



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Parish Picnic Date(s) of Event: October 2, 2022
 Location Address: 1520 S ROCKFORD AVE E Council District(s): 4
 Event Description: Parish of Christ the King Church Parish Picnic
Event Category: Street/Block Party
Event Includes: Private Park, Public Right of Way, Food Sales, Private Property, Street Closure
 Anticipated Attendance: Total: 250 Per Day: 250
 Anticipated Participants: Total: 0 Per Day: 0
 Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Christ the King Church Website: https://christthekingcatholic.church/
 Chief Officer of Host Organization: Maria Barnes
 Email and Phone: m.veliz@sbcglobal.net 918-584-4788
 Applicant Name: Christ the King Church - Maria Barnes
 Email and Phone: m.veliz@sbcglobal.net 918-584-4788
 Professional Event Organizer: NA
 Email and Phone:
 On-site Contact: Maria Barnes Mobile: 918-706-2252
 Billing Contact: Christ the King Church Phone: 918-584-4788
 Billing Address: 1520 South Rockford Avenue
Tulsa OK 74120

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 10/02/2022 Time: Noon
Street Closure for Event Setup: Date: 10/02/2022 Time: Noon
Street(s) to be Closed for Event Setup: See TCP Map

Event Start: Date: 10/02/2022 Time: 4 pm
Street Closure for Event Start: Date: 10/02/2022 Time: Noon
Street(s) to be Closed for Event Start: 16th St between Quincy Ave and Rockford Ave
Run, Walk, Parade Start Time: NA
Daily Event Hours: 4 to 7 pm

Event End: Date: 10/02/2022 Time: 7 pm
Street Reopens after Event End: Date: 10/02/2022 Time: 7 pm
Event Teardown: Date: 10/02/2022 Time: 7 pm
Street Reopens after Event Teardown: Date: 10/02/2022 Time: 7 pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 1 Provider and Phone: TBD
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: NA

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems. (918) 425-4550

Equipment Setup: Date: 10/02/2022 Time: 12:00 pm Equipment Pickup: Date: 10/02/2022 Time: 7:00 pm

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): NA

Name of Park and Location, if applicable: Marquette Catholic School Playground

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: _____ Time: _____

Equipment Pickup: Date: _____ Time: _____

Other information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Trash cans will be on site. Church volunteers will clean-up.

Number of Trash Receptacles: 8

Number of Dumpsters: 1

Number of Recycling Containers: 2

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Places of Worship

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08/15/2022 Date routed: 09/27/2022 Date for review: 09/28/2022

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form and TCP map revised 09/27/2022.



 **Tulsa**
A New Kind of Energy.



[Annual Parish Picnic](#)

Activities: 4 to 7 p.m.

Road Closed: Noon to 7 p.m.

[WIN Special Events](#)

Handicap Parking








Marquette School

Church

Picnic






Playground

Center



16th St

ROAD CLOSED



Rockford Ave

Lucky's

Qdoba Mexican Grill

S St Louis Ave

1500

1528

1600

S Trenton Ave

E 16th St

1600

1630

1600 Shopping Center

S Troost Ave

S Ullica Ave

UPS Store

Te-Ke's Chinese-Asian Kitchen

1700