



City of Tulsa Purchasing Department
175 E. 2nd Street 15th Floor
Tulsa, OK 74103

TAC 1292
Utilities Envelopes
Finance
Bid Date: October 19, 2023

Buyer: Rachel Harders
rachelharders@cityoftulsa.org
Please contact if you have any questions

1. Delivery:

If Your Bid is Accepted, state the number of Days You need to deliver the Supplies and/or to begin providing Services:

You must be able to deliver the Supplies and/or Services as specified in Your Bid. Failure to do so may result in City terminating the Agreement and pursuing collection under any performance bond, as well as seeking any other damages to which it may be entitled in law or in equity.

2. Pricing

			Frank G. Love Envelopes, Inc.		Crabar GBF, Inc.		Forms Plus Services, Inc.		Fyre Marketing, LLC	
Item	Description	Estimated Annual Quantity	Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost
1	Utilities Services Envelopes #857A White 24# SZ 10 open side Per Specifications	1,500,000	\$0.02	\$33,150.00	\$0.02	\$32,850.00	\$0.03	\$39,750.00	\$0.10	\$150,000.00
2	Utilities Services Envelopes #832D White 24# SZ 10 open side Per Specifications	1,500,000	\$0.02	\$29,610.00	\$0.02	\$32,625.00	\$0.03	\$39,675.00	\$0.09	\$135,000.00
3	Utilities Services Envelopes #807-12 White 24# SZ 10. Per Specifications	50,000	\$0.03	\$1,685.00	\$0.05	\$2,295.00	\$0.06	\$2,920.00	\$0.15	\$7,500.00
TOTAL COST NOT TO EXCEED:(All costs must be included or your Bid will be disqualified)			\$64,445.00		\$67,770.00		\$82,345.00		\$292,500.00	
Delivery:			30 Days		20 Working Days or Sooner		30 Days		45 Days	
Annual Price Adjustment			N/A		N/A		N/A		3%	

			Diversified Business Systems, Inc		Admiral Express, LLC		D & J Distributors, LLC		Dolphin Blue, Inc.	
Item	Description	Estimated Annual Quantity	Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost
1	Utilities Services Envelopes #857A White 24# SZ 10 open side Per Specifications	1,500,000	\$0.02	\$35,235.00	\$0.02	\$36,150.00	\$0.01	\$13,500.00	\$0.05	\$78,000.00
2	Utilities Services Envelopes #832D White 24# SZ 10 open side Per Specifications	1,500,000	\$0.02	\$31,980.00	\$0.02	\$33,900.00	\$0.01	\$13,500.00	\$0.05	\$70,500.00
3	Utilities Services Envelopes #807-12 White 24# SZ 10. Per Specifications	50,000	\$0.03	\$1,710.00	\$0.04	\$2,070.00	\$0.15	\$7,500.00	\$0.08	\$3,950.00
TOTAL COST NOT TO EXCEED:(All costs must be included or your Bid will be disqualified)			\$68,925.00		\$72,120.00		\$34,500.00		\$152,450.00	
Delivery:			Line Items 1 & 2 - 4 Weeks after proof approval. Line Item 3 - 10-15 working days after proof approval.		8-10 Weeks		20 Days		35 Working days after proof approval. *Turnaround times may vary due to paper availability.	
Annual Price Adjustment:			N/A		5%		3%		10%	

THE CITY DOES NOT GUARANTEE ANY SPECIFIC QUANTITY OR NUMBER OF PURCHASES, IF ANY, THAT WILL BE MADE DURING THE AGREEMENT TERM.