

52

OFFICE OF THE MAYOR  
CITY OF TULSA, OKLAHOMA

EXECUTIVE ORDER NO. 93-06

APPOINTMENT AND REMOVAL OF DEPUTY  
COURT CLERKS OF THE CITY OF TULSA.

By virtue of the power vested in me as Mayor of the City of Tulsa, Oklahoma, it is hereby ordered:

Section 1. **Purpose.** To comply with Title 11, Oklahoma Statutes, §28-103 and Title 23, Tulsa Revised Ordinances, §104.

Section 2. **Appointment.** That Karen Cypert and Olga Guerro shall be and are hereby appointed Deputy Court Clerks of the City of Tulsa, Oklahoma and shall have the power to:

- A. Keep and preserve records of all proceedings had in the Court;
- B. Keep dockets of the Court;
- C. Administer oaths;
- D. Collect and receive all fines, costs, bond forfeitures and other monies properly receivable by the Court;
- E. Account to the City governing body for all monies received by the Clerk;
- F. Pay all money received to the Finance Director of the City as prescribed by the City governing body; and
- G. Certify and authenticate all transcripts, cases and other records of the Court.

Section 3. **Appointment.** That G. D. Bryan, K. M. Staats, J. L. Waggoner, C. E. Tapper, E. G. Watkins, L. J. Woods, G. J. Vallely, R. L. Regan, P. A. Lewis, M. E. Bayles, J. J. McLaughlin, L. L. Visser, W. A. Yelton, M. A. Moore, D. M. Chism, T. G. Smith, and K. D. Tipler of the Tulsa Police Department shall be and are hereby appointed as Deputy Court Clerks of the City of Tulsa, Oklahoma and shall have the power to:

- A. Administer oaths and affidavits;
- B. Make certificates;
- C. Affix the seal of the Court; and
- D. Generally do and perform all things and acts usual or necessary to be performed by the Clerk of the Court in

93-06

issuing the process of the Court and in conducting the business of the Court.

Section 4. Removal from Appointment. That Thelma Scanland be and hereby is removed from her office as Deputy Court Clerk, inasmuch as she is no longer employed by the Municipal Court.

Section 5. Effective Date. This order shall take effect immediately.

Dated this 3rd day of May, 1993.

M. Susan Savage  
M. Susan Savage, Mayor

ATTEST:

Hettie Green  
DEPUTY City Clerk

APPROVED:

Quinn Pauling  
City Attorney