



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: 2022 Field of Heroes Memorial Display Date(s) of Event: May 27-30, 2022
Location Address: 1109 E 6TH ST S Council District(s): 1, 4
Event Description: 2022 Field of Heroes Memorial Display. The Display consists of 410 empty boots representing those Oklahoma Soldiers, Sailors, Marines, Airmen or Coastguardsmen who have perished in combat operations since 9/11. Fallen Service members from previous conflicts are added by request from their survivors or fellow service member. Each empty boot is represented with a US Flag, Name, Photo, Branch and date the service member made their ultimate sacrifice.
Event Category: Street, Lane, or Sidewalk Closure
Event Includes: Amplified Sound, Public Right of Way, Public Park, Lane Closure, No Parking Signage, Sidewall Closure, Street Closure
Anticipated Attendance: Total: 2000 Per Day: 500
Anticipated Participants: Total: 80 Per Day: 20
Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa VFW Post 577 Website: https://vfw577.org/di/vfw/v2/default.asp
Chief Officer of Host Organization: Joshua Starks
Email and Phone: joshua.d.starks@gmail.com 918-585-9148
Applicant Name: Tulsa VFW Post 577 - Joshua Starks
Email and Phone: joshua.d.starks@gmail.com 918-585-9148
Professional Event Organizer: NA
Email and Phone:
On-site Contact: Joshua Starks Mobile: 918-510-2164
Billing Contact: Tulsa VFW Post 577 Phone: 918-585-9148
Billing Address: 1109 East 6th Street
Tulsa OK 74120

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 05/27/2022 Time: 4:00 PM
Street Closure for Event Setup: Date: 05/28/2022 Time: 12:00 PM
Street(s) to be Closed for Event Setup: E 6th St. between S Norfolk Ave and S Owasso Ave from Noon to 4:00 PM 05/28

Event Start: Date: 05/28/2022 Time: 6:00 AM
Street Closure for Event Start: Date: 05/28/2022 Time: 12:00 PM
Street(s) to be Closed for Event Start: Traffic will be rerouted to S Owasso Ave, E 5th Pl, and S Norfolk Ave See Attached Maps.

Run, Walk, Parade Start Time: NA
Daily Event Hours: Open to the public from 6:00 AM 05/28 to 4:00 PM 05/30 2:00 PM Dedication Ceremony on 05/28

Event End: Date: 05/30/2022 Time: 4:00 PM
Street Reopens after Event End: Date: 05/28/2022 Time: 4:00 PM

Event Teardown: Date: 05/30/2022 Time: 6:00 PM
Street Reopens after Event Teardown: Date: 05/28/2022 Time: 4:00 PM

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Off-duty TPD Dan Fuller (918) 557- 4522
dmfuller@cityoftulsa.org

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: TPD barricades
Dan Fuller (918) 557-4522
dmfuller@cityoftulsa.org

Equipment Setup: Date: 05/28/2022 Time: 12:00 PM Equipment Pickup: Date: 05/28/2022 Time: 04:00 PM

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): AARP of Oklahoma
TWU Local 512
Tulsa Veterans of Foreign Wars

Name of Park and Location, if applicable: Veterans Park
1028 E 6th Street

Drone: No

Portable Toilets: Provider and Phone: Porta Johns of Tulsa (918) 836-8657

Total Number of Portable Toilets: 1 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 05/27/2022 Time: 4:00 PM

Equipment Pickup: Date: 05/30/2022 Time: 6:00 PM

Other information: NA

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 12:00 PM

Finish Time: 4:00 PM

Please describe the sound equipment that will be used for your event:

PA System for Dedication Ceremony

Sound checks conducted prior to the event: Yes

Start Time: 12:00 PM Finish Time: 1:00 PM

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Memorial Volunteers will police and clean the area to ensure all debris is clear.

Number of Trash Receptacles: 2

Number of Dumpsters: 1

Number of Recycling Containers: 1

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents, Neighborhood Assn, Other entities

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 05/08/2022 Date routed: 05/19/2022 Date for review: 05/25/2022

Special Events Committee Recommendation: _____ ☐ Yes ☐ No

Date routed to Mayor: _____ Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: _____ City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: Fees paid and form revised 05/19/2022.

**“Field of Heroes”
Memorial Day Empty Boot Display
Traffic Barrier and Traffic flow plan**

May 28th 2022 at 12:00 PM to 4:00 PM

At 12:00 PM Police Officers and Barriers will be emplaced at intersections S. Norfolk Ave / E. 6th St. and S. Owasso Ave / E. 6th St.

During dedication ceremony all east / west along E. 6th St. will be rerouted to S. Owasso Ave, E 5th Pl., and S. Norfolk Ave. respectively.

Traffic Barriers will be removed and traffic will resume normal flow no later than MAY 28th 2022 at 4:00 PM.

