



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### **Summary of Event**

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Name of Event: BOK Center March 2020 Events Date(s) of Event: March 1-31, 2020  
Location Address: 200 S DENVER AVE W Council District(s): 4  
Event Description: Event move-in, move-outs, concerts, hockey games, etc.  
**Event Category:** Street, Lane, or Sidewalk Closure  
**Event Includes:** Public Right of Way, Lane Closure, No Parking Signage, Street Closure  
Anticipated Attendance: Total: 67000 Per Day: 0  
Anticipated Participants: Total: 67000 Per Day: 0  
Number of Events for Monthly Event: 10

### **Host Organization, Applicant and Professional Event Organizer Information**

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Host Organization: ASM Tulsa Website: www.bokcenter.com  
Chief Officer of Host Organization: Casey Sparks  
Email and Phone: 918-984-4210  
Applicant Name: Sarah Rogers  
Email and Phone: srogers@smgtulsa.com 918-894-4272  
Professional Event Organizer: Same  
Email and Phone:  
On-site Contact: Sarah Rogers Mobile: 918-406-5395  
Billing Contact: ASM Tulsa Phone: 918-894-4272  
Billing Address: 200 S Denver AVE  
Tulsa OK 74103

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 03/01/2020 Time: 7:00am  
Street Closure for Event Setup: Date: 03/03/2020 Time: 7:00am  
Street(s) to be Closed for Event Setup: North curb parking lane of 3rd Street between Denver Ave & Frisco Ave and south curb parking lane of 1st St between Denver Ave & Frisco Ave

**Event Start:** Date: 03/03/2020 Time: Varies  
Street Closure for Event Start: Date: 03/03/2020 Time: Varies  
Street(s) to be Closed for Event Start: North curb parking lane of 3rd Street between Denver Ave & Frisco Ave and south curb parking lane of 1st St between Denver Ave & Frisco Ave

Run, Walk, Parade Start Time: N/A  
Daily Event Hours: N/A

**Event End:** Date: 03/29/2020 Time: Varies  
Street Reopens after Event End: Date: 03/30/2020 Time: 7:00am

**Event Teardown:** Date: 03/29/2020 Time: Varies  
Street Reopens after Event Teardown: Date: 03/31/2020 Time: Varies

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: Varies Provider and Phone: Various media outlets will set up 10x10 tents on the plaza at the corner of 3rd and Denver, depending on event

Number of Inflatables: 0 Provider and Phone: N/A  
Number of Amusement Rides: 0 Provider and Phone: N/A  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: N/A

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: Dan Brown, dbrown@asmtulsa.com, 918-894-4395

Medical and/or First Aid Services: Contact, Email and Phone: EMSA inside for all events

Traffic Control Barricade Company: Contact, Email and Phone: ASM Tulsa owns all needed  
barricade/cones/signage

Equipment Setup: Date: 03/01/2020 Time: N/A Equipment Pickup: Date: 03/31/2020 Time: N/A

Crowd Management Fencing Company: Contact, Email and Phone: N/A

Equipment Setup: Date: Time: N/A Equipment Pickup: Date: Time: N/A

Parking Type: Parking Garage, Street, Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: Ride Share

Transportation Service: Contact, Email and Phone: Ride share drop-off/pick-up at the corner of 1st and Denver

## **Sponsor and Other Event Information**

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Event Sponsor(s): N/A

Name of Park and Location, if applicable: N/A

Drone: No

Portable Toilets: Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time: N/A

Equipment Pickup: Date: Time: N/A

Other information: ASM Tulsa will coordinate with the TPD Special Events Unit on 3rd Street closures.  
Road closure generally during BOK Center large events (6,000+). Visit [www.bokcenter.com](http://www.bokcenter.com)  
for schedule of events.

Police will close other adjacent streets and intersections before event starts and ends, as  
needed. See map.

Vehicles parked along the south curb parking lane of 1st St must be 35 feet east of the east  
curb line of Frisco Ave. Vehicles parked along the south curb traffic lane must be 100 feet east  
of the east curb lane of Frisco Ave.

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: No

Start Time: N/A

Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

N/A

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: BOK Center has trash canisters located outside of the facility. Staff will assist will cleanup outside.

Number of Trash Receptacles: 6

Number of Dumpsters: 0

Number of Recycling Containers: 6

Cleanup Service Provider and Phone, if applicable: ASM Tulsa staff

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities

**Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 01/31/2020      Date routed: 02/05/2020      Date for review: 02/12/2020

Special Events Committee Recommendation: \_\_\_\_\_  Yes  No

Date routed to Mayor: \_\_\_\_\_ Mayor's Recommendation: \_\_\_\_\_  Yes  No

Date routed to Council: \_\_\_\_\_ City Council Approval: \_\_\_\_\_  Yes  No

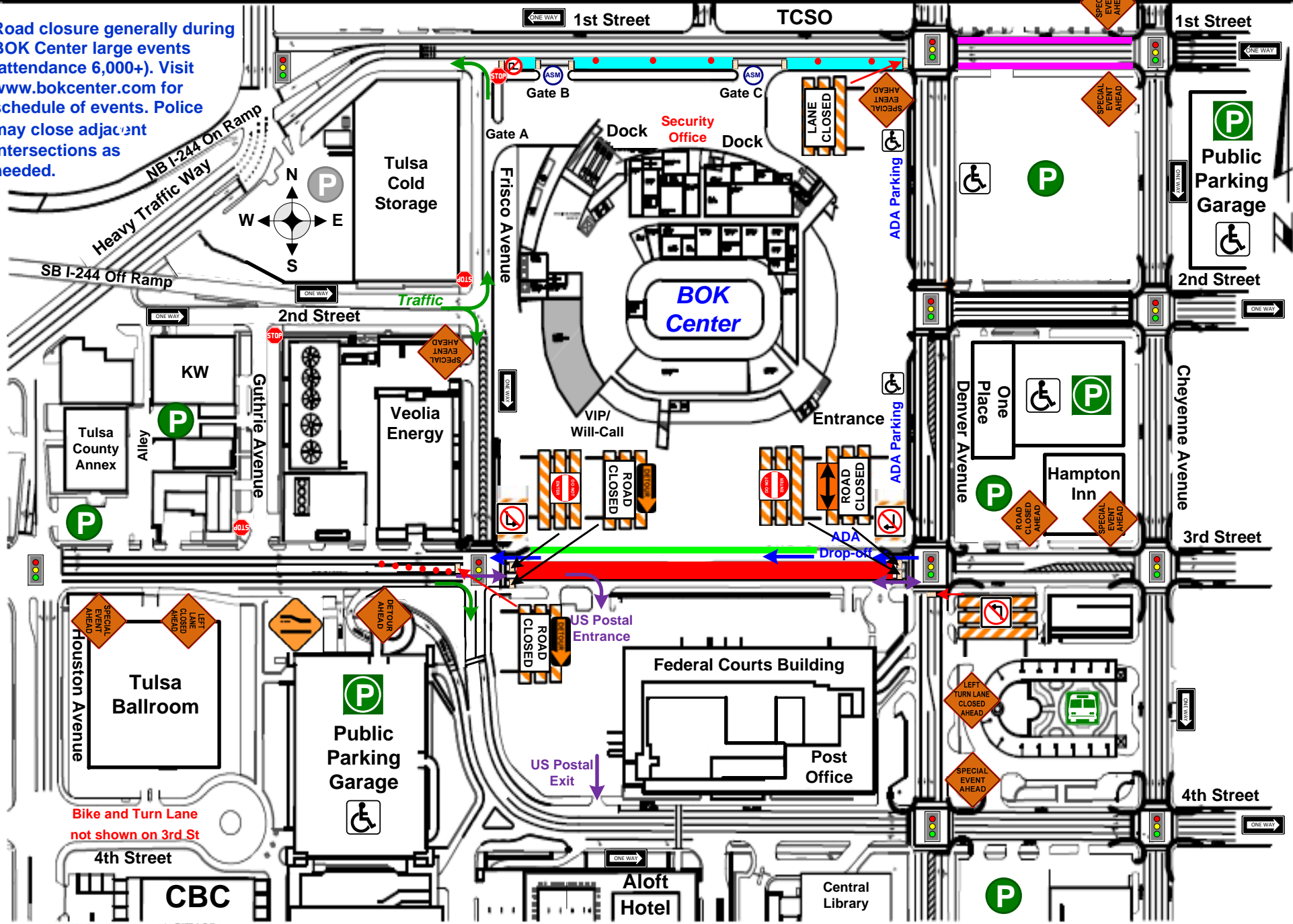
Date Permit Issued: \_\_\_\_\_ Comments: Form and map revised 02/05/2020


## BOK CENTER CONCERT STREET CLOSINGS FOR MARCH 2020



| <u>DATE</u>     | <u>EVENT TIME</u> | <u>DOOR TIME</u> | <u>NAME OF EVENT</u>           | <u>ESTIMATED ATTENDANCE</u> | <u>STREET CLOSED</u> | <u>STREET OPENED</u> | <u>CLOSURE LOCATIONS</u> |
|-----------------|-------------------|------------------|--------------------------------|-----------------------------|----------------------|----------------------|--------------------------|
| 3-Mar           | 7:00 PM           | 6:00 PM          | Tulsa Oilers Game              | 2,000                       | 7am                  | 7am                  | 3rd Street & 1st Street  |
| 5-Mar - 8-Mar   | Varies            | Varies           | Big 12 Wrestling Championships | 6,000 per session           | 7am                  | 7am                  | 3rd Street & 1st Street  |
| 12-Mar          | 7:30 PM           | 6:30 PM          | KISS                           | 8,000                       | 7am                  | 7am                  | 3rd Street & 1st Street  |
| 14-Mar          | 7:00 PM           | 6:00 PM          | Tulsa Oilers Game              | 2,000                       | 7am                  | 7am                  | 3rd Street & 1st Street  |
| 15-Mar          | 3:00 PM           | 2:00 PM          | Harlem Globetrotters           | 4,000                       | 7am                  | 7am                  | 3rd Street & 1st Street  |
| 20-Mar          | 7:00 PM           | 5:30 PM          | Dan + Shay                     | 8,000                       | 7am                  | 7am                  | 3rd Street & 1st Street  |
| 21-Mar          | 7:00 PM           | 6:00 PM          | Toby Mac                       | 5,000                       | 7am                  | 7am                  | 3rd Street & 1st Street  |
| 22-Mar          | 4:00 PM           | 3:00 PM          | Tulsa Oilers Game              | 2,000                       | 7am                  | 7am                  | 3rd Street & 1st Street  |
| 26-Mar          | 7:00 PM           | 6:00 PM          | Alan Jackson                   | 6,000                       | 7am                  | 7am                  | 3rd Street & 1st Street  |
| 27-Mar - 29-Mar | Varies            | Varies           | Monster Jam                    | 3,000 per show              | 7am                  | 7am                  | 3rd Street & 1st Street  |



These are estimated event times only.

Road closure generally during BOK Center large events (attendance 6,000+). Visit [www.bokcenter.com](http://www.bokcenter.com) for schedule of events. Police may close adjacent intersections as needed.

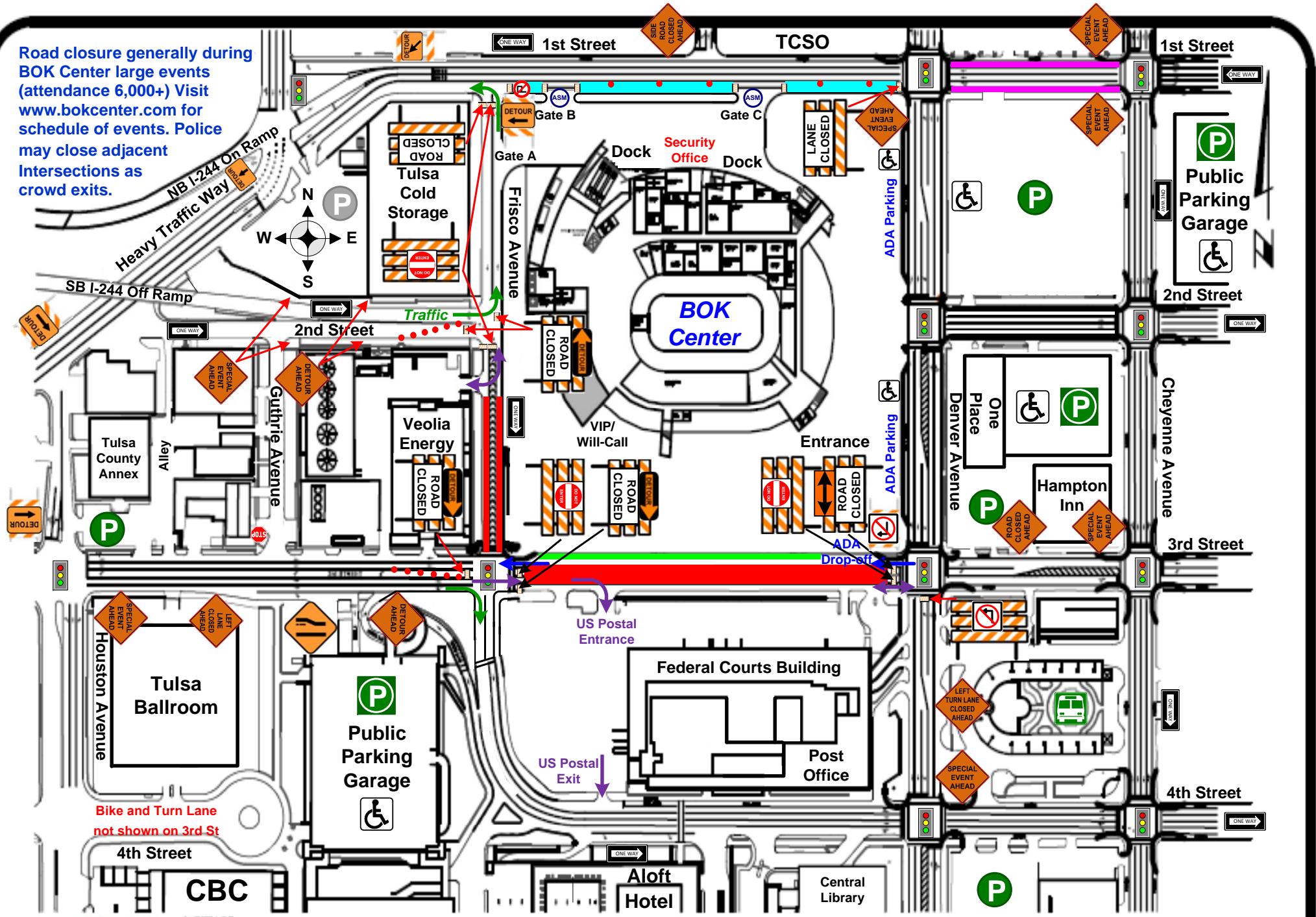


**ASMs** BOK Center Security  
 Tulsa Transit Station

 N Curb Parking Lane Closure  
 Road Closure by ASM



 S Curb Parking/Traffic Lane Closure  
 N/S Curb Lane Closure by TPD



Road closure generally during BOK Center large events (attendance 6,000+) Visit [www.bokcenter.com](http://www.bokcenter.com) for schedule of events. Police may close adjacent Intersections as crowd exits.





Bike and Turn Lane not shown on 3rd St



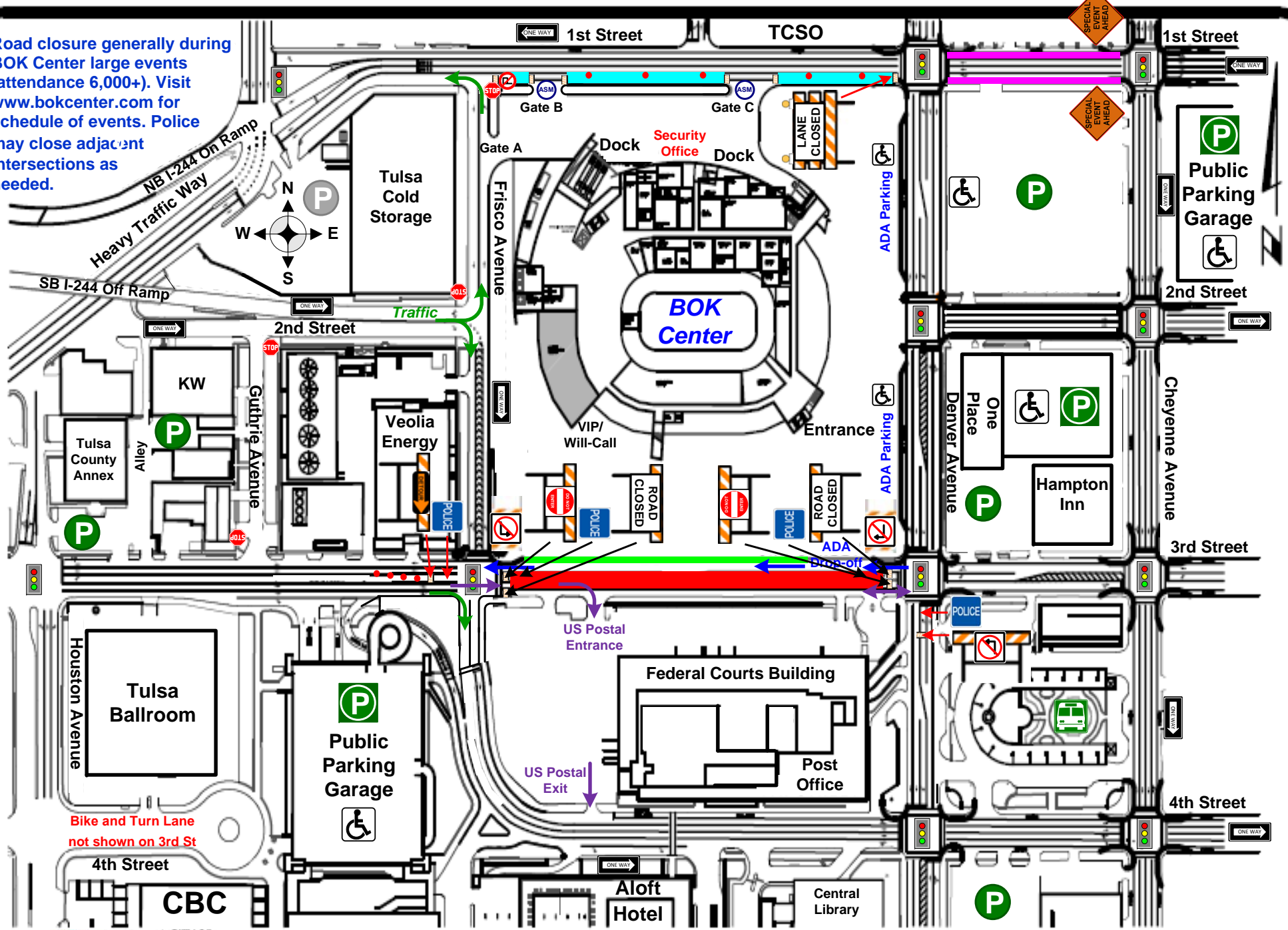
-  BOK Center Security
-  Tulsa Transit Station







-  N Curb Parking Lane Closure
-  Road Closure by ASM

-  S Curb Parking/Traffic Lane Closure
-  N/S Curb Lane Closure by TPD



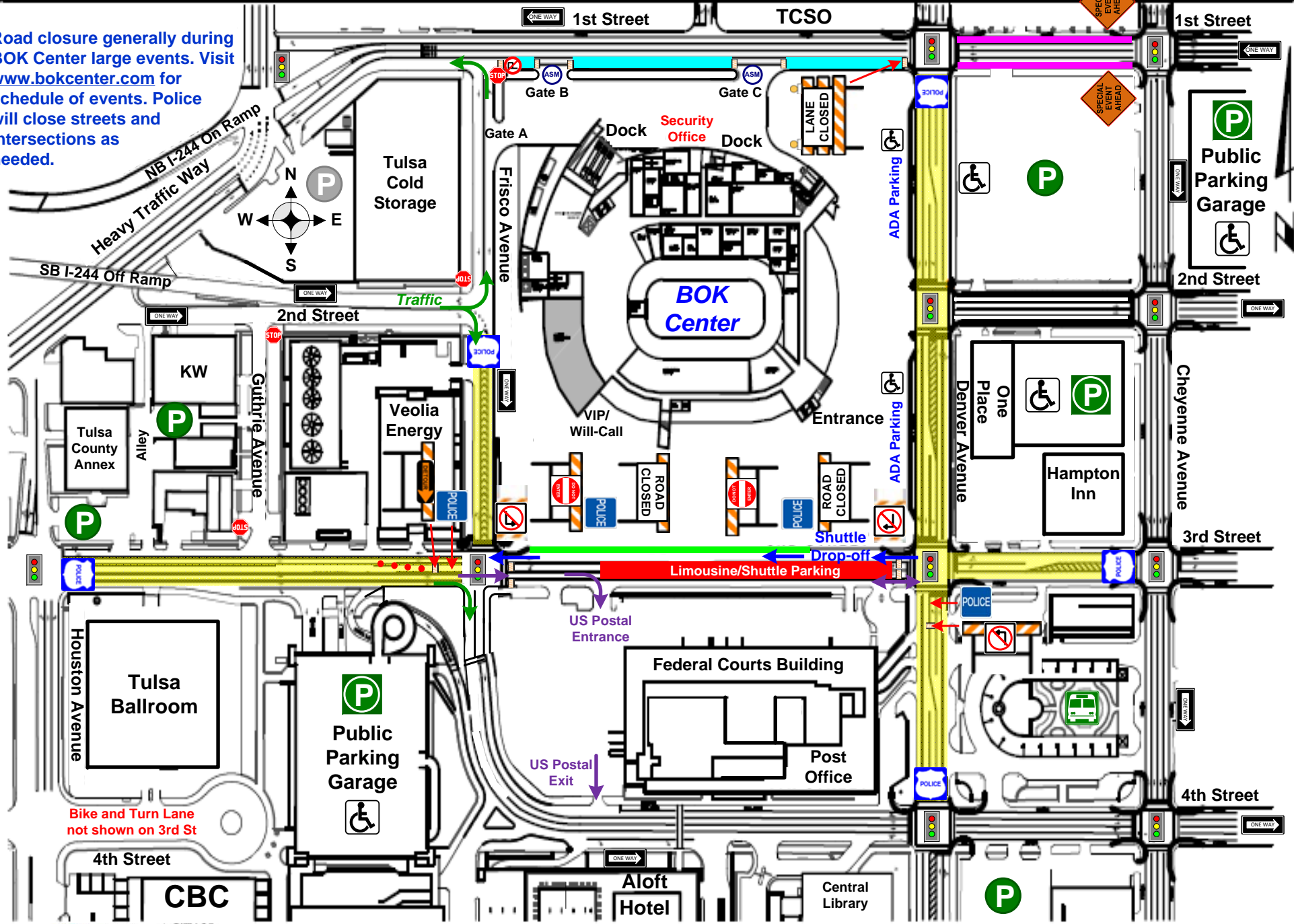
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-  BOK Center Security
-  Tulsa Transit Station
-  N Curb Parking Lane Closure
-  Road Closure by TPD
-  S Curb Parking/Traffic Lane Closure
-  N/S Curb Lane Closure by TPD

Bike and Turn Lane not shown on 3rd St

Road closure generally during BOK Center large events. Visit [www.bokcenter.com](http://www.bokcenter.com) for schedule of events. Police will close streets and intersections as needed.



- Road Closure Depending on Crowd Size before Event Starts and before Event Ends
- N Curb Parking Lane Closure
- S Curb Parking/Traffic Lane Closure
- Road Closure with Shuttle Access
- Rideshare Lane Closure by Police



Bike and Turn Lane not shown on 3rd St