



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: BOK Center December 2022 Events

Date(s) of Event: December 1-31, 2022

Location Address: 200 S DENVER AVE

Council District(s): 4

Event Description: Concerts, Sporting Events, Rehearsals, Family Shows, etc.

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Public Right of Way, Lane Closure, Sidewalk Closure, Street Closure

Anticipated Attendance: Total: 41000

Per Day: 0

Anticipated Participants: Total: 41000

Per Day: 0

Number of Events for Monthly Event: 12

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: BOK Center - ASM Tulsa

Website: www.bokcenter.com

Chief Officer of Host Organization: Bryan Crowe

Email and Phone: bcrowe@asmtulsa.com 918-894-4210

Applicant Name: ASM Tulsa - Sarah Kate Rhoades

Email and Phone: srogers@asmtulsa.com 918-894-4272

Professional Event Organizer: Same

Email and Phone:

On-site Contact: Sarah Kate Rhoades

Mobile: 918-894-4272

Billing Contact: ASM Tulsa

Phone: 918-894-4272

Billing Address: 200 S DENVER AVE S
TULSA OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 11/30/2022 Time: 5:00pm
Street Closure for Event Setup: Date: 11/30/2022 Time: 5:00pm
Street(s) to be Closed for Event Setup: See Schedule and Map

Event Start: Date: 12/01/2022 Time: N/A
Street Closure for Event Start: Date: 12/01/2022 Time: 5:00pm
Street(s) to be Closed for Event Start: South curb parking lane of 1st St between Denver Ave and Frisco Ave
3rd Street will be closed for Winterfest
TPD may close adjacent streets and intersections as needed for traffic control and pedestrian safety. See map.

Run, Walk, Parade Start Time: N/A
Daily Event Hours: See Schedule

Event End: Date: 12/31/2022 Time: 7:00am
Street Reopens after Event End: Date: 12/31/2022 Time: 7:00am

Event Teardown: Date: 12/31/2022 Time: 7:00am
Street Reopens after Event Teardown: Date: 12/31/2022 Time: 7:00am

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: Varies Provider and Phone: Various media outlets will set up small tents on the Grand Plaza for different events (corner of 3rd St and Denver Ave)
Number of Inflatables: 0 Provider and Phone: N/A
Number of Amusement Rides: 0 Provider and Phone: N/A
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: ASM Tulsa Chief of Security, Michael Tremblay (918) 894-4395, mtremblay@asmtulsa.com

Medical and/or First Aid Services: Contact, Email and Phone: EMSA will be inside BOK Center for events

Traffic Control Barricade Company: Contact, Email and Phone: ASM Tulsa/BOK Center owns all needed barricade and signage

Equipment Setup: Date: 11/30/2022 Time: N/A Equipment Pickup: Date: 12/31/2022 Time: N/A

Crowd Management Fencing Company: Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, Street, Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: Ride Share

Transportation Service: Contact, Email and Phone: Ride Share/Taxi parking on both curbs of 1st St between Cheyenne Ave and Denver Ave

Sponsor and Other Event Information

Event Sponsor(s): N/A

Name of Park and Location, if applicable: N/A

Drone: No

Portable Toilets: Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time: N/A

Equipment Pickup: Date: Time: N/A

Other information: During events with more than 5000 ticket sales while Winter Fest occupies 3rd St, Denver Ave between 3rd St and 2nd St, starting 1 hour before doors open until 1 ½ hours past the end of the event will be closed. Tulsa Police will utilize police vehicles and emergency lights close street.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: No

Start Time: N/A

Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: BOK Center has trash canisters located outside of each entrance to the facility. Staff will assist with clean-up

Number of Trash Receptacles: 6

Number of Dumpsters: 0

Number of Recycling Containers: 6

Cleanup Service Provider and Phone, if applicable: BOK Center has trash canisters located outside of each entrance

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 11/08/2022 Date routed: 11/21/2022 Date for review: 11/30/2022

Special Events Committee Recommendation: *Email Review ☒ Yes ☐ No

Date routed to Mayor: 11/22/2022 Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: 11/22/2022 City Council Approval: _____ ☐ Yes ☐ No


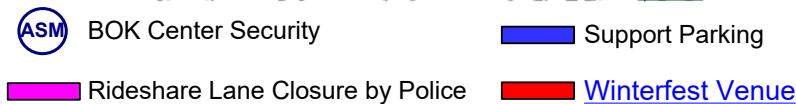
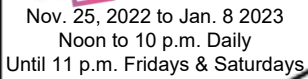
Date Permit Issued: _____ Comments: Form revised 11/21/2022.

*Next SEC meeting 11/30/2022.

BOK CENTER STREET CLOSINGS FOR DECEMBER 2022

<u>DATE</u>	<u>DOOR TIME</u>	<u>START TIME</u>	<u>END TIME</u>	<u>NAME OF EVENT</u>	<u>ESTIMATED ATTENDANCE</u>	<u>STREET CLOSED</u>	<u>STREET OPENED</u>	<u>CLOSURE LOCATIONS</u>
1-Dec	6:00pm	7:05pm	10:30pm	Oilers Hockey Game	2,000	5pm	7am	1st Street
2-Dec	6:00pm	7:05pm	10:30pm	Oilers Hockey Game	2,000	5pm	7am	1st Street
3-Dec	6:00pm	7:00pm	11:00pm	Cody Johnson	12,000	5pm	7am	1st Street
4-Dec	3:00pm	4:05pm	7:30pm	Oilers Hockey Game	2,000	5pm	7am	1st Street
9-Dec	N/A	N/A	N/A	Basketball Set-Up/Practice Day	0	5pm	7am	1st Street
10-Dec	11:00am	12:00pm	2:30pm	UA v. OU Basketball Game	10,000	5pm	7am	1st Street
16-Dec	6:00pm	7:05pm	10:30pm	Oilers Hockey Game	2,000	5pm	7am	1st Street
17-Dec	6:00pm	7:05pm	10:30pm	Oilers Hockey Game	2,000	5pm	7am	1st Street
18-Dec	6:30pm	7:30pm	9:00pm	Cirque Dreams Holidaze	3,000	5pm	7am	1st Street
22-Dec	6:00pm	7:05pm	10:30pm	Oilers Hockey Game	2,000	5pm	7am	1st Street
23-Dec	6:00pm	7:05pm	10:30pm	Oilers Hockey Game	2,000	5pm	7am	1st Street
28-Dec - 30-Dec	All Day	All Day	All Day	Tournament of Champions	2,000	5pm	7am	1st Street

These are estimated event times only. *3rd Street will be closed for Winterfest*

 Road Closure | Oct. 16, 2022 @ 8 a.m. to Jan. 27, 2023 @ 8 a.m.

Traffic Control generally during BOK Center large events (attendance 5,000+). Visit www.bokcenter.com for schedule of events. Police will close streets and intersections as needed.

