as deemed appropriate by the City of Tulsa may be required to be demonstrated to the City of Tulsa personnel prior to award of the bid to establish if the item meets the requirements & specifications of the City of Tulsa. These demonstrations may be held in direct competition with other bidders whom bid the same items and equipment.

Section 1 Item 1	Specifications (Minimum)	Section 2 Bidders Proposal
Equipment (Truck cab & Chassis)	This specification is for a new current year model 33,000 lb. GVW. Dual rear wheel, 2-door conventional, cab chassis with air ride cab, utilized for installing 60-foot Aerial Bucket Truck. Altec AM 55 or equivalent.	<u>Describe:</u> <u>Make:</u> _____ <u>Model:</u> _____ _____ _____ _____
Vehicle Weight	33,000 lb. gvw	<u>Describe:</u> _____



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Cab

1. Style: 2- door conventional cab chassis with air ride cab.
2. Seat(s): Air ride driver's seat and air ride companion seat with high visibility seat belts, orange preferred.
3. Seat covering: Heavy duty vinyl.
4. Sunvisors: One (1) LH and One (1) RH.
5. Door arm rests: One (1) LH and one (1) RH.
6. Interior lighting: Dome light with door activated switch.
7. Windshield Wipers: Electric 2-speed with intermittent and dual washer nozzles.
8. Mirrors: Exterior, remote control, heated, breakaway type. 7-inch X 15-inch approx. with large 7-inch convex mirrors mounted on both sides.
9. Front fender mounted 7-inch convex mirrors, both sides.
10. Air conditioning: Factory installed through-dash type.
11. Gauges: Full gauge package with factory audible alarms and warning lights.
  - a. Transmission temp gauge and warning light.
  - b. Tachometer.
  - c. Oil pressure gauge.
  - d. Air pressure gauge.
  - e. Speedometer.
  - f. Hour Meter wired to the ECM.
  - g. Coolant temp gauge.
  - h. DEF tank level gauge.

**Include the following:**

Describe:

1	_____
2	_____
3	_____
4	_____
5	_____
6	_____
7	_____
8	_____
9	_____
10	_____
11	_____
a	_____
b	_____
c	_____
d	_____
e	_____
f	_____
g	_____
h	_____



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	<p>12. 12-volt, power port, and USB charging port (can be part of the radio).</p> <p>13. Full headliner</p> <p>14. Full rubber floor covering.</p> <p>15. Factory installed AM/FM weather radio.</p> <p>16. Factory tinted glass through-out.</p> <p>17. Tilting hood.</p> <p>18. Backup camera.</p> <p>19. Interior grab handles to aid easier entry into cab, mounted on both sides.</p> <p>20. Dual air horns.</p> <p>21. Five (5) auxiliary switches located within easy access to the driver, mounted in dash located in cab to accommodate body and accessory connections.</p>	<p>12 _____</p> <p>13 _____</p> <p>14 _____</p> <p>15 _____</p> <p>16 _____</p> <p>17 _____</p> <p>18 _____</p> <p>19 _____</p> <p>20 _____</p> <p>21 _____</p>
Engine	<p>1. Diesel powered: Mfg. and Model. Cummins L9 preferred.</p> <p>2. Displacement: 8.8 Liters minimum</p> <p>3. Horsepower: 330 hp. Minimum.</p> <p>4. Torque: 1000 @ 1,400 rpm. Minimum.</p> <p>5. Emissions: 2017 Green House Gasses Compliant.</p> <p>6. Air cleaner: Dry type, dual, replaceable elements.</p> <p>7. Oil filter: Spin-on type.</p> <p>8. Fuel filter: cartridge or in line-type.</p> <p>9. 110 Volt, 1,000-Watt block heater, to be labeled and mounted under the driver's door.</p> <p>10. Water separator: In-line, Racor or equal with heater and warning light,</p>	<p><u>Describe:</u></p> <p>1 Mfg _____</p> <p>Model _____</p> <p>2 _____</p> <p>3 _____</p> <p>4 _____</p> <p>5 _____</p> <p>6 _____</p> <p>7 _____</p> <p>8 _____</p> <p>9 _____</p> <p>10 _____</p>



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	<p>with drain valve. Water Fuel separator may be mounted under the hood.</p> <p>11. Exhaust system: Horizontal with vertical turn out tailpipe at the top, mounted to the side of the cab so as not to interfere with the aerial lift or service body installation.</p> <p>12. Electronic overspeed protection for PTO.</p> <p>13. Electronic engine shutdown/derate system for low oil pressure, coolant temperature and coolant level.</p>	<p>_____</p> <p>_____</p> <p>11 _____</p> <p>_____</p> <p>_____</p> <p>12 _____</p> <p>_____</p> <p>13 _____</p> <p>_____</p>
Transmission	<p>1. Manufacturer: Allison preferred.</p> <p>2. Model No.: 3000RDS.</p> <p>3. Type: Automatic with synthetic lube.</p> <p>4. Speed: Six (6) speeds, with overdrive.</p> <p>5. PTO Hot shift. Muncie PTO preferred. PTO should not engage until parking brake is applied. If parking brake is disengaged PTO and aerial function should be disabled.</p> <p>6. Fluid cooler to be included.</p> <p>7. Backup alarm: 97db. Minimum.</p>	<p><u>Describe:</u></p> <p>1 _____</p> <p>2 _____</p> <p>3 _____</p> <p>4 _____</p> <p>5 _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>6 _____</p> <p>7 _____</p>
Tractive Effort	<p>State the following:</p> <p>1. 1<sup>st</sup> gear ratio:</p> <p>2. Torque converter ratio:</p> <p>3. Rear axle ratio:</p>	<p><u>Describe:</u></p> <p>1 _____</p> <p>2 _____</p> <p>3 _____</p>
Cooling System	<p>1. Radiator: Largest capacity available from the manufacturer. State size.</p> <p>2. Coolant recovery system to be included.</p> <p>3. Extended life antifreeze to be included.</p>	<p><u>Describe:</u></p> <p>1 _____</p> <p>2 _____</p> <p>3 _____</p> <p>_____</p>





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Electrical System	<ol style="list-style-type: none"><li>1. 12-volt system.</li><li>2. Batteries:<ol style="list-style-type: none"><li>A. Quantity: As required.</li><li>B. CCA. Total: 1,800.</li></ol></li><li>3. Main battery cut off switch, mounted in cab by the driver's seat.</li><li>4. Alternator: 160 Amp minimum. Brushless.</li><li>5. Include all lights and reflectors to comply with all Federal and Oklahoma state laws for 24-hour operation on all highways.</li><li>6. All stop turn signal lights and marker lights to be LED.</li><li>7. Battery Tender with plug in to be mounted under the driver's door and labeled. Kussmaul, Auto-Charge 1000 preferred.</li><li>8. Battery heater pad to have plug in installed below driver's door and labeled. Heater pad to be 120-Volt, 200-Watts with a preset heater to maintain the batteries at 80 degrees Fahrenheit</li></ol>	<p><u>Describe:</u></p> <ol style="list-style-type: none"><li>1 _____</li><li>2 _____</li><li>  A _____</li><li>  B _____</li><li>3 _____</li><li>4 _____</li><li>5 _____</li><li>6 _____</li><li>7 _____</li><li>8 _____</li></ol>
Brake System	<ol style="list-style-type: none"><li>1. Brakes:<ol style="list-style-type: none"><li>A. Front: Disc brakes with ABS system.</li><li>B. Rear: Drum brakes with ABS system.</li></ol></li><li>2. Bendix 4S/ 4M ABS brake system, with automatic traction control.</li><li>3. Service brake: Dual air system.</li><li>4. Parking brake: MGM Spring 30/30 brake chambers.</li><li>5. Air Compressor: 15.8 cfm. Bendix</li></ol>	<p><u>Describe:</u></p> <ol style="list-style-type: none"><li>1 _____</li><li>  A _____</li><li>  B _____</li><li>2 _____</li><li>3 _____</li><li>4 _____</li><li>5 _____</li></ol>



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	<p>921 with DV-2 automatic air tank drains.</p> <p>6. Automatic slack adjusters with travel indicators.</p> <p>7. Enhanced stability control.</p> <p>8. Factory installed trailer tow package to include towing brake system with air lines plumbed to end of frame with hand valve with glad hands.</p> <p>9. Electrical system to be plumbed to end of frame for trailer with 7-way connector.</p>	<p>_____</p> <p>6 _____</p> <p>7 _____</p> <p>8 _____</p> <p>9 _____</p>
Steering	<p>Manufacturer's standard power steering for the truck being bid with tilting and telescoping steering column.</p>	<p><u>Describe:</u></p> <p>_____</p> <p>_____</p> <p>_____</p>
Suspension	<p>1. Front axle: 12,000 lb.</p> <p>2. Front springs: 12,000 lb. capacity at ground, with threaded spring pin bushings.</p> <p>3. Rear springs: 23,500 lb. capacity at ground.</p> <p>4. Rear axle 21,000 lb. capacity.</p> <p>5. Rear axle speed: Single.</p> <p>6. Rear axle ratio: Governed to 65 mph.</p> <p>7. Rear axle manufacturer: The mfg. standard.</p> <p>8. Stabilizer bar(s): required.</p> <p>9. Shocks:</p> <p>    A. Front: Heavy duty, Monroe Magnum Series 70 or equivalent.</p> <p>10. Wheel Seals: Oil type on all axles.</p>	<p><u>Describe:</u></p> <p>1 _____</p> <p>2 _____</p> <p>3 _____</p> <p>4 _____</p> <p>5 _____</p> <p>6 _____</p> <p>7 _____</p> <p>8 _____</p> <p>9 _____</p> <p>    A _____</p> <p>10 _____</p>



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Frame	<p><b>The City of Tulsa will not accept any frame lengthening modifications</b></p> <ol style="list-style-type: none"> <li>1. Section modules: 21.0</li> <li>2. Yield strength: 120,000 lb.</li> <li>3. RBM. 2,500,000 minimum.</li> <li>4. Frame shall be clear frame from back of cab to front of rear wheels for mounting Service body.</li> </ol>	<p><u>Describe:</u></p> <p>1 _____</p> <p>2 _____</p> <p>3 _____</p> <p>4 _____</p> <p>_____</p> <p>_____</p>
Wheels	<ol style="list-style-type: none"> <li>1. Front size: 22.5 X 8.25.</li> <li>2. Front type: 10-hole, hub piloted.</li> <li>3. Rear size: 22.5 X 8.25.</li> <li>4. Rear type: 10-hole, hub piloted.</li> <li>5. Highly visible torque indicators attached to each lug nut, may be high visibility green or orange.</li> </ol>	<p><u>Describe:</u></p> <p>1 _____</p> <p>2 _____</p> <p>3 _____</p> <p>4 _____</p> <p>5 _____</p> <p>_____</p> <p>_____</p>
Tires	<ol style="list-style-type: none"> <li>1. Front size: 11R22.5 14-ply.</li> <li>2. Front, tread design: hwy. radial.</li> <li>3. Rear size: 11R22.5 14-ply.</li> <li>4. Rear, tread design: Mud and snow radial.</li> <li>5. Spare: See options.</li> </ol>	<p><u>Describe:</u></p> <p>1 _____</p> <p>2 _____</p> <p>3 _____</p> <p>4 _____</p> <p>5 _____</p> <p>_____</p> <p>_____</p>
Fuel Tank(s)	<ol style="list-style-type: none"> <li>1. Quantity: One (1).</li> <li>2. Capacity: 50 gallons.</li> <li>3. Type and construction: Aluminum</li> <li>4. Note: Specify if fuel tank, exhaust, air dryer, etc. are mounted in such a way as to protrude behind the cab or rearward of cab and frame.</li> <li>5. State DEF tank size. DEF tank shall be mounted forward of the fuel tank for protection.</li> </ol>	<p><u>Describe:</u></p> <p>1 _____</p> <p>2 _____</p> <p>3 _____</p> <p>4 _____</p> <p>_____</p> <p>_____</p> <p>5 _____</p> <p>_____</p> <p>_____</p>
Undercoating	As per manufacturer's standard	<p><u>Describe:</u></p> <p>_____</p> <p>_____</p>



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Paint	Manufacturer's standard white, base coat-clear coat paint process. White in color.	<u>Describe:</u> <hr/> <hr/> <hr/>
Bumper	1. Front: 3/16-inch formed steel, powder coated gray. 2. Include two (2) front tow hooks. 3. Rear: ICC compliant.	<u>Describe:</u> 1. <hr/> 2. <hr/> 3. <hr/>
Manuals	Furnish 2 copies for each, may be hard copy or on CD ROM. If available to the City of Tulsa on the internet, please state.  1. User Manual. 2. Service Manual. 3. Parts Manual.	<u>Describe:</u> <hr/> <hr/> <hr/> 1. <hr/> 2. <hr/> 3. <hr/>
Truck Options	1. Extended warranty for five (5) years 150,000 miles on: (Items listed are for reference and should not be limited to. Provide a complete list of what is covered). A. Engine, engine electronics, turbo and injectors. B. Exhaust After-treatment C. Transmission. D. Chassis electronics, including wiring harnesses. (Provide complete information on what is covered).	<u>Describe:</u> 1. <hr/> <hr/> <hr/> <hr/> <hr/> A. <hr/> <hr/> <hr/> B. <hr/> <hr/> <hr/> C. <hr/> <hr/> <hr/> D. <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>

Bucket Truck Body





Equipment (Aerial Bucket)	Heavy-duty body to be installed on 33,000 lb. Gvw cab chassis in conjunction with a 60-foot aerial device. Body shall be complete with all the manufacturer's advertised equipment and accessories included as standard equipment.	<u>Describe:</u> _____ _____ _____ _____ _____
Body Construction	<p>1. Body construction and shelving material is to be steel with a minimum thickness as follows:</p> <ul style="list-style-type: none"> <li>A. Body sides: 16 gauge</li> <li>B. Body top panels: 16 gauge.</li> <li>C. Body end panels: 16 gauge.</li> <li>D. Door inner panels:20 gauge.</li> <li>E. Shelving: 18 gauge.</li> <li>F. Wheel panels: 14 gauge</li> <li>G. Floor sheeting (treadplate):12 gauge.</li> </ul>	<u>Describe:</u> 1. _____ _____ _____ A _____ B _____ C _____ D _____ E _____ F _____ G _____ _____
Compartmentation	<p>1. Right or curbside as follows:</p> <ul style="list-style-type: none"> <li>A. First compartment, Adjustable shelving with dividers on 4-inch centers. Louvered back panel to ventilate compartment.</li> <li>B. 2,400 Watt AC/DC converter, pure sine wave,120-Volt AC installed in this compartment. Inverter to be wired to the battery and controlled through a dash mounted switch.</li> <li>C. Second compartment Locking swivel hooks on adjustable rail on left, rear and right walls. Louvered back panel to ventilate compartment.</li> </ul>	<u>Describe:</u> 1 _____ A _____ _____ _____ B _____ _____ _____ _____ C _____ _____ _____ _____



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D. Third compartment area to be 28" wide approx. access step to the cargo area with two (2) grab handles.

\_D\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

E. Fourth compartment to be horizontal with adjustable shelf and removable dividers on 8-inch centers.

\_E\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

F. Fifth compartment to be with three swivel hooks on an adjustable rail on left, rear and right walls. Outrigger housing, with outrigger pin access as needed.

\_F\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

G. 120-Volt outlet from inverter mounted in fifth compartment curbside.

\_G\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Left or street-side as follows:

2\_\_\_\_\_

A. First compartment with adjustable shelf with removable dividers on 4-inch centers.

\_A\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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B. Second compartments with locking swivel hooks on adjustable rails on left, rear, and right walls.

\_B\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

C. Third compartment with locking swivel hooks on adjustable rails on left, rear and right walls.

\_C\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

D. Fourth compartment to be horizontal with adjustable shelves, no dividers.

\_D\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

E. Fifth compartment to have outrigger housing with outrigger pin access as needed.

\_E\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Wheel chock storage pockets to be located below the horizontal compartment on each side.

3\_\_\_\_\_



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Understructure	<ol style="list-style-type: none"> <li>1. Front crossmember: 7-gauge commercial grade steel channel – floor width.</li> <li>2. Rear crossmember: 7-gauge commercial grade steel channel – floor width.</li> <li>3. Channel crossmember: 12-gauge commercial grade steel full width channel crossmember for &amp; aft of the wheelhouse panel.</li> <li>4. Intermediate crossmember: one (1) front floor width; 12-gauge commercial grade steel channel.</li> <li>5. Center frame reinforcement</li> <li>6. three (3) 12-gauge commercial grade steel channel; full length longitudinal reinforcements.</li> </ol>	<u>Describe:</u> 1 _____ _____ _____ 2 _____ _____ _____ 3 _____ _____ _____ 4 _____ _____ _____ 5 _____ 6 _____ _____ _____
Floor	<ol style="list-style-type: none"> <li>1. 12 -auge safety tread plate steel.</li> </ol>	<u>Describe:</u> 1 _____
Locks	<ol style="list-style-type: none"> <li>1. Flush mounted.</li> <li>2. Slam action.</li> <li>3. Keyed alike.</li> <li>4. Striker plates must be 2-stage safety catches.</li> </ol>	<u>Describe:</u> 1 _____ 2 _____ 3 _____ 4 _____ _____
Door Hinges	<ol style="list-style-type: none"> <li>1. Concealed pin, door length hinges, 5/16-inch diameter electro-zinc plated steel rod.</li> <li>2. Cadmium plated steel hinge brackets securely welded.</li> </ol>	1 _____ _____ _____ 2 _____ _____ _____
Body Construction	<ol style="list-style-type: none"> <li>1. Body construction and shelving material is to be steel with a minimum thickness as follows: A. Body sides: 16 gauge.</li> </ol>	<u>Describe:</u> 1 _____ _____ _____ _____ A _____



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	<p>B. Body top panels: 16 gauge. C. Body end panels: 16 gauge. D. Door inner panels: 20 gauge. E. Door inner panels: 20 gauge. F. Shelving: 18 gauge. G. Wheel panels: 14 gauge H. Floor sheeting (treadplate): 12-gauge.</p>	<p>__ B _____ __ C _____ __ D _____ __ E _____ __ F _____ __ G _____ __ H _____ _____</p>
<p>Additional Requirements</p>	<p>1. Rain gutters/shields to be installed on the top and forward edge of all doors. 2. Doors are to be full double paneled and a non-porous material is to be used to seal out moisture. 3. Lighting package is to meet Federal Safety standards for 24-hour operation. 4. Mud flaps are to be installed behind the rear wheels. 5. Wheel chocks and holders to be provided near rear wheels. Two (2) per side. 6. The body is to be undercoated with automotive under-seal. 7. Wiring to be in loom and properly secured to prevent sagging. 8. Trailer socket, 7-pin, wired and mounted near pintle. 9. The complete body is to be painted to match the chassis and aerial device. 10. Openable tailgate. 11. Access ladder to bucket to be included. 12. ICC compliant rear bumper installed with pintle hitch and d-rings and grab</p>	<p><u>Describe:</u> 1 _____ _____ _____ 2 _____ _____ _____ 3 _____ _____ _____ 4 _____ _____ _____ 5 _____ _____ _____ 6 _____ _____ _____ 7 _____ _____ _____ 8 _____ _____ _____ 9 _____ _____ _____ 10 _____ _____ _____ 11 _____ _____ _____ 12 _____ _____</p>





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handles/rails and steps on each side.

13. A non-skid surface shall be applied to all walk surfaces.

14. A protective platform (cab shield) shall be provided to cover the width and length of the cab. The platform shall be constructed to prevent cab damage from falling limbs during tree trimming or other job functions and is usable as a work platform to support work personnel. The platform floor shall be expanded metal or solid material with a non-skid covering to prevent slippage.

15. A slide out drawer with removable dividers shall be incorporated in the base unit between the frame rails of the chassis.

16. All compartments shall have LED strip lighting.

17. LED strobe lights shall be mounted, two (2) in the grill of the truck, One (1) amber, one (1) white. Two mounted on the rear at the corners, one (1) red, one(1) blue.

18. One directional LED traffic control stick with controls mounted inside cab. Controls to make Amber lights control from right to left, left to right and center out.

19. Standard multi-point grounding system. To be copper "U" shaped grounding lug (Threaded) located under the body curbside front and rear

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**60-Foot Aerial Device**

General Description	Current production model aerial device capable of lifting two (2) men to the height of fifty-five (55) feet from the bottom of bucket to the ground.	<u>Describe:</u> <hr/> <hr/> <hr/> <hr/>
General Specifications	<ol style="list-style-type: none"> <li>1. The unit is to be a minimum of 55' to the bottom of the platform when installed with a standard subbase and based on a chassis height of 36".</li> <li>2. Working height: sixty (60) ft.</li> <li>3. Stored height: 12 ft.</li> <li>4. Platform: Totally enclosed, fiberglass.</li> <li>5. Platform leveling system:</li> <li>6. Maximum reach to edge of platform: 45feet with boom over-center.</li> <li>7. Maximum reach to edge of platform: 32-feet with boom non-over-center and lower boom at 100 degrees at 27-feet platform height.</li> <li>8. Platform capacity throughout the range of boom articulation: 600 lb. minimum, and jib capacity is 2,000 lb.</li> <li>9. Rotation: 360 degrees</li> <li>10. Unit is to meet ANSI 92.2- (current standards) requirements.</li> <li>11. The aerial device pedestal is to be positioned over the rear axle.</li> <li>12. The winch line shall have a Material handling hook with a capacity of 1-Ton with latch, installed on the end of the Aerial winch line.</li> </ol>	<u>Describe:</u> <ol style="list-style-type: none"> <li>1 <hr/><hr/><hr/><hr/></li> <li>2 <hr/><hr/><hr/><hr/></li> <li>3 <hr/><hr/><hr/><hr/></li> <li>4 <hr/><hr/><hr/><hr/></li> <li>5 <hr/><hr/><hr/><hr/></li> <li>6 <hr/><hr/><hr/><hr/></li> <li>7 <hr/><hr/><hr/><hr/></li> <li>8 <hr/><hr/><hr/><hr/></li> <li>9 <hr/><hr/><hr/><hr/></li> <li>10 <hr/><hr/><hr/><hr/></li> <li>11 <hr/><hr/><hr/><hr/></li> <li>12 <hr/><hr/><hr/><hr/></li> </ol>



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Outriggers	<ol style="list-style-type: none"><li>1. Front: one (1) set, "a" frame type with a minimum spread of 140" and penetration of 6" minimum.</li><li>2. Rear: one (1) set, "a" frame type With a minimum spread of 145" and penetration of 6" minimum.</li><li>3. Outrigger shoes: 12" x 12", rigid Type.</li><li>4. Outrigger cylinders: shall be Equipped with a double acting check valve to prevent retraction or extension of the outrigger cylinder in the event of hydraulic failure.</li><li>5. Controls: to be located at the Rear of the body on each side.</li><li>6. Outrigger pads are to be aluminum construction with size 24-inches x 24-inches x 3-inches thick. Quantity of four (4).</li><li>7. Outrigger Pad Holder, 25" L x 25" W x 5" H, Fits 24.5" x 24.5" x 4" And Smaller Pads, Bolt-onto the bottom washout holes, 3/4" lip retainer. Quantity 4. Pendulum retainers for outrigger pad holders. Quantity four (4).</li><li>8. Four (4) Bed mounted LED lights to illuminate outrigger feet.</li></ol>	<p><u>Describe:</u></p> <p>1 _____</p> <p>2 _____</p> <p>3 _____</p> <p>4 _____</p> <p>5 _____</p> <p>6 _____</p> <p>7 _____</p> <p>8 _____</p>
Rotation	<ol style="list-style-type: none"><li>1. Rotation is to be powered by a hydraulic motor, close coupled to a self-locking worm gear drive.</li><li>2. The rotation drive assembly must provide for an eccentric ring external adjustment of the gearbox pinion gear to the main rotation bearing to</li></ol>	<p><u>Describe:</u></p> <p>1 _____</p> <p>2 _____</p>



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	<p>provide for the elimination of boom side play.</p> <p>3. The gearbox is to be provided with an external shaft to allow manual rotation.</p> <p>4. Unit must be equipped with a double check valve to ensure against unwarranted rotation.</p>	<p>_____</p> <p>_____</p> <p>3 _____</p> <p>_____</p> <p>_____</p> <p>4 _____</p> <p>_____</p> <p>_____</p>
Lower boom	<p>1. The fiberglass is to be bolted and bonded to the steel structure, providing a 24-inch minimum isolation gap between the steel members.</p> <p>2. The inner surface of the fiberglass is to be impregnated with a wax compound to provide for beading of moisture.</p> <p>3. Resins used in the fiberglass insert are to include ultraviolet ray inhibitors.</p> <p>4. The lower boom insert is to be tested for delamination and voids.</p> <p>5. The lower boom is to be equipped with a lower boom protection system to hydraulic relieve pressure in the lower cylinder to prevent excessive down pressure when stowing the lower boom.</p> <p>6. The lower boom cylinder is to be manufactured in accordance with ANSI A92.2. (current standards)</p> <p>7. The lower boom is to be tested to three times the rated load of the aerial and marked with a permanent test number.</p> <p>8. The lower boom is to be fastened to</p>	<p><u>Describe:</u></p> <p>1 _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>2 _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>3 _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>4 _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>5 _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>6 _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>7 _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>8 _____</p>





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	<p>the turntable with a stress proof, chrome-plated steel pivot pin with a minimum 2.5-inch diameter. The pin is to be mounted in a self- lubricating replaceable bearing.</p> <p>9. The lower boom is to contain a hydraulic valve actuation mechanism designed to provide two separate hydraulic shut- offs, either of which will stop boom motion which might cause the upper boom to go over-center.</p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>9 _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
Upper Boom	<p>1. The upper boom is to provide a fiberglass isolation gap of at least 15-foot, between external and internal metal components of the upper boom in any boom configuration.</p> <p>A. Capacities Up To 2000 Pounds (907 Kg) Based On Boom Position</p> <p>B. Load Chart Based On Platform Configuration</p> <p>C. Hydraulically Articulated Jib With - 30 Degrees To 90 Degrees Tilt Angle Relative To The Upper Boom. Jib Is One Piece, 4 Inches Square X 63 Inches Long (102 X 1600 Mm)</p> <p>D. Hydraulically Extendible Jib Telescopes In And Out 18 Inches (457 Mm). Jib May Be Manually Re-Pinned Under Load And Telescoped An Additional 18 Inches For A Total Movement Of 36 Inches (914 Mm) Under Load</p> <p>E. Hydraulically Powered Winch That Is Rated To 2,000 Pounds (907 Kg)</p>	<p><u>Describe:</u></p> <p>1 _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>A _____</p> <p>_____</p> <p>B _____</p> <p>_____</p> <p>C _____</p> <p>_____</p> <p>_____</p> <p>D _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>E _____</p> <p>_____</p>



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- Full Drum, Mounted On End Of  
Upper Boom And Includes 80 Feet  
(24 M) Of 1/2 Inch (13 Mm) Double-  
Braided Synthetic Rope  
F. Auxiliary Winch Line Control Valve  
At Turntable
2. The fiberglass boom component is to  
be bolted and bonded to the steel  
knuckle weldment.
3. The inner surface of the fiberglass  
boom is to be impregnated with a  
wax compound to provide for  
beading of moisture.
4. Resins in the boom construction are  
to include ultraviolet ray inhibitors.
5. The assembled unit must be tested  
in accordance with ansi-92.2 (current  
standards) for "46 kv" rating.
6. 219 - Hydraulic Extend Jib - Material  
Handling, Hydraulically Articulated  
Jib, -30 Degrees To +90 Degrees Tilt  
Angle (Relative To The Upper  
Boom). Jib Can Be Hydraulically  
Extended To 54.4 Inches (1382 Mm)  
From Mounting Shaft To Load Line.  
The Jib Is Hydraulically Extended  
And Retracted In Two 18 Inch (457  
Mm) Increments For A Total Of 36  
Inches (914 Mm) Under Full Load.
7. Manual Hydraulic Outrigger Controls  
1
8. 236 - Maximum Jib Rating - Applied  
To All AM Series Machines, This  
Rating Provides The Maximum Jib  
Capacity At All Lower Boom  
Positions.
9. Upper Boom to have automatic

F

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	latching system.	
Upper Boom Articulation	<ol style="list-style-type: none"><li>1. The articulation of the boom is to be by a linkage system. (chains and/or cables are not acceptable)</li><li>2. The links are to be tested to a load equal to three times their nominal loading and marked with a permanent test number.</li><li>3. The upper boom articulation is to be activated by a cylinder directly connected to the linkage.</li><li>4. The upper boom cylinder must be manufactured in accordance ANSI A92.2. (current standards)</li><li>5. The upper boom cylinder is to be tested to three times the rated load of the aerial &amp; marked with a permanent test number.</li><li>6. The upper boom lift cylinder shall not go into tension during articulation.</li><li>7. The upper boom cylinder is to be equipped with counterbalance holding valves.</li></ol>	<p><u>Describe:</u></p> <p>1 _____</p> <p>2 _____</p> <p>3 _____</p> <p>4 _____</p> <p>5 _____</p> <p>6 _____</p> <p>7 _____</p>
Platform	<ol style="list-style-type: none"><li>1. One (1) single, two-man fiberglass platform.</li><li>2. Two steps for each platform entry is to be provided on the curbside of the platform.</li><li>3. The platform is to be positively &amp; automatically leveled by fiberglass insulating rods &amp; cables maintaining the dielectric integrity of the booms. Leveling chains are unacceptable.</li></ol>	<p><u>Describe:</u></p> <p>1 _____</p> <p>2 _____</p> <p>3 _____</p>



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	<p>4. The leveling rod and end fitting attachment is to be pull tested to two (2) times the normal design load and permanently marked with a test number.</p> <p>5. Platform capacity shall be 2,000lbs.</p> <p>6. Platform to have a fully insulated liner</p> <p>7. Platform to have cover for protection from the elements.</p> <p>8. Step to enter platform shall be incorporated with scuff pad</p> <p>9. Include Safety harness and Lanyard for inside platform. Size: Extra Large</p>	<p>4 _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>5 _____</p> <p>6 _____</p> <p>_____</p> <p>7 _____</p> <p>_____</p> <p>8 _____</p> <p>_____</p> <p>9 _____</p> <p>_____</p>
Hydraulic System	<p>1. The hydraulic system is to be a high efficiency, pressure compensating load-sensing type to provide hydraulic pressure and flow on system demand.</p> <p>2. The pump must be a high-efficiency pressure-compensating, load sensing type, capable of producing:</p> <p>A. Pressure range of 350-2500 psi.</p> <p>B. Flow range of 0-15 gpm.</p> <p>3. The oil reservoir must be a minimum of 12 gallons.</p> <p>A. Have access cover with gasket.</p> <p>B. Be equipped with breather filler cap with dip stick and strainer.</p> <p>C. Suction line must have a shut-off valve.</p> <p>D. Return line to be equipped with a 10 micro, replaceable filter.</p> <p>E. Equipped with internal baffles.</p>	<p><u>Describe:</u></p> <p>1 _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>2 _____</p> <p>_____</p> <p>A _____</p> <p>B _____</p> <p>3 _____</p> <p>_____</p> <p>A _____</p> <p>B _____</p> <p>C _____</p> <p>_____</p> <p>D _____</p> <p>_____</p> <p>E _____</p> <p>_____</p>





## Controls



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	<p>through the cover.</p> <p>8. the lower control station must activate:</p> <p style="padding-left: 40px;">A. lower boom "up and down".</p> <p style="padding-left: 40px;">B. upper boom "up and down".</p> <p style="padding-left: 40px;">C. rotation "right and left".</p> <p>9. The lower station must override the upper station.</p> <p>10. Lower station control system purging must be provided.</p> <p>11. Must have boom tip hydraulic line flashover protection.</p>	<p>_____</p> <p>8. _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>9. _____</p> <p>_____</p> <p>10. _____</p> <p>_____</p> <p>11. _____</p> <p>_____</p>
<p>Additional Requirements</p>	<p>1. All fasteners in the aerial unit must be a minimum of grade 5.</p> <p>2. All steel hydraulic tubing in the unit must be plated.</p> <p>3. The unit is to have an emergency operating system equipped with a pump and heavy-duty electric motor operating off the truck battery.</p> <p>4. Boom stowed in cradle warning light to ensure boom is stowed safely in cradle.</p> <p>5. Two (2) copies each of the parts, maintenance, and operator's manuals required upon delivery.</p> <p>6. A pictorial hydraulic flow chart as well as SAE, JIC hydraulic schematics are required upon delivery.</p> <p>7. Aerial unit is to be painted to match the chassis.</p> <p>8. 8. There shall be 2 strobe lights mounted on each side of boom stow.</p> <p>9. 9. Remote controlled LED spotlight</p>	<p><u>Describe:</u></p> <p>1. _____</p> <p>_____</p> <p>2. _____</p> <p>_____</p> <p>3. _____</p> <p>_____</p> <p>4. _____</p> <p>_____</p> <p>5. _____</p> <p>_____</p> <p>6. _____</p> <p>_____</p> <p>7. _____</p> <p>_____</p> <p>8. _____</p> <p>_____</p> <p>9. _____</p>



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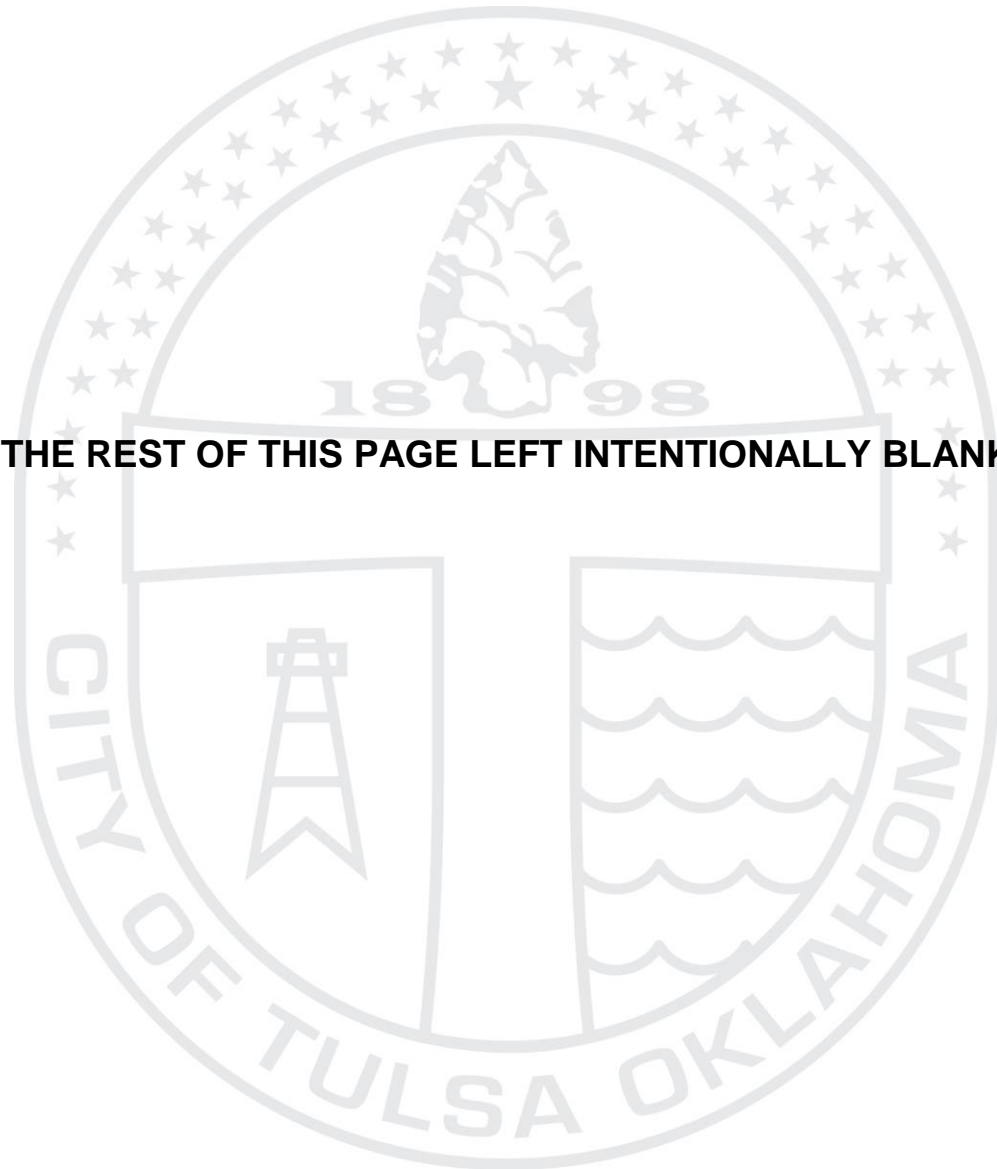
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mounted on the curb side of boom  
stow strobe light. Spotlight control to  
be wireless and mounted inside cab.


Ref: 60' Bucket Truck, Streets & Stormwater, Traffic, FY 19-20

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**EXHIBIT A  
BID FORM INCLUDING DELIVERY AND PRICING**

**1. Delivery.** If your Bid is accepted and a contract is executed, state the number of days you need to deliver the Goods and/or to begin providing Services:

\_\_\_\_\_

You must be able to deliver the Goods and/or Services as specified in your Bid. Failure to do so may result in City terminating your contract or canceling the Purchase Order, pursuing collection under any performance bond, as well as seeking any other damages to which it may be entitled in law or in equity.

**2. Pricing**

**(ESTIMATED QUANTITIES FOR EVALUATION PURPOSES ONLY)**

Item	Description	Estimate Annual QTY	Unit Cost	Extended Cost	MFR Part #
1	60-Foot Aerial Bucket Truck	1 or more	\$	\$	
<b>TOTAL COST NOT TO EXCEED:</b> <b>(All costs must be included or your Bid will be disqualified)</b>		\$ _____			

Bidder's Company Name \_\_\_\_\_

Authorized Signature Here ► \_\_\_\_\_

Printed Name: \_\_\_\_\_

**RETURN THIS ENTIRE BID PACKET**