



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Christmas Give AwayDate(s) of Event: Dec. 17, 2022Location Address: 200 W 46TH ST NCouncil District(s): 1Event Description: Requesting street closure permit on W 46TH Street N for the Christmas Give Away at the Tulsa Dream Center. See flyer.**Event Category:** Street, Lane, or Sidewalk Closure**Event Includes:** Public Right of Way, Lane Closure, Street ClosureAnticipated Attendance: Total: 3000Per Day: 3000Anticipated Participants: Total: 3000Per Day: 3000

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Dream Center IncWebsite: www.tulsadreamcenter.orgChief Officer of Host Organization: Tim NewtonEmail and Phone: tnewton@tulsadreamcenter.org 918-430-0099Applicant Name: Tulsa Dream Center - Emily BookerEmail and Phone: info@tulsadreamcenter.org 918-430-9984

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Tim NewtonMobile: 918-510-5773Billing Contact: Tulsa Dream CenterPhone: 918-430-9984Billing Address: 200 W 46TH ST N Tulsa County
Tulsa OK 74106

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 12/17/2022 Time: 6am
Street Closure for Event Setup: Date: 12/17/2022 Time: 7am
Street(s) to be Closed for Event Setup: Westbound lanes of W 46th St N from MLK Jr Blvd to Cheyenne Ave

Event Start: Date: 12/17/2022 Time: 10am
Street Closure for Event Start: Date: 12/17/2022 Time: 7am
Street(s) to be Closed for Event Start: Traffic Control - See Map
Run, Walk, Parade Start Time: NA
Daily Event Hours: 10am to 1pm

Event End: Date: 12/17/2022 Time: 1pm
Street Reopens after Event End: Date: 12/17/2022 Time: 1:30pm

Event Teardown: Date: 12/17/2022 Time: 1:30pm
Street Reopens after Event Teardown: Date: 12/17/2022 Time: 2pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Renee Winston Event Security (918) 607-9189
TPD GID Traffic Unit (918) 591-4100

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking not available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): NA

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: Advance warning barricades and police units for the adjacent neighborhood and traffic control
Vehicles will queue:

1. Eastbound lane of 46th St N from Osage Dr to Cheyenne Ave.
2. Southbound lane of Osage Dr from 46th St N to 56th St N
3. Westbound lane of 56th St N from Osage Dr to MLK Jr Blvd
4. Northbound lane of MLK Jr Blvd from 56th St N to 46th St N

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: NA

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 10/24/2022 Date routed: 11/28/2022 Date for review: 12/07/2022

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Traffic control and map confirmed 11/23/2022. Form revised 11/28/2022.



