



City of Tulsa

Lodging Tax Exemption Claim Detail Form for Occupancies OVER 30 Days

This form is to be used if claiming multiple tax exemptions for persons occupying rooms for more than 30 days and must be remitted with the monthly Lodging Tax return. Please note the hotel **must pay tax for the first 30 days of occupancy unless a long-term rental contract exists**. The TOTAL DOLLAR AMOUNT claimed on this form MUST EQUAL the DOLLAR AMOUNT DEDUCTED on LINE ITEM #2a of the TAX RETURN FORM. If you have multiple stays to input, please refer to the second page.

ESTABLISHMENT NAME _____

REPORTING PERIOD (MM / YYYY) _____

Tax Exempt Guest Name	<u>Dates of Occupancy</u>		Folio #'s	Night	Rate	Exemption Amount
	Check-in	Check-out				
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						

Dates of Occupancy

Check-in

Check-out

Folio #'s

Night

Rate

Exemption
Amount

16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
32						
33						

TOTAL EXEMPTION AMOUNT

(Enter on Line 2a of Monthly Tax Return) \$ _____

I certify and declare under penalty of perjury that the foregoing is true and correct to the best of my knowledge.

Signature of Owner or Agent

Date