

CLASS TITLE: WATER/WASTEWATER WORKS OPERATOR II

PURPOSE OF THE CLASSIFICATION:

Under general supervision is responsible for performing a variety of semiskilled tasks; works as a member of a crew engaged in hazardous, heavy construction, and/or major repair or maintenance activities involving City services or facilities, and other related assigned duties.

ESSENTIAL TASKS: (All Department/Divisions):

- Performs unskilled or semi-skilled construction, maintenance and/or repair activities related to water and wastewater operations, facilities and equipment
- Loads, delivers, operates, cleans, maintains and stores machinery, equipment and power tools; performs preventative maintenance to maintain working condition of equipment; calibrates or makes equipment adjustments to insure proper functioning
- Complies with state and federal environmental regulations
- Performs Pretrip inspections and documents condition
- Performs Confined Space Entry (CSE)
- Acts as a lead person as required
- Prepares site protection devices and maintains worksite safety
- Completes all required paperwork, reporting, and other documentation as required
- Cleans up work area and equipment when the job is completed
- Must report to work on a regular and timely basis

In addition to the above tasks, the following essential tasks may be required by the individual department/division.

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- Protects public health by assisting with the investigation of customer emergency calls to identify and resolve issues
- Assists with the use of specialized sewer maintenance, mechanical and construction equipment
- Performs sewer mainline repair in excavations

Water Distribution & Water Supply

- Makes repairs to, cleans, disinfects, and flushes the water main systems; and responds to citizen's water quality inquiries
- Inspects, locates, and operates valves and conducts valve surveys by atlas page
- Performs on site credit collection and utility turn-on and offs in some positions
- Maintains grounds, mowing, weed-eating, and building fences in some positions
- Reads, removes, and installs water meters in some positions

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

QUALIFICATIONS:

Training and Experience: Graduation from high school or possession of a General Educational Development Certificate (GED), and one (1) year of experience performing heavy manual labor including nine (9) months as a Water/Wastewater Operator I; or an equivalent combination of training and experience per Personnel Policies and Procedures, Section 128. Refer to the Water/Wastewater Works Operator progression criterion document for additional requirements.

Knowledge, Abilities, and Skills: Good knowledge of basic manual labor practices, methods, tools, and materials; and good knowledge of the hazards and safety precautions of the work; good knowledge of the operation and maintenance requirements of trucks and construction equipment; good knowledge of local traffic laws and regulations; good knowledge of the geography and street locations of the city; good knowledge of the operation and maintenance of mechanical systems; and good knowledge of the hazards and applicable safety rules and regulations of equipment operation. Ability to operate trucks and

construction equipment skillfully and safely; ability to understand and follow verbal instructions and read and follow written instructions; ability to perform heavy manual labor under any type of weather conditions; and the ability to courteously and tactfully communicate with fellow workers, supervisors, other members of the organization, and the public in giving and receiving information. Skill in operating a personal computer and other office machines;

Physical Requirements: Physical requirements include frequent walking and standing; frequent lifting and carrying up to 60 pounds; occasionally lifts/carries up to 105 pounds; pushing and pulling up to 60 pounds; frequent balancing, stooping, bending, reaching, handling, climbing, smelling, and twisting; occasional kneeling, crawling, and feeling; and vision, speech, and hearing sufficient to perform essential tasks.

Licenses and Certificates: Possession of a valid Class "D" Driver's License; possession Class "A" Commercial Driver's License (CDL) with applicable endorsements within nine (9) months from the date of hire with some positions; possession of a valid Oklahoma Class "D" Water/Wastewater License as issued by the Department of Environmental Quality (DEQ) within nine (9) months from date of hire.

WORKING ENVIRONMENT: Working environment is primarily outdoors and in inclement weather. May be exposed to the following: hazardous/toxic materials, animal waste/dead animals, flammable liquids, radiation, traffic, cramped work areas, excessive dust, weather/temperature extremes, underground gas/electric/petroleum lines, trench excavations, rough terrains, cutting/chipping/grinding, sewage, damp/wet surfaces, snow/ice covered surfaces, animal bites, snake bites, insect bites, poisonous plants, overhead power lines, toxic fumes/vapors/odors, compressed gases, high noise areas, oily surfaces, water environments, refuse/garbage/litter, and may be required to work overtime and be on 24 hour standby.

Class Code: 8552

EEO Code: N-07

Pay Grade: LT-15

Group: Labor and Trades

Series: Equipment and Plant Operations

Effective date: November 20, 2019