



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Diocese of Tulsa Priesthood Ordination Date(s) of Event: December 17, 2021
Location Address: 820 S BOULDER AVE W Council District(s): 4
Event Description: Two men will be ordained as Catholic priests for the Diocese of Tulsa in Holy Family Cathedral, and we would like to continue the celebration with Mexican Dancers outside in front of the Cathedral after the actual ceremony.
Event Category: Street, Lane, or Sidewalk Closure
Event Includes: Public Right of Way, Private Property, Street Closure
Anticipated Attendance: Total: 750 Per Day: 750
Anticipated Participants: Total: 0 Per Day: 0
Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Diocese of Tulsa Website: www.dioceseoftulsa.org
Chief Officer of Host Organization: Gary Kastl
Email and Phone: frkastl@bishopkelley.org 405-742-8556
Applicant Name: Holy Family Cathedral - Joshua Votruba
Email and Phone: frvotruba@tulsacathedral.com 419-889-3418
Professional Event Organizer: NA
Email and Phone:
On-site Contact: Joshua Votruba Mobile: 419-889-3418
Billing Contact: Holy Family Cathedral Phone: 419-889-3418
Billing Address: 820 S Boulder AVE
Tulsa OK 74119

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 12/17/2021 Time: 4:00pm
Street Closure for Event Setup: Date: 12/17/2021 Time: 4:00pm
Street(s) to be Closed for Event Setup: Boulder Ave. between 8th St and 9th St.

Event Start: Date: 12/17/2021 Time: 6:00pm
Street Closure for Event Start: Date: 12/17/2021 Time: 4:00pm
Street(s) to be Closed for Event Start: Boulder Ave. between 8th St and 9th St.
Run, Walk, Parade Start Time: NA
Daily Event Hours: 6:00 to 11:00pm

Event End: Date: 12/17/2021 Time: 11:00pm
Street Reopens after Event End: Date: 12/17/2021 Time: 11:00pm
Event Teardown: Date: 12/17/2021 Time: 11:00pm
Street Reopens after Event Teardown: Date: 12/17/2021 Time: 11:00pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Brian Pounds
(918) 978-5868
bkp69lbs@gmail.com

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: Action Safety Supply
(918) 234-8222
charlie@actionsafetysupply.com

Equipment Setup: Date: 12/17/2021 Time: 4:00pm Equipment Pickup: Date: 12/17/2021 Time: 11:00pm

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: NA Equipment Pickup: Date: Time: NA

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Diocese of Tulsa

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time: NA

Equipment Pickup: Date: Time: NA

Other information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time: NA

Finish Time: NA

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time: NA

Finish Time: NA

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: There will be minimal clean up, and we will take care of that at the end of the event.

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Places of Worship

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 09/28/2021 Date routed: 11/24/2021 Date for review: 12/11/2021

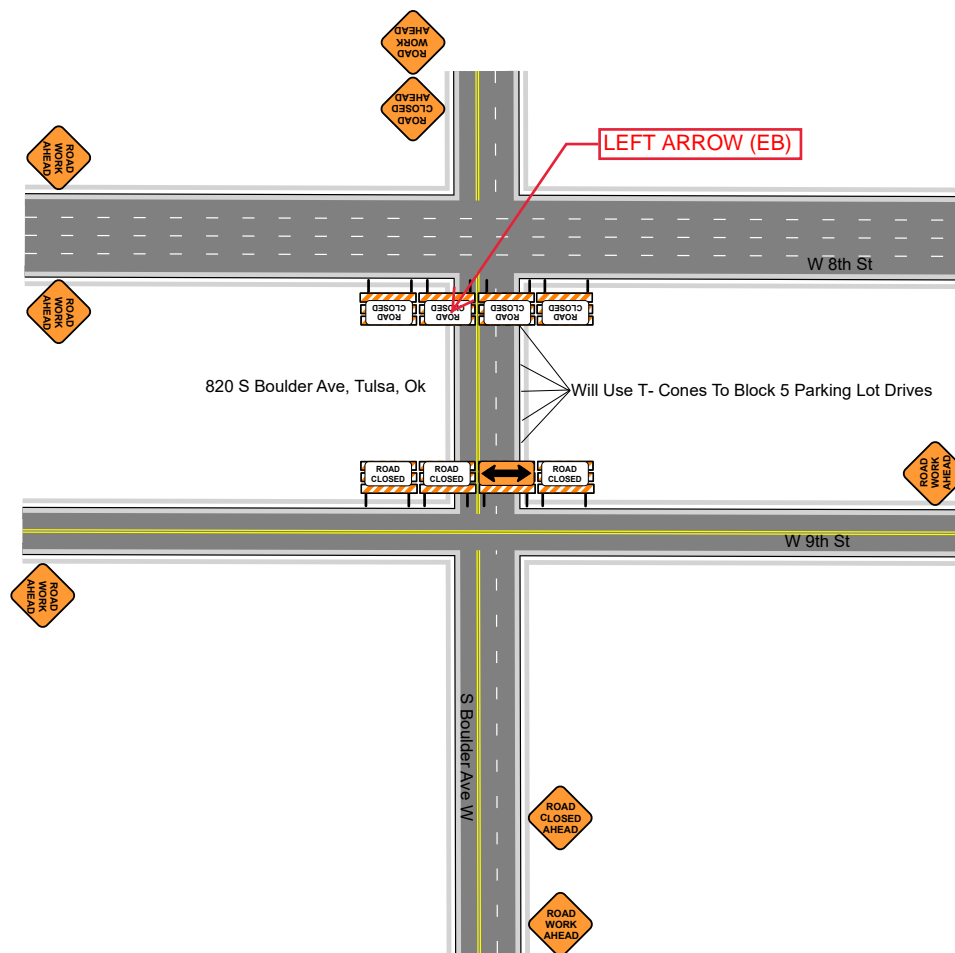
Special Events Committee Recommendation: _____ ☐ Yes ☐ No

Date routed to Mayor: _____ Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: _____ City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: Form revised and map needs revised 11/24/2021.

Replace all ROAD WORK AHEAD signs with SPECIAL EVENT AHEAD signs



Date: Revision 09/23/2021 **Author:** Ben Hill **Project:** Holy Family Cathedral - 820 S. Boulder Ave, Tulsa, OK 74119

Comments:

Closure on Boulder Ave. between 8th and 9th Street.
From 4:30pm to 11:00pm

4:00 p.m.