



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Jim Glover Auto Family Toys for Tots Toy Cruise      Date(s) of Event: December 10, 2022  
 Location Address: 707 W 51ST ST S      Council District(s): 3, 6, 9, 5, 2  
 Event Description: Cruise from Jim Glover Chevrolet (707 West 51st St) to Jim Glover Dodge (10505 Owasso Expressway). TPD escort will stop at 56th St North.

**Event Category:** Police Escort

**Event Includes:** Public Right of Way, Lane Closure, Police escort

Anticipated Attendance: Total: 150      Per Day: 150

Anticipated Participants: Total: 150      Per Day: 150

Number of Events for Monthly Event: NA

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Jim Glover Chevrolet      Website: <http://www.jimglover.com/>

Chief Officer of Host Organization: Mazen Daouk or Steve Harrison

Email and Phone: 918-625-4200

Applicant Name: Holly Allen

Email and Phone: holly@all-enmedia.com

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Holly Allen      Mobile: 918-520-8017

Billing Contact: Holly Allen      Phone: 918-520-8017

Billing Address: 707 West 51st  
Tulsa OK 74107

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 12/10/2022 Time: 8am  
Street Closure for Event Setup: Date: Time:  
Street(s) to be Closed for Event Setup: NA - Staging in Parking Lot and Landing in Parking Lot

**Event Start:** Date: 12/10/2022 Time: 9am  
Street Closure for Event Start: Date: 12/10/2022 Time: 9am  
Street(s) to be Closed for Event Start: [See Map Link - Police Escort:](https://www.google.com/maps/dir/707+West+51st+Street,+Tulsa,+OK/10505+Owasso+Expressway,+Owasso,+OK/@36.1764721,-95.9341192,12z/data=!4m19!4m18!1m10!1m1!1s0x87b694962a9a9f1b:0x63bb0a73d53c5306!2m2!1d-95.9973047!2d36.0914084!3m4!1m2!1d-95.8971865!2d36.1130016!3s0x87b68d55e0218bfb:0x97d0598fe38e9b11!1m5!1m1!1s0x87b6fa1b5343d2a3:0x572c85a732af0fd5!2m2!1d-95.8199506!2d36.3059397!3e0)  
<https://www.google.com/maps/dir/707+West+51st+Street,+Tulsa,+OK/10505+Owasso+Expressway,+Owasso,+OK/@36.1764721,-95.9341192,12z/data=!4m19!4m18!1m10!1m1!1s0x87b694962a9a9f1b:0x63bb0a73d53c5306!2m2!1d-95.9973047!2d36.0914084!3m4!1m2!1d-95.8971865!2d36.1130016!3s0x87b68d55e0218bfb:0x97d0598fe38e9b11!1m5!1m1!1s0x87b6fa1b5343d2a3:0x572c85a732af0fd5!2m2!1d-95.8199506!2d36.3059397!3e0>

Run, Walk, Parade Start Time: 9am

Daily Event Hours: NA

**Event End:** Date: 12/10/2022 Time: 10am

Street Reopens after Event End: Date: 12/10/2022 Time: 10am

**Event Teardown:** Date: 12/10/2022 Time: 10am

Street Reopens after Event Teardown: Date: Time:

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales:

Number of Food Vendors: 0

Number of Food Trucks: 0

Food Cooked on-site: No Fuel(s) to be used:

Number of Item Vendors: 0 Number of Service Vendors: 0

Number of Tents/Canopies: 0 Provider and Phone: NA

Number of Inflatables: 0 Provider and Phone: NA,

Number of Amusement Rides: 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA,

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: TPD Special Events Unit (918) 586-6054

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

**Sponsor and Other Event Information**

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Event Sponsor(s): Jim Glover Auto Family

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets:    Provider and Phone: NA

Total Number of Portable Toilets: 0                      Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date:                      Time:

Equipment Pickup: Date:                      Time:

Other information: NA

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: NA

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: Police Escort

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

**For City of Tulsa Special Events Committee Use Only**

Date received: 11/14/2022 Date routed: 11/21/2022 Date for review: 11/30/2022

Special Events Committee Recommendation: \_\_\_\_\_  Yes  No

Date routed to Mayor: \_\_\_\_\_ Mayor's Recommendation: \_\_\_\_\_  Yes  No

Date routed to Council: \_\_\_\_\_ City Council Approval: \_\_\_\_\_  Yes  No

Date Permit Issued: \_\_\_\_\_ Comments: Fees paid and map verified 11/15/2022. Form revised 11/21/2022.

[Cruise Route](#)

