Summary of Event

Name of Event: 47th Annual Tulsa Designer Showcase  
Date(s) of Event: April 29 - May 17, 2020  
Location Address: 3442 S ATLANTA PL E  
Council District(s): 9  
Event Description: Tulsa Designer Showcase is the annual fundraiser supporting the Foundation for Tulsa Schools and Tulsa Public Schools. The event works with 25-30 of Tulsa's most talented interior designers to transform a private home and then open it to the public for a ticketed event. The home hosts corporate private parties in the evenings to raise additional funds. Finally, as part of the event the Foundation for Tulsa Schools hosts a patron-only "Bare Bones" party to show the home to sponsors before the designer's work their magic as well as a "Premiere Party" to showcase the completed home for sponsors and patrons. The Premiere Party includes Tulsa Public Schools' student performers and entertainment.

Event Category: Miscellaneous  
Event Includes: Amplified Sound, Tent/Canopy, Live Entertainment, Merchandise Sales, No Parking Signage, Private Property  
Anticipated Attendance: Total: 4500  
Per Day: 200  
Anticipated Participants: Total: 0  
Per Day: 0  
Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Foundation for Tulsa Schools  
Website: https://foundationfortulsaschools.org/designersshowcase/  
Chief Officer of Host Organization: Brian Paschal  
Email and Phone: brian@foundationfortulsaschools.org 918-746-6604  
Applicant Name: Brian Paschal  
Email and Phone: brian@foundationfortulsaschools.org 918-746-6604  
Professional Event Organizer: Same  
Email and Phone:  
On-site Contact: Sue Ann Blair  
Mobile: 918-813-3477  
Billing Contact: Foundation for Tulsa Schools  
Phone: 918-746-6604  
Billing Address: 3027 South New Haven Avenue 116  
Tulsa OK 74114
**Event Timeline and Lane/Street Closure Information**

**Event Setup:**
- Date: 04/20/2020
- Time: 8:00AM
- Street Closure for Event Setup: Date: Time:
- Street(s) to be Closed for Event Setup: NA

**Event Start:**
- Date: 04/21/2020
- Time: 5:30PM
- Street Closure for Event Start: Date: Time:
- Street(s) to be Closed for Event Start: NA
- Run, Walk, Parade Start Time: NA
- Daily Event Hours: April 29-May 17, 2020
  10AM-4PM

**Event End:**
- Date: 05/17/2020
- Time: 8:30PM
- Street Reopens after Event End: Date: Time:

**Event Teardown:**
- Date: 05/18/2020
- Time: 8AM
- Street Reopens after Event Teardown: Date: Time:

**Secondary Permits Required**

- Beer Sales, Alcohol Sales: Free Alcohol/wine/high point beer
- Number of Food Vendors: 0
- Number of Food Trucks: 0
- Food Cooked on-site: No
- Fuel(s) to be used: Provider and Phone: NA
- Number of Item Vendors: 1
  Number of Service Vendors: 0
- Number of Tents/Canopies: 1 30X30
  1 40X40 for 1 night
- Number of Inflatables: 0
  Provider and Phone: NA
- Number of Amusement Rides: 0
  Provider and Phone: NA
- Use of fireworks, rockets, lasers, or other pyrotechnics: No
  Provider and Phone: NA

We are getting bids from the following vendors on January 9th:
- ABCO Rents -- 918-583-6557
- Integrity Party Rental -- 918-369-9494
- Party Perfect -- 918-258-7368
- Party Pro -- 918-622-8102
Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: NA
Medical and/or First Aid Services: Contact, Email and Phone: NA
Traffic Control Barricade Company: Contact, Email and Phone: NA
Equipment Setup: Date: Time: Equipment Pickup: Date: Time:
Crowd Management Fencing Company: Contact, Email and Phone: NA
Equipment Setup: Date: Time: Equipment Pickup: Date: Time:
Parking Type: Street, ADA parking available, Paved Lot
Transportation Service: Valet Service
Transportation Service: Contact, Email and Phone: We anticipate using Exquisite Valet for the evening parties. 918-481-2070. Info@exquisite-valet.com

Sponsor and Other Event Information

Event Sponsor(s): Event sponsors are still being secured. At the time of the application we have the following sponsors confirmed:

- TTCU Federal Credit Union
- Public Service Company of Oklahoma
- QuikTrip
- Lighthouse Electric
- KKT Architects
- Gelvin Foundation
- Tulsa Community College Foundation

Name of Park and Location, if applicable: NA

Drone: No
Portable Toilets: Provider and Phone: NA
Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0
Equipment Setup: Date: Time:
Equipment Pickup: Date: Time:

Other information: This event includes an invitation-only "Premiere Party" on April 21 for approximately 350 people. The house is available for invitation-only private parties for corporate sponsors between April 23-May 17 with parties ranging from a few dozen attendees to 150. Finally, the home is open to the public as a ticketed event to the designer's work from April 29-May 17. Home is open to the public from 10am-4pm with a ticket. In addition, the home will host a "Bare Bones Patron Party" for select sponsors on March 10 and a "Premiere Party" for all sponsors and donors on April 21. Finally, the home will also host "private corporate parties" in the early evening sporadically between April 23 - May 17.
**Entertainment and Related Activities**

Number of Stages: 1  
Number of Performers/Bands: 3

**Performer/Band name and music type:** The performers will all be student performers from Tulsa Public Schools. This includes elementary vocal musicians and drummers, as well as high school band and orchestra members.

**Sound Amplification:** Yes  
Start Time: 5:30PM  
Finish Time: 8:30PM

Please describe the sound equipment that will be used for your event:

- Basic PA and speaker system used in the lawn.

**Sound checks conducted prior to the event:** Yes  
Start Time: 3:00PM  
Finish Time: 5:00PM

Describe hot air balloons, fire lanterns or similar devices used at event:

- NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

- NA

**Mitigation of Impact**

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event:  
Caterers will clean up during the private parties. Volunteers and staff will clean the house after the public hours during the day.

Number of Trash Receptacles: 6  
Number of Dumpsters: 1  
Number of Recycling Containers: 2

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:  
Time:  
Equipment Pickup: Date:  
Time:

Presented Event Concept to:

- Residents, Places of Worship

**Avidavit of Applicant**

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File
For City of Tulsa Special Events Committee Use Only

Date received: 01/02/2020  Date routed: 02/17/2020  Date for review: 02/26/2020

Special Events Committee Recommendation: ___________________  □ Yes □ No

Date routed to Mayor: _______________  Mayor's Recommendation: ___________________  □ Yes □ No

Date routed to Council: _______________  City Council Approval: ___________________  □ Yes □ No

Date Permit Issued: _______________  Comments:  Form revised 02/17/2020.