



TAC 633D  
Presort Mail Service  
Information Technology Department  
Bid Date: September 28, 2023

Buyer: Julie Miller  
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Please contact if you have any questions.

## 1. Delivery:

If Your Bid is Accepted, state the number of Days You need to deliver the Supplies and/or to begin providing Services:

You must be able to deliver the Supplies and/or Services as specified in your Bid. Failure to do so may result in City terminating your Agreement and pursuing collection under any performance bond, as well as seeking any other damages to which it may be entitled in law or in equity.

## 2. Pricing

			A1 Staffing & Recruiting Agency, Inc.		Sashay Corporate Services, LLC dba Automated Mail Service	
Item	Description	Approximate Volume Per Yr.	Unit Cost	Extended Cost	Unit Cost	Extended Cost
1	Pre-sort First Class rates					
	Price per piece typed	300,000	\$0.06	\$18,000.00	\$0.04	\$12,600.00
	Price per piece handwritten	60,000	\$0.11	\$6,600.00	\$0.08	\$4,800.00
	Price per piece flat	40,000	\$0.09	\$3,600.00	\$0.07	\$2,800.00
2	Folding and Inserting rates					
	Price per piece single page folding	15,000	\$0.02	\$300.00	\$0.02	\$225.00
	Price per piece multi-page folding	15,000	\$0.02	\$300.00	\$0.02	\$225.00
	Price per piece inserting single page	15,000	\$0.03	\$450.00	\$0.02	\$292.50
	Price per piece inserting multi-page	15,000	\$0.04	\$600.00	\$0.03	\$487.50
3	Data Merge for Mailing	8,000	\$0.04	\$320.00	\$0.03	\$228.80
4	Collating	2,000	\$0.09	\$180.00	\$0.07	\$130.00
5	Spray Address and Bar Codes	23,000	\$0.05	\$1,150.00	\$0.04	\$897.00
6	Postage Metering	23,000	\$0.05	\$1,150.00	\$0.04	\$805.00
7	Tabbing	10,000	\$0.04	\$400.00	\$0.03	\$325.00
Total extended cost of Items 1-7			\$33,050.00		\$23,815.80	
8	Discounts					
	Discount from standard postage rate		0%		See Tables To The Right	
Delivery			24-48 Hours From Award		Immediately	
Annual Price Adjustment			N/A		CPI	

US Postal First Class Rates Effective July 9, 2023 Sashay's Discount List				
Letters	Presort Rate	Full Rate	Savings	Discount
1oz	0.576	0.660	0.084	12.73%
2oz	0.576	0.900	0.324	36.00%

### Flats

1oz	1.300	1.350	0.050	3.70%
2oz	1.540	1.590	0.050	3.14%
3oz	1.780	1.830	0.050	2.73%
4oz	2.020	2.070	0.050	2.42%
5oz	2.260	2.310	0.050	2.16%
6oz	2.500	2.550	0.050	1.96%
7oz	2.740	2.790	0.050	1.79%
8oz	2.980	3.030	0.050	1.65%
9oz	3.220	3.270	0.050	1.53%
10oz	3.460	3.510	0.050	1.42%
11oz	3.700	3.750	0.050	1.33%
12oz	3.940	3.990	0.050	1.25%
13oz	4.180	4.230	0.050	1.18%

\*\*\*\*Letters which do not qualify at the presort rate and billed back to the customer.

\*\*\*Flats are defined by the USPS as all mail over 1/4 1/2" long.

THE CITY DOES NOT GUARANTEE ANY SPECIFIC QUANTITY OR NUMBER OF PURCHASES, IF ANY, THAT WILL BE MADE DURING THE AGREEMENT TERM.

will be charged up to the appropriate rate

1" thick, exceeding 6 1/8" high and 11