Permit #: SPEV-094657-2021 Application Date: 08/18/2021

Issue Date:



City of Tulsa SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tulsa CycleNation Date(s) of Event: 10/29/2021

Location Address: 15th and Rockford Ave to Trenton Ave Council District(s): 4

Event Description: This event is an outdoor stationary bicycling event dedicated to stroke awareness and highlighting

rehabilitation for stroke survivors.

Event Category: Athletic/Recreation

Amplified Sound, Beer/Alcohol Sales, Public Right of Way, Live Entertainment, No Parking **Event Includes:**

Signage, Private Property, Street Closure

Anticipated Attendance: Total: 200 Per Day: 200 Anticipated Participants: Total: 100 Per Day: 100

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Website: www2.heart.org/site/TR/CycleNation/ **Host Organization:** American Heart Association SWA-SouthWestAffiliate?pg=entry&fr_id

Chief Officer of Host Organization: Kathy Vancuren

Email and Phone: kathy.vancuren@heart.org 918-877-8365

Applicant Name: American Heart Association - Chantelle Ballard

chantelle.ballard@heart.org 918-877-8378 Email and Phone:

Professional Event Organizer: NA

Email and Phone:

On-site Contact: **Chantelle Ballard** Mobile: 918-877-8378 Billing Contact: American Heart Association Phone: <u>918-877-8378</u>

Billing Address: 2777 E Skelly Drive

Tulsa OK 74105

Event Timeline and Lane/Street Closure Information

Event Setup:Date:10/29/2021Time:1:00pmStreet Closure for Event Setup:Date:10/29/2021Time:NoonStreet(s) to be Closed for Event Setup:See Site Map. TCP Map pending.

Event Start:Date:10/29/2021Time:4:30pmStreet Closure for Event Start:Date:10/29/2021Time:Noon

Street(s) to be Closed for Event Start: 15th St between Rockford Ave and Trenton Ave

Run, Walk, Parade Start Time: Stationary Bicycling: 6:00pm

Daily Event Hours: 4:30pm to 9pm

Event End:Date:10/29/2021Time:9:00pmStreet Reopens after Event End:Date:10/29/2021Time:MidnightEvent Teardown:Date:10/29/2021Time:9:30pmStreet Reopens after Event Teardown:Date:10/29/2021Time:Midnight

Secondary Permits Required

Beer Sales, Alcohol Sales: Wine Sales, High point beer sales, Alcohol Sales, Low point Beer Sales

Number of Food Vendors: <u>0</u>

Number of Food Trucks: <u>0</u>

Food Cooked on-site: No Fuel(s) to be used:

Number of Item Vendors: $\underline{0}$ Number of Service Vendors: $\underline{0}$

Number of Tents/Canopies: 0 Provider and Phone: \underline{NA} Number of Inflatables: $\underline{0}$ Provider and Phone: \underline{NA} Number of Amusement Rides: $\underline{0}$ Provider and Phone: \underline{NA}

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA,

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: NA

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: Action Safety Suppy, Charlie Mclaughlin (918)

234-8222, charlie@actionsafetysupply.com

Equipment Setup: Date: 10/29/2021 Time: Noon Equipment Pickup: Date: 10/29/2021 Time: Midnight

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Oak Properties, LLC., Extract Production Services, Manhattan Construction, Security Bank,

Regent Bank, Emerge Medical and Wellness Spa, Vast Bank, CycleBar

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: Number of ADA Accessible Portable Toilets:

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Other information: NA

Entertainment and Related Activities

Number of Stages: 1 Number of Performers/Bands: 1

Performer/Band name and music type: DJ with the company TunedN, which will be providing music for the

event.

Sound Amplification: Yes Start Time: 2:00pm Finish Time: 9:00pm

Please describe the sound equipment that will be used for your event:

DJ Equipment and Set up

Sound checks conducted prior to the event: Yes Start Time: 2:00pm Finish Time: 4:00pm

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Will have welcome booth set up with decorations such as a banner, balloons, and any decorations from neighboring businesses involved in event.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: There will professional who set up staging, as well as a delivery company who will set up and take down stationary bikes before and after event. For waste removal, we will have trash receptacles in place throughout the street closure perimeter.

Number of Trash Receptacles: 10 Number of Dumpsters: 0 Number of Recycling Containers: 2

Cleanup Service Provider and Phone, if applicable: Waste Management (918) 245-7030

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Presented Event Concept to:

Residents, Businesses, Places of Worship

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to part and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received:	08/18/2021		Date route	ed: <u>10/13</u>	10/13/2021		review:	10/20/2021		
Special Events Committee Recommendation:				10/06	6/2021	Yes	No			
Date routed to Mayor:		10/14/2021		Mayor'	Mayor's Recommendation:				Yes	No
Date routed to Council:		10/14/2	021	Ci	City Council Approval:				Yes	No
Date Permit Issued:			Comments:	oments: Form and draft TCP revised 10/13/2021.						



