Five Year Consolidated Plan 2015 – 2019
and
Fifth Year Annual Action Plan 2019 – 2020
July 1, 2019 – June 30, 2020

Presented to the U.S. Department of Housing and Urban Development
Oklahoma City Field Office

PRESENTED BY:

Mayor: G.T. Bynum

Tulsa City Council: Vanessa Hall-Harper, Jeannie Cue, Crista Patrick, Kara Joy McKee, Cass Fahler, Connie Dodson, Lori Decter Wright, Phil Lakin, Jr., and Ben Kimbro
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**Application for Federal Assistance SF-424**

1. **Type of Submission:**
   - [ ] Preapplication
   - [x] Application
   - [ ] Changed/Corrected Application

2. **Type of Application:**
   - [x] New
   - [ ] Continuation
   - [ ] Revision
   - * If Revision, select appropriate letter(s):  

3. **Date Received:**

4. **Applicant Identifier:**

5a. **Federal Entity Identifier:**

5b. **Federal Award Identifier:**

   B-19-MC-40-0004

**State Use Only:**

6. **Date Received by State:**

7. **State Application Identifier:**

8. **APPLICANT INFORMATION:**

   a. **Legal Name:**

   City of Tulsa

   b. **Employer/Taxpayer Identification Number (EIN/TIN):**

   73-6005470

   c. **Organizational DUNS:**

   0786622510000

9. **d. Address:**

   - **Street1:**
     - 175 E 2nd Street
   - **City:**
     - Tulsa
   - **State:**
     - OK: Oklahoma
   - **Country:**
     - USA: UNITED STATES
   - **Zip / Postal Code:**
     - 74103-3201

10. **e. Organizational Unit:**

    - **Department Name:**
      - Finance
    - **Division Name:**
      - Grants Administration

11. **f. Name and contact information of person to be contacted on matters involving this application:**

    - **Prefix:**
      - Mr.
    - **First Name:**
      - Gary
    - **Middle Name:**
    - **Last Name:**
      - Hamer
    - **Suffix:**
    - **Title:**
      - Grants and Capital Planning Manager

    - **Organizational Affiliation:**

    - **Telephone Number:**
      - 918 596-7573
    - **Fax Number:**
    - **Email:**
      - GHAMER@cityoftulsa.org
Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:
  C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:
  US Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:
  41.218
  CFDA Title:
  Community Development Block Grant

* 12. Funding Opportunity Number:
  N/A

* Title:
  N/A

13. Competition Identification Number:
  N/A
  Title:
  N/A

14. Areas Affected by Project (Cities, Counties, States, etc.):  

* 15. Descriptive Title of Applicant's Project:
  City of Tulsa 2019 Annual Action Plan

Attach supporting documents as specified in agency instructions.
Application for Federal Assistance SF-424

16. Congressional Districts Of:
   * a. Applicant: OX-001
   * b. Program/Project: OX-001

17. Proposed Project:
   * a. Start Date: 07/01/2019
   * b. End Date: 06/30/2020

18. Estimated Funding ($):
   * a. Federal: 3,417,782.00
   * b. Applicant: 
   * c. State: 
   * d. Local: 
   * e. Other: 56,540.50
   * f. Program Income: 66,617.37
   * g. TOTAL: 3,542,939.87

19. Is Application Subject to Review By State Under Executive Order 12372 Process?
   ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on 
   ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
   √ c. Program is not covered by E.O. 12372.

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)
   ☐ Yes  √ No

   If "Yes", provide explanation and attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

   √ "I AGREE"

   ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Hon.  * First Name: George
Middle Name: Theron
* Last Name: Bynum
Suffix: 
* Title: Mayor

* Telephone Number: 9185967404  Fax Number: 
* Email: cityoftulsa.org

* Signature of Authorized Representative: [Signature]

* Date Signed: MAY 01, 2018

ATTEST: Deputy City Clerk
Lesli Myers, Asst. City Attorney
ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.

4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.

5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4753) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 909, Subpart F).

9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§200 dd-3 and 200 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 4240 (Rev. 7-97)
Prescribed by OMB Circular A-102
11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1506 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.


14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1956, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).


18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

---

**SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL**

[Signature]

**TITLE**

Mayor - City of Tulsa

**APPLICANT ORGANIZATION**

City of Tulsa

**DATE SUBMITTED**

May 01, 2019

SF-424D (Rev. 7-97) Back

**APPROVED AS TO FORM:**

By: [Signature]

ASST. CITY ATTORNEY

**ATTTEST: Deputy City Clerk**
CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

[Signature]
Signature of Authorized Official

[Date]

MAY 01 2019

[Title]

[Seal]

[Seal]

MAYOR - CITY OF TULSA

[Seal]

[Seal]

APPROVED AS TO FORM:

[Signature]

By: [Signature]

ASS'T. CITY ATTORNEY
Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2019, 2020, 2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.
Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Signature of Authorized Official __________________________

MAY 01 2019

Date

Mayor - City of Tulsa __________________________

Title

ATTEST: Deputy City Clerk

APPROVED AS TO FORM:

By: __________________________

Lesli Myers

Asst. City Attorney
OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature of Authorized Official

MAY 01 2019

Date

Mayor - City of Tulsa

Title

ATTEST: Deputy City Clerk

APPROVED AS TO FORM:

By: Leslie Myers

ASST. CITY ATTORNEY
APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.
Application for Federal Assistance SF-424

* 1. Type of Submission:  
  - Preapplication  
  - Application  
  - Changed/Corrected Application

* 2. Type of Application:  
  - New  
  - Continuation  
  - Revision

* If Revision, select appropriate letter(s):

* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier: M-19-MC-40-0202

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: City of Tulsa

* b. Employer/Taxpayer Identification Number (EIN/TIN): 73-6005470

* c. Organizational DUNS: 0786622510000

d. Address:

* Street1: 175 E 2nd Street

Street2:

* City: Tulsa

County/Parish:

* State: OK: Oklahoma

Province:

* Country: USA: UNITED STATES

* Zip / Postal Code: 74103-3201

e. Organizational Unit:

Department Name: Finance

Division Name: Grants Administration

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr.

* First Name: Gary

Middle Name:

* Last Name: Hamer

Suffix:

Title: Grants and Capital Planning Manager

Organizational Affiliation:

* Telephone Number: 918 596-7573

Fax Number:

* Email: GHAMER@cityoftulsa.org
Application for Federal Assistance SF-424

9. Type of Applicant 1: Select Applicant Type:
   C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

Other (specify):

10. Name of Federal Agency:
    US Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:
    41.239
    CFDA Title:
    HOME Investment Partnership Program

12. Funding Opportunity Number:
    N/A
    * Title:
    N/A

13. Competition Identification Number:
    N/A
    Title:
    N/A

14. Areas Affected by Project (Cities, Counties, States, etc.):

15. Descriptive Title of Applicant's Project:
    City of Tulsa 2019 Annual Action Plan

Attach supporting documents as specified in agency instructions.
Application for Federal Assistance SF-424

16. Congressional Districts Of:
   * a. Applicant 08-001
   * b. Program/Project 08-001

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
   * a. Start Date: 07/01/2019
   * b. End Date: 06/30/2020

18. Estimated Funding ($):
   * a. Federal
   * b. Applicant
   * c. State
   * d. Local
   * e. Other 672,648.89
   * f. Program Income 23,649.20
   * g. TOTAL 2,354,563.05

19. Is Application Subject to Review By State Under Executive Order 12372 Process?
   □ a. This application was made available to the State under the Executive Order 12372 Process for review on .
   □ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
   ✗ c. Program is not covered by E.O. 12372.

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)
   □ Yes  ❌ No

If "Yes", provide explanation and attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

   ✗ ** I AGREE

   ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Hon.  * First Name: George
Middle Name: Theron
* Last Name: Bynum
SUFFIX: 
* Title: Mayor
* Telephone Number: 918967404  Fax Number:
* Email: 07@cityoftulsa.org

* Signature of Authorized Representative:

* Date Signed: 08/01/2019

Approved by Assistant City Attorney: WILL VELLA

ATTEST: Deputy City Clerk
Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

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1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management, and completion of project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.

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7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM’s Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

10. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§260 dd-3 and 260 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.


14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 178(g) of the Clean Air Act of 1965, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).


18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

**SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL**

**APPLICANT ORGANIZATION**

**DATE SUBMITTED**

**TITLE**

**SF-424D (Rev. 7-97) Back**

**APPROVED AS TO FORM:**

By:  

**ATTEST:**

**Deputy City Clerk**
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature of Authorized Official

**Mayor - City of Tulsa**

Title

APPROVED AS TO FORM:

By: **ASST CITY ATTORNEY**

Date **MAY 01, 2019**

Deputy City Clerk
Application for Federal Assistance SF-424

* 1. Type of Submission:  
   - Preapplication
   - Application
   - Changed/Corrected Application

* 2. Type of Application:  
   - New
   - Continuation
   - Revision
   * If Revision, select appropriate letter(s):

* 3. Date Received:

* 4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

E-19-WC-40-0004

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:  
   City of Tulsa

* b. Employer/Taxpayer Identification Number (EIN/TIN):
   73-6005470

* c. Organizational DUNS:
   078662510000

 d. Address:

   * Street1:  
   175 E 2nd Street

   Street2:

   * City:  
   Tulsa

   County/Parish:

   * State:  
   OK: Oklahoma

   Province:

   * Country:  
   USA: UNITED STATES

   * Zip / Postal Code:
   74103-3201

 e. Organizational Unit:

   Department Name:  
   Finance

   Division Name:  
   Grants Administration

 f. Name and contact information of person to be contacted on matters involving this application:

   Prefix:  
   Mr.

   * First Name:  
   Gary

   Middle Name:

   * Last Name:  
   Hamer

   Suffix:

   Title:  
   Grants and Capital Planning Manager

   Organizational Affiliation:

   * Telephone Number:  
   918 596-7573

   Fax Number:

   * Email:  
   GMER@cityoftulsa.org
**Application for Federal Assistance SF-424**

*9. Type of Applicant 1: Select Applicant Type:*
   - C: City or Township Government

*Type of Applicant 2: Select Applicant Type:*

*Type of Applicant 3: Select Applicant Type:*

*Other (specify):*

*10. Name of Federal Agency:*
   - US Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**
   - 14.231

**CFDA Title:**
   - Emergency Shelter Grants Program

*12. Funding Opportunity Number:*
   - N/A

*Title:*
   - N/A

**13. Competition Identification Number:**
   - N/A

**Title:**
   - N/A

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

*15. Descriptive Title of Applicant's Project:*
   - City of Tulsa 2019 Annual Action Plan

Attach supporting documents as specified in agency instructions.
Application for Federal Assistance SF-424

16. Congressional Districts Of:
   * a. Applicant  OK-001
   * b. Program/Project  OK-001

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
   * a. Start Date: 07/01/2019
   * b. End Date: 06/30/2020

18. Estimated Funding ($):
   * a. Federal  284,239.00
   * b. Applicant
   * c. State
   * d. Local
   * e. Other
   * f. Program Income
   * g. TOTAL  284,239.00

19. Is Application Subject to Review By State Under Executive Order 12372 Process?
   □ a. This application was made available to the State under the Executive Order 12372 Process for review on
   □ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
   ✔ c. Program is not covered by E.O. 12372.

20. Is the Applicant Delinquent On Any Federal Debt? (If “Yes,” provide explanation in attachment.)
   □ Yes  ✔ No

If “Yes”, provide explanation and attach

21. “By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

   □ ** I AGREE

   * The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Hon.
Middle Name: Theron
* First Name: George
* Last Name: Bynum
Suffix: Mayor

* Telephone Number: 9185967404
* Email: cityoftulsa.org

* Signature of Authorized Representative:

* Date Signed: MAY 01 2019

ATTEST: Deputy City Clerk
Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.

4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.

5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 800, Subpart F).

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18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

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20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. §7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

APPLICANT ORGANIZATION
City of Tulsa

DATE SUBMITTED
MAY 01, 2019

SF-424D (Rev. 7-97) Back

APPROVED AS TO FORM:

By: Leslie Myers

ATTEST: Deputy City Clerk

CITY OF TULSA, OKLAHOMA
Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.
**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

**Mayo - City of Tulsa**
Title

**MAY 1, 2019**
Date

**ATTEST: Deputy City Clerk**

**APPROVED AS TO FORM:**
By: [Signature]  
ASST. CITY ATTORNEY
### Application for Federal Assistance SF-424

<table>
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<td>* b. Employer/Taxpayer Identification Number (EIN/TIN):</td>
<td>73-6005470</td>
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<td>* c. Organizational DUNS:</td>
<td>0786622510000</td>
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<tr>
<td><strong>d. Address:</strong></td>
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<tr>
<td>* Street1:</td>
<td>175 E 2nd Street</td>
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<tr>
<td>Street2:</td>
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<td>* City:</td>
<td>Tulsa</td>
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<td>74103-3201</td>
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<td><strong>e. Organizational Unit:</strong></td>
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<td>Department Name:</td>
<td>Finance</td>
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<td>Division Name:</td>
<td>Grants Administration</td>
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<td><strong>f. Name and contact information of person to be contacted on matters involving this application:</strong></td>
<td></td>
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<tr>
<td>Prefix:</td>
<td>MR.</td>
</tr>
<tr>
<td>* First Name:</td>
<td>Gary</td>
</tr>
<tr>
<td>Middle Name:</td>
<td></td>
</tr>
<tr>
<td>* Last Name:</td>
<td>Hamer</td>
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<tr>
<td>Title:</td>
<td>Grants and Capital Planning Manager</td>
</tr>
<tr>
<td>Organizational Affiliation:</td>
<td></td>
</tr>
<tr>
<td>* Telephone Number:</td>
<td>918 596-7573</td>
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<td>Fax Number:</td>
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<tr>
<td>* Email:</td>
<td><a href="mailto:GRAMER@cityoftulsa.org">GRAMER@cityoftulsa.org</a></td>
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Application for Federal Assistance SF-424

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<td>* 15. Descriptive Title of Applicant's Project:</td>
<td>City of Tulsa 2019 Annual Action Plan</td>
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Attach supporting documents as specified in agency instructions.
### Application for Federal Assistance SF-424

16. Congressional Districts Of:
- a. Applicant: OK-001
- b. Program/Project: OK-001

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:
- a. Start Date: 07/01/2019
- b. End Date: 06/30/2020

18. Estimated Funding ($):
- a. Federal: 527,026.00
- b. Applicant:
- c. State:
- d. Local:
- e. Other:
- f. Program Income:
- g. TOTAL: 527,026.00

19. Is Application Subject to Review By State Under Executive Order 12372 Process?
- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)
- Yes ☐ No ☒

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** "I AGREE"

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

### Authorized Representative:
- Prefix: Hon.
- First Name: George
- Middle Name: Theron
- Last Name: Bynum
- Suffix: 
- Title: Mayor
- Telephone Number: 9185967404
- Fax Number: 
- Email: cityoftulsa.org

*Signature of Authorized Representative:*

*Date Signed: 04/01/2019*

Approved by Assistant City Attorney: [Signature]

ATTEST: Deputy City Clerk
Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.

4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.

5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681, 1683, and 1685-1688), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§230 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination status(s) which may apply to the application.
11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-648) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7326) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.


14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).


18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

<table>
<thead>
<tr>
<th>SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>[Signature]</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>APPLICANT ORGANIZATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Tulsa</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DATE SUBMITTED</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAY 01 2019</td>
</tr>
</tbody>
</table>

SF-424D (Rev. 7-97) Back
Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,

2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature of Authorized Official

Date

Title

APPROVED AS TO FORM:

By: W. C. Walker
ASST. CITY ATTORNEY

ATTEST: Deputy City Clerk

City of Tulsa
CITY OF TULSA OKLAHOMA
SECTION 2
Executive Summary

ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Tulsa is pleased to submit its 2019 Program Year Annual Action Plan. This is the Fifth year of the 2015-2019 Consolidated Plan. The Consolidated Plan is available at https://www.cityoftulsa.org/government/departments/finance/grants/plans-and-reports/. The Consolidated Plan is carried out through Annual Action Plans, which provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified in the Consolidated Plan.

2. Summary of the objectives and outcomes identified in the Plan

The overall outcome is to improve the quality of life of principally low and moderate income Tulsans, by creating suitable living environments, improving the availability of affordable housing and enhancing economic opportunities. The Annual Action Plan process identified the same overarching needs within the community, as identified in the Consolidated Plan. The following seven priority needs adopted are:

- Demolition of Substandard Housing
- Economic Development
- Homeless/Special Populations
- Housing Subsidies/Assistance
- Housing Acquisition, Construction & Rehabilitation
- Public Facilities and Infrastructure Improvements
- Public Services

The outcomes of addressing these needs will be measured by the increase in availability/accessibility, affordability and sustainability created by the programs and services provided throughout the course of the Consolidated Plan. By concentrating funds on a small number of specific needs, it is hoped that the main objective will be achieved and a greater number of principally low and moderate income persons will benefit from the available funding.

3. Evaluation of past performance

Over the course of the first three years of the 2015-2019 Consolidated Plan, the City continued to improve its processes and delivery of services in addressing the housing, community development and economic development objectives identified. Complete and detailed year-end reports have been written summarizing the result of activities that took place during Program year 2015 (PY15), 2016 (PY16) and 2017 (PY17). A copy of these reports can be found at https://www.cityoftulsa.org/government/departments/finance/grants/plans-and-reports/.
Utilizing Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) funds, the City of Tulsa has promoted Decent Housing, Suitable Living Environments, and Economic Opportunities. During PY15, PY16 and PY17 the City expended over $19.6 million and accomplished the following:

- Assisted eighty-seven thousand six hundred and eighty-three (87,683) people through public service activities;
- Assisted twenty thousand eight hundred and seventy-four (20,874) people through public facilities and improvement activities;
- Provided rental housing subsidies to one thousand four hundred and eighteen (1,418) households;
- Provided shelter facilities to seven thousand three hundred and fifteen (7,315) people;
- Created/retained two hundred and forty-four FTE (244) jobs;
- Assisted thirty-seven (37) new and existing businesses;
- Rehabilitated five hundred and ninety-one (591) housing units;
- Assisted forty-seven (47) first time homebuyers; and
- Carried out clearance and demolition activities on one hundred and thirty-one (131) substandard structures.

4. **Summary of citizen participation process and consultation process**

The goals of the City's citizen participation process as it relates to the Consolidated Plan and Annual Action Plans are:

- To increase the involvement of low-income persons, residents of public housing, minority populations, non-English speaking persons and persons with special needs;
- To clarify roles and responsibilities enabling a variety of organizations to participate cooperatively in meeting the goals and objectives identified by the community; and
- To ensure that all citizens and organizations have an opportunity to participate in the evaluation of funded activities.

During the development of this Fifth Year Annual Action Plan, citizens were provided the following opportunities to participate in the process:

- Needs Assessment Public Hearing – September 13, 2018
- HUD Community Development Committee meeting to set priorities needs and goals – September 18, 2018
- HUD Community Development Committee meetings for recommendation of awards – January 31, and February 5, 2019
- Fifth Year Annual Action Plan comment period - March 5, 2019 through April 4, 2019.
- Fifth Year Annual Action Plan Public Hearing – April 4, 2019
5. **Summary of public comments**

During the needs assessment public hearing comments were received concerning:

- Economic development and job creation and retention;
- Services for homeless youths, including shelters and transitional living;
- Health and social services;
- Public facilities;
- Housing rehabilitation and demolition of substandard building;
- Educational services;

No comments were received during the 30-day draft comment period. One comment was received during the Draft Plan Public Hearing. The comment was from a Citizen who had concerns relating to restrictions on the geographical areas where CDBG funds could be spent within the City of Tulsa. In response, Grants Administration staff provided information, via email, to the Citizen outlining the primary objectives of the 1974 Housing and Community Development act and funds uses. In addition to this, information relating to Title 24 CRF Part 570 and a map showing the low- and moderate income block groups within the City were also provided.

6. **Summary of comments or views not accepted and the reasons for not accepting them**

All comments received during the needs assessment public hearing and public comment period were accepted and incorporated into the draft plan.

7. **Summary**

The City of Tulsa is looking forward to continuing to meet the underserved needs of the community and improving the quality of life of principally low and moderate income Tulsans. During the Fifth Year of the Five-Year Consolidated Plan, the HUD Community Development Committee has recommended funding twenty-seven (27) external agencies and two (2) City department to conduct thirty-four (34) activities. Total grant funds awarded, including administration and carryover funds, totals $7,221,409
PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

<table>
<thead>
<tr>
<th>Agency Role</th>
<th>Name</th>
<th>Department/Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lead Agency</td>
<td>TULSA</td>
<td></td>
</tr>
<tr>
<td>CDBG Administrator</td>
<td>TULSA</td>
<td>Finance - Grants Administration</td>
</tr>
<tr>
<td>HOPWA Administrator</td>
<td>TULSA</td>
<td>Finance - Grants Administration</td>
</tr>
<tr>
<td>HOME Administrator</td>
<td>TULSA</td>
<td>Finance - Grants Administration</td>
</tr>
<tr>
<td>ESG Administrator</td>
<td>TULSA</td>
<td>Finance - Grants Administration</td>
</tr>
</tbody>
</table>

Table 1 – Responsible Agencies

Narrative:

The City of Tulsa Finance Department Grants Administration is the lead entity responsible for preparing the Annual Plan and for the administration of the Community Development Block Grant (CDBG), the HOME Investment Partnership Program (HOME), Housing Opportunities for Persons With AIDS (HOPWA) and the Emergency Solutions Grant (ESG).

Consolidated Plan Public Contact Information

Questions or comments regarding the plan should be addressed to:

Gary Hamer, Capital Planning and Grants Manager
City of Tulsa, Grants Administration
175 E 2nd Street, Suite 1560
Tulsa, OK 74103-3208
GrantsAdmin@cityoftulsa.org
AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Tulsa Grants Administration is committed to working with local agencies and service providers to create solutions to best address the needs of the community. The entities which have provided input and insight into the 2019-2020 Annual Action plan are listed in the following sections.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

Tulsa benefits from a strong and cohesive coalition of local government officials, service providers, lenders, and volunteers. These various groups coordinate effectively to avoid duplication of services and facilitate a delivery system that meets the needs of Tulsa's various populations.

The city continues a targeted public outreach effort to educate and engage the public in the annual planning and funding opportunities process. Activities include:

- Posting and advertising all public meetings with adequate advance notice to citizens for maximizing participation, including the uses of social media;
- Ensuring all public meetings and other forms of communication are accessible to people with disabilities and non-English speaking persons;
- Utilizing web-based communication tools to solicit input from citizens;
- Working with local service providers, INCOG, the Housing Authority of the City of Tulsa, local lenders, and others to leverage public and private resources;
- Coordinating resources and services for affordable and supportive housing, in conjunction with local service providers, housing officials, lending institutions, developers, and non-profit organizations, including the City's Continuum of Care;
- Conducting meetings with HUD funded grantees;
- Meeting with funded agencies to discuss their programs, successes and challenges; and
- Providing on-going citizen participation opportunities in HUD Community Development Committee meetings.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

The City of Tulsa and the Tulsa City/County Continuum of Care (CoC) continuously work to develop an inclusive coordination and consultation process. Although it is still a work in progress, the focus remains to collaborate on all aspects of the Emergency Solutions Grant process including planning, funding, implementing and evaluating homeless assistance and prevention programs at the local level. One way coordination is accomplished is the
opportunity for CoC member agencies to provide input at public hearings, which is part of the City’s Citizen Participation Plan. The City of Tulsa Grants Administration (GA) participates in monthly CoC meetings facilitated through the A Way Home for Tulsa (AWHFT) Governance Board. The A Way Home for Tulsa program is a community-wide initiative that provides a way for multiple local stakeholders to work together to create a systematic local strategy. The AWHFT board is also working with the City of Tulsa to develop continuum-wide program outcomes in order to monitor and evaluate CoC and ESG program performance, and to inform the stakeholders of City of Tulsa US Department of Housing and Urban Development (HUD) initiatives. Collaboration has been bolstered through recently adopted changes to the City’s grant allocation process. In September 2015, the City of Tulsa passed Ordinance 23362 that outlines the grant process for the HUD grants received. Contained in the Ordinance is the requirement for the inclusion of a non-HUD funded CoC member to sit on the HUD Community Development Committee (CDC). The HUD CDC’s responsibilities include the following duties, which play an important role in fulfilling the City’s collaboration with the CoC:

- Receiving public input of needs.
- Receiving input from the CoC regarding homeless needs, priorities, goals, outcomes and evaluation measures.
- Consulting with the CoC regarding allocation of funds, developing performance standards, and evaluating outcomes of ESG assisted projects.

The Homeless Management Information System (HMIS) lead agency, Community Service Council of Greater Tulsa, and the HMIS administrator participates in the AWHFT governance board meetings bringing forward HMIS data standards, policies and performance reports for review and approval. The administrator provides access to licenses, hands-on training and technical support to all of the ESG subrecipients and submits performance reports to the City of Tulsa for the ESG programs. The City of Tulsa and the HMIS lead have agreed to allocate three percent of the ESG funds each year to assist the HMIS lead in meeting the regulatory requirements with regard to data collection and mandatory reporting.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS**

A member of the CoC sits on the HUD Community Development Committee and provides input during the allocation process. To ensure compliance with the HEARTH Act changes, Grants Administration (GA) works closely with the local Continuum of Care and Emergency Solutions grant subrecipients. GA staff attend monthly CoC meetings to help establish ESG priorities, policies and performance standards.
2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

<table>
<thead>
<tr>
<th></th>
<th>Agency/Group/Organization</th>
<th>City of Tulsa Planning Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Agency/Group/Organization Type</td>
<td>Other Government – Local Grantee Department</td>
</tr>
<tr>
<td></td>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Non-housing Community Development Strategy Housing Needs Assessment</td>
</tr>
<tr>
<td></td>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>The organization participated in the needs assessment and provided data relating to City planning activities for the development of the Annual Action Plan goals and priority needs. For anticipated outcomes see narrative below.</td>
</tr>
<tr>
<td>2</td>
<td>Agency/Group/Organization</td>
<td>Housing Authority of the City of Tulsa</td>
</tr>
<tr>
<td></td>
<td>Agency/Group/Organization Type</td>
<td>Public Housing Authority</td>
</tr>
<tr>
<td></td>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Public Housing Needs</td>
</tr>
<tr>
<td></td>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>The organization provided data relating to public housing needs for the development of the Annual Action Plan goals and priority needs. For anticipated outcomes see narrative below.</td>
</tr>
<tr>
<td>3</td>
<td>Agency/Group/Organization</td>
<td>City of Tulsa Grants Administration</td>
</tr>
<tr>
<td></td>
<td>Agency/Group/Organization Type</td>
<td>Other Government – Local Grantee Department</td>
</tr>
</tbody>
</table>
| What section of the Plan was addressed by Consultation? | Non-housing Community Development Strategy  
| Housing Needs Assessment |
| Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The organization provided data relating to housing and code enforcement activities and public facilities improvements for the development of the Annual Action Plan goals and priority needs. For anticipated outcomes see narrative below. |

### Agency/Group/Organization

<table>
<thead>
<tr>
<th>Number</th>
<th>The Common Good</th>
</tr>
</thead>
</table>
| **Agency/Group/Organization Type** | Services – Health  
| | Services – Education  
| | Other – Food Security |

### What section of the Plan was addressed by Consultation?

Non-housing Community Development Strategy

### Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?

The organization participated in the needs assessment public hearing and provided data relating gaps in services in north-west Tulsa. For anticipated outcomes see narrative below.

### Agency/Group/Organization

<table>
<thead>
<tr>
<th>Number</th>
<th>Youth Services of Tulsa</th>
</tr>
</thead>
</table>
| **Agency/Group/Organization Type** | Housing  
| | Services – Homeless |

### What section of the Plan was addressed by Consultation?

Homelessness Strategy  
Homelessness Needs – Unaccompanied youth  
Non-housing Community Development
<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>Economic Development Corporation, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Economic Development</td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Economic Development</td>
</tr>
<tr>
<td>Non-housing Community Development</td>
<td></td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>The organization participated in the needs assessment public hearing and provided data relating to housing and services for homeless youths for the development of the Annual Action Plan goals and priority needs. For anticipated outcomes see narrative below.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>Operation Aware</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Services – Children</td>
</tr>
<tr>
<td>Services – Education</td>
<td></td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Non-housing Community Development</td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>The organization participated in the needs assessment public hearing and provided data relating to economic development and employment needs for the development of the Annual Action Plan goals and priority needs. For anticipated outcomes see narrative below.</td>
</tr>
</tbody>
</table>

Table 2 – Agencies, groups, organizations who participated
Identify any Agency Types not consulted and provide rationale for not consulting

Multiple Agencies were consulted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

<table>
<thead>
<tr>
<th>Name of Plan</th>
<th>Lead Organization</th>
<th>How do the goals of your Strategic Plan overlap with the goals of each plan?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuum of Care</td>
<td>Community Service Council of Greater Tulsa</td>
<td>The goals of the Strategic plan, concerning homeless services, are aimed to work in conjunction with the goals of the Continuum of Care plan.</td>
</tr>
<tr>
<td>PLANiTULSA, The City of Tulsa Comprehensive Plan</td>
<td>City of Tulsa</td>
<td>The City of Tulsa’s comprehensive plan is a long term plan for the City. The Consolidated Plan will aid the City in work towards the goals set regarding Housing / Economic Development</td>
</tr>
<tr>
<td>Oklahoma Long Range Transportation Plan</td>
<td>Oklahoma Department of Transportation</td>
<td>Both plans seek to improve transportation links within areas that are currently lacking services.</td>
</tr>
<tr>
<td>Tulsa Housing Authority Five-Year Plan</td>
<td>Housing Authority of the City of Tulsa</td>
<td>Both plans seek to serve the needs of LMI residents concerning access to decent, suitable and affordable housing.</td>
</tr>
</tbody>
</table>

Table 3 – Other local / regional / federal planning efforts

Narrative (Optional):

Anticipated outcomes of the consultation include a more concise data-driven set of goals based on community needs, resulting in more low- and moderate-income persons being served throughout the course of the plan.
AP-12 Citizen Participation

1. Summary of citizen participation process/ Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The Citizen Participation Plan and Title 12 §800 of Tulsa Revised Ordinances (#23598) are the guiding documents that facilitate the process for the determination of needs, priorities, and allocation of HUD funds. The HUD Community Development Committee (CDC) receives citizen input and makes funding recommendations.

The CDC solicits public input regarding the long-term and short-term needs of the community to develop funding priorities. This committee consists of the following members who all have voting privileges: the nine City Councilors and Mayor who shall serve ex-officio; five residents of the city of Tulsa, designated by the City Council, three of whom shall reside within a low to moderate income census tract, with no more than one representative from each Council district; one representative from the Indian Nations Council of Governments (INCOG); one representative from a financial institution; one representative from the Continuum of Care; one representative with grant allocation experience; and one representative from the City of Tulsa Planning Department. The Mayor designates the member from a financial institution, the Continuum of Care, and the individual with grant allocation experience.

The priority needs for the City of Tulsa’s 2015-2019 Consolidated Plan were determined through analysis of information gathered from a variety of sources and were approved by the Mayor and City Council on September 9, 2014 and September 11, 2014 respectively. In September 2018 the HUD CDC held a Needs Assessment Public Hearing to gather needs for the Fifth Year Annual Action Plan. During the meeting, the HUD CDC was provided with updated information on the 2019 priority needs compiled by Grants Administration and listened to the concerns of the public. Based on the information provided a list of 2019 Priority Needs and goals were developed and included in the 2019 Request for Proposals released by Grants Administration on October 1, 2018.

An Annual Plan Timeline was published to ensure citizens were aware of the process including opportunities for participation. The following is a list of the dates provided to citizens:

- September 13, 2018 – PY 2019 Needs Assessment Public Hearing
- October 1-2, 2018 – PY 2019 RFP Workshops held – RFP released
- November 16, 2018 – Applications Due (45 days after workshops – per ordinance)
- November 19-20, 2018 – Initial review for missing documents
- November 26, 2018 – Applicants notified of missing documents
- November 29, 2018 – Missing documents due (72 hours – per ordinance)
- December 5 & 7, 2018 – RFP Training Workshop for application evaluators
- January 11, 2019 – Review deadline
- January 25, 2019 – Submit scores to facilitator
- January 31, 2019 – Facilitator compiles scores / submits to HUD Community Development Committee (CDC)
• January 31 & February 5, 2019 – CDC reviews and makes recommendations to Mayor for PY 2019 (within 15 days after receipt of scores – per ordinance)
• February 18, 2019 – Publish notification of Draft Plan Release
• February 22, 2019 – Mayor submits recommendations to City Council for final decision making (within 10 business days after recommendations of the CDC – per ordinance)
• March 5, 2019 – Draft Plan Released for 30-day comment period
• March 20, 2019 – Publish notification of Public Hearing
• April 4, 2019 – Annual Plan Public Hearing / Annual Plan Comment Period Ends
• April 10, 2019 & May 1, 2019 – City Council and Mayor approve final decisions
### Citizen Participation Outreach

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Mode of Outreach</th>
<th>Target of Outreach</th>
<th>Summary of response/attendance</th>
<th>Summary of comments received</th>
<th>Summary of comments not accepted and reasons</th>
<th>URL (If applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Public Hearing</td>
<td>Non-targeted / broad community</td>
<td>Nineteen (19) people attended the Needs Assessment Public Hearing in September 2018 to express needs of the community regarding HUD programs.</td>
<td>Speakers expressed the need for more services, homeless populations, health, transportation, and education including substance abuse prevention. Additionally speakers also addressed the need for economic development, job creation and retention, access to affordable housing, housing rehabilitation and demolition of substandard building, and public facility improvements.</td>
<td>All comments were considered in the prioritization of needs process.</td>
<td></td>
</tr>
</tbody>
</table>

Table 4 – Citizen Participation Outreach
Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

On April 12, 2019 HUD released the 2019 funding allocations. Using the figures provided, calculations were made to calculate the total amount available during the Program Year 2019. As all funding sources are subject to annual Congressional appropriations, as well as potential changes in funding distribution formulas, these figures are subject to change.

Anticipated Resources

<table>
<thead>
<tr>
<th>Program</th>
<th>Source of Funds</th>
<th>Uses of Funds</th>
<th>Expected Amount Available Year 5</th>
<th>Expected Amount Available Remainder of ConPlan</th>
<th>Narrative Description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Annual Allocation: $</td>
<td>Program Income: $</td>
<td>Prior Year Resources: $</td>
</tr>
<tr>
<td>CDBG</td>
<td>Public-Federal</td>
<td>Acquisition and New Construction of Housing Admin and Planning Economic Development Housing Rehabilitation Public Facilities and Infrastructure Improvements Public Services</td>
<td>3,417,782</td>
<td>1,068,617</td>
<td>56,541</td>
</tr>
<tr>
<td>HOME</td>
<td>Public-Federal</td>
<td>Acquisition and New Construction of Housing Admin and Planning Housing Rehabilitation</td>
<td>1,658,265</td>
<td>23,649</td>
<td>1,299,028</td>
</tr>
<tr>
<td>----------</td>
<td>----------------</td>
<td>----------------------------------------------------------------------------------</td>
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<td>--------</td>
<td>-----------</td>
</tr>
<tr>
<td>HOPWA</td>
<td>Public-Federal</td>
<td>Emergency Shelter Housing Subsidies Public Services</td>
<td>527,026</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>ESG</td>
<td>Public-Federal</td>
<td>Emergency Shelter Housing Subsidies</td>
<td>284,239</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The federal, state, and local resources available to address the needs identified in the plan include federal formula grant funds under CDBG, ESG, HOME, and HOPWA. The local Continuum of Care (CoC) also awards grant funds under the competitive McKinney-Vento Homeless Assistance Act. These funds will be leveraged with the City's general funds, various state and county resources, local nonprofit resources, and private foundation grants.

Public service projects will concentrate efforts to address the needs of families, children and youth in high risk populations consistent with the identified priority needs. Use of CDBG and ESG funds will leverage other nonprofit resources and private
foundation funds to assist low-income households.

Physical improvements will use a combination of public funds, CDBG funds, City general funds, and nonprofit and private foundation funds to enhance selected projects.

HOME Match: The sources of matching contributions for HOME funds will be from developers and subrecipients’ nonfederal contributions, the City and its CHDOs. The City requires developers, subrecipients and CHDOs to match up to 25% of award. First re-use CHDO proceeds, as regulated by HOME, are used as leverage to fund HOME activities. Banked match is available if organizations are not able to generate the required match. The City had $9.2 million in available banked match as of July 1, 2018.

Emergency Solutions Grant Match: The jurisdiction will fulfill the ESG requirement of a matching contribution equal to the grant program funds. Each organization is required to provide matching funds equal to the amount of funds awarded. This stipulation is included in the written agreement. The City of Tulsa will provide in-kind administrative funds, as necessary, to match administrative funds received. Documentation of match is required when subrecipients submit the monthly request for funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion:

Anticipated resources were calculated using the PY19 funding allocations to be received during the fifth year of the Consolidated Plan plus expected program income, prior year resources. HOME prior year resources include $358,160 awarded to a project in PY17. This project has been delayed, and during the City’s PY19 allocation process additional funds were recommend to help the project go ahead. To avoid duplication of goals the PY17 plan will be amended to move the funding and goals to the PY19 Annual Plan.

The CDBG program income total includes an estimated $1.0m in revolving loans funds received through economic development activities plus an additional $68K in general program income. It is estimated that a similar amount of revolving loan funds will be
received over the remaining year and this is included in the Expected Amount Available Remainder of ConPlan total.
## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Goal Name</th>
<th>Start Year</th>
<th>End Year</th>
<th>Category</th>
<th>Geographic Area</th>
<th>Needs Addressed</th>
<th>Funding</th>
<th>Goal Outcome Indicator</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1</strong></td>
<td>Acquisition and New Construction of Housing</td>
<td>2015</td>
<td>2019</td>
<td>Affordable Housing</td>
<td>36 Street North Riverwood Crutchfield Southwest Tulsa</td>
<td>Housing Acquisition, Construction &amp; Rehabilitation</td>
<td>HOME: $1,786,378, CDBG: $48,000</td>
<td>Rental units constructed: 11 Household Housing Units, Direct Financial Assistance to Homebuyers: 32 Households Assisted</td>
</tr>
<tr>
<td><strong>2</strong></td>
<td>Clearance and Demolition</td>
<td>2015</td>
<td>2019</td>
<td>Clearance or demolition of substandard structures and hazardous contaminants.</td>
<td>36 Street North Riverwood Crutchfield Southwest Tulsa</td>
<td>Demolition of Substandard Buildings</td>
<td>CDBG: $346,512</td>
<td>Buildings Demolished: 50 Buildings</td>
</tr>
<tr>
<td><strong>3</strong></td>
<td>Economic Development</td>
<td>2015</td>
<td>2019</td>
<td>Non-Housing Community Development</td>
<td>36 Street North Riverwood Crutchfield Southwest Tulsa</td>
<td>Economic Development</td>
<td>CDBG: $540,000</td>
<td>Jobs created/retained: 45 Jobs, Businesses assisted: 10 Businesses Assisted</td>
</tr>
<tr>
<td>Sort Order</td>
<td>Goal Name</td>
<td>Start Year</td>
<td>End Year</td>
<td>Category</td>
<td>Geographic Area</td>
<td>Needs Addressed</td>
<td>Funding</td>
<td>Goal Outcome Indicator</td>
</tr>
<tr>
<td>------------</td>
<td>-----------------------------------</td>
<td>------------</td>
<td>----------</td>
<td>---------------</td>
<td>---------------------------------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------</td>
<td>------------------</td>
<td>----------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>5</td>
<td>Housing Rehabilitation</td>
<td>2015</td>
<td>2019</td>
<td>Affordable</td>
<td>36 Street North Riverwood Crutchfield Southwest Tulsa</td>
<td>Housing Acquisition, Construction &amp; Rehabilitation</td>
<td>CDBG: $1,101,921</td>
<td>Rental units rehabilitated: 86 Household Housing Units Homeowner Housing Rehabilitated: 238 Household Housing Units</td>
</tr>
<tr>
<td>6</td>
<td>Public Facilities and Infrastructure Improvements</td>
<td>2015</td>
<td>2019</td>
<td>Non-Housing</td>
<td>Southwest Tulsa</td>
<td>Public Facilities and Infrastructure Improvements</td>
<td>CDBG: $501,564</td>
<td>Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 10,030 Persons Assisted</td>
</tr>
<tr>
<td>7</td>
<td>Public Services</td>
<td>2015</td>
<td>2019</td>
<td>Non-Housing</td>
<td>36 Street North Riverwood Crutchfield Southwest Tulsa</td>
<td>Public Services</td>
<td>CDBG: $334,981</td>
<td>Public service activities other than Low/Moderate Income Housing Benefit: 8,392 Persons Assisted</td>
</tr>
<tr>
<td>Sort Order</td>
<td>Goal Name</td>
<td>Start Year</td>
<td>End Year</td>
<td>Category</td>
<td>Geographic Area</td>
<td>Needs Addressed</td>
<td>Funding</td>
<td>Goal Outcome Indicator</td>
</tr>
<tr>
<td>------------</td>
<td>----------------------</td>
<td>------------</td>
<td>----------</td>
<td>-------------------</td>
<td>---------------------------------------------------------------------------------</td>
<td>--------------------------</td>
<td>----------------------</td>
<td>---------------------------------------------------------------------------------------</td>
</tr>
</tbody>
</table>

Table 6 – Goals Summary
<table>
<thead>
<tr>
<th></th>
<th>Goal Name</th>
<th>Goal Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Acquisition and New Construction of Housing</td>
<td>Acquisition or new construction of affordable multi-family rental units with special consideration given to housing for seniors and the disabled. Down payment and closing cost assistance for first time homebuyers.</td>
</tr>
<tr>
<td>2</td>
<td>Clearance and Demolition</td>
<td>Clearance or demolition of substandard structures and hazardous contaminants.</td>
</tr>
<tr>
<td>3</td>
<td>Economic Development</td>
<td>Assistance in the form of loans, grants or technical assistance to private for profit entities for creation or retention of jobs or for provision of goods and services. Up to 3 loans or grants specifically to benefit food security initiatives in underserved areas. Technical assistance and training for microenterprise activities.</td>
</tr>
<tr>
<td>4</td>
<td>Emergency Shelter</td>
<td>Shelter operations and services, including food security initiatives, for the homeless and special populations.</td>
</tr>
<tr>
<td>5</td>
<td>Housing Rehabilitation</td>
<td>Rehabilitation of owner occupied and/or rental housing.</td>
</tr>
<tr>
<td>6</td>
<td>Public Facilities and Infrastructure Improvements</td>
<td>Acquisition, construction or rehabilitation to public facilities that is not for general government use, including, but may not be limited to, senior centers, parking facilities, building improvements and transportation infrastructure including but not limited to sidewalks, bus shelters and street lighting.</td>
</tr>
<tr>
<td>7</td>
<td>Public Services</td>
<td>Crisis services for victims of children abuse and domestic violence, educational programs, employment training and placement services, senior services, services for homeless, shelter operations and services, transportation services, which include subsidies for fixed route services, and food security in underserved areas.</td>
</tr>
<tr>
<td>8</td>
<td>Housing Subsidies</td>
<td>Rental housing subsidies will assist households to become or remain housed.</td>
</tr>
</tbody>
</table>
Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Tulsa will provide activities that support one or more of the following projects during Program Year 2019.

Projects

<table>
<thead>
<tr>
<th>#</th>
<th>Project Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Administration</td>
</tr>
<tr>
<td>2</td>
<td>Acquisition and New Construction of Housing</td>
</tr>
<tr>
<td>3</td>
<td>Clearance and Demolition</td>
</tr>
<tr>
<td>4</td>
<td>Economic Development</td>
</tr>
<tr>
<td>5</td>
<td>ESG19 City of Tulsa</td>
</tr>
<tr>
<td>6</td>
<td>Housing Rehabilitation</td>
</tr>
<tr>
<td>7</td>
<td>Public Facilities and Infrastructure Improvements</td>
</tr>
<tr>
<td>8</td>
<td>Public Services</td>
</tr>
<tr>
<td>9</td>
<td>2019-2022 Tulsa Cares OKH18F002 (TC)</td>
</tr>
</tbody>
</table>

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The priority needs for the City of Tulsa’s 2015-2019 Consolidated Plan were determined through analysis of information gathered from a variety of sources. Final priorities were approved in September 2014. In September 2018, a public hearing was held to invite additional comment on the designated priorities. Information received was reviewed by the HUD CDC and the 2019 priorities were finalized in September 2018. Priorities were included in the Request for Proposals issued in October 2018. Agencies were asked to identify which priority their program most closely related. During the evaluation phase, points were awarded to the applications that demonstrated the proposed projects tied to the priorities.

Most agencies do not have necessary funds to provide all services needed by the clients and have stated in their applications that, without HUD funds, the project or program may not be able to fully serve the client need.
### Project Summary Information

<table>
<thead>
<tr>
<th></th>
<th>Project Name</th>
<th>Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Target Area</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| **Goals Supported** | | Acquisition and New Construction of Housing  
Clearance and Demolition  
Economic Development  
Emergency Shelter  
Housing Rehabilitation  
Public Facilities and Infrastructure Improvements  
Public Services  
Housing Subsidies |
| **Needs Addressed** | | Demolition of Substandard Buildings  
Economic Development  
Homeless / Special Populations  
Housing Subsidies / Assistance  
Housing Acquisition, Construction & Rehabilitation  
Public Facilities and Infrastructure Improvements  
Public Services |
| **Funding** | | CDBG: $669,962  
HOPWA: $15,810  
HOME: $165,826 |
| **Description** | | Administration and planning of the HUD grant programs |
| **Target Date** | | 6/30/2020 |
| **Estimate the number and type of families that will benefit from the proposed activities** | | Not applicable |
| **Location Description** | | Not applicable. |
**Planned Activities**  
The City of Tulsa will conduct planning and administration activities including, but not limited to, programmatic and fiscal oversight of all funded activities. The City uses up to 20% administration for CDBG, 10% for HOME, and 3% for HOPWA.

<table>
<thead>
<tr>
<th>2</th>
<th><strong>Project Name</strong></th>
<th>Acquisition and New Construction of Housing</th>
</tr>
</thead>
</table>
| **Target Area** | 36 Street North  
Riverwood  
Crutchfield  
Southwest Tulsa |
| **Goals Supported** | Acquisition and New Construction of Housing |
| **Needs Addressed** | Housing Acquisition, Construction & Rehabilitation |
| **Funding** | CDBG: $48,000  
HOME: $1,786,378 |
| **Description** | Acquisition or new construction of affordable multi-family rental units with special consideration given to housing for seniors and the disabled. Down payment and closing cost assistance for first time homebuyers. |
| **Target Date** | 6/30/2021 |
| **Estimate the number and type of families that will benefit from the proposed activities** | Thirty-two (32) households will benefit from down payment assistance.  
Fifty-two (52) rental units will be constructed, resulting in eleven (11) HOME units. |
| **Location Description** | Down Payment Assistance – City Wide  
New construction of Housing – 68 N. Lewis, Tulsa OK, 74110 |
| **Planned Activities** | Housing Partners of Tulsa will utilize $160,000 in HOME and $48,000 in CDBG funds to operate a down payment assistance program benefiting thirty-two (32) first time homebuyers.  
Vintage Housing, Inc. will utilize $1,626,378 in HOME funds to construct a new senior living apartment complex consisting of fifty-two (52) rental units of which eleven (11) units will be designated as HOME. Funds include PY19 allocation, unallocated PY18 CHDO funds, and funds committed to the project in PY17. |
<table>
<thead>
<tr>
<th>Project Name</th>
<th>Clearance and Demolition</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Target Area</strong></td>
<td>36 Street North</td>
</tr>
<tr>
<td></td>
<td>Riverwood</td>
</tr>
<tr>
<td></td>
<td>Crutchfield</td>
</tr>
<tr>
<td></td>
<td>Southwest Tulsa</td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Clearance and Demolition</td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Demolition of Substandard Buildings</td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>CDBG: $346,512</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Clearance or demolition of substandard structures and hazardous contaminants.</td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>6/30/2020</td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>Although no families will directly benefit from clearance and demolition activities, multiple neighborhoods will benefit from the demolition of fifty (50) substandard buildings reducing unnecessary slum and blight conditions.</td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td>Low and moderate income census tracts within the City of Tulsa</td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>The City of Tulsa Working in Neighborhoods Department will use $346,512 to conduct Clearance and Demolition activities in low- and moderate-income census tracts in the city.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Economic Development</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Target Area</strong></td>
<td>36 Street North</td>
</tr>
<tr>
<td></td>
<td>Riverwood</td>
</tr>
<tr>
<td></td>
<td>Crutchfield</td>
</tr>
<tr>
<td></td>
<td>Southwest Tulsa</td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Economic Development</td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Economic Development</td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>CDBG: $1,540,000</td>
</tr>
<tr>
<td>Description</td>
<td>Assistance in the form of loans, grants or technical assistance to private for profit entities for creation or retention of jobs or for provision of goods and services. Up to three (3) loans or grants specifically to benefit food security initiatives in underserved areas. Technical assistance and training for micro-enterprise activities.</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2020</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>Forty-five (45) jobs will be created through economic development activities. Ten (10) businesses will receive technical assistance through a micro-enterprise program.</td>
</tr>
<tr>
<td>Location Description</td>
<td>City Wide</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Tulsa Economic Development Corporation (TEDC) will provide low interest loans to assist businesses in order to create and/or retain jobs. TEDC will receive $500,000 of entitlement funds. It is estimated that TEDC will receive and utilize another $1,000,000 in revolving loan program income. In addition, $40,000 of entitlement funds was awarded to Route 66 Main Street to provide technical assistance to businesses.</td>
</tr>
<tr>
<td>Project Name</td>
<td>ESG19 City of Tulsa</td>
</tr>
<tr>
<td>Target Area</td>
<td>36 Street North Riverwood Crutchfield Southwest Tulsa</td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Emergency Shelter Housing Subsidies</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Homeless / Special Populations Housing Subsidies / Assistance</td>
</tr>
<tr>
<td>Funding</td>
<td>ESG: $ 284,239</td>
</tr>
<tr>
<td>Description</td>
<td>Emergency Solutions Grant activities will be conducted by multiple agencies.</td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2021</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>An estimated three thousand two hundred and seventy-five (3,275) persons will be provided with emergency shelter services. Three hundred and eighty-three (383) households will be provided with Tenant Based Rental assistance or Homelessness Prevention services.</td>
</tr>
<tr>
<td>Location Description</td>
<td>N/A</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Domestic Violence Intervention Services will use $45,000, Youth services of Tulsa will use $55,945, Tulsa Day Center for the Homeless will use $47,398, and Legal Aid Services of Oklahoma will use $22,000, to conduct shelter services. Tulsa Day Center for the Homeless will receive $28,490 to provide Rapid Rehousing assistance. Restore Hope Ministries will receive $33,670 and the Family Safety Center will receive $21,691 to provide Homelessness Prevention services. The City of Tulsa will conduct planning and administration activities including, but not limited to, programmatic and fiscal oversight of all funded activities. The City receives 7.5% ($21,317) in administration for ESG. Community Service Council of Greater Tulsa will receive $8,528 (3% of ESG award) to provide data collection services required by HUDs Homeless Management Information System (HMIS)</td>
</tr>
</tbody>
</table>

<p>| Project Name | Housing Rehabilitation |
| Target Area | 36 Street North Riverwood Crutchfield Southwest Tulsa City wide |
| Goals Supported | Housing Rehabilitation |
| Needs Addressed | Housing Acquisition, Construction &amp; Rehabilitation |
| Funding | CDBG: $1,101,921 HOME: $915,000 |
| Description | Rehabilitation of owner occupied and/or rental housing. |</p>
<table>
<thead>
<tr>
<th><strong>Target Date</strong></th>
<th>6/30/2021</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>An estimated three hundred and twenty-four families (324) will benefit from the proposed activities. Two hundred and thirty-eight (238) owner occupied homes and eighty-six (86) rental units will be rehabilitated during the year.</td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td>City-Wide</td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>The City of Tulsa Working in Neighborhoods Department will utilize $490,000 in HOME and $1,061,920.87 in CDBG funds for owner occupied housing rehabilitation. Area Councils for Community Action will use $40,000 in CDBG funds for energy efficiency improvements and minor exterior rehabilitations. Additionally, Mental Health Association Oklahoma will use $425,000 in HOME funds to rehabilitate a multi-family rental complex.</td>
</tr>
<tr>
<td><strong>Project Name</strong></td>
<td>Public Facilities and Infrastructure Improvements</td>
</tr>
<tr>
<td><strong>Target Area</strong></td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Public Facilities and Infrastructure Improvements</td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Public Facilities and Infrastructure Improvements</td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>CDBG: $501,564</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Acquisition, construction or rehabilitation to public facilities that are not for general government use, including, but may not be limited to, senior centers, parking facilities, building improvements and transportation infrastructure including but not limited to sidewalks, bus shelters and street lighting.</td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>6/30/2025</td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>An estimated total of ten thousand and thirty (10,030) people will benefit from the proposed activities.</td>
</tr>
</tbody>
</table>
**Location Description**

The Briarglen Early Childhood Education Center is located at 3303 S 121st E Ave, Tulsa, OK 74146

Eugene Fields neighborhood, west Tulsa, OK

S. Pittsburg Avenue (Between E 2nd Street and East 4th Place)

**Planned Activities**

Tulsa Children's Coalition will use $151,593 in CDBG funds to provide energy efficiency upgrades at the Briarglen Early Childhood Education Center.

Tulsa Housing Authority will use $282,000 in CDBG funds toward infrastructure improvements, associated with the 2017 Choice Neighborhood Initiative award. Improvements will be included but are not limited to, installation of new sidewalks, installation of new roads, installation of new sewer/stormwater infrastructure and clearance and demolition activities.

City of Tulsa Streets and Stormwater Department will utilize $67,971 in CDBG funds to install sidewalks in a low- and moderate-income area.

---

8

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Public Services</th>
</tr>
</thead>
</table>
| **Target Area** | 36 Street North  
Riverwood  
Crutchfield  
Southwest Tulsa |
<p>| <strong>Goals Supported</strong> | Public Services |
| <strong>Needs Addressed</strong> | Public Services |
| <strong>Funding</strong> | CDBG: $334,981 |
| <strong>Description</strong> | Crisis services for victims of children abuse and domestic violence, educational programs, employment training and placement services, senior services, services for homeless, shelter operations and services, and transportation services, which include subsidies for fixed route services. |
| <strong>Target Date</strong> | 6/30/2020 |</p>
<table>
<thead>
<tr>
<th>Estimate the number and type of families that will benefit from the proposed activities</th>
<th>An estimated total of eight thousand, two hundred and eight-nine (8,289) persons will be served through public service activities.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location Description</td>
<td>City wide</td>
</tr>
</tbody>
</table>
| Planned Activities | Fourteen (14) agencies will use CDBG funds to conduct activities that will support public services.  
Tulsa Day Center for the Homeless will use $27,120 for their Free Nurse’s Clinic program. Camp Fire Green Country will use $26,894 for their Community Building Club program. Salvation Army will use $26,894 for their Shelter and Feeding Program. Resonance Center of Women Inc. will use $26,216 for their Prison to Reentry program. Center for Employment Opportunities will use $24,282 for their Employment Reentry Program. Tulsans Operating in Unity Creating Hope (TOUCH) will use $24,282 for The Zone afterschool program. Youth Services of Tulsa Inc. will use $24,069 for their Transitional Living Program. Car Care Clinic will use $23,856 to provide auto repair for LMI Persons. Community Action Project of Tulsa will use $23,856 to provide services at Disney Early Childhood Center. Domestic Violence Intervention Services will use $23,430 for court and legal advocacy services. Madison Strategies Group will use $22,032 for their Tulsa Community Work Advance program. Girl Scouts of Eastern Oklahoma will use $21,624 for their Community Outreach program. Operation Aware will use $20,409 for their Prevention Education program. Child Abuse Network will use $20,017 for their Multidisciplinary Team. |

<table>
<thead>
<tr>
<th>Project Name</th>
<th>2019-2022 Tulsa Cares OKH16F002 (TC)</th>
</tr>
</thead>
</table>
| Target Area | 36 Street North  
Riverwood  
Crutchfield  
Southwest Tulsa |
| Goals Supported | Public Services  
Housing Subsidies |
| Needs Addressed          | Homeless / Special Populations  
|                         | Housing Subsidies / Assistance  
|                         | Public Services                 |
| Funding                 | HOPWA: $511,216                 |
| Description             | Provide housing and supportive services to low-income persons with HIV/AIDS. |
| Target Date             | 6/30/2022                      |
| Estimate the number and type of families that will benefit from the proposed activities | An estimated total of one hundred and three (103) individuals will be served with HOPWA assistance. |
| Location Description    | City wide                      |
| Planned Activities      | Tulsa CARES will utilize HOPWA funds totaling $511,216 to provide TBRA, STRMU, permanent housing placements and support services to persons with HIV/AIDS. |
AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

In the development of the Consolidated Plan, four target areas were defined and approved. These areas all suffered with high levels of poverty and unemployment, and with the exception of a small proportion of the South West target area, all are occupied by LMI census tracts.

Geographic Distribution

<table>
<thead>
<tr>
<th>Target Area</th>
<th>Percentage of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>36th Street North Corridor</td>
<td>0%</td>
</tr>
<tr>
<td>Crutchfield</td>
<td>9%</td>
</tr>
<tr>
<td>Riverwood</td>
<td>0%</td>
</tr>
<tr>
<td>South West Tulsa</td>
<td>0%</td>
</tr>
</tbody>
</table>

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Concentrating resources in specific geographies is necessary to adequately address the scale of needs and achieve short and long-term improvements to identified substandard conditions such as deteriorated housing and infrastructure, access to lead-free housing, reconstruction, and overall revitalization. The City elects to focus activity in the areas of the city with the highest concentration of poverty, unemployment and greatest needs as a basis for allocating investments geographically with the jurisdiction. The result of geographical allocation of HUD funding is efficient and effective use of the funds to elevate and create more opportunities for areas where the need is the greatest.

Discussion

Prior to the release of the PY18 request for proposals the Mayor’s Office conducted a review of the Consolidated Plans goals to date. The review found that only 14% of funds during PY15 and PY16 were spent in target areas, with less than 1% spent in the Crutchfield target area. As a result of this review the Mayor’s office chose to focus efforts of expending funds in the Crutchfield target area. City of Tulsa departments awarded funds agreed to expend up to 30% of funds in the Crutchfield Target Area. The percentages listed in the table above represent funded projects that expect to expend 30% of funds within the Crutchfield target area or will be located exclusively within a target area. The geographic distribution of funds for funded projects involving activities such as homeowner rehabilitation and public services, where the location of services will vary during the year, will be included in the Consolidated Annual Performance and Evaluation Report (CAPER) due in September 2019 and 2020.
Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The HUD CDC has recommended utilizing CDBG, HOME, ESG and HOPWA funds to support the following affordable housing goals.

Non-homeless households:

- CDBG will support the rehabilitation of two hundred and twenty-four (224) housing units.
- HOME will support one hundred and forty-three (143) housing units through homeowner/rental rehabilitation, new construction and down payment activities.
- ESG will support two hundred and seventy-three (273) individuals with homelessness prevention assistance.

Homeless individuals:

- ESG will support one hundred ten (110) individuals with Rapid Rehousing assistance.

Special-needs households:

- HOPWA will support ninety-eight (103) households with TBRA, STRMU and Permanent Housing Placements.

Tulsa CARES will utilize HOPWA funds to support thirty-eight (38) households with Tenant Based Rental Assistance and an additional fifty (50) households with Short-term Rent Mortgage or Utility Assistance. Permanent Housing Placement Services will be provided to fifteen (15) people. Rental assistance will be provided in the form of Rapid Rehousing and Homelessness Prevention with ESG funds managed by the Tulsa Day Center for the Homeless, Restore Hope Ministries and the Family Safety Center. A total of three hundred and eighty-three (383) individuals will be served.

The rehabilitation of owner-occupied units will be funded with both CDBG and HOME. CDBG funds will provide homeowners up to $7,500 to carryout energy conservation and other repairs to ensure safe and sanitary living conditions. HOME funds will provide loans up to $35,000 for major repairs of owner-occupied housing. Two hundred twenty-four (224) housing units will be supported with CDBG funds and fourteen (14) housing units will be supported with HOME.

HOME funds will be used for acquisition of single-family units to assist thirty-two (32) first-time homebuyers with down payment and closing costs to assist in the purchase of a home.
HOME funds will also be used towards the construction of a new fifty-two (52) unit senior living development resulting in eleven (11) HOME units. This project will include PY19 funds, unappropriated PY18 CDHO funds, and PY17 funds originally included in the City’s PY17 Annual Action Plan. To avoid duplication of project goals, a minor amendment will be submitted to the PY17 Annual Action Plan to remove the project and associated information. Additionally HOME funds will be used for the rehabilitation of one apartment complex resulting in eighty-six (86) additional HOME units.

<table>
<thead>
<tr>
<th>One Year Goals for the Number of Households to be Supported</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homeless</td>
</tr>
<tr>
<td>Non-Homeless</td>
</tr>
<tr>
<td>Special-Needs</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

Table 9 - One Year Goals for Affordable Housing by Support Requirement

<table>
<thead>
<tr>
<th>One Year Goals for the Number of Households Supported Through</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental Assistance</td>
</tr>
<tr>
<td>The Production of New Units</td>
</tr>
<tr>
<td>Rehab of Existing Units</td>
</tr>
<tr>
<td>Acquisition of Existing Units</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The number for Special-Needs is not duplicated in the other categories.
Introduction

The City will continue to support public housing projects during the Consolidated Plan. During the first four years of the Consolidated Plan funds have been used to address issues relating to safety and building improvements at a section 3 apartment complex.

Actions planned during the next year to address the needs to public housing

In November 2017, the City passed a resolution committing $1,750,000 in CDBG funds, over a period of seven years, towards Tulsa Housing Authority’s Choice Neighborhood revitalization project located in west Tulsa. PY 2019 will see the first allocation of funds, totaling $282,000, and will be used to provided public facility and infrastructure improvements that will form part the overall project. When completed the project will included the replacement of 390 units of distressed public and HUD-assisted housing with 460 units of high quality mixed-income housing. The redevelopment will break up these concentrated super blocks, creating townhomes and garden style apartments with pedestrian friendly streets, greenspaces, and commercial amenities.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Tulsa Housing Authority (THA) provides Community Centers at each of the nine (9) public housing family communities. Within these Community Centers, is a furnished computer lab with updated systems and high-speed internet access which can be used for job searches and other related activities. The community centers are staffed by Social Service Coordinators that provide intake, assessment, planning, coordination and delivery of services that support economic development and self-sufficiency. The Social Service Coordinators identify barriers, such as transportation, childcare, and education, and offer programs that will enhance the resident’s quality of life and prepare them to enter the workforce, thereby breaking the cycle of poverty. The Social Service Coordinators also provide information to the residents to assist them with pursuing homeownership through referrals to Housing Partners of Tulsa, Inc. Housing Partners of Tulsa, Inc. (HPT), also provides Financial Literacy education, credit and budgeting classes at each site.

THA utilizes a ROSS Service Coordinator grant that provides case management services to residents with a focus on employment, education and self-sufficiency. The two case managers under this grant work with the residents to set goals pertaining to developing and maintaining a budget, childcare and obtaining health care. The grant coordinator also encourages residents to take advantage of Housing Partners of Tulsa’s financial literacy and first-time homebuyer programs.

Public housing residents are also encouraged to enroll in the Family Self-Sufficiency (FSS) Program. This program provides community support and resources to assist families with becoming self-sufficient. The Family Self-Sufficiency Coordinator meets with the interested resident and if selected for the program, the participant establishes a set of goals, such as
employment, education or homeownership. Meetings are held to assess progress and assist the participant with any barriers in reaching their stated goals. An incentive of the FSS is an escrow account; as the family's income increases, contributions are made to the escrow account on the family's behalf. Once the family is determined "Self-Sufficient" by meeting their goals and moving out of public housing, the money in the escrow account is paid to the participant. No conditions are imposed on the use of the money, but the family is encouraged to pursue homeownership.

In addition to providing programming and activities for the residents, the Social Service Coordinators work closely with Property Managers and residents regarding community service hours as mandated by HUD. The Social Service Coordinators, together with the residents, develop a work plan to meet the required hours – whether it is through activities on-site or with another organization in Tulsa. Residents must track their community service time and have a time log signed by the resident and the Social Service Coordinator or an agency representative who facilitated the activity.

Residents of THA communities are actively involved in the planning and development of programs for their communities. Each community is encouraged to establish a Resident Association which meets monthly to discuss areas of concern and plan events and activities for their communities. Each association has a set of by-laws, which they have voted on and approved, that outlines how the association will operate. Training involving job duties, parliamentarian procedures, communication and financial bookkeeping is provided to all Resident Association officers by THA’s Resident Association Coordinator. In addition, training is provided to assist the Resident Association with establishing and maintaining an active Neighborhood Watch program.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Housing Authority of the City of Tulsa is not designated as troubled.
AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The HUD CDC has recommended funding for Rapid Rehousing and Homelessness Prevention with ESG funds to be managed by the Tulsa Day Center for the Homeless, Restore Hope Ministries and the Family Safety Center, with the goal to provide financial assistance and services to a total of three hundred and eighty-three (383) individuals. An additional 5,475 people will be served through ESG and CDBG funded shelter programs.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Although the City is not directly providing HUD funds towards reaching out to persons experiencing homelessness within the City of Tulsa, street outreach programs organized by faith-based and non-profit organizations are available to unsheltered individuals. Some of these groups target specific populations such as unaccompanied youth and street gang members. Youth Services of Tulsa’s (YST) street outreach program includes services such as referrals and information, assistance obtaining identification, and options for employment and shelter. Youth Services Drop-In Center offers youth, ages 16 – 24, a place to get a meal, shower, wash clothes, etc. YST also coordinates the Safe Place program which provides youth a place to seek intervention in times of crisis. Multiple shelters are available to individuals, families and youth which offer case management services to address the needs of homeless persons.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Tulsa is providing ESG and CDBG funds to four (4) emergency shelters and one (1) shelter service provider, to assist with shelter services and operations. The non-profit agencies receiving funds include Domestic Violence Intervention Services, Tulsa Day Center for the Homeless, Youth Services of Tulsa, Salvation Army and Legal Aid Services of Oklahoma. Each shelter provides varying services or targets a specific population to avoid duplication of efforts in the community. Specialized assistance is provided to youth, victims of domestic violence and families with children. In addition to providing a safe place to stay, the shelters provide services in the form of case management, child care, counseling, safety planning for victims of domestic violence, medical services, life skills classes, parenting and relationship skills classes, therapeutic exercise classes and services to meet basic personal needs. During PY19 Legal Aid Services of Oklahoma will provide legal services to homeless individuals at Tulsa area shelters and Tulsa Courthouse. Services will include but not limited to help for, appealing, and obtaining social security benefits to homeless individuals, replacing missing identification papers and representing clients facing eviction.
Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The Tulsa Day Center for the Homeless will use funds to assist homeless individuals and families obtain housing through a Rapid Rehousing program. The program is designed to help individuals and families move as quickly as possible into permanent housing with a combination of rental assistance and housing relocation and stabilization services to aid each client in regaining stability.

Restore Hope Ministries and the Family Safety Center will use funds for Homelessness Prevention by providing rent subsidies and other assistance so individuals and families have affordable access to safe and sanitary shelter.

Through a coordinated referral and application process Youth Services of Tulsa (YST) assists unaccompanied, homeless youth ages 17-24, move quickly out of homelessness and into transitional housing. While in housing, case management services are provided to increase personal, social, educational and occupational skills needed to transition into adulthood. Youth are also connected with mental health services and other YST and community services to ensure their needs are met and housing is sustained over time.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City of Tulsa awarded funds to two programs that assist individuals being discharged from correctional facilities. The Center for Employment Opportunities will provide formerly incarcerated men and women with life skills education, transitional jobs, permanent job placement assistance, and retention services. Resonance Center for Women will provide incarcerated females with education, skills training, and mentoring, to create a plan for employment, safe and sober housing, family reunification, and addiction recovery. Volunteer community mentors enrich this program through role modeling and access to community resources, including employment opportunities. They will also provide immediate transitional employment and housing for recently release the females through their Take 2: A Resonance Café program. Both projects work toward preventing individuals from becoming homeless and re-entering the prison system after discharge, while becoming a productive and self-sufficient member of the Tulsa community.
There are a variety of efforts undertaken by the City of Tulsa and CoC member organizations to prevent homelessness. There are five primary preventative services offered by various provider organizations:

- Mortgage assistance
- Rental assistance
- Utilities assistance
- Counseling/advocacy
- Legal assistance

Each service is designed to assist families remain housed by offering services and support during times of financial or legal difficulty. HOPWA funds will be provided for homelessness prevention to individuals diagnosed with HIV/AIDS and their families in the form of short-term rent, mortgage and utility assistance, tenant-based rental assistance, permanent housing placement, resource identification and supportive services.

Because individuals and families who are being discharged from publicly funded institutions or systems of care are at a high risk of becoming homeless or returning to homelessness, the CoC plans to place an emphasis on discharge planning with coordination of housing services. State statutes require that all publicly funded institutions, including mental health, corrections, health care and the foster care system, have discharge planning in place. Locally, the Tulsa Center for Behavioral Health (TCBH) is subject to discharge planning protocols mandated by the Oklahoma Board of Mental Health and Substance Abuse Services to ensure that individuals exiting TCBH are not discharged into the shelter system or street. Community Service Council of Greater Tulsa hosts a local Prisoner Reentry Initiative addressing system barriers to reintegration and operates The Tulsa Reentry One-Stop that provides employment, housing placement and retention services.

**Discussion**

The City of Tulsa and homeless services providers, including the HUD Continuum of Care, are committed to providing solutions and serving the needs of individuals experiencing homelessness. All parties are working with Community Solutions, Built for Zero campaign to end veteran homelessness and chronic homelessness in Tulsa.
### AP-70 HOPWA Goals - 91.220 (l)(3)

<table>
<thead>
<tr>
<th>One year goals for the number of households to be provided housing through the use of HOPWA for:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family</td>
<td>50</td>
</tr>
<tr>
<td>Tenant-based rental assistance</td>
<td>38</td>
</tr>
<tr>
<td>Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds</td>
<td>0</td>
</tr>
<tr>
<td>Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>88</td>
</tr>
</tbody>
</table>
AP-75 Barriers to affordable housing – 91.220(j)

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Background

The predominant residential development pattern in the City of Tulsa is single-family homes established at suburban densities. A lack of housing diversity combined with the need to own and maintain a personal vehicle, present a substantial barrier to affordable housing. In recent years, the City has taken substantial steps to eliminate this barrier.

The City of Tulsa Zoning Code has recently been significantly improved by introducing new housing types to support higher density options. A combination of direct actions that make affordable housing in prime locations feasible, and indirect influences that decrease dependence on private cars, will help to remove barriers to affordable housing in Tulsa.

Some of the key features in Tulsa’s Zoning Code:

- A new zoning district allowing smaller single-family lots, cottage clusters, multi-unit houses, and zero lot-line homes.
- New mixed-use zoning districts that will allow the creation of new owner and rental housing in desirable locations close to jobs, goods, and services.
- Reduced and/or eliminated off-street parking requirements that will allow for higher development densities. Included in parking regulations are mandatory bicycle parking for new development.

The zoning tools are expected to be popular choices in areas throughout the City that are seeking both residential and commercial redevelopment and revitalization options. In order to facilitate repurposing of smaller commercial structures that were originally developed as integral to the neighborhood, the Code exempts the first 5,000 square feet of certain retain uses from parking requirements. This will increase affordability by reintroducing necessary commercial services within walkable distances, therefore reducing reliance on costs related to automobiles.

Throughout the entirety of 2019, The Tulsa City Council has instituted a voluntary, mixed-use, rezoning program for areas near the Peoria Avenue Bus Rapid Transit Line. The free rezoning program is an incentive for property owners to rezone their properties to combine benefits of
the flexibility of mixed-use zoning (density and housing types) with that of enhanced transit services.
Introduction:
The City will use CDBG, ESG, HOME and HOPWA funds to provide a variety of services within the City of Tulsa. The sections below address specific projects recommended for funding. Resolution 19979, outlining the final funding recommendations for PY19 by grant, was approved on May 6, 2019. A copy of the resolution is attached in Appendix A.

Actions planned to address obstacles to meeting underserved needs
For PY 2019, the HUD CDC has recommended funding twenty-seven (27) external agencies and two (2) City department to conduct thirty-four (34) activities. By awarding a variety of agencies and multiple activities, the City is attempting to address obstacles to meet the underserved needs of the community.

Recommended funding levels will allow the City of Tulsa to serve twelve thousand and forty-seven (12,047) people with CDBG funds for public services and ESG and HOPWA funds. Broken down by funding source, CDBG public services will account for eight thousand, three hundred and ninety-two (8,392) people, Emergency Solutions will account for three thousand six hundred and fifty-eight (3,658) people, and HOPWA will serve one hundred and three (103) people.

Three public facility improvements activities will benefit ten thousand and thirty (10,030) people. One public facility improvement activity will benefit two hundred five (205) people and will meet the low to moderate income clientele national objective. The project will involve energy efficiency upgrades of an Early Childhood Education Center. Another activity will involve infrastructure improvements, associated with Tulsa Housing Authority’s 2017 Choice Neighborhood Initiative award. Improvements will be included but are not limited to, installation of new sidewalks, installation of new roads, installation of new sewer/stormwater infrastructure and clearance and demolition activities. Two thousand two hundred and ninety-five (2,295) people will benefit from this activity. The third activity will be undertaken by the City of Tulsa’s Streets and Stormwater Department and will consist of the installation of new sidewalks in low- and moderate-income areas, providing safe waking access to a local high school. Seven thousand five hundred and thirty (7,530) people will benefit from this activity.

Through an economic development activity for small business loans, forty-five (45) jobs will be created of which at least fifty-one percent (51%) will be for low to moderate income persons. The CDBG funds are used to provide loans to businesses normally excluded from the economic mainstream. Additionally through a micro enterprise program, ten (10) businesses will be provided with technical assistance.

The City of Tulsa's Working in Neighborhoods Department will use CDBG funds to conduct a clearance and demolition activity in low to moderate income census tracts within the city to remove approximately fifty (50) substandard, uninhabitable, dilapidated structures.
Actions planned to foster and maintain affordable housing

Recommended funding will continue to foster and maintain affordable housing. Two (2) organizations will provide owner occupied housing rehabilitation for two hundred and forty (240) homeowners. HOME and CDBG funds will assist homeowners in making emergency repairs or other necessary repairs to bring homes into code compliance, ensure safe and sanitary living conditions and improve energy efficiency.

HOME and CDBG funds will also be used to provide down payment assistance to approximately thirty-two (32) first time home buyers.

Additionally, HOME funds will be used to construct a new fifty-two (52) unit development for low- and moderate-income seniors, and to rehabilitate one apartment complex, resulting in an additional ninety-seven (97) HOME units.

Actions planned to reduce lead-based paint hazards

The City of Tulsa ensures that inspections for lead-based paint (LBP) hazards will occur, as required, for all funded housing activities. Proper notifications will be provided regarding lead-based paint hazards. All housing units constructed prior to 1978 will be tested for LBP by a certified LBP inspector or Risk Assessor. If LBP is detected, all covered renovations will follow HUDs Lead Safe Housing Rules and be performed by certified firms using certified renovators and other trained workers.

Actions planned to reduce the number of poverty-level families

The City identified priorities that will encompass services that assist in breaking the cycle of poverty. Nineteen (19) proposals were received for public service activities. Fourteen (14) proposals received have been recommended for funding and will serve the following needs to reduce the number of poverty level-families:

- Education programs for school aged children, including after school programs, summer camps, and transitional living programs for homeless youths
- Mentoring, life skills education and job training for individuals released from prison
- Educational and training classes for adults
- Assistance to victims of abuse
- Transportation assistance
- Emergency homeless shelter feeding and lodging

Actions planned to develop institutional structure

The City of Tulsa’s HUD Community Development Committee brings together residents from low to moderate income areas of the city, representatives from financial institutions, the Continuum of Care, the City’s Planning Department, the Indian Nations Council of Governments, and City councilors to assess and recommend funding programs to address the
City’s priority needs. The members of this committee learn from non-profit organizations, the community, and faith-based organizations as to where there are gaps that can be filled with needed funding. In addition to HUD funding, The Tulsa Area United Way and other Tulsa philanthropic organizations provide leverage so that as many of those in need as possible are served.

**Actions planned to enhance coordination between public and private housing and social service agencies**

Tulsa benefits from a strong and cohesive coalition of local government officials, service providers, lenders, and volunteers. These various groups coordinate effectively to avoid duplication of services and facilitate a delivery system which meets the needs of Tulsa's various populations. The City continues a targeted public outreach effort to educate and engage the public.
Program Specific Requirements
AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction

The fifth year of the Five-Year Consolidated Plan will see twenty-seven (27) external agencies and two (2) City department conducting thirty-four (34) activities totaling $6,348,394 in grant funding.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. The total amount of program income that will have been received before</td>
<td>68,617.37</td>
</tr>
<tr>
<td>the start of the next program year and that has not yet been reprogrammed</td>
<td></td>
</tr>
<tr>
<td>2. The amount of proceeds from section 108 loan guarantees that will be</td>
<td>0</td>
</tr>
<tr>
<td>used during the year to address the priority needs and specific objectives</td>
<td></td>
</tr>
<tr>
<td>identified in the grantee's strategic plan</td>
<td></td>
</tr>
<tr>
<td>3. The amount of surplus funds from urban renewal settlements</td>
<td>0</td>
</tr>
<tr>
<td>4. The amount of any grant funds returned to the line of credit for which the</td>
<td>0</td>
</tr>
<tr>
<td>planned use has not been included in a prior statement or plan.</td>
<td></td>
</tr>
<tr>
<td>5. The amount of income from float-funded activities</td>
<td>0</td>
</tr>
<tr>
<td>Total Program Income</td>
<td>68,617.37</td>
</tr>
</tbody>
</table>

Other CDBG Requirements

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. The amount of urgent need activities</td>
<td>0</td>
</tr>
<tr>
<td>2. The estimated percentage of CDBG funds that will be used for activities</td>
<td>75.00%</td>
</tr>
<tr>
<td>that benefit persons of low and moderate income. Overall Benefit - A</td>
<td></td>
</tr>
<tr>
<td>consecutive period of one, two or three years may be used to determine</td>
<td></td>
</tr>
<tr>
<td>that a minimum overall benefit of 70% of CDBG funds is used to benefit</td>
<td></td>
</tr>
<tr>
<td>persons of low and moderate income. Specify the years covered that include</td>
<td></td>
</tr>
<tr>
<td>this Annual Action Plan.</td>
<td></td>
</tr>
</tbody>
</table>
HOME Investment Partnership Program (HOME)  
Reference 24 CFR 91.220(l)(2)  

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:  

The City of Tulsa does not use any form of assistance that is not described in Section 92.205(b).  

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:  

The City of Tulsa homeownership program activity uses the recapture provisions of 24 CFR 92.254(a)(4)(ii). It is believed this process is the closest to normal market approaches to financing, the easiest for borrowers to understand, enables the deed restriction requirements of the alternative option to be avoided (which we believe constitutes a barrier to private financing participation), and better enables HOME funds to be marketed in coordination with other private lending. An ongoing homeownership assistance activity has been the City's goal and is in keeping with the basic HOME program descriptions.  

A purchaser of a property may apply for and be provided HOME assistance subject to the property and said buyer meeting HOME program eligibility criteria, a written agreement to comply with program terms and conditions, and the availability of funds. Mortgages include the "principal residence" requirement of the program during the affordability period, failure of which will constitute a default of the second mortgage.  

The recapture option is a mechanism to recapture all or a portion of the direct HOME subsidy if the HOME recipient decides to sell the house within the affordability period at whatever price the market will bear. Forgiveness will be tied to the length of time the homebuyer has occupied the home in relation to the period of affordability and the net proceeds of the sale. The affordability period is based on the amount of HOME funds provided for the property and is forgiven as designated in the Grants Administration’s HOME policies and procedures. Calculations for the recapture include the HOME Investment, the Homebuyer Investment, and the Net Proceeds. These are defined as:  

1. HOME Investment is all HOME funds contributed to the unit and any direct subsidies consisting of any financial assistance that reduces the purchase price from fair market value to an affordable price, or otherwise subsidizes the purchase;  
2. Homebuyer Investment consists of the portion of initial down payment paid by the homebuyer combined with the value of any capital improvements made with the homebuyer funds; and  
3. Net Proceeds are the sales price minus closing costs and any non-HOME loan repayments. To allow low-income homebuyers to retain some equity in their property should they need to sell, the City of Tulsa recaptures HOME funds using the following steps:
a) Reduction during affordability period. The HOME investment amount to be recaptured will be reduced on a prorated basis for the time the homeowner has owned and occupied the housing measured against the required affordability period;

b) Owner investment returned first. From the net proceeds of the sale, the homebuyer may recover their entire investment before the HOME investment is recaptured; and

c) Shared Net Proceeds. If the net proceeds are not sufficient to recapture the full HOME investment (or a reduced amount according to the time the homeowner occupied the home), plus enable the homeowner to recover the amount of their down payment and any capital improvement investment made since purchase, the net proceeds will be divided proportionally. The formula used will be HOME Investment multiplied by Net Proceeds divided by HOME Investment plus Homeowner Investment equals HOME Recapture.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The administration of homebuyer programs includes thoroughly informing each potential homebuyer of all the requirements under the HOME Program. This will ensure they understand what is required through the affordability period and the recapture provisions if they sell the property prior to the expiration of the affordability period. This information is included in the Homebuyer Written Agreement and explained verbally by a housing counselor. In addition, a Second Mortgage is executed at closing and is not released until after the affordability period has expired. Provisions in these documents include the following criteria, which are verified annually until the end of the affordability period:

- Principle Residence
- Current on Mortgage, Taxes, and Insurance
- Upkeep of Property (no code violations from the City of Tulsa)

All organizations that administer the program for the City are required to keep an inventory of all properties that remain under the affordability period. This information is submitted to Grants Administration at the end of each program year.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City of Tulsa does not use HOME funds to refinance existing debt.
Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

The written standards for providing ESG assistance are included as Appendix D.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The common assessment and referral system developed by the Continuum of Care known as A Way Home for Tulsa ("CoC" or "Continuum" or "AWH4T") in conjunction with local ESG-funded programs' input, was created to assess the needs of homeless individuals and families or those at-risk of homelessness and match those needs to the most appropriate housing or service alternatives. All CoC- and ESG-funded programs are required to utilize the CoC common assessment system. If attempts at diversion or prevention do not solve a person's or family's housing problem when initially presenting to the homeless service provider and the participant has been homeless no more than one hundred eighty-one (181) cumulative days (or stays) the intake staff at the "no wrong door" point of entry can then proceed with an interview of the participant to ascertain the best immediate housing options within the Continuum. The Vulnerability Index & Service Prioritization Decision Assistance Tool ("VI-SPDAT") will be utilized as part of the initial screening process to gather enough information concerning the stability and acuity of the presenting individual. The interviewer will ask the participant a series of questions from the VI-SPDAT that are designed to identify the conditions affecting the individual's ability to secure or maintain housing. Information regarding such domains as housing history/status, physical health, mental health, substance abuse and other general risk factors will be gathered to assemble the risk profile necessary to assess the participant's vulnerability and level of need. All information from the participant will be self-reported, although surveyors conducting the interviews can also register their own impressions of the presenting participant's condition on the VI-SPDAT. Should the participant refuse to answer the questions posed in the VI-SPDAT, the interviewer will note that fact in HMIS. The intake staff will then have the discretion to do either one of the following:

- Complete the surveyor observation questions contained within the VI-SPDAT without participant input
- Refer the participant to another homeless service provider
- Elect to initiate an intervention.

Should the presenting participant(s) be fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking or human trafficking, the non-victim service providers in the Continuum will refer the victim to an appropriate shelter program that specifically targets such groups. Until the protection of one of these organizations can be assured, special care will be taken to ensure that the victim is afforded a secure
environment within the intake provider's organization and that the security of the participant's identity and privacy are given special consideration. This could include reserving a private area within the accepting agency's location or the creation of a special track within the assessment framework that is specifically designed for domestic violence victims.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The HUD grant selections are made through a joint process adopted by the Tulsa City Council and Mayor in which applications are accepted from non-profit agencies serving within the corporate limits of the City of Tulsa. Through public meetings the HUD Community Development Committee determines the needs of the community, sets the funding priorities, and reviews the community development plan. Applications are created based on the priority needs and grant guidelines. After evaluators score the applications, a facilitator presents the scores to the HUD Community Development Committee (CDC) for review. The HUD CDC submits funding recommendations to the Mayor and City Council for approval. A member of the Continuum of Care is appointed by the Mayor to serve on the HUD Community Development Committee for the award of ESG funds as well as the other HUD funds.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

As part of the written agreement, subrecipients are required to provide for the participation of a homeless individual or formerly homeless individual in a policy-making function within the organization. This may include involvement of a homeless or formerly homeless person on the Board of Directors or similar entity that considers and sets policy or makes decisions for the organization. In addition, a Participant Advisory Committee actively participates in the monthly CoC meetings.

5. Describe performance standards for evaluating ESG.

The City of Tulsa contractually holds subrecipients responsible for meeting benchmarks established for each grant activity. The City works closely with the subrecipient and Continuum of Care to further develop performance standards and evaluate the outcomes. The City of Tulsa presents the outcomes to the CoC on a quarterly basis.

The following performance standards will be used to ensure the success and effectiveness of the ESG program.

1. Shorten time spent homeless - Shifting the focus of the ESG program from shelter operations to rapid rehousing, especially for families, is the primary goal. The
recommended benchmark to evaluate this standard is: 70% of families assisted will be re-housed within 45 days or less and 30% within 60 days.

2. Reduce returns to homelessness - A demonstration of effectively reducing housing barriers is whether people assisted later return to the system as homeless. The recommended benchmark to evaluate this standard is: 70% of families will remain housed for at least 6 months.

The current evaluation system in place requires organizations to report program participant demographics into HMIS, with the exception of victim service providers.
SECTION 3
Appendix A

Resolution & Recommendations
Resolution

Resolution by the City of Tulsa, Oklahoma, approving the Annual Action Plan and projected use of funds beginning July 1, 2019, to be funded by Community Development Block Grant (CDBG) funds, Home Investment Partnership Act (HOME) funds, Emergency Solutions Grant (ESG) funds, Housing Opportunities for Persons with AIDS (HOPWA) funds; authorizing the Mayor to submit a final statement and to sign all assurances, understandings, and contracts associated with said grants from the United States Department of Housing and Urban Development. On February 5, 2019 HUD Community Development Committee approved contingency provisions, as required by HUD CPD notice 19-01, outlining the revisions to allocation in the result of a change in estimated funding amounts. The provisions are incorporated in section 4 and Exhibit A of the attached resolution.

Summation of the Requested Action

We request the Mayor approve the attached Resolution.

Emergency Clause?

- Yes
- No

Reason for Emergency Clause

Time constraints on submitting plan per HUD regulations.

Post Execution Processing

- Mail vendor copy (add’t signature copies attached)
- Must be filed with other governmental entity
- Add’t governmental entity approval(s) required

Background Information

Resolution was approved by City Council on May 1, 2019.
RESOLUTION

A RESOLUTION BY THE CITY OF TULSA, OKLAHOMA, APPROVING THE ANNUAL ACTION PLAN AND PROJECTED USE OF FUNDS BEGINNING JULY 1, 2019, TO BE FUNDED BY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS, HOME INVESTMENT PARTNERSHIP ACT (HOME) FUNDS, EMERGENCY SOLUTIONS GRANT (ESG) FUNDS, HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) FUNDS; AUTHORIZING THE MAYOR TO SUBMIT A FINAL STATEMENT AND TO SIGN ALL ASSURANCES, UNDERSTANDINGS, AND CONTRACTS ASSOCIATED WITH SAID GRANTS FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, AND IN ACCORDANCE WITH ALL REQUIREMENTS; AND DECLARING AN EMERGENCY.

WHEREAS, during two (2) public meetings, on January 31, 2019 and February 5, 2019 the Housing and Urban Development (HUD) Community Development Committee of the City of Tulsa (a committee formed by Ordinance #23362 to recommend funding allocations) performed a review of the specific agency requests for Housing and Urban Development (HUD) funds available to the City of Tulsa; and

WHEREAS, a draft annual plan was made available from March 5, 2019 through April 4, 2019 for public comments regarding the needs, priorities and proposed use of the HUD grant funds available to the City of Tulsa; and

WHEREAS, the HUD Community Development Committee held a public hearing on April 4, 2019, wherein it received comments regarding the proposed agency requests for HUD grant funds available to the City of Tulsa; and

WHEREAS, at Three (3) public meetings of the City Council of the City of Tulsa, from February 27, 2019 to April 10, 2019, the Council reviewed the recommendations of the City of Tulsa’s Housing and Urban Development Community Development Committee and the Mayor as well as the specific monetary amounts recommended for each program and project for the period beginning July 1, 2019; and

WHEREAS, the City Council and the Mayor of the City of Tulsa now desire to establish and make a final determination of specific programs and projects as well as the specific monetary amounts to be funded by the HUD grants; and
WHEREAS, the City Council of the City of Tulsa approves, and desires to authorize the Mayor of the City of Tulsa to execute and submit, the Annual Action Plan, including funding allocations for the HUD grant programs, for the period beginning July 1, 2019.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AND THE MAYOR OF THE CITY OF TULSA, OKLAHOMA:

Section 1: That the specific programs and projects, as well as the specific monetary amounts applicable to each, which will be funded for the period commencing July 1, 2019 by CDBG funds available to the City of Tulsa, under applicable federal laws, shall be and hereby are designated as follows:

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ALLOCATIONS—PROGRAM YEAR 2019

<table>
<thead>
<tr>
<th>Agency</th>
<th>Project/Activity/Program</th>
<th>Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Area Councils for Community Action, Inc.</td>
<td>Housing Energy Conservation</td>
<td>$40,000.00</td>
</tr>
<tr>
<td>Camp Fire</td>
<td>Community Building Clubs</td>
<td>$26,894.00</td>
</tr>
<tr>
<td>Car Care Clinic</td>
<td>Auto Repair for LMI</td>
<td>$23,856.00</td>
</tr>
<tr>
<td>Center for Employment Opportunities</td>
<td>City of Tulsa Reentry Employment Project</td>
<td>$24,282.00</td>
</tr>
<tr>
<td>Child Abuse Network</td>
<td>Multidisciplinary Child Abuse Team</td>
<td>$20,017.00</td>
</tr>
<tr>
<td>Community Action Project of Tulsa County</td>
<td>Disney Early Childhood Education Center</td>
<td>$23,856.00</td>
</tr>
<tr>
<td>COT-Working in Neighborhoods</td>
<td>Demolition</td>
<td>$346,512.00</td>
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<tr>
<td>COT-Working in Neighborhoods</td>
<td>Housing Project Delivery</td>
<td>$361,920.87</td>
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<tr>
<td>COT-Working in Neighborhoods</td>
<td>Housing Rehabilitation - Emergency Repair</td>
<td>$700,000.00</td>
</tr>
<tr>
<td>DVIS</td>
<td>Court Advocacy for Victims of Domestic and Sexual Violence</td>
<td>$23,430.00</td>
</tr>
<tr>
<td>Girl Scouts of Eastern OK</td>
<td>Sister to Sister</td>
<td>$21,624.00</td>
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<tr>
<td>Housing Partners of Tulsa</td>
<td>Down Payment Assistance Project Delivery</td>
<td>$48,000.00</td>
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<tr>
<td>Madison Strategies</td>
<td>Tulsa Community Work Advance</td>
<td>$22,032.00</td>
</tr>
<tr>
<td>Operation Aware, Inc.</td>
<td>Prevention Education</td>
<td>$20,409.00</td>
</tr>
<tr>
<td>Resonance</td>
<td>Prison to Community Reentry Services</td>
<td>$26,216.00</td>
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<tr>
<td>Salvation Army</td>
<td>Shelter &amp; Feeding Program</td>
<td>$26,894.00</td>
</tr>
<tr>
<td>Tulsa Children’s Coalition</td>
<td>HVAC Replacement at Briarglen ECDC</td>
<td>$151,593.00</td>
</tr>
<tr>
<td>Tulsa Day Center for the Homeless</td>
<td>ARNP-NPC Free Nurses’ Clinic</td>
<td>$27,120.00</td>
</tr>
<tr>
<td>Tulsa Economic Development Corp</td>
<td>Small Business Loan Fund</td>
<td>$500,000.00</td>
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<tr>
<td>Tulsa Housing Authority</td>
<td>Choice Neighborhood Year 1 Commitment</td>
<td>$282,000.00</td>
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<tr>
<td>Tulsa Rt 66 Main Street</td>
<td>Microenterprise Program</td>
<td>$40,000.00</td>
</tr>
<tr>
<td>Agency</td>
<td>Project/Activity/Program</td>
<td>Funding</td>
</tr>
<tr>
<td>-------------------------------------------------------</td>
<td>------------------------------------------------------</td>
<td>-----------</td>
</tr>
<tr>
<td>Tulsans Operating in Unity Creating Hope, Inc</td>
<td>The Zone Afterschool Program</td>
<td>$24,282.00</td>
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<tr>
<td>Youth Services of Tulsa</td>
<td>Transitional Living</td>
<td>$24,069.00</td>
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<tr>
<td><strong>CDBG Project/Program Costs</strong></td>
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<td>$2,805,006.87</td>
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<tr>
<td><strong>Administration</strong></td>
<td></td>
<td>$669,962.00</td>
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<tr>
<td><strong>Total CDBG</strong></td>
<td></td>
<td>$3,474,968.87</td>
</tr>
</tbody>
</table>

**Section 2:** That the specific programs and projects, as well as the specific monetary amounts applicable to each, which will be funded for the period commencing July 1, 2019 by the HOME, ESG, and HOPWA grant funds available to the City of Tulsa, under applicable federal laws, shall be and hereby are designated as follows:

**HOME INVESTMENT PARTNERSHIP (HOME) GRANT ALLOCATIONS— PROGRAM YEAR 2019**

<table>
<thead>
<tr>
<th>Agency</th>
<th>Project/Activity/Program</th>
<th>Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>COT-Working in Neighborhoods</td>
<td>Homeowner Rehabilitation</td>
<td>$490,000</td>
</tr>
<tr>
<td>Housing Partners of Tulsa</td>
<td>Down Payment Assistance</td>
<td>$160,000</td>
</tr>
<tr>
<td>Mental Health Association Oklahoma</td>
<td>City Garden Apartments Rehab</td>
<td>$425,000</td>
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<tr>
<td>Vintage Housing, Inc. (Eligible CHDO)</td>
<td>Whittier Heights</td>
<td>$1,000,000</td>
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<tr>
<td><strong>HOME Project/Program Costs</strong></td>
<td></td>
<td>$2,075,000</td>
</tr>
<tr>
<td><strong>Administration</strong></td>
<td></td>
<td>$178,811</td>
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<tr>
<td><strong>TOTAL HOME</strong></td>
<td></td>
<td>$2,253,811</td>
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**EMERGENCY SOLUTIONS GRANT (ESG) ALLOCATIONS— PROGRAM YEAR 2019**

<table>
<thead>
<tr>
<th>Agency</th>
<th>Project/Activity/Program</th>
<th>Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Domestic Violence Intervention Services, Inc.</td>
<td>Emergency Shelter Utilities and Services</td>
<td>$43,436</td>
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<tr>
<td>Family Safety Center, Inc.</td>
<td>Hope Project</td>
<td>$20,937</td>
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<tr>
<td>Legal Aid Services of OK</td>
<td>Homeless Legal Assistance</td>
<td>$21,428</td>
</tr>
<tr>
<td>Restore Hope</td>
<td>Homeless Prevention Initiative</td>
<td>$32,500</td>
</tr>
<tr>
<td>Tulsa Day Center for the Homeless</td>
<td>Emergency Rapid Rehousing Program</td>
<td>$27,500</td>
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<tr>
<td>Tulsa Day Center for the Homeless, Inc.</td>
<td>Tulsa Day Center Shelter Operations</td>
<td>$45,750</td>
</tr>
<tr>
<td>Youth Services of Tulsa, Inc.</td>
<td>Adolescent Emergency Shelter</td>
<td>$54,000</td>
</tr>
<tr>
<td><strong>ESG Project/Program Costs</strong></td>
<td></td>
<td>$245,551</td>
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<tr>
<td><strong>HMIS - Community Service Council</strong></td>
<td></td>
<td>$8,231</td>
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<tr>
<td><strong>Administration</strong></td>
<td></td>
<td>$20,576</td>
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<tr>
<td><strong>Total ESG</strong></td>
<td></td>
<td>$274,358</td>
</tr>
</tbody>
</table>
HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA) GRANT
ALLOCATIONS—PROGRAM YEAR 2019

<table>
<thead>
<tr>
<th>Agency</th>
<th>Project/Activity/Program</th>
<th>Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIV Resource Consortium, Inc. dba Tulsa Cares</td>
<td>Housing Program</td>
<td>$452,518</td>
</tr>
<tr>
<td></td>
<td>HOPWA Project/Program Costs</td>
<td>$452,518</td>
</tr>
<tr>
<td></td>
<td>Administration</td>
<td>$13,995</td>
</tr>
<tr>
<td></td>
<td>TOTAL HOPWA</td>
<td>$466,513</td>
</tr>
</tbody>
</table>

**Section 3:** That the above programs and projects, and the specific funding amounts indicated for each, are contingent upon final HUD Program Year 2019 allocations, and the approval by the United States Department of Housing and Urban Development of the Annual Action Plan for the City of Tulsa, Oklahoma, for the award of HUD grant funds for the period beginning July 1, 2019, for the total cost listed in Sections 1 and 2, above.

**Section 4:** That the above programs and projects, and the funding amounts indicated for each, shall be subject to the contingency provisions established as written in an instrument titled, "City of Tulsa 2019 Program Year Annual Action Plan – Contingency Provisions", attached hereto and made a part hereof as ‘Exhibit A.’

**Section 5:** All programs and projects, and the specific funding amounts indicated are subject to and contingent upon compliance with all federal, state, and municipal laws and regulations.

**Section 6:** That the Mayor of the City of Tulsa, Oklahoma is hereby acknowledged to be the authorized chief executive and administrative officer of the City of Tulsa, Oklahoma, a municipal corporation, and is directed to act in connection with the foregoing provisions of this Resolution with regard to executing and submitting any documents necessary for and associated with the City of Tulsa’s Annual Action Plan, including funding requests for HUD grant funds.

**Section 7:** That an emergency is hereby declared to exist for the preservation of the public peace, health, safety and welfare, by reason whereof this Resolution shall take effect immediately from and after its adoption and approval.

ADOPTED by the Council: [MAY 01 2019]

Date

ADOPTED as an emergency measure: [MAY 01 2019]

Date
Chairman of the Council

OFFICE OF THE MAYOR

Received by the Mayor: ____________________________, at ____________________

Date Time

G.T. Bynum, Mayor

By: ____________________________

Secretary

APPROVED by the Mayor of the City of Tulsa, Oklahoma, this 6th day of May, 2019.

Mayor

ATTEST:

City Clerk

APPROVED:

Asst. City Attorney

City Attorney
EXHIBIT A

City of Tulsa 2019 Program Year Annual Action Plan – Contingency Provisions
City of Tulsa 2019 Program Year Annual Action Plan – Contingency Provisions

To account for potential changes to the projected HUD Program Year 2019 (PY19) block grants allocations, the City of Tulsa is recommending the following contingency provisions;

If PY19 allocation are lower than projected, the City will make the provision in the order listed below until all funds have been allocated;

Community Development Block Grant (CDBG)

- Reduce administration costs to the maximum allowable 20% of grant allocations
- Fund City of Tulsa Working in Neighborhoods (WIN) programs to recommended level
- Fund Housing Authority of the City of Tulsa Choice Neighborhood commitment
- Fund Down Payment Assistance (DPA) program to 30% of HOME allocation
- Fund Small Business Loan Fund project to recommended level
- Proportionally decreased all remaining Physical and Economic Development projects
- Reduce Public Service funds available to approved 10% of allocation; Fund Public Service projects up to recommended amount starting with the highest scoring application until funds run out.
  - No projects funded with less than $17,000. Any balances of less than $17,000 will be equally divided among funded projects.

HOME investment Partnership Program

- Reduce administration costs to the maximum allowable 10% of grant allocations
- Fund PY19 CHDO Projects to recommended level
- Fund City of Tulsa Working in Neighborhoods (WIN) programs to recommended level
- Fund Down Payment Assistance (DPA) project to recommended level
- Fund remaining HOME activity with balance of HOME funding

Housing Opportunities for People with HIV/AIDS (HOPWA) & Emergency Solutions Grant (ESG)

- Reduce administration costs to the maximum allowable of grant allocations
- Proportionally decrease all funded activities from the estimated funding levels to match actual allocation amounts.
If PY19 allocation are higher than projected, the City will make the provision in the order listed below until all funds have been allocated;

**Community Development Block Grant (CDBG)**

- Proportionally increase administration costs to the maximum allowable 20% of grant allocations
- Fund PY19 City of Tulsa sidewalks project, not recommended for PY19 funding, up to requested amount.
- Proportionally increase Public Service available funds to 10%; Increase recommended projects up to requested amount starting with the highest scoring application until funds run out.
  - If two application have the same score funds will be divided evenly between the two applications.
- Increased Physical and Economic Development projects up to requested amount starting with the highest scoring application.

If Grants Administration is unable to enter into an agreement with a subrecipient recommended for PY19 CDBG funds, funds will be reallocated, if required, to the PY19 City of Tulsa sidewalks project.

**HOME investment Partnership Program**

- Increase administration costs to the maximum allowable 10% of grant allocations
- Remaining unallocated funds will be reallocated during an off-cycle process or during PY20 allocation process.

**Housing Opportunities for People with HIV/AIDS (HOPWA) & Emergency Solutions Grant (ESG)**

- Increase administration costs to the maximum allowable of grant allocations
- Proportionally increase all funded activities from the estimated funding levels to match actual allocation amounts.
REQUEST FOR ACTION: RESOLUTION

AGENDA FOR:  X MAYOR  X COUNCIL  AUTHORITY:  

DATE: October 27, 2017

FOR INFORMATION CONTACT:
DEPARTMENT: WORKING IN NEIGHBORHOODS
ADDRESS: 175 E. 2nd Street - 5th Floor
CONTACT NAME: Dwain E. Midget

RESOLUTION TYPE: ALLOCATION OF FEDERAL FUNDS (CDBG PLAN)
RESO. #: 19867
AMOUNT: $1,750,000.00

PROPERTY OWNER:
PROJECT TITLE:
TMAPC #:

AMENDMENT OF/BY RESOLUTION #:
COUNCIL DIST.:
PLANNING DISTRICT:

LOT:   BLOCK:   SECTION:   TOWNSHIP:   RANGE:

SUMMARY:
The City of Tulsa is a co-applicant with the Tulsa Housing Authority for the Choice Neighborhood Initiative (CNI) Implementation grant which is a competitive grant program administered by the U.S. Department of Housing and Urban Development. In 2013, the Mayor and City Council approved a Resolution in support of the first attempt to receive a CNI grant. One aspect of the grant program is matching local resources. An application will be awarded 2 points if the local community allocates CDBG dollars to the redevelopment plan. This Resolution commits to allocate $250,000.00 over 7 years (total of 1,750,000.00) in support of the CNI grant for the Eugene Fields Neighborhood area. Since funding decisions for CNI will likely be announced in July 2018, the City would not be expected to allocate it's CDBG for this project (if successful) until Year 45 (FY 19-20) of HUD's funding cycle. There is no anticipated impact on funding for applications due in November 2017, i.e. Year 44 (FY 18-19).

BUDGET:

FINANCE DIRECTOR APPROVAL:

FUNDING SOURCE: Community Development Block Grant - Fund 5565

REQUEST FOR ACTION: All department items requiring Council approval must be submitted through Mayor's Office.

Request the Mayor and City Council approve the attached Resolution

DEPARTMENT HEAD APPROVAL:  
CITY ATTORNEY APPROVAL:  
BOARD APPROVAL:  
MAYORAL APPROVAL:  
OTHER:

DATE: 10/27/17

FOR CITY COUNCIL OFFICE USE ONLY:  17-826-1  DATE RECEIVED: 11/14/17  
COMMITTEE:  
COMMITTEE DATE(S):  11-1-17  FIRST AGENDA DATE: 11/14/17  
HEARING DATE:  SECOND AGENDA DATE:  APPROVED:  

For City Clerk's Office Use Only (Agenda Date: MMDDYYYY; Sec #; Dept #; Item #; Sub-Item #; Status: S=Synopsis):

11-06-2017  2  24  01
RESOLUTIONS

Dept. WORKING IN NEIGHBORHOODS

Reso Type

ALLOCATION OF FEDERAL FUNDS (CDBG PLAN)

Date Prepared:

<table>
<thead>
<tr>
<th>Reso Type</th>
<th>Amt</th>
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'----- For City Clerk's Office Use Only  * Data For Scanning  * Please Do Not Alter -----
RESOLUTION 19867

A RESOLUTION AUTHORIZING THE COMMITMENT OF 1,750,000 OF FUTURE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR THE DESIGN AND CONSTRUCTION OF STREET AND STORMWATER IMPROVEMENTS RELATED TO THE REDEVELOPMENT OF PROPERTY WITHIN THE EUGENE FIELD NEIGHBORHOOD CONSISTENT WITH THE EUGENE FIELD SMALL AREA PLAN; LEVERAGING A PROPOSED $30 MILLION CHOICE NEIGHBORHOOD INITIATIVE IMPLEMENTATION GRANT OFFERED FROM HUD; WITH FUNDING CONTINGENT ON THE AWARD OF THE CHOICE NEIGHBORHOOD GRANT; WITH ALLOCATION OF CDBG FUNDING INCREMENTALLY OVER SEVEN SUCCESSIVE YEARS FOLLOWING THE AWARD OF THE CHOICE NEIGHBORHOOD GRANT; AND DECLARING AN EMERGENCY.

WHEREAS, the City recognizes the need to make improvements within an area of the City known as the "Eugene Field Neighborhood" which is the area generally bounded on the west by Highway 244, on the east by the Arkansas River, on the north by the 11th Street bridge, and on the south by West 25th Street; and

WHEREAS, the City is currently undertaking efforts to transform the Eugene Field Neighborhood into a viable and sustainable mixed-income neighborhood in accordance with the duly adopted and approved Eugene Field Small Area Plan; and

WHEREAS, the Eugene Field Small Area Plan contemplates a comprehensive strategy for linking new mixed-income housing with appropriate services, schools, public assets, transportation, and access to jobs; and

WHEREAS, it is in the best interest of the City and of the residents of the Eugene Field Neighborhood to encourage and support public and private development activities consistent with the Eugene Field Small Area Plan; and

WHEREAS, the Tulsa Housing Authority of Tulsa County will be submitting a $30 Million grant request to the U.S. Department of Housing and Urban Development for competitive consideration in the Choice Neighborhood Initiative Implementation grant program; and

WHEREAS, the grant request will propose the funding of development in the Eugene Field Neighborhood, including the construction of new housing, mixed-use development, park and trail improvements, and community support activities, consistent with the Eugene Field Small Area

JHVjm 10/27/2017
Plan, and the proposed development and grant request should be supported by the City; and

WHEREAS, the development proposed for funding by the Choice Neighborhood Initiative Implementation program would serve as a catalyst for the successful implementation of the Eugene Field Small Area Plan; and

WHEREAS, the City has therefore agreed to serve as Co-applicant and Neighborhood Implementation Entity for the proposed Choice Neighborhood Implementation grant; and

WHEREAS, the provision of new street and stormwater infrastructure is a vital prerequisite for the successful implementation of the Eugene Field Small Area Plan and the development proposed for funding by the Choice Neighborhood Initiative Implementation grant; and

WHEREAS, the provision of street and stormwater infrastructure is understood to be a local responsibility under the Choice Neighborhood Implementation grant program, and Choice grant funds should not be used for this purpose; and

WHEREAS, the investment of $1,750,000 from Tulsa's CDBG entitlement is understood to be an important component of a competitive Choice Neighborhood Initiative Implementation grant application; and

WHEREAS, the citizens of the City of Tulsa approved in a November 2013 election, the City's plan to invest an additional $10,900,000 in local funds in the design and construction of street and stormwater improvements in support of the Eugene Field Small Area Plan and the development proposed for funding by the Choice Neighborhood Initiative Implementation grant; and

WHEREAS, the City wishes to further demonstrate its resolve to invest in infrastructure to support the development which is proposed for funding by the Choice Neighborhood Implementation grant.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF TULSA, OKLAHOMA:

Section 1. That the City hereby commits to allocate $1,750,000 in CDBG funds, subject to the conditions described in Sections 2-4 of this Resolution, for the purpose of implementing the design and construction of necessary street and stormwater improvements in support of the development proposed for funding by the Choice Neighborhood Implementation grant.

Section 2. That the City's allocation of said CDBG funds shall be subject to, and contingent upon, the award of a Choice Neighborhood Initiative grant from HUD.

Section 3. Upon award of the Choice Neighborhood Initiative grant, the City will allocate $1,750,000 in CDBG funds in increments of $250,000 per year over a period of seven years, beginning with the first CDBG cycle following the award of the grant, subject to appropriation within the fiscal year of the particular incremental allocation.
Section 4. That an emergency exists for the preservation of the public health, safety and welfare, wherefore this Resolution shall take effect immediately upon its passage and publication.

ADOPTED by the Council: 

Date

Chairman of the Council

ADOPTED as an emergency measure: 

Date

Chairman of the Council

OFFICE OF THE MAYOR

Received by the Mayor: ____________________________, at _________.

Date

Time

G. T. Bynum, Mayor

By ____________________________

Secretary

APPROVED by the Mayor of the City of Tulsa, Oklahoma: ____________________________,

at _________.

Time

(Seal)

Mayor

ATTEST:

City Clerk

APPROVED:

City Attorney
Approved By
City Council
JUN 20 2018

Miscellaneous

Version 1.0 released on 1/17/18
This form is to be used solely for non-routine items not
covered by other Request for Action forms. Does not
include appointments and removals, reports and studies or
MOUs and agreements.

All department items requiring Council approval must be submitted through the Mayor’s Office.

Primary Details

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<th>Contact Name</th>
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Description (Subject) Line 1
HUD PY2018 Funding Recommendation - PY18 HOME CHDO Reserve

Description (Subject) Line 2
From HUD Community Development Committee

Summary

Describe pertinent details and background information

Per HUD regulations the City is required to reserve at least 15% of the HUD HOME Investment Partnership Program annual funding for Community Housing Development Organization (CHDO) projects. Regulations also require these funds be allocate to an eligible project within 24 months of the execution of the grant agreement between the City and HUD. The city currently only has one certified CHDO – Vintage Housing. During the PY18 application process no CHDO projects were submitted for consideration and CHDO reserve funds were left unallocated and at risk of being return to HUD. In accordance with Title 12, Chapter 8, Section 807, Paragraph D, the HUD Community Development Committee has made a recommendation to award the PY18 CHDO reserve funds to Vintage Housing’s PY17 CHDO project – Whittier heights. Attached is a memo date June 4th, 2018 for the Mayor’s consideration and to begin the ten business review.

http://apps.cityoftulsa.org/RFA/Forms/

6/5/2018
Budget

Funding Source Instructions:
If applicable, use "Add Item" to enter the funding source(s); Org-Object or Project String-Org-Object. ENTER NUMBERS ONLY. Do not use the following symbols: $ . ,

Example

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31,000.01

Processing Information for City Clerk's Office

Post Execution Processing
- ☐ Mail vendor copy (add'l signature copies attached)
- ☐ Must be filed with other governmental entity
- ☐ Add'l governmental entity approval(s) required

Additional Routing and Processing Details
It is requested that the Mayor approve recommendations or make suggested changes and forward to the City Council for review and consideration. Once approved by the Mayor and City Council.

Approvals

Department: ___________________________ Legal: ___________________________ Date: 6-5-2018

Board: ___________________________ Mayor: ___________________________ Date: 6-5-11

Other: ___________________________ Date: JUN 06 2018
DATE: June 4, 2018

TO: Hon. G.T. Bynum, Mayor of Tulsa
    David Patrick, Chair of City Council (District 3)
    Phil Lakin, Jr., Vice Chair of City Council (District 8)
    Vanessa Hall-Harper, Councilor District 1
    Jeannie Cue, Councilor District 2
    Blake Ewing, Councilor District 4
    Karen Gilbert, Councilor District 5
    Connie Dodson, Councilor District 6
    Anna America, Councilor District 7
    Ben Kimbro, Councilor District 9

FROM: Calvin Moniz, Acting Chair, HUD Community Development Committee

SUBJECT: HUD CDC Recommendation for Supplementary HOME Funding

CC: Michael Junk, Deputy Mayor
    Jack Blair, Chief of Staff
    James Wagner, Performance & Innovation Chief
    Nick Doctor, Community Development & Policy Chief
    Mike Kier, Director, Finance Department
    Gary Hamer, Manager, Capital Planning and Grants

During a special meeting of the HUD Community Development Committee held June 4, 2018 at 4 pm in Council Committee Room 411, the Committee approved the request of Vintage Housing for supplementary HOME funds of $268,218 from the unallocated CHDO set-aside from Program Year 2018 HOME funds. This request will supplement the previous $358,650, for a total of $626,868, the City has awarded to Vintage Housing for the construction of Whitter Heights, a senior living complex. It is hoped that the addition of these funds will make Vintage’s application for Low Income Housing Tax Credits more competitive in the next round of tax credit awards. Without the tax credits, the project will not go forward and the City if is in jeopardy of losing the previous CDHO funds awarded to Vintage. Vintage is the only CHDO in the City of Tulsa and federal regulations required that we set-aside a minimum of 15% of our annual HOME allocation for CHDO projects.

In accordance with Title 12, Chapter 8, Section 807, Paragraph D, if the City is in jeopardy of losing HUD grant funds, the Development Committee may initiate an off-cycle award by making a recommendation to the Mayor to disperse the unused grant funds to one or more of the funded grant recipients in the grant category for which funding is available. Within ten (10) business days of being placed on the Mayor’s agenda, the Mayor will make a recommendation to the City Council, and within fifteen (15) business days of the Mayor’s recommendation, the City Council will consider a resolution to allocate the identified funds. Should you require any additional information or other supporting documentation, please contact Grants Administration at (918) 596-9084.
MEMORANDUM
GRANTS ADMINISTRATION

DATE: June 1, 2018

TO: Kandy Whitley-White, Robert Webber, Calvin Moniz(chair), Robert Winchester (Vice-Chair), Bryan Day, Julie Miner, Michael Mills, Dennis Whitaker

FROM: Grant’s Administration

SUBJECT: Staff report for Vintage Request

HUD CHDO Set-aside and Requirements

At least 15 percent of the City’s annual HOME Investment Partnerships Program (HOME) allocations must be set aside for specific activities to be undertaken by a special type of nonprofit called a Community Housing Development Organization (CHDO). A CHDO is a private nonprofit, community-based organization that has staff with the capacity to develop affordable housing for the community it serves. In order to qualify for designation as a CHDO, the organization must meet certain requirements pertaining to their legal status, organizational structure, and capacity and experience.

Current HUD regulations require that CHDO set-aside funds are allocated to an eligible project within 24 months of the execution of the grant agreement between the City and HUD. Funds can only be allocated once an executed agreement is in place between the City and the CHDO. Title 12, Chapter 8, Section 805 of the City of Tulsa ordinances provides HOME project up to one year to get contracted and funds committed.

Currently the City only has one designated CHDO, Vintage Housing Inc.

Current HOME Funding Issue

During previous funding cycles the City’s allocation process for HOME development projects has traditionally seen funds split between all eligible applicants, with each applicant only receiving a fraction of what they require to complete the project. Small amounts of funds allocated to all applicants prevents developers from having adequate leveraged funding to be competitive in securing the majority of the funding needed for their projects or significantly delays projects as they search for other sources of funds. This puts is the City’s requirement to commit HOME funds in limbo for potentially up to 12 months, unless the subrecipient declines the allocation earlier.

Additionally this situation is amplified during years where the pervious years CHDO allocations were not funded due to the lack of an eligible CHDO project. These funds have to be carried over to the next years funding cycle, resulting in the City having only 12 months to allocate funds and execute and agreement. For example in 2015, PY15 CHDO set asides were not allocated and rolled over into PY16. Both PY15 and PY16 CHDO set asides funds were initially allocated to Vintage housing for their Whittier Heights project (see below), however they were unsuccessful in securing the additional funding required and had to turn down the allocation. The City was left with a few months to find a viable CHDO project and carry out an off-cycle allocation process in order to not lose the PY15 CHDO set aside.
Vintage Housing Inc. - Whittier Heights Project Funding History

PY16 1st application for HOME funds

Requested: $1,000,000

HOME Allocation: $500,000

Unsuccessful in securing LIHTC from OHFA in 2017; received maximum points, but did not make the cut during the tie breaker process (LIHTC per unit cost)

(A 2016 Off Cycle Funding allocation process was conducted to preserve the PY15 CHDO reserve. Funds were awarded to Vintage for a very small scale project, Whittier Villas. That project is now underway and is adjacent to the Whittier Heights site)

PY17 2nd application for HOME funds

Requested: $1,000,000

HOME Allocation: $358,650 (Including $185,543 in PY17 CHDO Reserve)

Unsuccessful in securing LIHTC from OHFA (1st Round) in 2018; same scenario above. They are reworking their application and will apply again in 2nd round, due June 28th.

Staff Recommendation and Justification

City of Tulsa Ordinance #23598, passed November 30, 2016 made amendments to Title 12 Chapter 8, Section 807, outlining the process for the HUD CDC committee to make an off-cycle recommendation to the Mayor in cases where it has been determined the City cannot meet HUD’s fund commitment deadline or will exceed HUD’s timeliness standards, resulting in returning funds to HUD.

Based on the City ordinance, Grants Administration recommends allocating the $268,218 in PY18 CHDO Reserve, not allocated during the PY18 allocation process, to Vintage Housing - Whittier Heights project. Reasons for this recommendation include;

- Vintage Housing is the only City-certified HOME CHDO with an excellent track record in housing development
- Whittier Heights CHDO development cannot happen without LIHTC (83% of funding)
- Without this CHDO project going forward, the City will be in jeopardy of losing $185,543 (PY17 CHDO Reserve) and possibly the unallocated PY18 CHDO Reserve ($268,218) if we do not have another eligible CHDO project in PY19.
- VHI’s Sr. Housing project meets a priority need identified in the Consolidated Plan and 2018 Annual Plan. This new development is also located in close proximity (1 to 1.5 miles) to Crutchfield, one of the priority areas identified in our Consolidated Plan and 2018 Annual Plan.

This additional funding will help fill some of the remaining funding gap. Vintage is also applying for AHP funding to cover the remaining gap not filled by HOME. These additional funds will significantly lower their LIHTC cost per unit and provide a very competitive LIHTC application in June.

- LIHTC Awards will be made in November 2018 and this will ensure we can have a HOME Agreement executed and the HOME CHDO funds committed well before 6/1/2019 deadline.
Ms. Judy Gillaspie  
City of Tulsa  
Department of Grants Administration  
175 East 2nd St., Ste. 480  
Tulsa, OK 74103

May 29, 2018

Dear Ms. Gillaspie,

Vintage Housing Inc. is in the final planning stage of our second round Affordable Housing Tax Credit (AHTC) application for our Whittier Heights project. Our application is due June 28, 2018. We are inquiring if there are any additional HOME funds available that we would qualify for, to ensure that we will have a successful AHTC application.

We seek additional HOME funds in order to reduce our AHTC liability, if we can reduce that liability we will do better in the tie breaker. Our application gets maximum points but needs an infusion of funds to win the tie breaker which is solely based on the least amount of AHTC funds per unit.

Thank you for considering this request.

Bill Copeland, CFO Vintage Housing Inc.
Appendix B

Maps
Low and Moderate Income Census Tracts and Target Areas

Legend
- Tulsa Corporate Limits
- Census Tracts - City of Tulsa
- Percent Low-Med
  - Less than 61.00%
  - 51.00% or Greater

- Poora BRT
- Southwest Tulsa Neighborhood plan
- Riverwood
- Creekwood
- 36th Street North

Source: HUD - American Community Survey data 2006-2010 2010 Census Geography
Data: 6/23/2014

2019 City of Tulsa CDBG RFP
Appendix C
Target Areas
Consolidated Plan - 36th Street North Target Area
Low-Mod Census Tracts with Residential Land Use

Legend

Census Tracts
Percent Low-Mod Income

Less than 51.00%
51.00 % or Greater
Land Use Classification = Residential Parcels

Census Tract Boundary
36th Street North
Target Area Boundary
County Boundary
Parcel Boundaries
Highways
Streets
Railroad

Date: 9/7/2017
Source: Tulsa County Assessor July 2017
Criteria selection based upon:
Property Type = Condo, Duplex, Mobile Home, Multiple Unit Residential, Triplex or LEADESC = Apartments, Condo, Multi-Family, or Single-Family
HUD - American Community Survey data 2006-2010, 2010
Census Geography

INCOG
36th Street North Corridor Boundary Description

Beginning at the Center ROW line of the Gilcrease Expressway and north Martin Luther King Jr. Blvd. thence north approximately 1410’ to a point on the center line of north Martin Luther King Jr. Blvd.; Thence west approx. 640’ along the City of Tulsa detention property; thence northwesterly along the COT ownership line to the south ROW line of 36th St. N.; thence west along the south ROW of 36th St. N approx. 490’; thence southwesterly on a curve 1288.75’ to the Osage County line; thence north along the Osage County line approx. 3813’ to a point on the Osage County line; thence southeast approx. 2713’ to the northwest corner of the Westview Office Complex LLC property; thence east approx. 503’ to the west ROW line of north Martin Luther King Jr. Blvd.; thence northerly along the West ROW line of Martin Luther King Jr. Blvd. to the center line of Flat Rock Creek; thence easterly along the midline of Flat Rock Creek to the center line north Peoria Ave.; thence north along the center line of north Peoria Ave. approx. 658’; thence east approx. 1800’ to the northeast corner of COT property; thence south approx. 216’; thence east approx. 666’; thence north approx. 805’; thence east 400’; thence south approx. 323’; thence east approx. 919.76’; thence south approx. 304’; thence east approx. 1270’ to the west ROW line of Lewis Ave.; thence south approx. 828’; thence southwesterly 401.04’; thence south 220’; thence west approx. 931’; thence south approx. 1983’ to the center line of 36th Street North; thence continuing on south from the center line of 36th Street North 1124’ to the north ROW line of Mohawk Boulevard; thence southwesterly approx. 440’ along the north ROW line of east Mohawk Boulevard; thence west approx. 1600’; thence south approx. 830’ to the north ROW line of east Mohawk Boulevard; thence westerly along the north ROW line of east Mohawk Boulevard 1100’ to a point being the projected center line of 31st Street North; thence west approx. 840’ to the center line of north Peoria Avenue; thence south on the center line of Peoria Avenue approx. 530’ to the center line of the Gilcrease Expressway; thence westerly along the center line of the Gilcrease Expressway to the center of Martin Luther King Jr. Blvd. also being the Point of Beginning.
Crutchfield Boundary Description

The area’s southern boundary is the Burlington Northern/Sante Fe Railroad Tracks; the eastern boundary is Utica Avenue; the northern boundary is Pine Street and the western boundary is I-75 North.
**Riverwood Boundary Description**

The Riverwood Neighborhood area boundaries are 51st street to the north, 71 Street to the south, the Arkansas River to the west and Lewis Avenue to the east.
Southwest Tulsa Boundary Description

Beginning at a point east of US Highway 75 and the west bank of the Arkansas River thence south along US Highway 75 approx. 5750’ to the center of W. 25th St.; Thence east approx. 5000’ to the Arkansas River; Thence southeasterly approx. 27,800’ following the Arkansas River to a point approx. 600’ north of N Elm St.; Thence south approx. 5,400’ to the center of W 91st St.; Thence west approx. 5,250’ to the center of S Elwood Ave.; Thence north approx. 5,250’ to the center of 81st St. South; Thence east approx. 600’; Thence North and parallel to South Elwood Ave. to center of 71st St.; Thence west approx. 600’ to center of S Elwood Ave.; Thence North along center line of S Elwood Ave. turns northeasterly into West 61st St. and continuing on the center line of West 61st St. to center line of 33rd West Ave.; Thence north along center line of 33rd West Ave. to W 59th St.; Thence West along center line of W 59th St. approx. 380’; Thence north and parallel to 33rd West Ave. approx. 3,300’; Thence west and parallel to W 57th St. to center line of S 37th West Ave.; Thence south along center line of S 37th West Ave. to W 57th St.; Thence west along center line of W 57th St. to S 41st West Ave; Thence South and parallel to 42nd W Ave. approx. 325’; Thence west along center line of W 57th place to boundary of the TSU Railroad; Thence northeasterly along the boundary of the TSU Railroad to the center line of E 114th St.; Thence East long the center of E 114th St. to S 37th West Ave.; Then north approx. 3,150’; Thence west approx. 1000’ thence north along center of S 40th West Ave. approx. 650’; Thence west to center of S 41st West Ave.; Thence north to center of W 41st St.; Thence east approx. 350’ along center of W 41st St.; Thence North approx. 1,350’; Thence east approx. 650’; Thence South approx. 1,350 to center line of W 41st St.; Thence east approx. 400’ along center of W 41st St.; Thence North approx. 1,350’; Thence east approx. 1,250’; Thence north approx. 450’; Thence west approx. 1,000’; Thence north approx. 570’; Thence east approx. 330’; Thence north approx. 320’; Thence east approx. 3,350’; Thence south approx. 1,550’ to west-side boundary of the BNSF Railroad; Thence northeasterly approx. 2,100’ along west-side boundary of the BNSF railroad; Thence east approx. 400’ to east-side boundary of BNSF Railroad; Thence northeasterly approx. 5,800 along the east-side boundary of the BNSF railroad; Thence west approx. 750’ to west-side boundary of the BNSF Railroad. Then north approx. 2,650’ along the west-side boundary of the BNSF Rail Road; Then west approx. 1900’ to center of S Yukon Ave.; Thence South approx. 900’; Thence west approx. 1,000’; Thence north approx. 900’ to the center of W 21st St.; Thence east to the center of E 27th St.; Thence north to the center of W 17th St.; Thence east approx. 825’ to west-side boundary of the BNSF Railroad; Thence north along west side boundary of BNSF Railroad to the west bank of the Arkansas River.
Appendix D

ESG Written Standards
City of Tulsa, Grants Administration

Written Standards for Provision of Emergency Solutions Grant Assistance

In accordance with the Emergency Solutions Grant (ESG) program authorized by subtitle B of title IV of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11371-11378) the City of Tulsa implements the following written standards for the provision of ESG assistance. These standards must be consistently applied by ESG subrecipients to all participants served in ESG funded programs, as applicable.

TABLE OF CONTENTS

- Coordinated (or Common) Assessment and Referral System  1
- Evaluating Individuals’ or Families’ Eligibility for Assistance  2
- Local Coordination of Shelters and Service Providers  3
- Determining and Prioritizing Eligibility Based on Local Characteristics  3
- Determination of Participant’s Share of Costs  4
- Determination of Participant’s Length of Time for Rental Assistance  4
- Determination of Housing Stabilization and/or Relocation Type, Amount & Duration  4

Coordinated (or common) Assessment and Referral System

The coordinated (or common) assessment and referral system developed by the Tulsa County/Broken Arrow Continuum of Care (CoC or Continuum) known as A Way Home for Tulsa (AWH4T), was created with input from the City of Tulsa Grants Administration Division to assess the needs of individuals and families experiencing homelessness or those at risk of homelessness in an effort to connect them to the most appropriate housing and/or service alternatives. All CoC- and ESG-funded programs that serve individuals or families experiencing homelessness are required to utilize the CoC coordinated assessment and referral system.

If attempts at diversion or prevention do not solve a person's or family's housing problem when initially presenting to the service provider and the participant has been homeless no more than one hundred eighty-one (181) cumulative days (or stays) the intake staff at the "no wrong door" point of entry can then proceed with an interview of the participant to ascertain the best immediate housing options within the Continuum. The Vulnerability Index & Service Prioritization Decision Assistance Tool (VI-SPDAT) will be utilized for single adults as part of the initial screening process to gather enough information concerning the stability and acuity of the presenting individual (see Attachment A). The interviewer will ask the participant a series of questions from the VI-SPDAT that are designed to identify the conditions affecting the individual’s ability to secure or maintain housing. Information regarding such domains as housing history/status, physical health, mental health, substance abuse and other general risk factors will be gathered to assemble the risk profile necessary to assess the participant's vulnerability and level of need. Information gathered from the participant(s) will be self-reported, although surveyors conducting interviews can also register their own impressions of the presenting participant’s condition on the VI-SPDAT. Should the participant refuse to answer a question, the interviewer will note that fact in the Homeless Management Information System (HMIS) notes field.
The intake staff will then have the discretion to do either one of the following:

- Complete the surveyor observation questions contained within the VI-SPDAT without participant input.
- Refer the participant to an alternate homeless service provider.
- Elect to initiate an intervention.

Should the presenting participant(s) be fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking or human trafficking to a non-victim service provider the participant(s) will be referred to an appropriate shelter program that specifically targets such populations. Special care will be taken to ensure that the participant(s) is afforded a secure environment within the intake provider’s organization and that the security of the participant’s identity and privacy are given special consideration. This could include reserving a private area within the accepting organization’s location or the creation of a special track within the assessment framework that is specifically designed for victims.

**Evaluating Individuals or Families Eligible for Assistance**

Eligibility to receive assistance under all ESG-funded programs will be based on the guidelines outlined by the Department of Housing and Urban Development (HUD), initially by determining if the individual or family qualifies as “homeless” as defined in the HEARTH Act of 2009, SEC. 103, or as “at-risk of homelessness”, as applicable for the services being provided. Evaluation and eligibility policies and procedures are developed in accordance with the Continuum’s common assessment requirements set forth under SEC 578.7(a)(8) of HUD’s Interim Rule and 576.400(d).

Individuals or families receiving homelessness prevention assistance are required to be re-evaluated for eligibility and type and amount of assistance at least every 3 months and annually for those receiving rapid re-housing assistance. The re-evaluation should establish, at minimum: (1) the participant’s annual income does not exceed 30% AMI; and (2) the participant lacks sufficient resources and support networks necessary to retain housing without ESG assistance.

The standard for calculating annual income under 24 CFR 5.609 must be used when determining the annual income of an individual or family. During evaluation participants will be assisted in obtaining the appropriate supportive services and other Federal, State, local, and private assistance available in obtaining housing stability.

When determining eligibility for short- and medium-term rental assistance no program participant who is receiving tenant-based rental assistance, or living in a housing unit receiving project-based rental assistance or operating assistance, through other public sources is eligible, except for a one-time payment of rental arrears on the tenant’s portion of the rent.

**Local Coordination of Shelters and Service Providers**

The CoC network of providers serving individuals and families experiencing homelessness and those “at-risk” of homelessness will provide coordinated services that minimize any duplication of services in order to serve the most participants as possible.

Tulsa’s Homeless Services Network and Continuum members meet regularly to discuss issues such as evolving trends, challenges, and funding fluctuations in an effort to facilitate coordination between local service providers and shelters. A program called “Fresh Start”, created to assist coordination between local shelters, public officials, faith-based organizations and other entities that interact with individuals
and families experiencing homelessness, also meet regularly to discuss specific cases and share
information necessary to aid the homeless and those at-risk of homelessness. In addition, the Continuum
and the City of Tulsa will, to the maximum extent practicable, coordinate and integrate information with
outside organizations that provide similar services or mainstream support within the community.

**Determining & Prioritizing Eligibility Based on Local Characteristics**

ESG grant recipients and/or CoC members will carefully assess how their own program resources can
best be used to prevent and end homelessness. Information gained from HUD’s Homeless Management
Information System (HMIS) data, staffs’ observations, available funding streams, and a community-wide
assessment of the need for and availability of interventions to serve individuals and families experiencing
homelessness will be used to inform these assessment efforts. Assistance may be provided for those
program participants who meet the Rapid Rehousing (RRH) eligibility criteria under the HEARTH
definition of homeless. Homeless support services are offered to all other program participants that are at-
risk of homelessness.

Rapid re-housing assistance will serve only program participants who meet the criteria under paragraph
(1) of the “homeless” definition. Homelessness prevention will serve only program participants that meet
the criteria under the “at-risk of homelessness” definition, or the homeless definition paragraphs (2), (3),
or (4).

Rapid re-housing and homelessness prevention assistance will be provided in accordance with the
housing relocation and stabilization services requirements in 24 CFR 576.105, or the short- and medium-
term rental assistance requirements in 24 CFR 576.106. No financial assistance may be provided to a
household for a purpose and time period supported by another public source.

Homeless individuals and families that are identified as belonging to special populations, such as
domestic violence victims, youth or veterans, etc., will be provided additional assistance at local
emergency shelters with programs specifically created to serve them. Those shelters that serve these
populations will prioritize the delivery of services based on the particular needs of the specific population
being served, as outlined in those organizations’ policies.

ESG grant recipients and CoC network members will work together to establish standard criteria for
prioritization based on the local characteristics in the Tulsa area. The ESG recipient and CoC supports the
Housing First philosophy for its RRH programs, as identified in Opening Doors: the Federal Strategic
Plan to End Homelessness, in that, it considers it a priority to connect people to housing with the
resources necessary to sustain housing and to facilitate the Tulsa community's accomplishment of its goal
to ending homelessness, reducing emergency shelter stays, limiting recidivism and documenting
outcomes.

A review of the participant's needs may result in one of the following possible outcomes:

- Shelter stay - a short-term stay (usually overnight) with minimal support services or financial
  assistance
- Transitional housing- Housing, the purpose of which is to facilitate the movement of individuals
  and families experiencing homelessness to permanent housing within twenty-four (24) months.
  To be qualified for Transitional Housing, program participants must have signed a lease or
  occupancy agreement with the HUD-funded organization that is for a term of at least one month
  and that ends in twenty-four (24) months. The lease or agreement cannot be extended without
  HUD approval.
• Rapid Rehousing - CoC funds may be used to provide supportive services and short-term and/or medium-term tenant-based rental assistance to help an individual or family, with or without disabilities, experiencing homelessness move as quickly as possible into permanent housing and achieve stability in housing. RRH project participants must meet with a case manager not less than once per month, as set forth in the Interim Rule's 24 CFR 578.37(a)(I)(ii)(F), except where prohibited by the Violence Against Women Act ("VAWA") and the Family Violence Prevention and Services Act ("FVPSA"). A full range of supportive services can be provided for up to six (6) months after the rental assistance stops. Although program participants may receive short-term or medium-term rental assistance under the HUD CoC programs that match the time frames set forth in the ESG programs, the supportive services available to program participants receiving RRH assistance under the CoC program are not limited to housing relocation and stabilization services as they are in the ESG program.

• Permanent supportive housing - While the term "permanent housing" means community-based housing without a designated length of stay and includes both permanent supportive housing (PSH) and rapid re-housing, PSH is housing in which supportive services are provided to assist homeless persons with a disability to live independently. And, just as for permanent housing, the PSH program participant must be the tenant on a lease or sub-lease for a term of at least one year (renewable in at least monthly increments) and the lease may only be terminable for cause. The chronically homeless within these populations will always be given priority.

**Determination of Participant’s Share of Costs**

The City will work closely with the ESG grant recipient to determine what portion of rent and utility costs, if any, the program participant will be required to pay. Fee structures are based on challenges associated with homelessness in Tulsa, availability of resources within the community, and the existing housing and economic conditions. Rental assistance programs may use a fixed amount of assistance per person to enable the funds to serve the maximum number of individuals/families.

**Determination of Participant’s Length of Time for Rental Assistance**

Subject to program funding availability, participants eligible for homelessness prevention and rapid re-housing rental assistance may receive assistance for a maximum of 24 months of assistance in a three year period.

Short-term assistance may be used for up to 3 months rent and medium-term assistance is may be used for more than 3 months rent, but no more than 24 months rent. Rental arrears may be paid for up to 6 months rent, including any late fees on those arrears. Guidelines to determine changes in assistance amounts over time will be establish in conjunction with the subrecipient(s) administering the program. Project-based participants must have a lease that is for a period of 1-year, regardless of the length of rental assistance.

**Determination of Housing Stabilization and/or Relocation Type, Amount and Duration**

Subject to program funding availability, participants eligible for homeless support services and RRH rental assistance may receive assistance for a maximum of twenty-four (24) months in a three (3) year period. Short-term assistance may be used for up to three (3) months' rent and medium-term assistance may be used for no more than twenty-four (24) months' rent. Accrued rental arrears for ESG-funded programs may be paid for up to six (6) months' worth of rent, including any late fees on those arrears. Guidelines to determine changes in assistance amounts that may become necessary over time will be
established in conjunction with the homeless service providers administering the program. Tenant- and project-based rental assistance are allowed for ESG programs while only tenant-based programs are allowed under CoC programs. Tenant-based participants must have a lease that is for a period of at least one year, regardless of the length of rental assistance, which is renewable for a minimum term of one month and is terminable only for cause.

Eligible RRH financial assistance may include the following:

- Rent or utility obligations in arrears up to six (6) months for ESG funded programs only per ESG Interim Rule (24 CFR §576.106 (a)(3))
- Application fees
- Security deposits in an amount not to exceed two (2) months' of rent
- Utility deposits and monthly utility payments. For ESG-funded programs only, utility arrearages may be paid.
- Rent for up to twenty-four (24) months provided the participant is not receiving any other federal, state or local rent subsidies. ESG-funded programs may also pay delinquent rent or fees.
- Moving costs, including temporary storage of up to 3 months after assistance begins.
- Other supportive services allowed under ESG-funded per 24 CFR 576.104-105.

The amount of assistance will be determined between the City and the grant recipient upon determination of funding awards. Stricter guidelines may be placed on the duration of assistance if the funds are allocated in small amounts to multiple projects.
Appendix E
Citizen Participation Plan
Citizen Participation Plan  
For the  
City of Tulsa, Oklahoma

This plan provides an outline of the citizen participation process and includes input from citizens and interested parties received through the public comment and hearing process. This plan supersedes any other existing Citizen Participation Plans for the City of Tulsa and will be implemented upon adoption to comply with the Consolidated Plan citizen participation requirements. This plan will be reviewed each fiscal year for regulatory and statutory compliance.

The City Council is the governing body of the City of Tulsa in matters related to the Consolidated Plan and associated housing and community development programs for the City of Tulsa, including Guaranteed Loan Funds. This body is composed of nine elected members representing nine council districts and makes final determinations regarding funding allocations.

The Mayor is the Chief Executive and Administrative Officer of the City of Tulsa and in matters related to the City’s Consolidated Plan is authorized by the City Council to execute and submit all documents necessary for the City’s Consolidated Plan and or any application for Guaranteed Loan Funds.

Objectives:

The goal of the City’s Citizen Participation Plan is to encourage active citizen’s involvement in the Consolidated Plan and Action Plan development and implementation. Inclusive of a wide range of providers, citizens, advocacy groups, public and private agencies and community leaders. The Finance Department, Division of Grants Administration administers several federal grant and loan programs from the U. S. Department of Housing and Urban Development (HUD) which funds housing, emergency shelter, economic development, infrastructure improvement, neighborhood revitalization and social service activities, among others. Each grant or loan program is required to invite public comment prior to the expenditure of funds to determine needs, establish funding priorities, and at the end of the program year, assess program performance. Some of the programs administered include the HOME Investment Partnerships (HOME), Section 108 Guaranteed Loan Funds (Guaranteed Loan Funds), Emergency Shelter Grant (ESG), Community Development Block Grant Program (CDBG), and Housing Opportunities for People with Aids (HOPWA).

The intent of the Citizen Participation Plan is to provide clear guidelines citizens may follow in order to play a role in the community development planning process. In so doing, the City addresses the spirit of citizen participation requirements as defined in the Consolidated Plan and related regulations. In addition, this Citizen Participation Plan will provide a means of fulfilling the City of Tulsa’s commitment to further citizen involvement, with neighborhoods as the focal point of their involvement.
I. Encouragement of Citizen Participation

The City provides for and encourages citizen participation in the development and substantial amendments of the Consolidated Plan, Annual Plan, Guaranteed Loan Funds Application, and the Consolidated Annual Performance Report (CAPER). Low and moderate-income persons who reside in areas where the Consolidated Plan program or Guaranteed Loan Funds are proposed to be used are encouraged to participate. This also includes residents of public and assisted housing, non-English speaking persons, and persons with disabilities.

Council members and staff from the Grants Administration and the Department of Human Rights will sponsor workshops, HUD Community Development Committee meetings, and public hearings.

This will be accomplished by the following procedures.

1. Providing frequent and timely (at least 14 days) public notice of Consolidated Plan, Annual Plan, Guaranteed Loan Funds Application, substantial amendments to the Consolidated Plan, Annual Plan or Guaranteed Loan Funds Application and CAPER activities through:
   - Posting at City Hall
   - Posting on the City of Tulsa Website
   - Posting on City of Tulsa Social Media platforms
   - Emailing notices to past program applicants, Tulsa Housing Authority, service providers, and Planning District Chairs for dissemination.

2. Conducting public hearings to solicit input and comments from citizens on the following proposed documents:
   - Consolidated Plan
   - Annual Plans
   - Guaranteed Loan Funds Application
   - Substantial amendments to the Consolidated Plan, Annual Plan, or Guaranteed Loan Funds Application
   - CAPER

Public hearings will be posted and advertised with adequate advance notice to citizens and contain enough information so the public will understand the event being announced. Hearings will be held at City Hall at OTC located at 175 East 2nd Street.

Public hearings will be conducted after normal business hours to solicit input from citizens on proposed Consolidated Plan, Annual Plan, Guaranteed Loan Funds Application, substantial amendments to the Consolidated Plan, Annual Plan, or Guaranteed Loan Funds Application, and CAPER.

HUD Community Development Committee hearings, which generally occur during normal business hours, will be held at City Hall at OTC located at 175 East 2nd Street.
3. The City will publish the proposed Consolidated Plan, Annual Plan, Guaranteed Loan Funds Application, substantial amendments to the Consolidated Plan, Annual Plan or Guaranteed Loan Funds Application, and CAPER in draft form for comments. A reasonable number of free copies will be provided to citizens and groups upon request. Copies of draft documents will be available for review as follows:

- City Clerk office
- INCOG
- City/County Library Branches - Central Library and all regional libraries (addresses will be published in the public notice)
- City of Tulsa website

4. Time frames for the public to provide comments in writing will be as follows:

<table>
<thead>
<tr>
<th>Proposed Documents</th>
<th>Comment Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Consolidated Plan/Annual Plan and any substantial amendments to the plan</td>
<td>30 days</td>
</tr>
<tr>
<td>b. Guaranteed Loan Fund Applications and any substantial amendments to the application</td>
<td>10 Working Days</td>
</tr>
<tr>
<td>c. CAPER</td>
<td>15 days</td>
</tr>
</tbody>
</table>

All comments or views of citizens received in writing, or orally at the public hearings, will be considered when preparing the final Consolidated Plan, Annual Plan, Guaranteed Loan Funds Application, substantial amendments to the Consolidated Plan, Annual Plan or Guaranteed Loan Funds Applications, and CAPER. A summary of these comments and a summary of any comments or views not accepted and the reasons therefore, shall be included in the final document.

II. Information To Be Provided in the Draft Consolidated Plan, Annual Plan and Guaranteed Loan Fund applications

Prior to the adoption of the Consolidated Plan, the City will make available to citizens, public agencies, and other interested parties appropriate information that includes at a minimum:

1. The amount and type of assistance the City expects to receive (i.e., Community Development Block Grant, HOME, Emergency Shelter, HOPWA Grant, Guaranteed Loan Funds, etc.), including any program income anticipated to be generated from program activities;

2. The range of activities that may be undertaken with Community Development Block Grant, HOME, Emergency Shelter Grant, HOPWA, and Guaranteed Loan Funds Application, including the estimated amount that will benefit persons of low- and moderate-income and the use of Community Development Block Grant funds in conjunction with Guaranteed...
3. Plans to minimize displacement of persons and to assist any persons displaced, specifying the types and levels of assistance the City will make available. Such information will be made available upon request and will be included in the Consolidated Plan or any Guaranteed Loan Funds Application as a Certification; and

4. Plans to apply for, or continue utilizing, Guaranteed Loan Funds Application and a description of Community Development Block Grant funds used in conjunction with said Guaranteed Loan Funds.

III. Criteria For Substantial Amendments To Consolidated Plan, Annual Plan or Guaranteed Loan Funds Application

The following changes and conditions will be considered substantial and will require an amendment:

Consolidated Plan
1) Purpose or beneficiaries of proposed projects changes
2) Budget of any fiscal year Consolidated Plan changes by more than 25%

The public will be provided with reasonable notice of any such amendments as established in section I above.

Guaranteed Loan Funds
1) Purpose, beneficiaries, or proposed location of project changes
2) Budget of any Guaranteed Loan Funds project changes by more than 20%
3) Size of any real estate project increases or decreases by 20%

The public will be provided with reasonable notice of any such amendments as established in section I above.

IV. Performance Reports

Citizens will be provided with reasonable notice and opportunity to comment on the Consolidated Annual Performance Report (CAPER) as established in section I above.

The City will consider any comments or views of citizens received in writing, or orally at public hearings, in preparing the CAPER. A summary of these comments or views shall be included in the final document.

V. Public Hearings

The City will conduct the following public hearings:

- Three (3) public hearings per year, at different stages of the program year, to obtain
citizens’ views on the Consolidated Plan or Annual Plan

- The first public hearing will be held prior to the development of the Consolidated Plan/Annual Plan in order to obtain views of citizens, public agencies, and other interested parties. The purpose will be to discuss housing and community development needs, including priority non-housing community development needs, identify resources, formulate proposals, and respond to questions and comments.

- A second public hearing will be held before the HUD Community Development Committee after a draft document has been completed for the purpose of public comment prior to submitting a final Consolidated Plan/Annual Plan to HUD. At this hearing citizens will have an opportunity to review the proposed use of program funds.

- A third public hearing will be held for the CAPER for the purpose of assessing program performance.

• At least two (2) public hearings will be held at different stages of the City’s Guaranteed Loan Funds Application process.

  - The first public hearing will be held prior to the development of the application in order to obtain views of citizens, public agencies, and other interested parties.

  - A second public hearing will be held before the HUD Community Development Committee after a draft document has been completed for the purpose of public comment prior to submitting a final Guaranteed Loan Funds Application to HUD. During the hearing, citizens will be informed how the City plans to use the program funds in the future. Citizens will have the opportunity to comment on the planned uses of the program funds.

• At least one (1) public hearing will be held before the HUD Community Development Committee for any Substantial amendments to the Consolidated Plan, Annual Plan or Guaranteed Loan Funds Application

VI. Meetings

Citizens will be provided with reasonable and timely access to local meetings. “Reasonable and timely” shall be defined as (14) fourteen days’ notice, where possible, through posting at City Hall, on the City of Tulsa website, email to established mailing lists, and posting on City social media platforms. If a citizen is interested in staying abreast of a particular project, it is in his/her best interest to contact the Division of Grants Administration.
Some meetings of “working groups,” as they relate to specific projects, may convene on short notice at the discretion of the group leader. In those instances, the public is advised to contact the Division of Grants Administration or Human Rights Department if there is a question regarding meeting dates, times, and places.

**VII. Availability to the Public**

The requirement for publishing will be considered met by publication of a summary of the documents and making copies available of the proposed Consolidated Plan, Annual Plan, Guaranteed Loan Funds Application, substantial amendments to the Consolidated Plan, Annual Plan or Guaranteed Loan Funds Applications, and CAPER in draft form.

The summary will describe the contents and purpose of the Consolidated Plan, Annual Plan, Guaranteed Loan Funds Application, substantial amendments to the Consolidated Plan, Annual Plan or Guaranteed Loan Funds Applications, and CAPER. It will also include a list of the locations where copies of the entire document may be examined. Materials in a form accessible to persons with disabilities will be made available upon request.

**VIII. Access to Records**

The City of Tulsa will ensure that citizens, public agencies, and other interested parties will be given reasonable and timely access to information and records relating to the Consolidated Plan, Annual Plan, Guaranteed Loan Funds Application, and substantial amendments to the Consolidated Plan, Annual Plan or Guaranteed Loan Funds Applications, and CAPER for the preceding five years.

All requests to inspect or copy public records must follow procedures set forth in Executive Order 95-04-Open Records Policy of the City of Tulsa. This Executive Order has been included as an appendix to the Citizen Participation Plan so that appropriate forms requesting inspection or copying of public information are easily available for use by the public.

Such public information is available for review at:

**DIVISION OF GRANTS ADMINISTRATION**

City Hall at One Technology Center
175 E. Second Street, Suite 480
Tulsa, OK 74103

(918) 596-9084
Email: GrantsAdmin@cityoftulsa.org
Fax: 918-699-3523

**Technical Assistance**
Upon written request to Grants Administration and authorization by the Division Manager, technical assistance may be provided in the development of proposals, implementation process, evaluation/performance process, and interpretation of HUD rules and regulations pertinent to the Consolidated Plan, Annual Plan, Guaranteed Loan Funds Application, substantial amendments to the Consolidated Plan, Annual Plan or Guaranteed Loan Funds Applications, and CAPER.

All potential applicants for funding are encouraged to contact City staff for technical assistance before completing the proposal form. The basis on which the City may provide technical assistance to groups’ representative of persons of low and moderate-income that may request assistance is at the discretion of the City, and does not necessarily include funding to such groups.

Complaint Procedures

Citizens with comments, complaints, or grievances against the Consolidated Plan may submit them in writing or in person to the Human Rights Department during regular business hours or may complete a Grievance form located at

Correspondence should be directed to:

Human Rights Department
City Hall at One Technology Center
175 E. Second Street, Suite 865
Tulsa, OK 74103

(918) 596-7818
Email: humanrightsrec@cityoftulsa.org

Fax: 918-596-7826

Written complaints will receive a written response within fifteen (15) working days. Complaints which cannot be resolved may be referred to the City Council or appropriate Federal agency. Complaints which do not come under the jurisdiction of Grants Administration will be referred to the proper entity for further review and determination.

Executive Order No. 95-04 Open Records Policy for the City of Tulsa
Appendix F
Ordinance
REQUEST FOR ACTION: ORDINANCE

AGENDA FOR: [ ] MAYOR  [x] COUNCIL  [ ] AUTHORITY: DATE: October 20, 2016

FOR INFORMATION CONTACT:
DEPARTMENT: FINANCE
ADDRESS: 175 E. 2nd St. Tulsa OK 74103
CONTACT NAME: Gary Hamer
TELEPHONE: 918-596-7573

ORDINANCE #: 23598

SUBJECT: U.S. Department
ORDINANCE TYPE: AMENDING TULSA REVISED ORDINANCES
AMENDMENT OF ORD#: __________ TRO TITLE: __________ TRO SUBTITLE: __________
ZONING #: __________ SSD#: __________ PUD #: __________ PROP/NON-PROP: __________
PLANNING DISTRICT: __________ COUNCIL DISTRICT: __________

:SUMMARY:

AN ORDINANCE AMENDING TITLE 12, TULSA REVISED ORDINANCES, ENTITLED “U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT GRANTS,” AMENDING SECTION 804, SUBSECTION B.C. TO CLARIFY AND CORRECT PROPOSAL REQUIREMENTS RELATING TO FLOOD PLAINS FOR PROPOSED REHABILITATION AND NEW CONSTRUCTION PROJECTS; AMENDING SECTION 807, SUBSECTION A BY EXPANDING THE 1% OF PROGRAM YEAR'S ANNUAL AWARD IN THE GRANT CATEGORY TO 1% OF HUD GRANT FUNDING FOR THE APPLICABLE PROGRAM YEAR AND LIMITING THE APPLICABILITY OF THIS PROVISION; AMENDING SECTION 807, SUBSECTION B AND SUBSECTION C BY EXPANDING THE 10% OF PROGRAM YEAR'S ANNUAL AWARD IN THE GRANT CATEGORY TO 10% OF HUD GRANT FUNDING FOR THE APPLICABLE PROGRAM YEAR; AND FURTHER AMENDING SECTION 807 BY ADDING SUBSECTION D, A NEW CATEGORY FOR OFF-CYCLE AWARDS AND ALLOCATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; AND DECLARING AN EMERGENCY.

APPROVED BY MAYOR
CITY OF TULSA
DEC 05 2016

Approved By
City Council On
NOV 30 2016

BUDGET:
FINANCE DIRECTOR APPROVAL:

FUNDING SOURCE: N/A

REQUEST FOR ACTION: All department items requiring Council approval must be submitted through the Mayor's Office.

DEPARTMENT HEAD APPROVAL:
ASSISTING ATTORNEY APPROVAL:
BOARD APPROVAL:
MAYORAL APPROVAL:
OTHER:

DATE: 10-20-2016
6-31-2016

NOV 03 2016

FOR CITY COUNCIL OFFICE USE ONLY: 16-889

COMMITTEE: COMMITTEE DATE(S):

HEARING DATE: SECOND AGENDA DATE: APPROVED:

For City Clerk's Office Use Only (Agenda Date: MMDDYY; Sec #: Dept ##, Item ##, Sub-Item ###, Status: S-Synopsis):

- 12-05-2016 2 0 6 0 1
AN ORDINANCE AMENDING TITLE 12, TULSA REVISED ORDINANCES, ENTITLED "U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT GRANTS," AMENDING SECTION 804, SUBSECTION 6.C. TO CLARIFY AND CORRECT PROPOSAL REQUIREMENTS RELATING TO FLOOD PLAINS FOR PROPOSED REHABILITATION AND NEW CONSTRUCTION PROJECTS; AMENDING SECTION 807, SUBSECTION A BY EXPANDING THE 1% OF PROGRAM YEAR'S ANNUAL AWARD IN THE GRANT CATEGORY TO 1% OF HUD GRANT FUNDING FOR THE APPLICABLE PROGRAM YEAR AND LIMITING THE APPLICABILITY OF THIS PROVISION; AMENDING SECTION 807, SUBSECTION B AND SUBSECTION C BY EXPANDING THE 10% OF PROGRAM YEAR'S ANNUAL AWARD IN THE GRANT CATEGORY TO 10% OF HUD GRANT FUNDING FOR THE APPLICABLE PROGRAM YEAR; AND FURTHER AMENDING SECTION 807 BY ADDING SUBSECTION D, A NEW CATEGORY FOR OFF CYCLE AWARDS AND ALLOCATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY OF TULSA:

Section 1. That Title 12, Chapter 8, Section 804, be and the same is hereby amended to read as follows:

"Section 804. Grant processes.

A. City of Tulsa Departments. If the Development Committee identifies needs that are to be managed by City departments, these projects will not be subject to the proposal review. However, City departments should submit project information including budget information, program description and project goals and measurable outcomes. HUD funds may not be used to replace local general government funds on City projects or services, unless, the City department can document that the services to be provided represent an increase in services beyond the services provided with government funds in the previous year. If a non-profit agency located in the City of Tulsa can provide or perform services which could be performed by a City department, the City's RFP process must be followed to allow non-profit agencies to be considered for the services needed.

B. Applicant Workshops. Grants Administration staff shall conduct at least three (3) workshops for potential applicants seeking federal grant funds. One (1) workshop shall be conducted for those applicants who have not participated in prior HUD funding processes or have not
received funding in the past two (2) years. All workshops will be free and open to the public. All potential applicants are required to attend at least one (1) workshop or their proposal will not be considered.

C. Proposal Deadline.

1. All proposals shall be submitted no later than 5:00 p.m. on the date and location set forth in the applicable Request for Proposal (RFP). The proposal deadline will be no less than forty-five (45) days after the final applicant workshop.

2. An applicant will be allowed one opportunity within a five-year period to submit a proposal within one (1) business day after a proposal deadline. Such late applicants will also have an additional three (3) business days to submit missing documentation, as provided in Section 804(D)(5). An application accepted pursuant to this provision will be identified as late in Development Committee recommendations, and will receive a reduction of one percent (1%) from the applicant’s overall average score.

D. Proposal Review: Grants Administration shall:

1. Procure a professional facilitator to manage and maintain the integrity of the evaluation process.

2. Select a minimum of five (5) reviewers for each application expected to be received. Every application shall be reviewed by no more than one (1) employee from Grants Administration.

3. A list of the reviewers selected to review the RFP must be provided to the Development Committee for review prior to commencement of proposal reviews.

4. Provide training for the reviewers on the application and criteria to be used to score the proposals prior to commencement of the proposal reviews.

5. Pre-screen the applications for missing documentation. Applicants will have three (3) business days to submit the missing documentation. Applicants who do not submit the minimum required documentation as specified in the RFP will not be considered for funding.

6. Pre-screen proposed rehabilitation and new construction projects, excluding homeowner minor repairs, emergency repairs, and rehabilitation loans, for the following required information and documentation:

   a. Demonstrated financial capacity of the applying agency;

   b. Documentation of funding sources committed toward the total cost of the project, excluding HUD grant request;
c. Documentation of site control, proper zoning, and a map showing whether the proposed project is located in a flood plain;

d. Architectural/engineering design for the entire project;

e. Cost estimate provided by a licensed Professional Engineer (PE) licensed in the State of Oklahoma and authorized to sign and seal plans, drawings, and costs that will be submitted to a public authority for approval,

f. Timeline and certification that the project will commence within six (6) months from the date of the grant award and that all HUD grant funds will be spent within two (2) years; and

g. Proof that the project will meet a HUD national objective within two (2) years from completion.

Applicants who do not submit the required documentation will not be considered for funding.

7. Transmit final scores from the reviewers to the Development Committee. The Development Committee will be responsible for making the funding recommendation to the City Council.

E. Public Hearings. The Development Committee shall hold public hearings in accordance with the City’s Citizen Participation Plan and as required by HUD regulations. The public hearings will be scheduled to meet statutory deadlines for the submission of the Consolidated or Annual Action Plan and the Consolidated Annual Performance and Evaluation Report (CAPER). A minimum of three (3) public hearings will be held annually to receive public comments regarding:

1. The needs of the community.

2. The Consolidated or Annual Action Plan and funding allocations; and

3. The CAPER.

Additional public hearings shall be held as required, including but not limited to:

1. Section 108 loan applications; and

2. Substantial amendments to the Consolidated Plan.

F. Policies for Allocation of HUD Grant Funding.

1. On or before February 1 or each calendar year, Grants Administration shall publish a calendar showing the dates of all activities related to the development of the
Consolidated Plan, Annual Action Plan, CAPER, and other related documents and activities.

2. The annual calendar and the following documents shall be posted on the City of Tulsa website (Community Programs - Grants):
   a. The current Citizen Participation Plan; and
   b. The City of Tulsa Policies and Procedures Manual related to the administration of HUD Grant Funds.

3. Each year, subsequent to the final Needs Assessment Public Hearing, the Development Committee shall draft a Priority Needs Statement for the allocation of HUD Grant Funds in accordance with HUD statutes and regulations and shall submit it to the Mayor for review and recommendation, who shall forward it to the City Council for approval.

4. Upon approval, the Priority Needs Statement shall be incorporated into the Request for Proposals.

5. Within fifteen (15) days of receipt of the final scores from the reviewers, the Development Committee shall make funding recommendations based upon the tabulated scores and in accordance with the priorities of the Consolidated Plan and the Annual Action Plan. The Development Committee must submit funding recommendations to the Mayor for review and recommendation.

6. In the event there is a tie vote of the Development Committee, the final scores of the reviewers shall be submitted to the Mayor for review and recommendation.

7. Within ten (10) business days of being placed on the Mayor’s agenda, the Mayor (i) may review the recommendations and submit them to the City Council, or (ii) may recommend changes and submit them to the City Council. Recommended changes to funding recommendations submitted by the Mayor must meet at least one (1) of the annual priorities set by the Development Committee for the program year being approved and provide a written justification for the change.

8. After receipt of the recommendations from the Development Committee and the Mayor, the City Council (i) may approve the recommendations or (ii) change and approve the recommendations, and submit them to the Mayor for signature no later than the second Thursday in April. Changes to the recommended allocations of the Development Committee or the Mayor must meet at least one (1) of the annual priorities set by the Development Committee for the program year being approved and provide a written justification for the change.

9. This process shall meet the date and time requirements set forth in the Annual Calendar.
G. Final Resolution on Consolidated Plan and Use of Funds. The City Council will take action in accordance with the Annual Calendar to approve the Consolidated and Annual Action Plans and projected use of funds. The Council shall forward the final resolution to the Mayor on the first business day following the Council action for approval and signature.

H. Submission to HUD. The Mayor shall be responsible for submitting completed federal grant applications and required annual reports to the appropriate federal offices in a timely manner.

Section 2. That Title 12, Chapter 8, Section 807, be and the same is hereby amended to read as follows:

"Section 807. Off cycle awards and allocations.

Recommendations for allocations and awards outside of the regular annual funding cycle shall be made as follows:

A. If available funding can be carried over to the next HUD Program Year, off-cycle awards will generally not be considered in amounts less than one percent (1%) of the current Program Year's HUD Grant Funding.

B. If the available funds comprise less than ten percent (10%) of the Program Year's HUD Grant Funding, the Community Development Committee may initiate off-cycle award(s) by making a recommendation to the Mayor, prioritizing currently funded agencies that have expended at least 90% of their project allocation or current program year applicants whose applications were unfunded, where additional funding would address priority needs identified in the Consolidated Plan and Annual Action Plan. The Development Committee's recommendation will include a list of all departments and agencies requesting or considered for funding and written justification for the recommendation. Within ten (10) business days of the recommendation being placed on the Mayor's agenda, the Mayor will make a recommendation to the City Council, and within fifteen (15) business days of the Mayor's recommendation, the City Council will consider a resolution to allocate the identified funds.

C. If the available funds comprise ten percent (10%) or more of the Program Year's HUD Grant Funding, Grants Administration may initiate off-cycle award(s) by notifying the Development Committee and potential applicants of available funds, and proceeding in accordance with the proposals procedure established in Section 804B through D.

D. If Grants Administration determines that the process set forth in Section 807B, or C. above for off-cycle awards cannot meet HUD's fund commitment deadline or will exceed HUD's timeliness standards and if these funds cannot be carried forward to the next grant year, rather than having the funds recaptured by HUD, the Development Committee may initiate an off-cycle award by making a recommendation to the Mayor to disperse the unused grant funds to one or more of the funded grant recipients in the grant category for which funding is available. The Development Committee's recommendation will include a list of all funded grant recipients within the grant category and written justification for the recommendation. Within ten (10) business days of the recommendation being placed on the
Mayor's agenda, the Mayor will make a recommendation to the City Council, and within fifteen (15) business days of the Mayor's recommendation, the City Council will consider a resolution to allocate the identified funds.

Section 3. **SEVERABILITY CLAUSE.** If any section, sentence, clause or phrase of this ordinance or any part thereof is for any reason found to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remainder of this ordinance or any part thereof.

Section 4. **REPEAL OF CONFLICTING ORDINANCES.** That all ordinances or parts of ordinances in conflict herewith be and the same are now expressly repealed.

Section 5. **EMERGENCY CLAUSE.** That the amendments hereby enacted are essential to the proper, orderly and ethical conduct of the business of the City of Tulsa by its City Officials; therefore, an emergency is hereby declared to exist for the preservation of the public peace, health, and safety, by reason whereof this ordinance shall take effect immediately upon its passage, approval and publication.

ADOPTED by the Council: ______________ 

Date: ______________

Chair of the Council

ADOPTED as an emergency measure: ______________

Date: ______________

Chair of the Council
OFFICE OF THE MAYOR

Received by the Mayor: ____________________, at _________.

Date Time

GT. Bynum, Mayor

By ________________________________

Secretary

APPROVED by the Mayor of the City of Tulsa, Oklahoma: ____________

DEC 05 2016

Date

at _________.

Time

(Seal)

Mayo

ATTEST:

City Clerk

APPROVED AS TO FORM AND LEGALITY:

City Attorney
CHAPTER 8. - U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT GRANTS

Section 800. - Scope.

This chapter shall apply to the City of Tulsa's receipt and allocation of all block grant program funds received from the U.S. Department of Housing and Urban Development Department, including, but not limited to, the Community Development Block Grants (CDBG), Home Investment Partnerships Program (HOME), Emergency Shelter or Emergency Solutions Grants (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) programs and any changes thereto, as well as any new programs added by the U.S. Department of Housing and Urban Development.

(Ord. No. 22813, § 1, 1-31-2013; Ord. No. 23362, § 1, 9-10-2015)

Section 801. - Definitions.

As used in this chapter, the following terms shall have the meaning set forth below:

A. **Annual action plan** shall mean a written plan that specifies the HUD funded activities and allocations for the City of Tulsa for a specific HUD grant period.

B. **Annual calendar** shall mean the calendar prepared annually by Grants Administration and posted on the City of Tulsa website (Community Programs - Grants) stating the specific HUD dates and deadlines for submission of HUD plans and reports.

C. **CDBG** means Community Development Block Grant, a HUD grant program.

D. **CDBG Physical Projects** shall mean those projects which are not classified as public service or economic development.

E. **Citizen participation plan** shall mean a written plan that invites public input and citizen participation in the needs for and use of HUD funds, and which is available on the City of Tulsa website (Community Program - Grants).

F. **Continuum of Care** or **CoC** shall mean the City of Tulsa Continuum of Care, which considers policies designed to address the critical problem of homelessness, including a coordinated community-based process of identifying needs and building a system to address those needs.

G. **Consolidated Annual Performance and Evaluation Report (CAPER)** shall mean the annual written report submitted to HUD by the City of Tulsa, which details the performance of funded activities, including expenditures and number and type of beneficiaries served.

H. **Consolidated plan** shall mean the document written by the City of Tulsa describing the housing needs of low- and moderate-income residents, outlining strategies to meet the needs and listing all resources available to implement the strategies. This document is required by HUD for the City to receive HUD Community Planning and Development funds and shall be in conformance with the City of Tulsa's Comprehensive Plan.

I. **Hearing Officer** shall mean the Mayor's designee, who shall hear appeals regarding HUD processes.

J. **HUD** shall mean the U. S. Department of Housing and Urban Development.

K. **HUD Community Development Committee (Development Committee)** shall mean the committee that solicits input regarding community needs and funding priorities, develops the Priority Needs Statement, and recommends funding allocations, including off cycle awards and allocations as set forth in Section 802 and 803.
of this chapter.
L. **HUD Grant Funding** shall mean funding for CDBG, HOME, ESG, HOPWA and any revisions thereof, as well as any new programs implemented by the U.S. Department of Housing and Urban Development, established by federal law or regulation.

M. **Needs Assessment Public Hearing** shall mean a public hearing at which public input is heard regarding community needs, as set forth in Section 804 of this chapter.

N. **Off Cycle Awards and Allocations** shall mean those awards, allocations and re-allocations which occur during a HUD grant period and outside of the regular allocation process outlined in this chapter, for the Consolidated Plan, Annual Action Plan, or any amendments thereto.

O. **Priority Needs Statement** shall mean the statement encompassing input from the community, regarding the priority of essential services needed by the citizens of the City of Tulsa and which will guide the grant award and funding selection as set forth in Section 804 of this chapter.

P. **Submission date** shall mean the date established by the HUD for timely submission of the Consolidated Plan, Annual Action Plan, Consolidated Annual Performance and Evaluation Report (CAPER), and any other submissions required by federal law or regulation.

(Ord. No. 22813, § 1, 1-31-2013; Ord. No. 23362, § 1, 9-10-2015)

Section 802. **- HUD Community Development Committee Membership.**

The HUD Community Development Committee (Development Committee) is hereby established to perform the duties set forth in Section 803 below:

A. Membership of the Development Committee shall consist of:

1. All Tulsa City councilors, who shall serve ex-officio and not be counted for purposes of establishing a quorum;
2. One (1) representative of the Indian Nations Council of Governments (INCOG) designated by the Director of INCOG;
3. Five (5) residents of the City of Tulsa, designated by the City Council, three (3) of whom reside in a low- to moderate-income census Tract; however, no more than one (1) citizen so appointed shall reside in any one (1) City Council district;
4. One (1) representative from a financial institution, designated by the Mayor;
5. One (1) representative from the Continuum of Care, designated by the Mayor;
6. One (1) representative with grant allocation experience, designated by the Mayor; and
7. One (1) representative from the City of Tulsa Planning and Development Department, designated by the Planning Director.

The terms of the members described in A.2, 4, 5, 6, and 7 above, who were appointed in the year 2015, shall expire on June 30, 2016. The terms of the five (5) members who are residents of the City of Tulsa as described in A.3 above, who were appointed in the year 2015, shall expire on June 30, 2017. All members shall be appointed to a two (2)-year term commencing on July 1 of the year of their appointment.

No members shall be affiliated with any agency that is requesting or has received funding for a City administered HUD funded project.

(Ord. No. 22813, § 1, 1-31-2013; Ord. No. 23362, § 1, 9-10-2015)
Section 803. - HUD Community Development Committee duties.

A. The Development Committee shall:

1. Actively solicit public input regarding the long-term and short-term needs of the community, including homeless needs, and shall develop funding priorities for the Consolidated Plan and Annual Action Plan. The Committee shall also evaluate the performance of funded projects and programs. Meetings of the Development Committee shall comply with the Oklahoma Open Meetings Act, and shall be broadcast on TGOV, the City of Tulsa's government access network.

2. Conduct all required public hearings as set forth in Section 804(E).

3. Receive input from the CoC regarding homeless needs, priorities, goals, outcomes, and evaluation measures.

4. Consult with the CoC regarding allocation of funds, developing performance standards, and evaluating outcomes of ESG assisted projects;

5. Adopt objective standards for the evaluation and scoring for the HUD Grant Funding;

B. The Human Rights Department shall continue to perform its functions as assigned by Executive Order 2009-08, as long as such Executive Order remains in force and effect.

(Ord. No. 22813, § 1, 1-31-2013; Ord. No. 23362, § 1, 9-10-2015)

Section 804. - Grant processes.

A. City of Tulsa Departments. If the Development Committee identifies needs that are to be managed by City departments, these projects will not be subject to the proposal review. However, City departments should submit project information including budget information, program description and project goals and measurable outcomes. HUD funds may not be used to replace local general government funds on City projects or services, unless, the City department can document that the services to be provided represent an increase in services beyond the services provided with government funds in the previous year. If a non-profit agency located in the City of Tulsa can provide or perform services which could be performed by a City department, the City's RFP process must be followed to allow non-profit agencies to be considered for the services needed.

B. Applicant workshops. Grants Administration staff shall conduct at least three (3) workshops for potential applicants seeking federal grant funds. One (1) workshop shall be conducted for those applicants who have not participated in prior HUD funding processes or have not received funding in the past two (2) years. All workshops will be free and open to the public. All potential applicants are required to attend at least one (1) workshop or their proposal will not be considered.

C. Proposal deadline.

1. All proposals shall be submitted no later than 5:00 p.m. on the date and location set forth in the applicable Request for Proposal (RFP). The proposal deadline will be no less than forty-five (45) days after the final applicant workshop.

2. An applicant will be allowed one opportunity within a five-year period to submit a proposal within one (1) business day after a proposal deadline. Such late applicants will also have an additional three (3) business days to submit missing documentation, as provided in Section 804(D)(5). An application accepted pursuant to this provision will be identified as late in Development Committee recommendations, and will receive a reduction of one percent (1%) from the applicant's overall average score.

D. Proposal review. Grants Administration shall:
1. Procure a professional facilitator to manage and maintain the integrity of the evaluation process.
2. Select a minimum of five (5) reviewers for each application expected to be received. Every application shall be reviewed by no more than one (1) employee from Grants Administration.
3. A list of the reviewers selected to review the RFP must be provided to the Development Committee for review prior to commencement of proposal reviews.
4. Provide training for the reviewers on the application and criteria to be used to score the proposals prior to commencement of the proposal reviews.
5. Pre-screen the applications for missing documentation. Applicants will have three (3) business days to submit the missing documentation. Applicants who do not submit the minimum required documentation as specified in the RFP will not be considered for funding.
6. Pre-screen proposed rehabilitation and new construction projects, excluding homeowner minor repairs, emergency repairs, and rehabilitation loans, for the following required information and documentation:
   a. Demonstrated financial capacity of the applying agency;
   b. Documentation of funding sources committed toward the total cost of the project, excluding HUD grant request;
   c. Documentation of site control, proper zoning, and a map showing whether the proposed project is located in a flood plain;
   d. Architectural/engineering design for the entire project;
   e. Cost estimate provided by a licensed Professional Engineer (PE) licensed in the State of Oklahoma and authorized to sign and seal plans, drawings, and costs that will be submitted to a public authority for approval;
   f. Timeline and certification that the project will commence within six (6) months from the date of the grant award and that all HUD grant funds will be spent within two (2) years; and
   g. Proof that the project will meet a HUD national objective within two (2) years from completion.
   Applicants who do not submit the required documentation will not be considered for funding.
7. Transmit final scores from the reviewers to the Development Committee. The Development Committee will be responsible for making the funding recommendation to the City Council.

E. Public hearings. The Development Committee shall hold public hearings in accordance with the City's Citizen Participation Plan and as required by HUD regulations. The public hearings will be scheduled to meet statutory deadlines for the submission of the Consolidated or Annual Action Plan and the Consolidated Annual Performance and Evaluation Report (CAPER). A minimum of three (3) public hearings will be held annually to receive public comments regarding:
1. The needs of the community;
2. The Consolidated or Annual Action Plan and funding allocations; and
3. The CAPER.
   Additional public hearings shall be held as required, including but not limited to:
   1. Section 108 loan applications; and
   2. Substantial amendments to the Consolidated Plan.

F. Policies for allocation of HUD Grant Funding.
1. On or before February 1 or each calendar year, Grants Administration shall publish a calendar showing the dates of all activities related to the development of the Consolidated Plan, Annual Action Plan, CAPER,
and other related documents and activities.

2. The annual calendar and the following documents shall be posted on the City of Tulsa website (Community Programs - Grants):
   a. The current Citizen Participation Plan; and
   b. The City of Tulsa Policies and Procedures Manual related to the administration of HUD Grant Funds.

3. Each year, subsequent to the final Needs Assessment Public Hearing, the Development Committee shall draft a Priority Needs Statement for the allocation of HUD Grant Funds in accordance with HUD statutes and regulations and shall submit it to the Mayor for review and recommendation, who shall forward it to the City Council for approval.

4. Upon approval, the Priority Needs Statement shall be incorporated into the Request for Proposals.

5. Within fifteen (15) days of receipt of the final scores from the reviewers, the Development Committee shall make funding recommendations based upon the tabulated scores and in accordance with the priorities of the Consolidated Plan and the Annual Action Plan. The Development Committee must submit funding recommendations to the Mayor for review and recommendation.

6. In the event there is a tie vote of the Development Committee, the final scores of the reviewers shall be submitted to the Mayor for review and recommendation.

7. Within ten (10) business days of being placed on the Mayor’s agenda, the Mayor (i) may review the recommendations and submit them to the City Council, or (ii) may recommend changes and submit them to the City Council. Recommended changes to funding recommendations submitted by the Mayor must meet at least one (1) of the annual priorities set by the Development Committee for the program year being approved and provide a written justification for the change.

8. After receipt of the recommendations from the Development Committee and the Mayor, the City Council (i) may approve the recommendations or (ii) change and approve the recommendations, and submit them to the Mayor for signature no later than the second Thursday in April. Changes to the recommended allocations of the Development Committee or the Mayor must meet at least one (1) of the annual priorities set by the Development Committee for the program year being approved and provide a written justification for the change.

9. This process shall meet the date and time requirements set forth in the Annual Calendar.

G. Final resolution on consolidated plan and use of funds. The City Council will take action in accordance with the Annual Calendar to approve the Consolidated and Annual Action Plans and projected use of funds. The Council shall forward the final resolution to the Mayor on the first business day following the Council action for approval and signature.

H. Submission to HUD. The Mayor shall be responsible for submitting completed federal grant applications and required annual reports to the appropriate federal offices in a timely manner.

(Ord. No. 22813, § 1, 1-31-2013; Ord. No. 23362, § 1, 9-10-2015; Ord. No. 23595, § 1, 11-16-2016; Ord. No. 23598, § 1, 11-30-2016)

Section 805. - Timeliness.

HUD funds are time sensitive and shall be contracted and expended within a reasonable period of time after approval of the Annual Action Plan by HUD. The following conditions shall apply:

1. CDBG Public Service and the "Shelter" category of Emergency Solutions Grant projects shall expend all funds within the HUD grant period set forth in the contract. No funds shall be carried forward.
2. CDBG Physical projects must provide documentation required by the City of Tulsa, setting forth detailed information that assures the commencement of the project within six (6) months of the approval of the Annual Action Plan if the funds were allocated. Required documentation includes, but is not limited to, documentation of all common timeline, firm development budget, approved procurement and other policies and procedures related to the project. Projects that do not begin within this timeframe or which provide no or inadequate explanation and documentation will not be awarded funds. A new application may be submitted for the project during the next funding period.

3. CDBG Physical and Economic Development projects shall expend all funds within the contract term. Unexpended funds shall not be carried forward, provided however, Grants Administration may extend the contract term by written amendment to the contract if project activities initiated before the end of the contract term can be completed within a reasonable period of time as determined by Grants Administration. Documentation acceptable to Grants Administration must be provided as verification that the activities were commenced prior to the end of the contract term and can be completed within a reasonable period of time acceptable to Grants Administration.

4. HOME projects shall be contracted and funds committed within one (1) year of the Annual Action Plan pursuant to which the project was submitted. Projects that cannot be contracted within this timeframe must provide to Grants Administration the documentation required by the City of Tulsa setting forth detailed information that assures the commencement of the project within a time period acceptable to Grants Administration. If the required documentation is not provided or such documentation is inadequate, the project will not be awarded funds. A new application may be submitted for the project during the next funding cycle.

(Ord. No. 22813, § 1, 1-31-2013; Ord. No. 23362, § 1, 9-10-2015)

Section 806. - Quarterly reports.

Grants Administration shall submit written quarterly reports, within forty-five (45) days after the end of the quarter, to the Development Committee and City Council, summarizing the status of appropriations, fund disbursements, program income, other funds available for allocation, and subrecipient contracts, and describing any outstanding documentation requirements for all projects and programs allocated funding in the current program year.

(Ord. No. 22813, § 1, 1-31-2013; Ord. No. 23362, § 1, 9-10-2015)

Section 807. - Off cycle awards and allocations.

Recommendations for allocations and awards outside of the regular annual funding cycle shall be made as follows:

A. If available funding can be carried over to the next HUD Program Year, off-cycle awards will generally not be considered in amounts less than one percent (1%) of the current Program Year's HUD Grant Funding.

B. If the available funds comprise less than ten percent (10%) of the Program Year's HUD Grant Funding, the Community Development Committee may initiate off-cycle award(s) by making a recommendation to the Mayor, prioritizing currently funded agencies that have expended at least 90% of their project allocation or current program year applicants whose applications were unfunded, where additional funding would address priority needs identified in the Consolidated Plan and Annual Action Plan. The Development Committee's recommendation will include a list of all departments and agencies requesting or considered for funding and written justification for the recommendation. Within ten (10) business days of the recommendation being
placed on the Mayor's agenda, the Mayor will make a recommendation to the City Council, and within fifteen (15) business days of the Mayor's recommendation, the City Council will consider a resolution to allocate the identified funds.

C. If the available funds comprise ten percent (10%) or more of the Program Year's HUD Grant Funding, Grants Administration may initiate off-cycle award(s) by notifying the Development Committee and potential applicants of available funds, and proceeding in accordance with the proposals procedure established in Section 804 B through D.

D. If Grants Administration determines that the process set forth in Section 807B. or C. above for off-cycle awards cannot meet HUD's fund commitment deadline or will exceed HUD's timeliness standards and if these funds cannot be carried forward to the next grant year, rather than having the funds recaptured by HUD, the Development Committee may initiate an off-cycle award by making a recommendation to the Mayor to disperse the unused grant funds to one or more of the funded grant recipients in the grant category for which funding is available. The Development Committee's recommendation will include a list of all funded grant recipients within the grant category and written justification for the recommendation. Within ten (10) business days of the recommendation being placed on the Mayor's agenda, the Mayor will make a recommendation to the City Council, and within fifteen (15) business days of the Mayor's recommendation, the City Council will consider a resolution to allocate the identified funds.

(Ord. No. 22813, § 1, 1-31-2013; Ord. No. 23362, § 1, 9-10-2015; Ord. No. 23595, § 1, 11-16-2016; Ord. No. 23598, § 2, 11-30-2016)

Section 808. - Appeals.

A. Right to appeal. An appeal to a Hearing Officer may be taken by any person or organization aggrieved, where it is alleged there is an error in any order, requirement, decision, determination, or action made by the city official or employee in the allocation, disbursement, accounting, or payment of funds to an applicant awarded funds as provided for in this chapter.

B. Hearing Officer. There is hereby appointed a Hearing Officer and alternate Hearing Officers who shall conduct the hearings and perform the duties set forth herein. The Municipal Court Administrator (Municipal Court Clerk) is hereby appointed and shall serve as the Hearing Officer. The Hearing Officer shall appoint and designate one (1) alternate to serve in his or her absence from one (1) of the division head positions in the Municipal Court. The City Council shall appoint and designate a second alternate Hearing Officer from the classified service to serve in the absence of the Hearing Officer and the first alternate.

C. Right to appeal to Council. An appeal to the Council may be taken by any person or organization aggrieved where it is alleged there is an error in any order, requirement, decision or determination made by the Hearing Officer.

D. Notice of appeal. An appeal from any order, requirement, decision or determination made by the Hearing Officer shall be taken within ten (10) days from the date of the issuance of the notice of the decision of the Hearing Officer by filing with the City Clerk a notice of appeal, specifying the name and mailing address of the Appellant and specifying the grounds thereof.

E. Council action. The Council shall hold a hearing and may reverse or affirm, wholly or partly, or may modify the order, requirement, decision or determination appealed from and may make such order, requirement, decision or determination as ought to be made.

(Ord. No. 22813, § 1, 1-31-2013; Ord. No. 23362, § 1, 9-10-2015.)
Appendix G
Meeting Minutes
MINUTES OF MEETING
September 13, 2018, 5:00 p.m.
City Hall, 175 E. 2nd St., Tulsa, OK 74103
Council Chambers, 2nd Floor

Members Present:
Robert Winchester, Bryan Day, Julie Miner, Dennis Whitaker, Robert Webber

Members Absent:
Calvin Moniz (Chair), Kandy Whitley-White, Councilor Hall-Harper, Councilor Cue, Councilor Patrick, Councilor Ewing, Councilor Gilbert, Councilor Dodson, Councilor America, Councilor Lakin, Councilor Kimbro

Others Present:

1. Call to Order
The meeting was called to order at 5:05 pm

2. Chair’s Introduction and Remarks
No introductions or remarks were made.

3. Approval of Minutes from June 4, 2018 Meeting
Bryan Day moved to approve the minutes as presented; Robert Webber seconded. The motion carried unanimously.

4. PY2017 CAPER Presentation
Rhys Williams presented the PY2017 CAPER on behalf of Grants Administration. His presentation included a list of accomplishments in the areas of Decent Housing, Economic Opportunities, and Suitable Living Environments. He also provided Expenditures by Objective, Priority Need and Total Expenditures and Accomplishments.

5. Motion and Vote to Enter into Public Hearing
Bryan Day moved to enter into Public Hearing; Robert Webber seconded. No public comments were made.

6. Motion and Vote to Exit Public Hearing
Bryan Day moved to exit Public Hearing; Robert Webber seconded.

7. PY2019 Needs Assessment Presentation
Rhys Williams presented the PY2019 Needs Assessment Presentation on behalf of Grants Administration. He stated that the HUD CDC solicited public input regarding the short and long-term needs of the community, including homeless needs as required by City Ordinance. In addition, this public input will be used to develop funding priorities for the Consolidated and Annual Action Plan. He reviewed the seven priority needs and added that the Consolidated Plan goals align with those priority needs. Mr. Williams provided a progress report on Goals after 3 years. He also shared 4 year projections as well as funds spent by Target Area.

8. Motion and Vote to Enter into Public Hearing
Bryan Day moved to enter Public Hearing; Robert Webber seconded. The motion carried unanimously.

During the public hearing, the following individuals spoke briefly about their organization and the work they are doing in the Tulsa community.

**Gretchen Guillette – Redeemer Covenant Church – Common Good project**
Ms. Mathews spoke briefly about the neighborhood and their goal is to help children & empower families by providing access to social, economic and educational resources with the aim of transforming individuals, transforming families and the community as a whole.

**Suzy Sharp – Youth Services of Tulsa (YST)**
Ms. Sharp discussed how YST was able to use CDBG and ESG funds to help 880 homeless individuals receive critical services to help keep them off the streets.
They have expanded their services to support pregnant teens & more youth coming in through the foster care system.

**Rose Turner – Child Abuse Network**
Ms. Turner spoke about their work to help abused and neglected children in the community. She added that last year they served 2200 children and as part of the multidisciplinary team they collaborate with law enforcement and DHS to provide critical assistance to affected children.

**Tara Saylor – Operation Aware**
Ms. Taylor discussed their program which serves 11,000 students each year and said they are the only comprehensive prevention education program in Northeast Oklahoma. Their program focuses on equipping youth to make positive life choices.

**Gary Hamer – City of Tulsa Grants Administration**
Mr. Hamer wanted to make the committee aware of the need that would be forthcoming for alleyways that are publicly dedicated that would need to be reconstructed particularly in Crutchfield.

9. Motion and Vote to Exit Public Hearing
Bryan Day moved to exit Public Hearing; Dennis Whitaker seconded. The motion carried unanimously.

10. Discussion and Vote on Program Year 2019 Priority Needs
Rhys Williams reviewed the Five Year Community Goals and the 2019 Priority Needs as outlined in the Consolidated Plan.
Bryan Day moved to approve the Program Year 2019 Priority Needs as presented; Julie Miner seconded. The motion carried unanimously.

11. CDBG timeliness recommendations
Rhys Williams explained about a timeliness issue we have encountered with HUD. He further explained that we have 2 programs to allocate more CDBG funds to. The first one is Habitat for Humanity and the other one is sidewalks for the City of Tulsa.
Bryan Day moved to approve the timeliness recommendations, Bob Webber seconded. The motion carried unanimously.

12. Public Comments – There were no public comments.

13. Adjournment - The meeting adjourned at 6:28 pm.
MINUTES OF MEETING
January 10, 2019, 4:00 p.m.
City Hall, 175 E. 2nd St., Tulsa, OK 74103
Council Committee Room # 411

Members Present:
Calvin Moniz (Chair), Robert Winchester (Vice-Chair), Dennis Whitaker, Kandy Whitley-White, Michael Kraft, Julie Miner, Ryan Lynch

Members Absent:
Bryan Day, Councilor Hall-Harper, Councilor Cue, Councilor Patrick, Councilor McKee, Councilor Fahler, Councilor Dodson, Councilor Wright, Councilor Lakin, Councilor Kimbro

Others Present:
Gary Hamer, Rhys Williams, Kim Pitton

1. Call to Order
   The meeting was called to order at 4:05 pm

2. Chair’s Introduction and Remarks
   Introductions were made, and the new members were welcomed.

3. Approval of Minutes from September 13, 2018 Meeting
   Robert Winchester moved to approve the minutes as presented; Dennis Whitaker seconded the motion. The motion carried unanimously.

4. Review List of RFP Evaluators
   Gary Hamer presented the list of RFP Evaluators. Grants was able to use social media to acquire some new reviewers.

5. Timeline for PY19 Grant Process
   Rhys Williams presented the timeline.

   Rhys Williams discussed each group. Rhys Williams & Gary Hammer answered all the questions that were presented.

7. Status of Committee Members and Discussion of Officers
   Gary Hamer stated that we still have 2 vacancies in the committee. The bylaws state that we elect new Chair and Vice-Chair after we submit the Annual Plan, which is in April. Calvin Moniz was nominated by Robert Winchester for chair & Dennis Whitaker nominated Robert Winchester for vice-chair. The election for new officers will be at the next meeting.

8. Public Comments
   There were no public comments.

9. Adjournment
   The meeting adjourned at 4:45 pm
MINUTES OF MEETING
January 31, 2019, 4:00 p.m.
City Hall, 175 E. 2nd St., Tulsa, OK 74103
Council Committee Room # 411

Members Present:
Calvin Moniz (Chair), Robert Winchester (Vice-Chair), Kandy Whitley-White, Bryan Day, Julie Miner, Michael Kraft, Dennis Whitaker, Ryan Lynch.

Members Absent:
Councilor Hall-Harper, Councilor Cue, Councilor Patrick, Councilor McKee, Councilor Fahler, Councilor Dodson, Councilor Wright, Councilor Lakin, Councilor Kimbro

Others Present:

1. Call to Order
   Calvin Moniz, Chair called meeting to order at 4:03 pm

2. Chair’s Introduction and Remarks
   Introductions were made.

3. Approval of Minutes from January 10, 2019 Meeting
   Robert Winchester moved to approve the minutes as presented, Dennis Whitaker seconded the motion. The motion carried unanimously.

4. Election of Officers
   Calvin Moniz was nominated Chair & Robert Winchester was nominated Vice-Chair. Dennis Whitaker moved to approve nominations & Bryan Day seconded. The election of officers was approved unanimously.

5. Facilitator’s Report
   Gary Hamer introduced the Facilitator – Lloyd Hobbs. Mr. Hobbs presented his review of the 2019 Grant Application Scoring Form Summaries.

6. HOPWA Allocation Recommendations
   A review of HOPWA allocations was given. No actions were needed.
7. **Review ESG Applications and Allocation Recommendations**
   Mr. Hamer explained the different areas of ESG. The funds are to be divided between shelter and rapid rehousing and prevention. ESG has two parts: 1. Rapid Rehousing and Prevention; 2. Shelter Operations. For the Shelter Operations Mr. Lynch made a motioned for giving Youth Services of Tulsa $54,000, Legal Aid - $21,428, Tulsa Day Center for the Homeless $45,750 and DVIS $43,436. Ms. Whitley-White seconded the motioned. Motion passed unanimously. For Rapid Rehousing and prevention, the committee recommended giving Restore Hope $32,500, Tulsa Day Center $27,500 and Family Safety Center $20,937. Mr. Winchester motioned to approve recommendation. Mr. Day seconded the motion. Motion passed unanimously.

8. **Review Home Applications and Allocation Recommendations**
   Mr. Hamer gave a summary of the projects. The recommended funding was COT-Working in Neighborhoods $490,000, Housing Partners of Tulsa $160,000, Mental Health Association of Oklahoma $425,000 & Vintage Housing Inc. $1,000,000 with $268,218 of that as a CHDO requirement. Mr. Winchester motioned to approve & Mr. Lynch second the motion. Motion passed unanimously.

   Mr. Winchester moved to approve the recommendations from the Grant Staff, Mr. Lynch second. The motion passed unanimously to fund, Tulsa Economic Development Corp $500,000, Tulsa Rt 66 Main Street $40,000, Tulsa Children’s Coalition $151,593, Housing Partners of Tulsa $48,000, Area Councils for Community Action, Inc $40,000.

10. **Comments – Committee**
    Calvin thanked the grant staff for all their work in getting everything ready. Calvin also mentioned concerning CDBG fund that people should appreciate that the City of Tulsa does not just take all the funds and keep for the City but allows the community to have some of the funds and that we appreciate all that the subrecipients do for our City.

11. **Public Comments**
    DVIS handed out the annual status from last year.

12. **Adjournment – Chair**
    Meeting was adjourned at 5:01 pm.
Members Present:
Robert Winchester (Vice-Chair), Bryan Day, Julie Miner, Michael Kraft, Dennis Whitaker, Ryan Lynch.

Members Absent:
Calvin Moniz (Chair), Kandy Whitley-Whiter, Councilor Hall-Harper, Councilor Cue, Councilor Patrick, Councilor Ewing, Councilor Gilbert, Councilor Dodson, Councilor America, Councilor Lakin, Councilor Kimbro

Others Present:

1. Call to Order
   Robert Winchester, Vice-Chair called meeting to order at 4:02 pm

2. Chair’s Introduction and Remarks
   No introductions or remarks were made.

3. Review CDBG Public Service Applications and Allocation Recommendations
   Mr. Hamer explained to the committee how the review process was implemented and the ordinance that directed the process. After much discussion, the representatives from Salvation Army, CAP, Madison Strategies, Operation Aware, Child Abuse Network & Girl Scouts were called to answer questions from the committee members. Girl Scouts did not have a representative present. The motion was made by Mr. Lynch & seconded by Mr. Day to award Tulsa Day Center $27,120.00, Camp Fire & Salvation Army each $26,894.00, Resonance $26,216, Center for Employment Opportunities & TOUCH each $24,282, Youth Services of Tulsa $24,069, Car Care Clinic & CAP each $23,856, DVIS $ 23,430, Madison Strategies $ 22,032, Girl Scouts $21,624, Operation Aware $20,409 & Child Abuse Network $ 20,017.

4. HUD PY19 Contingencies
   Rhys Williams explained the draft contingency plan.

5. Final approval of HUD PY19 Allocations
   Mr. Lynch moved to approve the final allocations. Mr. Kraft seconded. Motion passed unanimously

6. Comments

7. Adjournment
   The meeting was adjourned at 5:30 pm.
MINUTES OF MEETING
April 4, 2019, 5:00 p.m.
City Hall, 175 E. 2nd St., Tulsa, OK 74103
Council Chambers, 2nd Floor

Members Present:
Calvin Moniz (Chair), Robert Winchester (Vice-Chair), Michael Kraft, Julie Miner, Dennis Whitaker, Bryan Day, Ryan Lynch

Members Absent:
Kandy Whitley-White, Vanessa Hall-Harper, Councilor Cue, Councilor Patrick, Councilor McKee, Councilor Fahler, Councilor Dodson, Councilor Wright, Councilor Lakin, Councilor Kimbro

Others Present:
Gary Hamer, Rhys Williams, Kim Pitton, James Alexander, Bernice Alexander

1. Call to Order
Chair Moniz Called the meeting to order at 5:00 pm.

2. Chair’s Introductions and Remarks
Each member present gave a brief introduction.

3. Approval of Meeting Minutes – January 31, 2019 and Feb. 5, 2019
Robert Winchester moved to approve both minutes; Michael Kraft seconded. The motion carried unanimously.

4. Program Year 2019 Annual Action Plan Presentation

5. Impact of proposed Federal budget cuts and contingency plan
Rhys Williams informed the Committee of the contingency plan if the HUD funds come in higher or lower than estimated. Each committee member received a detail copy of the plan.

6. Motion and Vote to Enter into Public Hearing on the 2018 Program Year Annual Action Plan
Bryan Day moved to enter into Public Hearing; Ryan Lynch seconded. The motion carried unanimously.

Mr. James Alexander commented on HUD Federal Regulations and their use.
7. Motion and Vote to Exit Public Hearing
   Bryan Day moved to exit public hearing; Ryan Lynch seconded. The motion carried unanimously.

8. Comments
   Julie Miners asked about CHDO. Gary Hamer explained that we would like to have more CHDO participants, but most are unable to meet the Federal Regulations governing that program.

9. Adjournment
   The meeting adjourned at 5:28 pm.
Committee Meeting, Urban & Economic Development
2/27/2019
10:30 AM
175 E. 2nd St., Tulsa, OK 74103
One Technology Center, 4th Floor, Room 411

Agenda

Section Item Text

Persons who require a special accommodation to participate in this meeting should contact Tulsa City Council Secretary Lori Doring, 175 East Second Street, Fourth Floor, Tulsa, Oklahoma, 918-596-1990 or via Email: loridoring@tulsacouncil.org, as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a TDD may contact OKLAHOMA RELAY at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

01. Call to Order.

02. Candace Cheeseman - Appointment to the Tulsa Metropolitan Utility Authority replacing Lauren Brookey; term expires April 27, 2021. (CD-4) [UED 2/27/19; CC 3/6/19] 19-155-1

03. Pamela J. Amburgy - Appointment to the Sales Tax Overview Committee filling an open

Minutes

Call to Order - 10:31 A.M.
Fahler chaired

Patrick
McKee
Fahler
Dodson
Decter Wright
Kimbro
Hall-Harper - 10:40 A.M.
Cue - absent
Lakin - absent

Backup

present - move
forward
present - move
Mayoral seat; term expires December 31, 2022. (CD-8) [UED 2/27/19; CC 3/6/19] 19-182-1

04. Terry Young - Reappointment to the Stormwater Drainage Hazard Mitigation Advisory Board; term expires February 28, 2023. (Attended 6/7 meetings.) (CD-9) [UED 2/27/19; CC 3/6/19] 19-176-1

05. Ordinance amending the fiscal year 2018-19 budget to make supplemental appropriations of seventy-five thousand dollars ($75,000.00) from Revenues to be received within the Non-Grant Miscellaneous Special Revenue Fund. [UED 2/27/19; CC 2/27/19; CC 3/6/19] 19-172-1

06. Ordinance amending the fiscal year 2018-19 budget to make supplemental appropriations of two hundred four thousand, eight hundred seventy dollars ($204,870.00); Fifty-four thousand, eight hundred seventy dollars ($54,870.00) from Revenues to be received from Tulsa Housing Authority and one hundred fifty thousand dollars ($150,000.00) from Fund Balance within the General Fund to the Working in Neighborhoods Department and the Finance Department. [UED 2/27/19; CC 2/27/19; CC 3/6/19] 19-178-1

07. Ordinance amending the fiscal year 2018-19 budget to make supplemental appropriations of seventy-five thousand dollars ($75,000.00) from Special Assessment Revenue to be received within the Tulsa Stadium Improvement Trust Fund. [UED 2/27/19; CC 2/27/19; CC 3/6/19] 19-188-1

08. Ordinance amending Title 37, Tulsa Revised Ordinances (TRO), "Tulsa Revised Traffic Code", Section 910, titled “Funeral Parking Meter Hoods”; rewording to remove references to meter hooding, which is no longer an option as the City moves from single meter spaces. [UED 2/27/19; CC 2/27/19; CC 3/6/19] 19-185-1

09. Ordinance amending Title 11, Tulsa Revised Ordinances (TRO), "Public Works Department", by amending Section 303, titled “Meter Hoods”; rewording to remove references to meter hooding, which is no longer an option as the City moves from single meter spaces. [UED 2/27/19; CC 2/27/19; CC 3/6/19] 19-184-1

10. Resolution authorizing the sale of General Refunding Obligation Bonds of 2019, Series A, in the sum of thirty-two million, two hundred thirty thousand dollars ($32,230,000.00), fixing the amount of bonds to mature each year, fixing time and place of sale of bonds, and authorizing the City Clerk to give notice of sale as required by statute. (Emergency Clause) [UED 2/27/19; CC 3/6/19] 19-190-1

11. Review, discussion, possible adjustment, and approval of HUD Grant funding recommendations from the HUD Community Development Committee for Program Year 2019. In accordance
with Title 12, Chapter 8, Section 804, Paragraph F, the HUD Community Development Committee has made recommendations to amend the 2018 HUD Annual Action Plan. [UED 2/27/19; CC 2/27/19] 19-179-1

12. Quarterly report by the Downtown Coordinating Council. (McKee) 19-71

Administration spoke
handout was
distributed
move forward
Brian Kurtz,
Executive Director of
the Downtown
Coordinating Council,
presented report and
discussed priorities
for 2019
handout was
distributed
none
11:36 A.M.

13. Upcoming UED agenda items. 02-544
14. Adjournment. 97-399-1
Council Meeting, Regular
4/10/2019
5:00 PM
175 E. 2nd St., Tulsa, OK 74103
Council Chamber, 2nd Floor

Agenda

INTRODUCTION
Persons who require a special accommodation to participate in this meeting should contact Tulsa City Council Secretary Lori Doring, 175 East Second Street, Fourth Floor, Tulsa, Oklahoma, 918-596-1990 or via Email: loridoring@tulsacouncil.org, as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a TDD may contact OKLAHOMA RELAY at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

PLEDGE OF ALLEGIANCE AND INVOCATION

PROCLAMATIONS

SPECIAL ANNOUNCEMENTS

CALL TO ORDER & ROLL CALL

Unless otherwise noted, there will be no public comment/discussion of items in Section 6, “First Reading.”

Chairman Lakin called the meeting to order at 5:15 P.M.

ROLL CALL:
Hall-Harper Present
Cue Present
Patrick Present
McKee Present
Fahler Present
Dodson Absent
Decter Wright Present
Lakin Present
Kimbro Present

Present: 8
Absent: 1

STAFF PRESENT
Council may discuss, review, and/or possibly take action on the following:

1. RECEIPT & FILING OF MINUTES
   a. Minutes of Regular Meeting held at 4:00 PM on March 27, 2019. [CC 4/10/19] 19-372-1
   Councilor Cue moved to approve 1.a – 1.b. Councilor Decter Wright seconded the motion.

   ROLL CALL:
   Hall-Harper Yea
   Cue Yea
   Patrick Yea
   McKee Yea
   Fahler Yea
   Dodson Absent
   Decter Wright Yea
   Lakin Yea
   Kimbro Yea

   Yeas: 8
   Nays: 0
   Absent: 1
   Abstentions: 0

   Motion carried.

b. Minutes of Regular Meeting held at 5:00 PM on March 27, 2019. [CC 4/10/19] 19-373-1
MINUTES

approve 1.a – 1.b. Councilor Decter Wright seconded the motion.

ROLL CALL:

Hall-Harper Yea
Cue Yea
Patrick Yea
McKee Yea
Fahler Yea
Dodson Absent
Decter Wright Yea
Lakin Yea
Kimbro Yea

Yeas: 8
Nays: 0
Absent: 1
Abstentions: 0

Motion carried.

2. APPOINTMENTS & REAPPOINTMENTS

2.a – 2.b. Councilor Cue moved to approve 2.a – 2.b. Councilor Decter Wright seconded the motion.

ROLL CALL:
2. APPOINTMENTS  b. Marvin Jones - Reappointment to the River Parks Authority; term expires April 8, 2022.

& REAPPOINTMENTS

(Attended 10/16 meetings.) (CD-7) [UED 4/3/19; CC 4/10/19] 19-342-1

- Hall-Harper Yea
- Cue Yea
- Patrick Yea
- McKee Yea
- Fahler Yea
- Dodson Absent
- Decter Wright Yea
- Lakin Yea
- Kimbro Yea

Yeas: 8
Nays: 0
Absent: 1
Abstentions: 0

Motion carried.

Brooke Hamilton addressed the Council.

Public Comments:
John Huffines – 2.a – 2.b.

Councilor Cue moved to approve 2.a – 2.b. Councilor Decter Wright seconded the motion.

ROLL CALL:
Hall-Harper Yea
Cue Yea
Patrick Yea
McKee Yea
Fahler Yea
Dodson Absent
Decter Wright
Yea
Lakin Yea
Kimbro Yea

Yeas: 8
Nays: 0
Absent: 1
Abstentions: 0

Motion carried.
There were no items.

Mayor Bynum extended his thanks to the Councilors and all the citizens who attended the first Improve Our Tulsa town hall meeting.

Public Comments:

Councilor Cue moved to approve 4.b – 4.q, with the emergency clause on 4.b – 4.f. Councilor Decter Wright seconded the motion.

3. PUBLIC HEARINGS

4. MAYOR’S ITEMS a. No items this week. 04-680

4. MAYOR’S ITEMS b. Mayor’s report on community events, briefing on City activities, City efforts, and new business. 97-631-3

4. MAYOR’S ITEMS b. Resolution authorizing payment of one hundred seventy-five thousand dollars ($175,000.00) to Frederick Dorwart, Lawyers, PLLC, from the Sinking Fund as a judgment and attorney fee award in Case No. CJ-2014-3237, Laura Lynn Fox v. City of Tulsa. (Emergency Clause) [PW 4/10/19; CC 4/10/19] 19-360-1

Backup Documentation
4. MAYOR’S ITEMS  c. Resolution requesting Quality Event designation for the 2019 USA BMX Grand Nationals to be held November 28 - December 1, 2019, identifying the City of Tulsa as the event’s host community. (EMERGENCY CLAUSE) [PW 4/3/19; CC 4/10/19] 19-333-1

ROLL CALL:
Hall-Harper Yea
Cue Yea
Patrick Yea
McKee Yea
Fahler Yea
Dodson Absent
Decter Wright Yea
Lakin Yea
Kimbro Yea

Yea: 8
Nay: 0
Absent: 1
Abstentions: 0

Motion carried.
Councilor Cue moved to approve 4.b – 4.q, with the emergency clause on 4.b – 4.f. Councilor Decter Wright seconded the motion.

ROLL CALL:
Hall-Harper Yea
Cue Yea
Patrick Yea
McKee Yea
Fahler Yea
Dodson Absent
Decter Wright Yea
4. MAYOR’S ITEMS  

**d.** Resolution requesting Quality Event designation for the 2019 Annual U.S. National Arabian and Half-Arabian Championship Show to be held October 18-26, 2019, identifying the City of Tulsa as the event’s host community. (EMERGENCY CLAUSE) [PW 4/3/19; CC 4/10/19] 19-336-1

Councilor Cue moved to approve 4.b – 4.q, with the emergency clause on 4.b – 4.f. Councilor Decter Wright seconded the motion.

**ROLL CALL:**

Hall-Harper Yea  
Cue Yea  
Patrick Yea  
McKee Yea  
Fahler Yea  
Dodson Absent  
Decter Wright Yea  
Lakin Yea  
Kimbro Yea

Yeas: 8  
Nays: 0  
Absent: 1  
Abstentions: 0

Motion carried.
National Duals scheduled for June 18-22, 2019, identifying the City of Tulsa as the event’s host community. (Emergency Clause) [PW 4/3/19; CC 4/10/19] 19-337-1

moved to approve 4.b – 4.q, with the emergency clause on 4.b – 4.f. Councilor Decter Wright seconded the motion.

ROLL CALL:

Hall-Harper Yea
Cue Yea
Patrick Yea
McKee Yea
Fahler Yea
Dodson Absent
Decter Wright Yea
Lakin Yea
Kimbro Yea

Yeas: 8
Nays: 0
Absent: 1
Abstentions: 0

Motion carried.

4. MAYOR’S ITEMS  f. Resolution requesting Quality Event designation for the 2019 US Club Soccer National Cup South Central Regional scheduled for June 14-17, 2019, identifying the City of Tulsa as the event’s host community. (Emergency Clause) [PW 4/3/19; CC 4/10/19] 19-338-1

moved to approve 4.b – 4.q, with the emergency clause on 4.b – 4.f. Councilor Decter Wright seconded the motion.
4. MAYOR’S ITEMS  g. Resolution authorizing the condemnation of property located at 5636 W. Edison St. for the Gilcrease Expressway Project No. 966120. [PW 4/3/19; CC 4/10/19] 19-335-1

Councilor Cue moved to approve 4.b – 4.q, with the emergency clause on 4.b – 4.f. Councilor Decter Wright seconded the motion.

ROLL CALL:

Hall-Harper Yea  
Cue Yea  
Patrick Yea  
McKee Yea  
Fahler Yea  
Dodson Absent  
Decter Wright Yea  
Lakin Yea  
Kimbro Yea  

Yeas: 8  
Nays: 0  
Absent: 1  
Abstentions: 0  

Motion carried.
4. MAYOR’S ITEMS  h. Donation of cash from The Thomas Gilcrease Foundation to the City of Tulsa valued at eighty-seven thousand, five hundred dollars ($87,500.00) to supplement funding for the Improve Our Tulsa Project No. 145790, the Thomas Gilcrease House Roof Replacement Project. [CC 4/10/19] 19-357-1

Councilor Cue moved to approve 4.b – 4.q, with the emergency clause on 4.b – 4.f. Councilor Decter Wright seconded the motion.

ROLL CALL:

Hall-Harper Yea
Cue Yea
Patrick Yea
McKee Yea
Fahler Yea
Dodson Absent
Decter Wright Yea
Lakin Yea
Kimbro Yea

Yeas: 8
Nays: 0
Absent: 1
Abstentions: 0

Motion carried.

Backup Documentation
three cents ($2,814.93) from Indian Nations Council of Governments for Nick Doctor to travel to San Francisco, CA on April 12-16, 2019, to attend the American Planning Association Conference. [CC 4/10/19] 19-361-1

moved to approve 4.b – 4.q, with the emergency clause on 4.b – 4.f. Councilor Decter Wright seconded the motion.

ROLL CALL:

Hall-Harper Yea
Cue Yea
Patrick Yea
McKee Yea
Fahler Yea
Dodson Absent
Decter Wright Yea
Lakin Yea
Kimbro Yea

Yeas: 8
Nays: 0
Absent: 1
Abstentions: 0

Motion carried.

4. MAYOR’S ITEMS j. Travel expense donation of one thousand, two hundred thirty-five dollars ($1,235.00) from Lumina Foundation for Ashley Philippsen to travel to Detroit, MI on April 28 - May 2, 2019, to attend the 2019 Annual Driving Change: Local Solutions to the National Attainment Challenge Covening. [CC 4/10/19] 19-362-1

moved to approve 4.b – 4.q, with the emergency clause on 4.b – 4.f. Councilor Decter Wright seconded the motion.
4. MAYOR’S ITEMS  k. Travel expense donation of one thousand, three hundred dollars ($1,300.00) from Cities Today 20-20 Cities for Brian Kurtz to travel to Boston, MA on April 23-25, 2019, to attend the Urban Mobility Conference. [CC 4/10/19] 19-363-1

ROLL CALL:

Hall-Harper Yea
Cue Yea
Patrick Yea
McKee Yea
Fahler Yea
Dodson Absent
Decter Wright Yea
Lakin Yea
Kimbro Yea

Yeas: 8
Nays: 0
Absent: 1
Abstentions: 0

Motion carried.

Councilor Cue moved to approve 4.b – 4.q, with the emergency clause on 4.b – 4.f. Councilor Decter Wright seconded the motion.

ROLL CALL:

Hall-Harper Yea
Cue Yea
Patrick Yea
McKee Yea
Fahler Yea
Dodson Absent
Decter Wright Yea
4. MAYOR’S ITEMS 1. Special Event Application: Tour de Tulsa scheduled for May 4, 2019, at OSU Health Sciences Center. (CD-2, 4) [CC 4/10/19] 19-370-1

Councilor Cue moved to approve 4.b – 4.q, with the emergency clause on 4.b – 4.f. Councilor Decter Wright seconded the motion.

ROLL CALL:

Hall-Harper Yea
Cue Yea
Patrick Yea
McKee Yea
Fahler Yea
Dodson Absent
Decter Wright Yea
Lakin Yea
Kimbro Yea

Yeas: 8
Nays: 0
Absent: 1
Abstentions: 0

Motion carried.

Back up Documentation

4. MAYOR’S ITEMS m. Special Event Application: Cinco de Mayo Run to be held on May 3, 2019, at River
West Festival Park, 2100 S. Jackson Ave. (CD-2, 4) [CC 4/10/19] 19-371-1

moved to approve 4.b – 4.q, with the emergency clause on 4.b – 4.f. Councilor Decter Wright seconded the motion.

ROLL CALL:

Hall-Harper Yea
Cue Yea
Patrick Yea
McKee Yea
Fahler Yea
Dodson Absent
Decter Wright Yea
Lakin Yea
Kimbro Yea

Yeas: 8
Nays: 0
Absent: 1
Abstentions: 0

Motion carried.

4. MAYOR’S ITEMS n. Special Event Application: Live Passion of the Lord parade scheduled for April 19, 2019, at St. Francis Xavier Church, 2515 E. 1st St. (CD-4) [CC 4/10/19] 19-374-1

Councilor Cue moved to approve 4.b – 4.q, with the emergency clause on 4.b –
4. MAYOR’S ITEMS  o. Special Event Application: Tulsa Heart Walk scheduled for April 20, 2019, at ONEOK Field, 201 N. Elgin Ave. (CD-4) [CC 4/10/19] 19-379-1

4.f. Councilor Decter Wright seconded the motion.

ROLL CALL:

Hall-Harper Yea
Cue Yea
Patrick Yea
McKee Yea
Fahler Yea
Dodson Absent
Deeter Wright Yea
Lakin Yea
Kimbro Yea

Yeas: 8
Nays: 0
Absent: 1
Abstentions: 0

Motion carried.

Councillor Cue moved to approve 4.b – 4.q, with the emergency clause on 4.b – 4.f. Councilor Decter Wright seconded the motion.

ROLL CALL:

Hall-Harper Yea
Cue Yea
Patrick Yea
4. MAYOR’S ITEMS  

Special Event Application: Revised Guthrie Green Events scheduled for April 2019, at Guthrie Green, 111 E. Mathew Brady St. (CD-4) [CC 4/10/19] 19-326-2

Motion carried.

Yeas: 8  
Nays: 0  
Absent: 1  
Abstentions: 0

Public Comments:  

Councilor Cue moved to approve 4.b – 4.q, with the emergency clause on 4.b – 4.f. Councilor Decter Wright seconded the motion.

ROLL CALL:

Hall-Harper Yea  
Cue Yea  
Patrick Yea  
McKee Yea  
Fahler Yea  
Dodson Yea  
Decter Wright Yea  

Backup Documentation
4. MAYOR’S ITEMS  q. ADDENDUM: Review, discussion, possible adjustment, and approval of HUD grant funding recommendations from the HUD Community Development Committee and the Mayor for Program Year 2019 (PY19). In accordance with Title 12, Chapter 8, Section 804, Paragraph F, the HUD Community Development Committee has made funding recommendations for the PY19 HUD Annual Action Plan. Council changes to the recommended allocations of the Development Committee or the Mayor must meet at least one of the annual priorities set by the Development Committee for the program year being approved and provide a written justification for the change. [UED 4/10/19; CC 4/10/19] 19-382-1  

Yeas: 8 
Nays: 0 
Absent: 1 
Abstentions: 0 
Motion carried.

Public Comments:
James Alexander, Jr. – 4.q.

ROLL CALL:
Hall-Harper Yea 
Cue Yea 
Patrick Yea 
McKee Yea 
Fahler Yea 
Dodson Absent 
Decter Wright Yea 
Lakin Yea 
Kimbro Yea 

Yeas: 8
5. AUTHORITIES, BOARDS & COMMISSIONS

a. Resolution of the City of Tulsa supporting the creation of a Destination Districts Program with the specific goal of fostering and creating distinctive commercial centers throughout the City, providing economic development opportunities and cultural enrichment. [UED 4/3/19; CC 4/10/19] 19-351-1

   Councilor Kimbro recused at 5:24 P.M.

   Councilor Cue moved to approve 5.a and 5.c. Councilor McKee seconded the motion.

   ROLL CALL:

   Hall-Harper Yea
   Cue Yea
   Patrick Yea
   McKee Yea
   Fahler Yea
   Dodson Absent
   Decter Wright Yea
   Lakin Yea
   Kimbro Absent

   Yeas: 7
   Nays: 0
   Absent: 2
   Abstentions: 0

   Motion carried.

   Councilor Kimbro returned at 5:25 P.M.

b. PULLED: Rezoning Application Z-7466 from IL/AG to IM for property located south
and west of the SW/c of E. 36th St. N. and N. Yale Ave. requested by Lou Reynolds. (Property owner: Heater Specialists, LLC.) (CD-1) (TMAPC voted 9-0-0 to recommend APPROVAL of IM zoning.) [UED 4/3/19; UED 4/10/19; CC 4/10/19; CC 4/24/19] 19-345-3

5. AUTHORITIES, BOARDS & COMMISSIONS

c. Rezoning Application Z-7468 from CH to IL with Optional Development Plan for property located east of the SE/c of E. Admiral Pl. and N. Pittsburg Ave. requested by John Miggins. (Property owner: John Miggins) (CD-4) (TMAPC voted 9-0-0 to recommend APPROVAL of IL zoning with Optional Development Plan.) [UED 4/3/19; CC 4/10/19; CC 4/24/19] 19-346-1

Councilor Kimbro recused at 5:24 P.M.

Councilor Cue moved to approve 5.a and 5.c. Councilor McKee seconded the motion.

ROLL CALL:

Hall-Harper Yea
Cue Yea
Patrick Yea
McKee Yea
Fahler Yea
Dodson Absent
Decter Wright
Yea
Lakin Yea
Kimbro Absent

Yeas: 7
Nays: 0
Absent: 2
Abstentions: 0

Motion carried.

Councilor Kimbro returned at 5:25 P.M.

Without objection, items

6. ORDINANCES - FIRST READING

a. Ordinance amending the fiscal year 2018-19 budget to make supplemental appropriations of four thousand, one hundred two dollars and sixty-seven cents
6. ORDINANCES - FIRST READING

b. Ordinance closing a Sanitary Sewer Easement located at 420 E. Archer St., Original Town Tulsa Subdivision, requested by Mike Thedford of Wallace Engineering. (CD-4) [PW 4/10/19; CC 4/10/19; CC 4/24/19] 19-355-1

6.a – 6.c were forwarded to the next Council meeting.

6.a – 6.c were forwarded to the next Council meeting.

Backup Documentation

6. ORDINANCES - FIRST READING
c. Ordinance closing a portion of right-of-way, requested by Concept Builders 1987, Inc. for property lying in the right-of-way of South Birmingham Ave., Section Twenty-nine (29), Township Nineteen (19) North, Range Thirteen (13) East of the Indian Base and Meridian, within the Horace Heights Addition, Lots 4 and 5, Block 2. The new water line has been completed, tested and accepted by the City of Tulsa per IDP 9127. (CD-9) [PW 4/10/19; CC 4/10/19; CC 4/24/19] 19-356-1

Without objection, items 6.a – 6.c were forwarded to the next Council meeting.

Backup Documentation

7. ORDINANCES - SECOND READING

a. Ordinance amending the fiscal year 2018-19 budget to make supplemental appropriations of three million, three hundred four thousand dollars ($3,304,000.00) from un-appropriated fund balance within the Tulsa Metropolitan Utility Authority Sewer Operating Fund, and to make supplemental appropriations of three million, one hundred four thousand dollars ($3,104,000.00) from un-appropriated fund balance within the Tulsa Metropolitan Utility Authority Sewer Capital Projects SubFund. [UED 4/3/19; CC 4/3/19; CC 4/10/19] 19-328-1

Councilor Cue moved to approve 7.a – 7.i. Councilor Patrick seconded the motion.

ROLL CALL:

Hall-Harper Yea
Cue Yea
Patrick Yea
McKee Yea
Fahler Yea
Dodson Absent
Decter Wright
Yea
Lakin Yea
Kimbro Yea

Yeas: 8
Nays: 0
Absent: 1
Abstentions: 0
7. ORDINANCES - b. Ordinance amending the fiscal year 2018-19 budget to make supplemental appropriations of sixteen thousand, six hundred seventy-nine dollars and ninety-three cents ($16,679.93) from Reimbursement Revenues received from the Oklahoma State Bureau of Investigation to be received within the General Fund. [UED 4/3/19; CC 4/4/19; CC 4/10/19] 19-329-1

Motion carried.
Councilor Cue moved to approve 7.a – 7.i.
Councilor Patrick seconded the motion.

ROLL CALL:
Hall-Harper Yea
Cue Yea
Patrick Yea
McKee Yea
Fahler Yea
Dodson Absent
Decter Wright Yea
Lakin Yea
Kimbro Yea

Yeas: 8
Nays: 0
Absent: 1
Abstentions: 0

7. ORDINANCES - c. Ordinance amending the fiscal year 2018-19 budget to make supplemental appropriations of twelve million, five hundred three thousand dollars ($12,503,000.00) from a transfer to be received from the Tulsa Metropolitan Utility Authority Sewer Operating Fund within the Tulsa Metropolitan Utility Authority 2019B Sewer Revenue Bond Loan Fund. [UED 4/3/19; CC 4/4/19; CC 4/10/19] 19-330-1

Motion carried.
Councilor Cue moved to approve 7.a – 7.i.
Councilor Patrick seconded the motion.

ROLL CALL:
Hall-Harper Yea
Cue Yea
Patrick Yea
7. ORDINANCES - d. Ordinance amending the fiscal year 2018-19 budget to make supplemental appropriations of ten million, six hundred twenty-six thousand dollars ($10,626,000.00) from a transfer to be received from the Tulsa Metropolitan Utility Authority Sewer Operating Fund within the Tulsa Metropolitan Utility Authority 2019A Oklahoma Water Resources Board Promissory Note Fund. [UED 4/3/19; CC 4/3/19; CC 4/10/19] 19-331-1

McKee Yea
Fahler Yea
Dodson Absent
Decter Wright Yea
Lakin Yea
Kimbro Yea

Yeas: 8
Nays: 0
Absent: 1
Abstentions: 0

Motion carried.

Councilor Cue moved to approve 7.a – 7.i. Councilor Patrick seconded the motion.

ROLL CALL:

Hall-Harper Yea
Cue Yea
Patrick Yea
McKee Yea
Fahler Yea
Dodson Absent
Decter Wright Yea
Lakin Yea
Kimbro Yea

Yeas: 8
Nays: 0
Absent: 1
Abstentions: 0

Motion carried.
7. ORDINANCES - e. Ordinance amending the fiscal year 2018-19 budget to make supplemental appropriations of four million, four hundred forty-seven thousand dollars ($4,447,000.00) from un-appropriated fund balance within the Tulsa Metropolitan Utility Authority Water Operating Fund, and to make supplemental appropriations of five hundred thousand dollars ($500,000.00) from un-appropriated fund balance within the Tulsa Metropolitan Utility Authority Water Capital Projects SubFund. [UED 4/3/19; CC 4/3/19; CC 4/10/19] 19-332-1

Councilor Cue moved to approve 7.a – 7.i. Councilor Patrick seconded the motion.

ROLL CALL:

Hall-Harper Yea
Cue Yea
Patrick Yea
McKee Yea
Fahler Yea
Dodson Absent
Decter Wright
Yea
Lakin Yea
Kimbro Yea

Yeas: 8
Nays: 0
Absent: 1
Abstentions: 0

Motion carried.


Councilor Cue moved to approve 7.a – 7.i. Councilor Patrick seconded the motion.

ROLL CALL:

Hall-Harper Yea
Cue Yea
Patrick Yea
McKee Yea
Fahler Yea
7. ORDINANCES - SECOND READING

**g.** Rezoning Ordinance MPD-1 from AG to MPD-1 for property located at the SW/c of E. 31st St. and S. 177th E. Ave. requested by Katy O’Meilia. (Property owner: Flat Top Developments, LLC.) (CD-6) (TMAPC voted 7-0-0 to recommend APPROVAL of MPD-1 zoning.) [UED 3/27/19; UED 4/3/19; CC 4/3/19; CC 4/10/19] 19-294-3

Councilor Cue moved to approve 7.a – 7.i. Councilor Patrick seconded the motion.

**Roll Call:**

- Hall-Harper Yea
- Cue Yea
- Patrick Yea
- McKee Yea
- Fahler Yea
- Dodson Absent
- Decter Wright Yea
- Lakin Yea
- Kimbro Yea

- Yeas: 8
- Nays: 0
- Absent: 1
- Abstentions: 0

Motion carried.

**h.** Rezoning Ordinance CO-8 from CO to CO with Development Plan for property located at the NE/c of E. 91st St. S. and S. Mingo Rd. requested by Mike Thedford.

Councilor Cue moved to Backup Documentation

- Yeas: 8
- Nays: 0
- Absent: 1
- Abstentions: 0

Motion carried.

approve 7.a – 7.i. Councilor Patrick seconded the motion.

ROLL CALL:

Hall-Harper Yea
Cue Yea
Patrick Yea
McKee Yea
Fahler Yea
Dodson Absent
Decter Wright
Ye
Lakin Yea
Kimbro Yea

Yeas: 8
Nays: 0
Absent: 1
Abstentions: 0

Motion carried.

7. ORDINANCES - SECOND READING

i. Rezoning Ordinance PUD-694-C from CS, CO, PUD-694, PUD-694-A, PUD-694-B to PUD-694-C located at the NE/c of W. 91st St. S. and S. Union Ave. requested by JR Donelson. (Property owner: Arkansas Valley Petroleum INC.) (CD-2) (TMAPC voted 8-2-0 to recommend APPROVAL of PUD-694-C.) [UED 2/13/19; CC 2/27/19; CC 3/6/19; UED 3/27/19; CC 4/3/19; CC 4/10/19] 19-133-7

Councilor Cue moved to approve 7.a – 7.i. Councilor Patrick seconded the motion.

ROLL CALL:

Hall-Harper Yea
Cue Yea
Patrick Yea
McKee Yea
Fahler Yea
Dodson Absent
Decter Wright

Backup Documentation
8. COUNCIL ITEMS  a. Council Chair’s report on community events, briefing on Council activities, Council efforts, and new business. 16-722-1

8. COUNCIL ITEMS  b. Resolution designating that the week preceding the last Sunday in September of each year, which is designated as “Gold Star Mother’s Day” in the United States, annually be declared as “Gold Star Families Remembrance Week” in the City of Tulsa. (Lakin) [PW 4/3/19; CC 4/10/19] 19-353-2

Yeas: 8
Nays: 0
Absent: 1
Abstentions: 0

Motion carried. Chairman Lakin announced the next town hall meeting for Improve Our Tulsa.

Councilor Cue moved to approve 8.b – 8.e. Councilor Patrick seconded the motion.

ROLL CALL:

Hall-Harper Yea
Cue Yea
Patrick Yea
McKee Yea
Fahler Yea
Dodson Absent
Decter Wright Yea
Lakin Yea
Kimbro Yea

Yeas: 8
Nays: 0
Absent: 1
Abstentions: 0
8. COUNCIL ITEMS  c. Resolution declaring the support of the City Council and Mayor for the construction and location of a Gold Star Families Memorial Monument within the City of Tulsa. (Lakin) [PW 4/3/19; CC 4/10/19] 19-354-1

Motion carried. Public Comments: [PW 4/3/19; CC 4/10/19] 8.c.

Councilor Cue moved to approve 8.b – 8.e. Councilor Patrick seconded the motion.

ROLL CALL:

Hall-Harper Yea
Cue Yea
Patrick Yea
McKee Yea
Fahler Yea
Dodson Absent
Decter Wright
Yea
Lakin Yea
Kimbrow Yea

Yeas: 8
Nays: 0
Absent: 1
Abstentions: 0

Motion carried.

8. COUNCIL ITEMS  d. Request by The Dr. Martin Luther King, Jr. Commemoration Society for waiver of fees for labor costs of three hundred dollars ($300.00) incurred for the 2019 Dr. Martin Luther King, Jr. Walk In Peace held on January 20, 2019. [PW 4/10/19; CC 4/10/19] 19-369-1

Motion carried. Public Comments: [PW 4/10/19; CC 4/10/19] 8.d, 8.e.

Councilor Cue moved to
approve 8.b – 8.e. Councilor Patrick seconded the motion.

ROLL CALL:

Hall-Harper Yea
Cue Yea
Patrick Yea
McKee Yea
Fahler Yea
Dodson Absent
Decter Wright Yea
Lakin Yea
Kimbro Yea

Yeas: 8
Nays: 0
Absent: 1
Abstentions: 0

Motion carried.

8. COUNCIL ITEMS e. Request by The Dr. Martin Luther King, Jr. Commemoration Society for waiver of fees for labor costs of ten thousand, nine hundred thirty-seven dollars and fifty cents ($10,937.50) incurred for the 2019 Dr. Martin Luther King, Jr. Parade held on January 21, 2019. [PW 4/10/19; CC 4/10/19] 19-368-1

Public Comments:
Pleas Thompson – 8.d, 8.e.
John Huffines – 8.e.

Councilor Cue moved to approve 8.b – 8.e. Councilor Patrick seconded the motion.

ROLL CALL:
9. NEW BUSINESS  
a. New Business. 02-268

10. HEARING OF APPEALS  
a. No items this week. 04-680

11. HEARING OF PUBLIC COMMENTS  
a. Public Comment: Linda Adkins - New poultry farms and Eucha-Spavinaw Watershed. [CC 4/10/19]  
19-301-2

12. ADJOURNMENT  
a. Adjournment. 97-399-1

Motion carried. There was no new business. There were no items.

Councilor Lakin left at 5:40 P.M. Linda Adkins addressed the Council. Vice-Chairman Kimbro adjourned the meeting at 5:43 P.M.
Appendix H
Public Notices
DATELINES

Taliban overrun Afghan base, kill at least 17 troops

Army base housing around 140 Afghans was besieged for three days

KABUL, Afghanistan (AP) — The Taliban overran an army base in northern Afghanistan, killing 17 soldiers, as the insurgents mounted a frontal assault on the city of Ghazni on Tuesday, killing at least 26 people and wounding dozens of vehicles, according to an Afghan official and witnesses.

The Taliban claimed that dozens of forces at the northern base, known as Camp Chimtal, had surrendered while others were captured. At least 19 soldiers were wounded in the shootout, according to Defense Ministry spokesman Gen. Abdul Sattar Gen. Anwar. The Taliban had besieged the base, which was in the Lolapur district of Ghazni, just days before the attack left Monday, said the local provincial police chief, Mohammad Naeem.

The chief of the Afghan security forces in Ghazni, Gen. Abdul Hadi, told local media that the Taliban launched a massive attack on the base. “The sacrifice of those who were killed in Ghazni will be remembered forever,” he said.

More than 300 rescue workers and canine crews work to search for survivors

By Colleen Hardin and Donita Kinka

MILAN — A 150-tonne bridge is at risk of collapse in the city of Genoa in Italy, where a 100-meter span of the bridge has fallen into the Po River. The bridge is the second largest bridge in Italy after the Mazzini Bridge in Genova.

The bridge, known as the Genoa Porta Nuova Bridge, is at risk of collapse due to the heavy weight of the vehicles on it. The city of Genoa is working on plans to reinforce the bridge to prevent further collapse.

The bridge is a vital connection for the city of Genoa, linking the city center with the port area. It is a busy road, with thousands of cars and trucks passing over it each day.

At least 26 dead in bridge collapse

A 150-tonne bridge in Milan, Italy, collapsed into the Po River on Tuesday, killing at least 26 people and injuring dozens more. The bridge connects two parts of the city and is a major artery for traffic.

The cause of the collapse is still under investigation, but initial reports suggest that the bridge may have been weakened by the weight of the vehicles on it.

City authorities have set up a task force to investigate the cause of the collapse and ensure that similar incidents do not happen in the future.

NEWS BRIEFS

Cash outside parliament targets at terrorists

LONDON — A car plowed into pedestrians outside the building of Parliament in London during the morning hours on Tuesday, injuring several people, according to the British police. The police were quick to respond and a heavy police presence was maintained throughout the city.

The attack is being treated as a terrorist incident and the police are working to identify the suspect.

Terrorists have been targeting civilians in the city of London for years, but this is the first time that a vehicle has been used in such an attack.

The attack was followed by a series of explosions in the city, which left several people injured.

The police are urging people to stay away from the area and not to approach any suspicious vehicles or individuals.

Report:!!

More than 1,000 children

HARRISBURG, Pa. — Hundreds of Roman Catholic priests in Pennsylvania molested more than 1,000 children — possibly many more — since the 1960s, and some church officials, including a man who is now the administrator of Washington, D.C., systematically silenced the abuse, a grand jury alleged in a report released Thursday.

The report, which is the latest in a series of investigations into the Catholic Church’s handling of abuse allegations, found that the church’s hierarchy covered up the abuse and failed to protect children.

The report also found that the church’s handling of abuse allegations has been inconsistent and that the church has failed to adequately train priests and other church officials.

The report recommends that the church implement a more comprehensive system for handling abuse allegations and that it take steps to better protect children from abuse.

Join the Conversation

HOW TO BE AN EDUCATION ADVOCATE

WEDNESDAY | AUGUST 22

FREE & OPEN TO THE PUBLIC

RSVP at tulsworld.com/talk

PANEL LINEUP:

Joy Hornscher: State Superintendent of Public Instruction
Deborah Gist: Tulsa Public Schools Superintendent
Teresa Sisk: Tulsa Public Schools Superintendent
Shaniqua Ray: Tulsa Public Schools Trustee
Trystin Fryer: Trustee Parent Legislative Action Committee
Moderator: Shante Green, Tulsa World

Tulsa World BINGO

Tulsa World BINGO

Tulsa World BINGO

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ELECTION 2020

Vote sets up battle for governor in Florida

By Julie Pace and Jordana Ferrigno

TALLAHASSEE, Florida — A liberal Florida Democrat fell off an early victory while President Donald Trump’s favored candidate cruised to an easy win in Tuesday setting up a fierce showdown for the nation’s largest political battleground.

Tallahassee Mayor Andrew Gillum, an unabashed progressive, won the Democratic nomination, moving him a step away from becoming the state’s first black governor. Jeff Driskell, a Trump-aligned candidate running on a conservative ticket, came in second.

Trump surprised Florida Republicans late last year with his endorsement of DeSantis, and frequently overlooked the liberal Gillum, one of his staunchest supporters in Washington. His backing helped push

DeSantis past Agriculture Commissioner Adam Putnam, who has held elected office in Florida since 2010, quickly built up establishment support and raised millions of dollars. Gillum came from behind in a crowded and diverse Democratic field. Former Rep. Gwen Graham, whose father, Bob Graham, served as governor, had hoped to position herself as the party’s female candidate. Gillum, a former Seacoastly, spent the least of the four major Democratic candidates and had the smallest television presence. He often said he was the only candidate in the race who wasn’t a million-dollar blunder.

At a victory party in Tallahassee, Gillum thanked supporters who “took of our vision and our plan for a state that makes room for all of us, not just the well-heeled and the well-connected, but all of us.”

The winner of the Florida governor’s race will have the power to give or take his or her party an advantage in a key political battleground heading into the 2020 presidential campaign. Florida Gov. Rick Scott is visiting the governor’s mansion to run for Senate. He easily won his primary, setting up a showdown in a close race for the seat held by Bill Nelson, who is expected to be one of the most competitive races.

Democrats also eyed opportunities in Florida as a potential up to the council of the U.S. House. One of their biggest chances is in South Florida, where Republican Rep. Brian Mast’s election at a district that should favor Democrats. Donna Shalala, who served as President Bill Clinton’s Health and Human Services secretary, claimed the Democratic nomination in a rough-hewn district.

McSally, Sinema set for Ariz. Senate race

The corporate battlefield is in full swing as the candidates campaign for the Senate race.

By Nikoulis Mercouri and Scott Stump

PHOENIX — The incumbent GOP senator and a Democratic House candidate are vying for the nation’s largest political battleground.

Gade Davey has been the most prominent candidate running this year in Arizona, with the state’s complex primary election system.

Debra Reinhart, a former state Senate candidate, has run a series of ads against her, including one that shows her voting for a tax raise for the state education budget. She has also been criticized for her handling of a sexual harassment claim.

The Republican gubernatorial candidate has been consistently ahead against both candidates for the Senate seat in opinion polls.

The race is expected to be a tight race between two candidates who have both expressed similar views on issues such as immigration, healthcare, and education.

The race in Arizona is seen as a key battleground in the battle for the Senate.

Supporters of both candidates have been heavily funded by outside groups.

The outcome of the Senate race in Arizona will have a significant impact on the 2022 midterm elections.

The winner of the Senate race in Arizona will likely play a crucial role in shaping the direction of the country for the next two years.

Incumbent Scott set for Ariz. Senate race

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CITY OF TULSA – PUBLIC NOTICE
NOTICE OF AVAILABILITY
PROGRAM YEAR (PY) 2019 ANNUAL ACTION PLAN,
The City of Tulsa's Draft PY 2019 Annual Action Plan will be available for a 30-day public review and comment period from March 5, 2019 through April 4, 2019. The Annual Plan serves as the application to the U.S. Department of Housing and Urban Development (HUD) for funds under the Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) program.
The plan will be available for review at the following locations: City of Tulsa-City Clerk's Office (175 E. 2nd Street), City of Tulsa website at www.cityoftulsa.org/grants, INCOG (Two West 2nd Street, Suite 800), and the Central, Hardisty, Martin, Rudisill, and Zarrow Libraries. All comments should be emailed to grantsadmin@cityoftulsa.org.
Reducing the number of short weeks

TPS: Reducing the number of short weeks

It is the policy of the Board of Education to reduce the number of short weeks. The Board has approved a new calendar for the 2019-2020 school year that reduces the number of short weeks to six. This will allow for a more balanced and equitable schedule for students.

The new calendar includes the following changes:

- The number of short weeks is reduced from nine to six.
- The length of the school year is extended by one week.
- The calendar includes a longer spring break, which will be two weeks instead of one.

These changes are designed to provide students with a more consistent and predictable schedule, allowing them to better manage their academic and extracurricular activities.

Director of Instruction
January 15, 2019
Appendix I

Delayed Plan Submittal Memorandum
DATE: May 21, 2019

TO: US Department of Housing and Urban Development

FROM: City of Tulsa Grants Administration

SUBJECT: Delayed Submittal of 2019 HUD Annual Action Plan

As per instructions outline in HUD CDP Notice 19-01, the City of Tulsa delayed submitting the 2019 HUD Annual Action plan until after the 2019 allocations had been announced. Allocations were announced on April 12, 2019, giving the City until June 11, 2019 to submit the 2019 HUD Annual Action plan.