

**OFFICE OF THE MAYOR  
TULSA, OKLAHOMA**

**EXECUTIVE ORDER NO. 2023 - 02**

**ESTABLISHMENT OF THE CITY'S SAFETY OVERSIGHT COMMITTEE**

By virtue of the power vested in me as Mayor of the City of Tulsa, Oklahoma, it is hereby ordered:

Section 1. The purpose is to establish the authority, responsibility, and membership of the City's Safety Oversight Committee (committee) and to charge the committee to act in an advisory capacity on issues related to the City of Tulsa Safety Programs, Policies and Procedures in an ongoing effort to improve safety awareness, accountability at the department level and the overall safety of City employees.

Section 2. The Safety Oversight Committee will be comprised of the following:

- Personnel Director
- City Physician
- HR Risk Manager
- Water and Sewer Director or designee
- Public Works Director or designee
- Asset Management Director or designee
- Department of City Experience Director or designee
- Parks and Recreation Director or designee
- Fire Chief or designee
- Police Chief or designee
- Development Services Director or designee
- Information Technology Director or designee
- Finance Director or designee
- Legal Department Director or designee
- Customer Care Director or designee
- Municipal Court Director or designee

Non-voting support staff from Human Resources (HR) and other department may attend and provide reports and information.

Section 3. The authority and responsibility of said committee will be:

- A. To review and make recommendations to ensure the City has programs and processes in place to maintain compliance with regulatory and statutory requirements relating to safety;

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- B. To review, recommend and approve procedures and policies related safety, including but not limited to disciplinary processes and accountability of management for the success of the program;
- C. To work with the Human Resources Safety Staff to support and provide operational guidance and assistance related to maintaining a culture of continuous safety awareness and improvement among all employees;
- D. Review established department safety goals and standards and meet as necessary with department directors to discuss performance measurement results as part of the strategic key performance indicator (KPI) process;
- E. To receive, review information and recommendations from labor and management safety committees;
- F. To ensure all City employees are provided a work environment free from recognized hazards or dangerous conditions;
- G. To ensure all City employees are provided safety training and empowered to report unsafe or hazardous conditions;
- H. To review and recommend approval of safety policies to the Mayor.

Section 4. That this Executive Order replaces and supersedes Executive Order 2015-06.

Section 5. Effective Date. This Order shall take effect immediately.

DATED this 16<sup>th</sup> day of August, 2023



Mayor: GT Bynum


**AUG 16 2023**

ATTEST:

  
City Clerk



APPROVED:

  
City Attorney