



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Kilkenny's St. Patrick's Day Block PartyDate(s) of Event: March 17, 2024Location Address: Start: 1500 S Quaker Avenue
End: 1500 S Rockford AveCouncil District(s): 4

Event Description: This application is for Kilkenny's Irish Pub annual St. Patrick's Day block party. The event will be held on Sunday March 17th, 2024 from 11:00am-11:59pm. The event will be held on 15th (Cherry) Street between S Rockford Ave and S Quaker Ave. There will be one stage with live music for the duration of the event, two large draft beer tents, one small food tent, a kids zone with inflatables, and a few small tents for vendors (merch, face painting, etc.).

Event Category: Street/Block PartyEvent Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Lane Closure, Food Sales, Merchandise Sales, Sidewalk Closure, Street ClosureAnticipated Attendance: Total: 15000Per Day: 15000Anticipated Participants: Total: 0Per Day: 0Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Kilkenny's Irish PubWebsite: <https://tulsairishpub.com/>Chief Officer of Host Organization: Trevor MooreEmail and Phone: trevor@nolastulsa.com 918-798-5535Applicant Name: Holly HightowerEmail and Phone: holly@watershedtulsa.com 918-925-9494

Professional Event Organizer:

Email and Phone:

On-site Contact: Trevor MooreMobile: 918-798-5535Billing Contact: Watershed HospitalityPhone: 918-925-9494Billing Address: 2627 E 21ST ST S
Tulsa, OK 74104

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 03/16/2024 Time: 3:00pm
Street Closure for Event Setup: Date: 03/16/2024 Time: 9:00pm
Street(s) to be Closed for Event Setup: 15th Street between S Quincy Ave and S Rockford Ave
S Quincy Ave between 14th St and 16th St
S Rockford Ave between 14th St and 15th St

Event Start: Date: 03/17/2024 Time: 11:00 am
Street Closure for Event Start: Date: 03/16/2024 Time: 9:00 pm
Street(s) to be Closed for Event Start: 15th Street between S Quincy Ave and S Rockford Ave
S Quincy Ave between 14th St and 16th St
S Rockford Ave between 14th St and 15th St

Run, Walk, Parade Start Time: NA
Daily Event Hours: 11:00 am-11:59 pm

Event End: Date: 03/17/2024 Time: 11:59 pm
Street Reopens after Event End: Date: 03/18/2024 Time: 7:00 am

Event Teardown: Date: 03/18/2024 Time: 12:00 am
Street Reopens after Event Teardown: Date: 03/18/2024 Time: 7:00 am

Secondary Permits Required

Beer Sales, Alcohol Sales: Wine Sales, Alcohol (Spirits) Sales, Beer Sales

Number of Food Vendors: 0

Number of Food Trucks: 0

Food Cooked on-site: No Fuel(s) to be used:

Number of Item Vendors: 1 Number of Service Vendors: 0

Number & Sizes of Tents: 1 - 40x120; 1 - 40x80; 10 - 10x10 Provider and Phone: ABCO (918) 583-6557

Number of Inflatables: Yes 2 Provider and Phone: Cox Family Inflatables, Bryce Cox (918) 231-8927, Coxfamilyinflatables@gmail.com

Number of Amusement Rides: No 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Kyle Cowan Security, Kyle Cowan (918) 406-2891

Medical and/or First Aid Services: Yes Contact, Email and Phone: TBD

Traffic Control Barricade Company: Yes Contact, Email and Phone: Direct Traffic Control (918) 836-0666

Equipment Setup: Date: 03/16/2024 Time: 9:00 pm Equipment Pickup: Date: 03/18/2024 Time: 7:00 am

Crowd Management Fencing Company: Yes Contact, Email and Phone: At Your Service (918) 272-0568, aysteam@aysrentals.com

Equipment Setup: Date: 03/17/2024 Time: 7:00 am Equipment Pickup: Date: 03/18/2024 Time: 7:00 am

Parking Type: Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): RNDC, LDF

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 24 Number of ADA Accessible Portable Toilets: 4

Equipment Setup: Date: 03/17/2024 Time: 7:00 am

Equipment Pickup: Date: 03/18/2024 Time: 7:00 am

Other Event Information: See Maps

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 8

Performer/Band name and music type: Folk, jazz, funk, rock

Sound Amplification: Yes

Start Time: 11:00 am

Finish Time: 11:59 pm

Please describe the sound equipment that will be used for your event:

Small stage with amps and a few speakers

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Staff will do a sweep of the street after event is closed. Street cleaning company will come early the next morning to run their equipment over the entire area of the event, and in the surrounding areas.

Number of Trash Receptacles: 24

Number of Dumpsters: 3

Number of Recycling Containers: 1

Cleanup Service: Yes Provider and Phone: Lot Maintenance of Oklahoma (918) 446-4111

Presented Event Concept to:

Schools, Business Assn, Businesses, Places of Worship

If not presented, please explain:

NA

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 01/08/2024 Date routed: 03/02/2024 Date for review: 03/13/2024

Special Events Committee Recommendation: _____ Yes ☐ No ☐ _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes ☐ No ☐ _____

Date routed to Council: _____ City Council Approval: Yes ☐ No ☐ _____

Date Permit Issued: _____ Comments: SEC meeting 02/21/2024. Mayor agenda
03/06/2024. City Council agenda 03/13/2024. Pending application information and TCP received 02/27/2024.
TCP map and medical contacts still being revised.

SPD ROAD SAFE MAP (PROPOSED)

X = Special Event

O = Road Closed



Cherry Street Map

Write a description for your map.

Legend



