



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### ***Summary of Event***

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Name of Event: End the STIigma: Stop STIs Street Party

Date(s) of Event: April 23, 2024

Location Address: Start: 300 S Madison Ave  
End: 300 S Norfolk Ave

Council District(s): 1

Event Description: Health fair for young people ages 15-24 to receive information about sexual health services and get tested for sexually transmitted infections.

**Event Category:** Street/Block Party

**Event Includes:** Amplified Sound, Public Right of Way, Food Sales, Private Property, Street Closure

Anticipated Attendance: Total: 150

Per Day: 150

Anticipated Participants: Total: 0

Per Day: 0

Number of Events for Monthly Event: No

### ***Host Organization, Applicant and Professional Event Organizer Information***

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Host Organization: YOUTH SERVICES OF TULSA, INC Website: https://www.yst.org/

Chief Officer of Host Organization: Heather Duvall

Email and Phone: hduvall@amplifytulsa.org 140-524-9821 x 1

Applicant Name: Brittany McCulloch

Email and Phone: bmcculloch@amplifytulsa.org 918-261-2825

Professional Event Organizer:

Email and Phone:

On-site Contact: Brittany McCulloch Mobile: 918-261-2825

Billing Contact: Amplify Youth Health Collective Phone: 918-261-2825

Billing Address: 1601 S MAIN ST E 200  
Tulsa, OK 74119

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 04/23/2024 Time: 2:00 pm  
Street Closure for Event Setup: Date: 04/23/2024 Time: 12:00 pm  
Street(s) to be Closed for Event Setup: E 3rd Street between Madison Ave and Norfolk Ave

**Event Start:** Date: 04/23/2024 Time: 4:00 pm  
Street Closure for Event Start: Date: 04/23/2024 Time: 12:00 pm  
Street(s) to be Closed for Event Start: E 3rd Street between Madison Ave and Norfolk Ave  
Run, Walk, Parade Start Time: NA  
Daily Event Hours: 4:00 - 7:00 pm

**Event End:** Date: 04/23/2024 Time: 7:00 pm  
Street Reopens after Event End: Date: 04/23/2024 Time: 8:00 pm

**Event Teardown:** Date: 04/23/2024 Time: 7:00 pm  
Street Reopens after Event Teardown: Date: 04/23/2024 Time: 8:00 pm

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 3  
Number of Food Trucks: 3  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 10  
Number & Sizes of Tents: 0 Provider and Phone: NA  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: No Contact, Email and Phone: NA

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: Yes Contact, Email and Phone: TBD

Equipment Setup: Date: 04/22/2024 Time: 10:00 am Equipment Pickup: Date: 04/24/2024 Time: 10:00 am

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): No sponsors

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: TBD

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 04/23/2024 Time: 1:00 pm

Equipment Pickup: Date: 04/23/2024 Time: 7:30 pm

Other Event Information: See map

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 1

Performer/Band name and music type: KHITS Radio Station Van

Sound Amplification: Yes

Start Time: 4:00 pm

Finish Time: 7:00 pm

Please describe the sound equipment that will be used for your event:

KHITS Radio Station Van

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Banners and decorations

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Event clean up will be taken care of by Youth Services of Tulsa and Amplify staff

Number of Trash Receptacles: 4

Number of Dumpsters: 2

Number of Recycling Containers: 1

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

If not presented, please explain:

Youth Services of Tulsa owns the property on both sides of 3rd Street - no other businesses are directly impacted.

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                      On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 02/21/2024      Date routed: 03/27/2024      Date for review: 04/17/2024

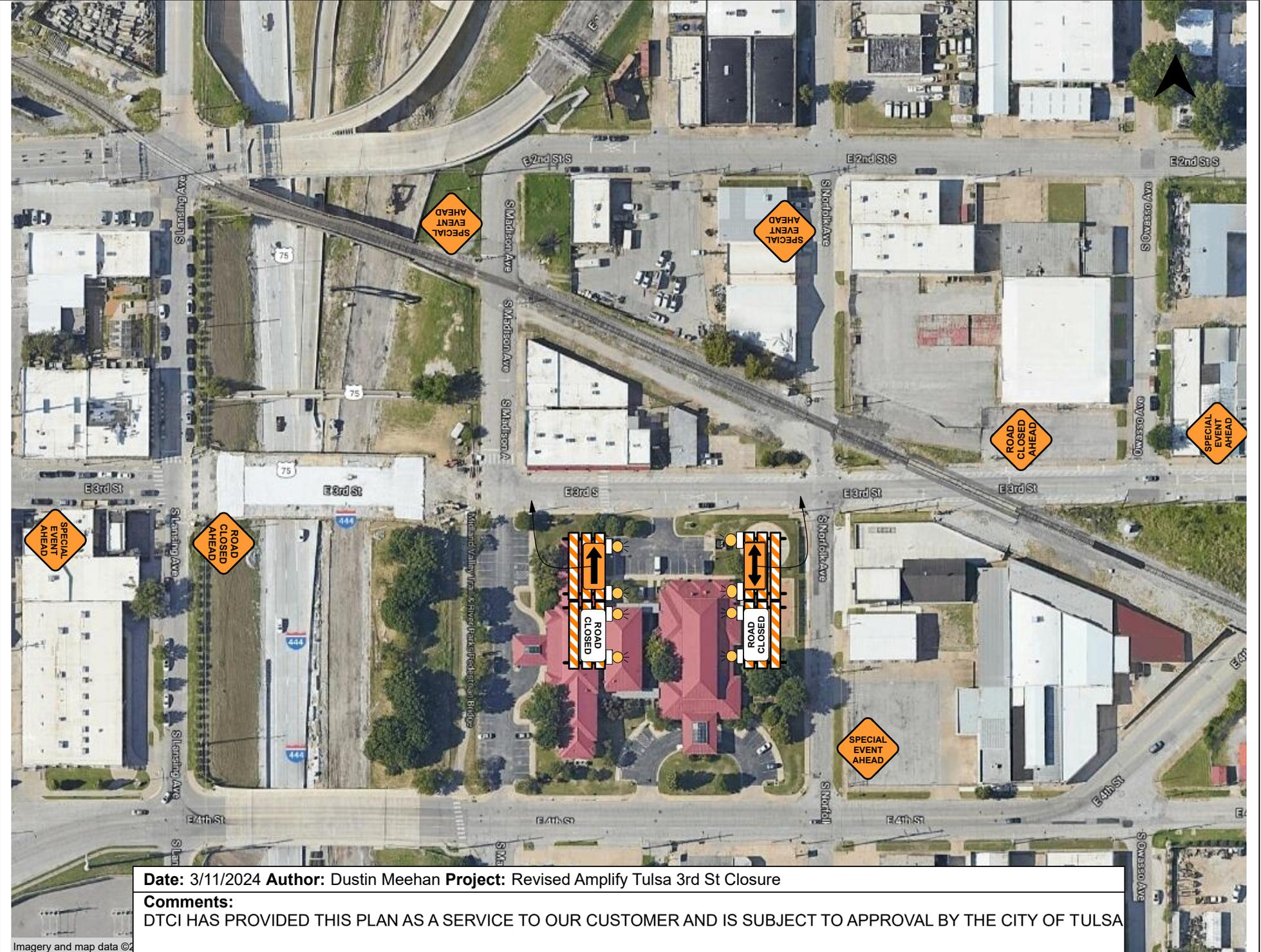
Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 04/03/2024. Mayor agenda  
04/10/2024. City Council agenda 04/17/2024.

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**Date:** 3/11/2024 **Author:** Dustin Meehan **Project:** Revised Amplify Tulsa 3rd St Closure

**Comments:**  
DTCI HAS PROVIDED THIS PLAN AS A SERVICE TO OUR CUSTOMER AND IS SUBJECT TO APPROVAL BY THE CITY OF TULSA