PLANT MECHANIC APPRENTICE
PROGRESSION AND PRODUCTIVITY PROGRAM
CRITERION DOCUMENT
December 16, 2020

Note: Refer to the Plant Mechanic Apprentice Progression and Productivity Program Policies and Procedures Document for additional information and clarification on requirements, guidelines and procedures.

To Become: PLANT MECHANIC APPRENTICE (LT-15)

EDUCATION: Graduation from high school or possession of a General Education Development Certificate (GED)

EXPERIENCE: One (1) year of experience performing heavy manual labor involving the basic operation of electrical, mechanical or plumbing systems.

LICENSES/ CERTIFICATIONS: Possession of a valid Oklahoma Class “D” Driver’s License. Must obtain a valid Class "B" Commercial Driver’s License (CDL) (some positions require a CDL with "N" endorsement) as required by the department; and must obtain a valid Class "D" Water/Wastewater License as issued by the Department of Environmental Quality (DEQ) within six (6) months of hire.

DEMONSTRATED SKILL PROFICIENCY: None

Must be performing the essential semiskilled and skilled task requirements of a Plant Mechanic Apprentice at a proficient level.

1st Proficiency Increase:

An increase to the next step within the LT-15 pay grade will be awarded to any Plant Mechanic Apprentice with three (3) months experience as a Plant Mechanic Apprentice who has received a “Proficient” rating on the most recent performance review and who successfully:

Sewer Operations Maintenance

Obtains a Class B Commercial Driver’s License permit with an “N” endorsement and Completes Confined Space Entry training, and Trenching/Excavation Safety Training

2nd Proficiency Increase:

An increase to the next step within the LT-15 pay grade will be awarded to any Plant Mechanic Apprentice I with six (6) months experience as a Plant Mechanic Apprentice who has received a “Proficient” rating on the most recent performance review and who successfully:

Sewer Operations Maintenance

Obtains a Class “B” Commercial Driver’s License with a “N” endorsement and One (1) City of Tulsa Non-Safety Course, and the Safety First Aid Non-Certification class
3rd Proficiency Increase:

An increase to the next step within the LT-15 pay grade will be awarded to any Plant Mechanic Apprentice I with nine (9) months experience as a Plant Mechanic Apprentice who has received a “Proficient” rating on the most recent performance review and who successfully:

**Sewer Operations Maintenance**

Completes Driver Improvement Training **and**

Obtains a Class “D” Wastewater License (DEQ) **and**

Completes OSHA 10
To Become: PLANT MECHANIC SENIOR APPRENTICE (LT-16)

EDUCATION: Graduation from high school or possession of a General Education Development Certificate (GED)

EXPERIENCE: Two (2) years of experience including one (1) year as a Plant Mechanic Apprentice

LICENSES/CERTIFICATES: Possession of a valid Oklahoma Class “D” Driver’s License. Must obtain a valid Class “A” Commercial Driver’s License (CDL) with “N” endorsement within ninety (90) days of hire; and possession of a valid Class “D” Water/Wastewater License as issued by the Department of Environmental Quality (DEQ).

DEMONSTRATED SKILL PROFICIENCY: None

1st Proficiency Increase:

An increase to the next step within the LT-16 pay grade will be awarded to any Plant Mechanic Senior Apprentice with three (3) months experience as a Plant Mechanic Senior Apprentice who has received a “Proficient” rating on the most recent performance review and who successfully:

**Sewer Operations Maintenance**

Obtains a Class “A” Commercial Driver’s License Permit with a “N” Endorsement and

Completes the Lifting and Rigging course and

Completes a Six Sigma White Belt class

2nd Proficiency Increase:

An increase to the next step within the LT-16 pay grade will be awarded to any Plant Mechanic Senior Apprentice with six (6) months experience as a Plant Mechanic Senior Apprentice who has received a “Proficient” rating on the most recent performance review and who successfully:

**Sewer Operations Maintenance**

Obtains a Class “A” Commercial Driver’s License with a “N” Endorsement and

Completes one (1) City of Tulsa Non-Safety Course and

Completes Lucity Training
3rd Proficiency Increase:

An increase to the next step within the LT-16 pay grade will be awarded to any Plant Mechanic Senior Apprentice with nine (9) months experience as a Plant Mechanic Senior Apprentice who has received a “Proficient” rating on the most recent performance review and who successfully:

**Sewer Operations Maintenance**

Completes a Six Sigma Yellow Belt Class and

Completes a department approves Leadership Training Course and

Completes OSHA 30