Certificate of Occupancy Only Application - Flow Chart

1. Application
   - Apply for COO
   - Pay Application Fee
   - Application placed on Review Log (Reviewed First Come - First Serve)

2. Code Compliance Reviews
   - Architectural and Zoning Reviews
     - Reviews Approved
       - Letter of Deficiency (LOD)
         - Request for More Information
         - Permit Required
           - Apply for Building Permit to remedy code requirements or permit unpermitted work.
           - Submit Revision

3. Inspections
   - Schedule Inspections
     - Building, Mechanical, Plumbing, Electrical, & Fire Inspection
       - Inspections Approved
         - Issues Remedied
       - Failed, Re-inspection Required

4. Processing
   - Final COO Fees
     - COO Processed & Issued
       - Approved to Occupy for non-OMMA business
       - Ready to begin ABLE Commission process
       - Ready to begin OMMA process