

Plan Requirements

1. Site plan of property containing the following:
 - a. Draw site plan to scale; dimension critical
 - b. North arrow to indicate orientation on site
 - c. Location of all buildings and paving on the site
 - d. Street locations (cross streets)
 - e. Dimensionally locate the facility
 - f. Distances from the facility's building to property lines or other building(s) on site
 - g. Fire separations from other tenants if in a multi-tenant building and identify tenants by name and use, and give square footage area of spaces
 - h. Identify parking lot striping and handicapped parking spaces, along with ramp locations

2. Floor plan of facility for COO containing the following:
 - a. Draw site plan to scale; dimension critical
 - b. North arrow to indicate orientation on site
 - c. Show all plumbing fixtures and their existing locations (toilet, sink, hot water tank, etc.)
 - d. Indicate exhaust fans in the restrooms
 - e. Indicate how each room or space is occupied (office, dining, storage, dance floor, etc.)
 - f. Indicate location of drinking fountains
 - g. Indicate location of service sink/mop sink
 - h. Indicate door widths and direction of swings; show panic hardware locations
 - i. Indicate all areas equipped with automatic fire suppression systems and/or fire extinguishers
 - j. Indicate all areas equipped with fire alarm systems
 - k. Indicate exit lights and emergency lighting
 - l. Provide for handicapped accessibility – plumbing fixtures and grab bars in restrooms; accessible building entrance