City of Tulsa
SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Gurthrie Green Events
Date(s) of Event: March 7, 13, 14, 28, 2020
Location Address: 111 E RECONCILIATION WAY N
Council District(s): 4
Event Description: Irish Fest (03/13-14/2020) and 2 Runs (03/07/2020 & 03/28/2020 - separate permits)

Event Category: Concert/Performance
Event Includes: Tent/Canopy, Beer/Alcohol Sales, Public Right of Way, Live Entertainment, Food Sales, No Parking Signage, Street Closure

Anticipated Attendance: Total: 5000 Per Day: 1000
Anticipated Participants: Total: 0 Per Day: 0
Number of Events for Monthly Event: 4

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Guthrie Green
Website: https://www.guthriegreen.com
Chief Officer of Host Organization: Heather Wimberly
Email and Phone: 918-591-2458
Applicant Name: Rob Wallace
Email and Phone: rob@guthriegreen.com 918-640-6645
Professional Event Organizer: Same
Email and Phone:
On-site Contact: Robert Wallace Mobile: 918-640-6645
Billing Contact: Guthrie Green Phone: 918-640-6645
Billing Address: 111 East Brady Street East Mathew B. Brady Street Tulsa OK 74103
Event Timeline and Lane/Street Closure Information

Event Setup:  
Date: 03/13/2020  Time: 9am  
Street Closure for Event Setup:  Date: 03/13/2020  Time: 6am  
Street(s) to be Closed for Event Setup:  See map

Event Start:  
Date: 03/13/2020  Time: 3pm  
Street Closure for Event Start:  Date: 03/13/2020  Time: 6am  
Street(s) to be Closed for Event Start:  See map  
Run, Walk, Parade Start Time:  NA

Daily Event Hours:  Irish Fest  
03/13/2020 - 3 to 8 p.m.  03/14/2020 - Noon to 8 p.m.

Event End:  
Date: 03/14/2020  Time: 8pm  
Street Reopens after Event End:  Date: 03/14/2020  Time: 10pm

Event Teardown:  
Date: 02/14/2020  Time: 8pm  
Street Reopens after Event Teardown:  Date: 03/14/2020  Time: 10pm

Secondary Permits Required

Beer Sales, Alcohol Sales:  High point beer sales
Number of Food Vendors:  10
Number of Food Trucks:  10
Food Cooked on-site:  No  Fuel(s) to be used:
Number of Item Vendors:  10  Number of Service Vendors:  0
Number of Tents/Canopies:  TBD  Provider and Phone:  TBD
Number of Inflatables:  0  Provider and Phone:  NA
Number of Amusement Rides:  0  Provider and Phone:  NA
Use of fireworks, rockets, lasers, or other pyrotechnics:  No
Provider and Phone:  NA
Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Owl Night Security (918) 794-7003
Medical and/or First Aid Services: Contact, Email and Phone: NA
Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550
Equipment Setup: Date: Time: Equipment Pickup: Date: Time:
Crowd Management Fencing Company: Contact, Email and Phone:
Equipment Setup: Date: Time: Equipment Pickup: Date: Time:
Parking Type: Street
Transportation Service: No service
Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): TBD
Name of Park and Location, if applicable: Guthrie Green 111 E Reconciliation Way
Drone: No
Portable Toilets: Provider and Phone: At Your Service (918) 272-0568
Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0
Equipment Setup: Date: Time:
Equipment Pickup: Date: Time:
Other information: NA
**Entertainment and Related Activities**

Number of Stages: 1  
Number of Performers/Bands: TBD

Performer/Band name and music type: Irish music

Sound Amplification: Yes  
Start Time: 3pm  
Finish Time: 8pm

Please describe the sound equipment that will be used for your event:

TBD

Sound checks conducted prior to the event: Yes  
Start Time: 2pm  
Finish Time: 3pm

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

TBD

**Mitigation of Impact**

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Semper Fi

Number of Trash Receptacles: 30  
Number of Dumpsters: 2  
Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:  
Time:  
Equipment Pickup: Date:  
Time:

Presented Event Concept to:

Business Association

**Avidavit of Applicant**

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File
<table>
<thead>
<tr>
<th>Date received: 02/07/2020</th>
<th>Date routed: 02/19/2020</th>
<th>Date for review: 02/26/2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Special Events Committee Recommendation:</td>
<td>☐ Yes ☐ No</td>
<td></td>
</tr>
<tr>
<td>Date routed to Mayor:</td>
<td></td>
<td>Mayor's Recommendation:</td>
</tr>
<tr>
<td>Date routed to Council:</td>
<td></td>
<td>City Council Approval:</td>
</tr>
<tr>
<td>Date Permit Issued:</td>
<td></td>
<td>Comments:</td>
</tr>
<tr>
<td>Date</td>
<td>Event Time</td>
<td>Name of Event</td>
</tr>
<tr>
<td>-----------</td>
<td>------------</td>
<td>------------------------------------</td>
</tr>
<tr>
<td>3/7/20</td>
<td>8am - 12pm</td>
<td>Tulsa Public schools Pride Race</td>
</tr>
<tr>
<td>3/13/20</td>
<td>3pm - 8pm</td>
<td>Irish Fest</td>
</tr>
<tr>
<td>3/14/20</td>
<td>12pm - 8pm</td>
<td>Irish Fest</td>
</tr>
<tr>
<td>3/28/20</td>
<td>8am - 1:30pm</td>
<td>Colon Cancer GYRIG Run</td>
</tr>
</tbody>
</table>