To Become:  Welder I  LT-18

EDUCATION:  
Graduation from high school or possession of a General Educational Development (GED) Diploma.

EXPERIENCE:  
1.  One (1) year of experience in the welding trade.
2.  Proof of technical school instruction in welding preferred
3.  Must be able to pass a departmental welding assessment.
4.  Or an equivalent combination of training and experience per PPPM Section 100.

LICENSES/ CERTIFICATIONS:  
Possession of a valid Oklahoma Class "D" Driver License; and,
Possession of a Class "A" Commercial Driver License (CDL) with applicable endorsements withing twelve (12) months of date of hire; and,
Obtain a Class "D" Water/Wastewater license from the Department of Environmental Quality (DEQ) (some positions); and,
Certification on self-contained breathing apparatus (some positions); and,
May require certification as a Code Welder (some positions)

DEMONSTRATED SKILL PROFICIENCY:  
Must pass departmental welding assessment.

1st Proficiency Increase:  
An increase to the next step within the LT-18 pay grade will be awarded to any Welder I who has three (3) months experience as a Welder I and who successfully:

Completes the City’s Work Zone Safety Training, not previously taken, as approved by management; and,
Completes the City’s Lifting and Rigging, not previously taken, as approved by management; and,
Completes Phase I – Backhoe Training, Confined Space Entry Training, Trenching/Excavation Safety Training
2nd Proficiency Increase:

An increase to the next step within the LT-18 pay grade will be awarded to Welder I who has six (6) months experience as a Welder I and who successfully:

All Departments/Divisions must complete the following three (3) criteria; some additional criteria may also be required for certain departments/divisions as outlined below:

Completes OSHA 10; and,
Completes Forklift Certification; and,
Completes Front-end Loader Training; and,

Water & Sewer Department: Sewer Operations Maintenance (SOM) additional criteria
Completes Trenching & Shoring; and,
Completes GIS Assessment; and,
Completes Lucity Assessment

Water & Sewer Department: Water Distribution (WD) additional criteria
Completes GIS Assessment; and,
Completes Lucity Assessment; and,
Completes Cathodic protection training and certification; and,

Parks, Culture and Recreation Department additional criteria
Completes Safety Training or Basic First Aid not previously taken; and,
Completes Trenching & Shoring; and,
Completes Confined Space Entry Training

Streets & Stormwater Department additional criteria
Completes Safety Training or Basic First Aid not previously taken; and,
Passes internal operator’s exam proving they can operate a bucket and platform trucks; and,
Completes Digger Derrick Training
3rd Proficiency Increase:

An increase to the next step within the LT-18 pay grade will be awarded to any Welder I who has nine (9) months experience as a Welder I, and who successfully:

**All Divisions**

Obtains the relevant Oklahoma Commercial Driver License (CDL) “B” with applicable endorsements, as approved by management within nine (9) months of date to hire; and,

Completion of training for State Welder Certification; and,

**Sewer Operations Maintenance (SOM) & Water Distribution (WD)**

Obtain DEQ Class “D” Certification

**Parks, Culture and Recreation**

Completes one (1) external seminar or workshop, approved by management (minimum 1 day in length)

**Streets & Stormwater**

Obtains International Municipal Signal Association (IMSA) Work Zone Certification
### To Become: Welder II LT-19

**EDUCATION:** Graduation from high school or possession of a General Education Development (GED) Certificate

**EXPERIENCE:**
1. One (1) year of experience as a Welder I; or Five (5) years’ experience as a Welder; and,
2. Possession of a State Welding Certification.

**LICENSES/ CERTIFICATIONS:**
- Possession of a valid Class “D” Driver License; and,
- Possession of a valid Oklahoma CDL “A” with applicable endorsements, as determined by management within 6 months of date of hire; and,
- Possession of an International Municipal Signal Association (IMSA) Work Zone Certification within 12 months of date of hire (some positions); and,
- Certification on self-contained breathing apparatus (some positions); and,
- Possession of a class “D” Oklahoma Department of Environmental Quality (ODEQ) Certification within 12 months of date of hire (some positions)

**DEMONSTRATED SKILL PROFICIENCY:** None

#### 1st Proficiency Increase:
An increase to the next step within the LT-19 pay grade will be awarded to any Welder II who has three (3) months experience as a Welder II and who successfully:

- Completes OSHA 30; and,
- Completes one (1) credit from the City’s Development Course Catalog, not previously submitted, as approved by management

#### 2nd Proficiency Increase:
An increase to the next step within the LT-19 pay grade will be awarded to any Welder II who successfully:

- Completes Phase II – Backhoe Training, and
- Completes Hot Work Training, and
- Obtains, if not previously obtained, a Class “A” Commercial Driver’s License (CDL) with applicable endorsements, as approved by management; and,
Sewer Operations Maintenance (SOM) & Water Distribution (WD) Pipeline Assessment Certification Program, (PACP) and Manhole Assessment Certification Program (MACP) and Lateral Assessment Certification Program (LACP)

**Parks, Culture and Recreation**
Completes one (1) external seminar or workshop, not previously submitted, as approved by management (minimum 1 day in length)

**Streets & Stormwater**
Obtains International Municipal Signal Association IMSA Signs & Pavement Marking level 1 certification

### 3rd Proficiency Increase:

An increase to the next step within LT-19 pay grade will be awarded to any Welder II who has nine (9) months experience as a Welder II and who successfully:

Completess Defensive Driving class, not previously submitted, as approved by management; and,

Completes Hazardous Waste and Emergency Response certification (HAZWOPER)