



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Guthrie Green October EventsDate(s) of Event: October 1, 2, 5, 7, 8, 9, 12
13, 14, 15, 16, 19, 21, 23, 26, 30, 2022Location Address: 111 E RECONCILIATION WAY NCouncil District(s): 4Event Description: See schedule**Event Category:** Concert/Performance**Event Includes:** Amplified Sound, Generator/Electricity, Private Park, Public Right of Way, Lane Closure, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Street ClosureAnticipated Attendance: Total: 2700Per Day: 450Anticipated Participants: Total: 60Per Day: 10Number of Events for Monthly Event: 10 (16)

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Guthrie GreenWebsite: www.guthriegreen.comChief Officer of Host Organization: Derek CombsEmail and Phone: derek@guthriegreen.com 918-671-9317Applicant Name: Guthrie Green - Derek CombsEmail and Phone: derek@guthriegreen.com 918-671-9317Professional Event Organizer: Same

Email and Phone:

On-site Contact: Derek CombsMobile: 918-671-9317Billing Contact: Guthrie GreenPhone: 918-671-9317Billing Address: 111 E Reconciliation Way
Tulsa OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>10/01/2022</u>	Time: <u>6pm</u>
Street Closure for Event Setup:	Date: <u>10/01/2022</u>	Time: <u>7am</u>
Street(s) to be Closed for Event Setup:	See Schedule and Map	
 Event Start:	 Date: <u>10/01/2022</u>	 Time: <u>6pm</u>
Street Closure for Event Start:	Date: <u>10/01/2022</u>	Time: <u>7am</u>
Street(s) to be Closed for Event Start:	<u>See schedule</u>	
Run, Walk, Parade Start Time:	<u>NA</u>	
Daily Event Hours:	<u>See schedule</u>	
 Event End:	 Date: <u>10/30/2022</u>	 Time: <u>6:30pm</u>
Street Reopens after Event End:	Date: <u>10/30/2022</u>	Time: <u>7pm</u>
 Event Teardown:	 Date: <u>10/30/2022</u>	 Time: <u>7pm</u>
Street Reopens after Event Teardown:	Date: <u>10/30/2022</u>	Time: <u>7pm</u>

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Not Applicable</u>	
Number of Food Vendors:	<u>0</u>	
Number of Food Trucks:	<u>8</u>	
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:
Number of Item Vendors:	<u>12</u>	Number of Service Vendors:
Number of Tents/Canopies:	<u>0</u>	Provider and Phone:
Number of Inflatables:	<u>0</u>	Provider and Phone:
Number of Amusement Rides:	<u>0</u>	Provider and Phone:
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>	
Provider and Phone:	<u>NA</u>	

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Owl Nite Security (918) 793-7003

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): GGP Parks

Name of Park and Location, if applicable: Guthrie Green 111 E Reconciliation Way

Drone: No

Portable Toilets: Provider and Phone: AYS (918) 272-0568

Total Number of Portable Toilets: 5 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 10/01/2022 Time: Varies

Equipment Pickup: Date: 10/30/2022 Time: Varies

Other information: Dates, times, and closures are subject to change

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: Varies

Finish Time: Varies

Please describe the sound equipment that will be used for your event:

Varies

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Dumpsters on site.

Number of Trash Receptacles: 12

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: Berry Brothers Janitorial (620) 278-6005

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Business Assn

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 09/15/2022 Date routed: 09/28/2022 Date for review: *09/28/2022

Special Events Committee Recommendation: _____ ☐ Yes ☐ No

Date routed to Mayor: _____ Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: _____ City Council Approval: _____ ☐ Yes ☐ No

Date Permit Issued: _____ Comments: *SEC meeting - Next CC meeting 10/19/2022.

Application revised 09/28/2022.

Guthrie Green Events - October 2022							
Separate Permits						Blue	
Road Closure						Green	
Date	Event Time	Name of Event	Estimated Attendance	Street Closed	Street Open	Closure Location	Event Description
10/1/2022	6pm-10pm	Concert	500+	7sm	12am	Closing Reconciliation Way / Parking on West side of MLK Jr Blvd / 4 spots on East side of Boston Ave / 3 parallel spots on Cameron Ave.	Amplified Music and Possible Vendors
10/2/2022	2:30pm-6:30pm	Sunday Concert	400	7am	7pm	Parking on West side of MLK Jr Blvd / Parking on North side of Reconciliation Way/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Light Amplified Music
10/5/2022	11am-2pm	Food Truck Wednesday	400	7am	3pm	Parking on West side of MLK Jr Blvd / 4 spots on North side of Reconciliation Way/ 4 spots on East side of Boston Ave.	Food Trucks & Light Amplified Music
10/7/2022	6pm-9pm	Ballet on the Green	500+	7am	11pm	Closing Reconciliation Way / Parking on West side of MLK Jr Blvd / 4 spots on East side of Boston Ave / 3 parallel spots on Cameron Ave.	Amplified Music and Possible Vendors
10/8/2022	6pm-9pm	Graba on the Green	400	7am	11pm	Parking on West side of MLK Jr Blvd / 4 spots on North side of Reconciliation Way/ 4 spots on East side of Boston Ave.	Food Trucks & Light Amplified Music

10/9/2022	2:30pm-6:30pm	Sunday Concert	400	7am	7pm	Parking on West side of MLK Jr Blvd / Parking on North side of Reconciliation Way/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Light Amplified Music
10/12/2022	11am-2pm	Food Truck Wednesday	400	7am	3pm	Parking on West side of MLK Jr Blvd / 4 spots on North side of Reconciliation Way/ 4 spots on East side of Boston Ave.	Food Trucks & Light Amplified Music
10/13/2022	7pm-10pm	Movie Night	250	8am	11pm	Parking on West side of MLK Jr Blvd / 4 spots on North side of Reconciliation Way/ 4 spots on East side of Boston Ave.	Food Trucks & Light Amplified Music
10/14/2022	6pm-10pm	Hispanic Heritage Celebration	400	7am	12am	Parking on West side of MLK Jr Blvd / Parking on North side of Reconciliation Way/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Light Amplified Music
10/15/2022	2pm-8pm	Chili on the Green	500+	7am	10pm	Closing Reconciliation Way / Parking on West side of MLK Jr Blvd / 4 spots on East side of Boston Ave.	Food Trucks & Amplified Music
10/16/2022	2:30pm-6:30pm	Sunday Concert	400	7am	7pm	Parking on West side of MLK Jr Blvd / Parking on North side of Reconciliation Way/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Light Amplified Music

10/19/2022	11am-2pm	Food Truck Wednesday	400	7am	3pm	Parking on West side of MLK Jr Blvd / 4 spots on North side of Reconciliation Way/ 4 spots on East side of Boston Ave.	Food Trucks & Light Amplified Music
10/21/2022	5pm-7pm	Wedding Rehearsal Dinner	200	N/A	N/A	N/A	N/A
10/23/2022	2:30pm-6:30pm	Feel Good Festival	400	7am	8pm	Parking on West side of MLK Jr Blvd / Parking on North side of Reconciliation Way/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Light Amplified Music
10/26/2022	11am-2pm	Food Truck Wednesday	400	7am	3pm	Parking on West side of MLK Jr Blvd / 4 spots on North side of Reconciliation Way/ 4 spots on East side of Boston Ave.	Food Trucks & Light Amplified Music
10/30/2022	2:30pm-6:30pm	Sunday Concert	400	7am	7pm	Parking on West side of MLK Jr Blvd / Parking on North side of Reconciliation Way/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Light Amplified Music

