OFFICE OF THE MAYOR
CITY OF TULSA, OKLAHOMA

EXECUTIVE ORDER NO. 94-09

APPOINTMENT OF DEPUTY COURT CLERKS OF THE CITY OF TULSA.

By virtue of the power vested in me as Mayor of the City of Tulsa, Oklahoma, it is hereby ordered:

Section 1. **Purpose.** To comply with Title 11, Oklahoma Statutes, §28-103 and Title 23, Tulsa Revised Ordinances, §104.

Section 2. **Appointment.** That N. McFadden, J. Hoffman, C. Striplin and J. Zoller, City of Tulsa employees working at the Tulsa International Airport and S. Clemmons, a Municipal Court employee, shall be and are hereby appointed a Deputy Court Clerks of the City of Tulsa, Oklahoma, and shall have the power to:

A. Keep and preserve the records of all proceedings had in the Court;

B. Keep the docket of the Court;

C. Administer oaths;

D. Collect and receive all fines, costs, bond forfeitures and other monies properly receivable by the Court;

E. Account to the City governing body for all monies received by the Clerk;

F. Pay all money received to the Finance Director of the City as prescribed by the City governing body; and

G. Certify and authenticate all transcripts, cases and other records of the Court.

Section 4. **Effective Date.** This order shall take effect immediately.

DATED this 21 day of July, 1994.

M. Susan Savage

M. Susan Savage, Mayor

94-09

ATTEST:

City Clerk

APPROVED:

City Attorney

94-09