



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Black Wall Street Legacy FestivalDate(s) of Event: May 28, 2022Location Address: 700 N GREENWOOD AVE ECouncil District(s): 1

Event Description: The Black Wall Street Legacy Festival seeks to elevate and amplify the hard work and voices of Black Tulsans over the last 100 years by offering opportunities to reflect, learn, and inspire through community curated experiences.

Event Category: Concert/Performance**Event Includes:** Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Street ClosureAnticipated Attendance: Total: 10000Per Day: 10000Anticipated Participants: Total: 10000Per Day: 10000Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Historic Greenwood District Main Street Website: NA

Chief Officer of Host Organization: Tiffany CrutcherEmail and Phone: tiffany.crutcher24@gmail.com 334-207-0369Applicant Name: Historic Greenwood District Main Street - Bill WhiteEmail and Phone: bill@historicgreenwooddistrict.com 918-964-3021Professional Event Organizer: NA

Email and Phone:

On-site Contact: BILL WHITE Mobile: 918-964-3021Billing Contact: Historic Greenwood District Main Street Phone: 918-964-3021Billing Address: PO Box 481015
Tulsa OK 74148

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 05/27/2022 Time: 7 am
Street Closure for Event Setup: Date: 05/27/2022 Time: 6 pm
Street(s) to be Closed for Event Setup: Greenwood Ave between Archer St and John Hope Franklin Blvd

Event Start: Date: 05/28/2022 Time: 10 am
Street Closure for Event Start: Date: 05/27/2022 Time: 6 pm
Street(s) to be Closed for Event Start: Greenwood Ave between Archer St and John Hope Franklin Blvd
Run, Walk, Parade Start Time: NA
Daily Event Hours: 10 am to 11 pm

Event End: Date: 05/28/2022 Time: 11 pm
Street Reopens after Event End: Date: 05/29/2022 Time: 6 am
Event Teardown: Date: 05/28/2022 Time: Midnight
Street Reopens after Event Teardown: Date: 05/29/2022 Time: 6 am

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 15
Number of Food Trucks: 15
Food Cooked on-site: Yes Fuel(s) to be used: Charcoal, Electric, Gas, Wood
Number of Item Vendors: 15 Number of Service Vendors: 30
Number of Tents/Canopies: 30 10X10 Provider and Phone: Party Pro Rentals (918) 814-0654
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Off-duty TPD Captain Karen Tipler (918) 855-3337
ktipler@cityoftulsa.org

Medical and/or First Aid Services: Contact, Email and Phone: TFD Rodney Tisdale (918) 361-5710

Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems Brad Holder (918) 425-4550

Equipment Setup: Date: 05/27/2022 Time: 9 am Equipment Pickup: Date: 05/29/2022 Time: 8 am

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Community Sponsors & Partnerships

Name of Park and Location, if applicable: NA

Drone: Yes

Portable Toilets: Provider and Phone: At Your Service Rentals (918) 272-0568 aysteam@aysrentals.com

Total Number of Portable Toilets: 40 Number of ADA Accessible Portable Toilets: 6

Equipment Setup: Date: 05/27/2022 Time: 10 am

Equipment Pickup: Date: 05/30/2022 Time: 8 am

Other information: NA

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 20

Performer/Band name and music type: TBD

Sound Amplification: Yes

Start Time: 11 am

Finish Time: 11:00 pm

Please describe the sound equipment that will be used for your event:

Sound Amp Start and End Time:

Sat 11am-10pm, (Legacy Main Stage only), production Audio Visual set-up. Located at OSU-Lawn facing North

Sound checks conducted prior to the event: Yes

Start Time: 9 am

Finish Time: 11 am

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Festival signage will be set-up throughout festival footprint, including health safety/distancing signage.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: The festival will multiple groups as part of the cleanup plan. This includes local janitorial companies TBD, a dedicated group of volunteers and staff nightly, 30+ trash receptacles added to footprint (AYS Rentals), 2+ dumpsters on-site (American Waste)

Number of Trash Receptacles: 30

Number of Dumpsters: 1

Number of Recycling Containers: 15

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents, Businesses (Req. letter of support/endorsement), Business Assn (letter of support/endorsement), Neighborhood Assn (letter of support/endorsement), Places of Worship

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 05/06/2022 Date routed: 05/18/2022 Date for review: 05/25/2022

Special Events Committee Recommendation: _____ ☐ Yes ☐ No

Date routed to Mayor: _____ Mayor's Recommendation: _____ ☐ Yes ☐ No

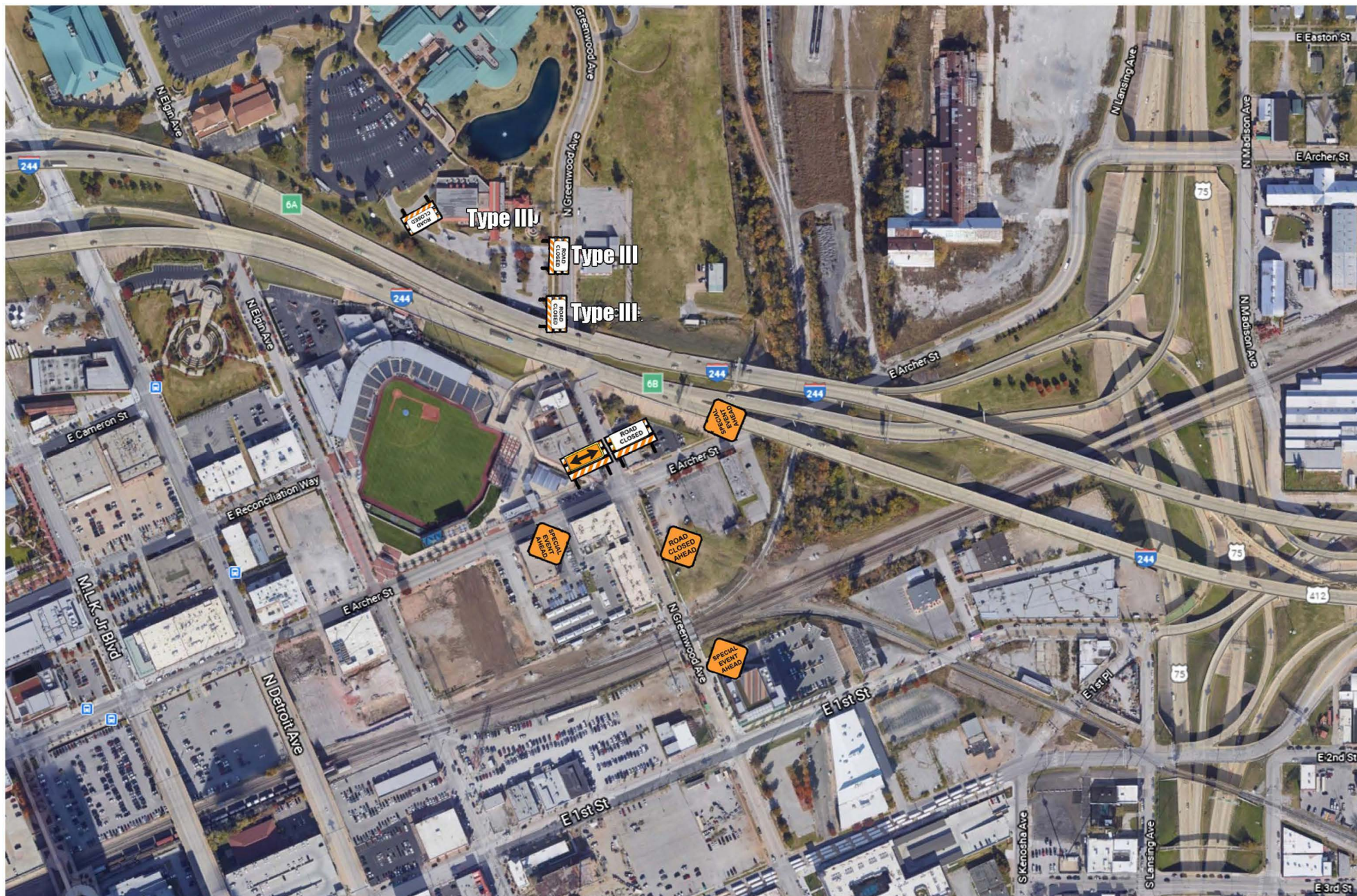
Date routed to Council: _____ City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: Fees paid 05/11/2022. TCP map revised 05/17/2022.

Form revised 05/18/2022.



Legacy Festival - North TCP



Legacy Festival - South TCP

Only Vehicle access pre-fest

	Road Closed	1.	Legacy Main Stage
	Food Trucks	2.	Media Tent
	Non Food Vendors	3.	VIP & Main Stage Talent Hospitality
	Public Restrooms	4.	Volunteer & VIP Check-In
	Private Restrooms	5.	Dumpster(s)
	Light Towers	6.	Media and Talent Check-In
	Tulsa Fire Department	7.	Vendor/Food Truck Check-In
	Vendor & Volunteer Parking	8.	Non-profit org tents
	Staff & Main Stage Parking		
	VIP & Summit Parking		
	Media & Talent Parking		
	Security Command		

