

# APPLICATION FOR RIGHT-OF-WAY/EASEMENT CLOSURE OR ENCROACHMENT AGREEMENT



Application is hereby made to the City of Tulsa to consider the following:

Choose one:  Closure  Encroachment

Choose one:  Right-of-Way  Easement  Air Space

County Assessor Parcel Number: \_\_\_\_\_ Zoning: \_\_\_\_\_

Property Location: \_\_\_\_\_

**Legal Description:**

Subdivision: \_\_\_\_\_ Plat No.: \_\_\_\_\_

Lot: \_\_\_\_\_ Block: \_\_\_\_\_

Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_

**If unplatted, attach legal description.**

Applicant Name: \_\_\_\_\_

Applicant Company: \_\_\_\_\_

Applicant D.B.A.: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Secondary Point of Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Property Owner(s) of Record: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Signatures:**

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Property Owner(s): \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

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Explanation of necessity for closing right-of-way or easement or for encroaching into the right-of-way or easement.

**REQUIRED:** Legal Description with a Plat of Survey for all closings. For Encroachments, a digital sketch delineating the described request, showing all data pertinent to the property (refer to application instructions).

*Type required explanation here.*

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**City of Tulsa Application Receipt.**

Application No. *(use for tracking)*: \_\_\_\_\_

Received By: \_\_\_\_\_

Check No: \_\_\_\_\_ Online Payment Confirmation No.: \_\_\_\_\_



Received Date Stamp

Notes:

**Signatures:**

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

COT Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_