



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Live Passion of the LordDate(s) of Event: Friday, April 18, 2025Location Address: Start: 2434 E Admiral Blvd  
End: 2434 E Admiral BlvdCouncil District(s): 1Event Description: A vivid reenactment of the Stations of the Cross at St. Francis Xavier Catholic Church in Tulsa on Good Friday.Event Category: Procession/MarchEvent Includes: Amplified Sound, Public Right of Way, Lane Closure, Street ClosureAnticipated Attendance: Total: 400Per Day: 400Anticipated Participants: Total: 400Per Day: 400Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: St. Francis Xavier Catholic ChurchWebsite: <https://www.facebook.com/pages/St-Francis-Xavier-Church/1115767325598>Chief Officer of Host Organization: Elmer RodriguezEmail and Phone: finance@stfrancisxavier-tulsa.org 918-592-6770Applicant Name: Elmer RodriguezEmail and Phone: vhuacuja0@gmail.com 918-592-6770

Professional Event Organizer:

Email and Phone:

On-site Contact: Elmer RodriguezMobile: 918-520-1502Billing Contact: St. Francis Xavier Catholic ChurchPhone: 918-592-6770Billing Address: 2434 E ADMIRAL BLVD S  
Tulsa, OK 74104

### ***Event Timeline and Lane/Street Closure Information***

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<b>Event Setup:</b>	Date: <u>04/18/2025</u>	Time: <u>11:00 A.M. &amp; 8:30 P.M.</u>
Street Closure for Event Setup:	Date:	Time: <u>N/A</u>
Street(s) to be Closed for Event Setup:	<u>N/A - Parking Lot</u>	
<b>Event Start:</b>	Date: <u>04/18/2025</u>	Time: <u>11:30 A.M. &amp; 9:00 P.M.</u>
Street Closure for Event Start:	Date: <u>04/18/2025</u>	Time: <u>11:30 A.M. &amp; 9:00 P.M.</u>
Street(s) to be Closed for Event Start:	<u>1st Street, Delaware Ave, 2nd Street, Atlanta Ave. 11:30 A.M. &amp; 9:00 PM</u>	
Run, Walk, Parade Start Time:	<u>Day Procession: 11:30 a.m. - 3:30 p.m.</u> <u>Night (Silent) Procession 9:00 p.m. - 11:00 p.m.</u>	
Daily Event Hours:	<u>Day Procession: 11:30 a.m. to 3:30 p.m.</u> <u>Night Procession: 9:00 p.m. to 11:00 p.m.</u>	
<b>Event End:</b>	Date: <u>04/18/2025</u>	Time: <u>3:30 P.M. and 11:00 P.M.</u>
Street Reopens after Event End:	Date: <u>04/18/2025</u>	Time: <u>3:30 P.M. and 11:30 P.M.</u>
<b>Event Teardown:</b>	Date: <u>04/18/2025</u>	Time: <u>3:30 P.M. and 11:30 P.M.</u>
Street Reopens after Event Teardown:	Date: <u>04/18/2025</u>	Time: <u>3:30 P.M. and 11:30 P.M.</u>

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales:	<u>Not Applicable</u>		
Number of Food Vendors:	<u>0</u>		
Number of Food Trucks:	<u>0</u>		
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:	
Number of Item Vendors:	<u>0</u>	Number of Service Vendors:	<u>0</u>
Number & Sizes of Tents:	<u>0</u>	Provider and Phone:	<u>N/A</u>
Number of Inflatables:	<u>No</u> <u>0</u>	Provider and Phone:	<u>NA</u>
Number of Amusement Rides:	<u>No</u> <u>0</u>	Provider and Phone:	<u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>		
Provider and Phone:	<u>N/A</u>		

### **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: TPD Special Events Unit (918) 586-6054 for Escort and Traffic Control

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

### **Sponsor and Other Event Information**

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Event Sponsor(s): N/A

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0                      Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date:                      Time: N/A

Equipment Pickup: Date:                      Time: N/A

Other Event Information: See Attachment

## **Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: Yes

Start Time: 11:30 P.M. Finish Time: 3:30 P.M.

Please describe the sound equipment that will be used for your event:

Speaker with Microphone

Sound checks conducted prior to the event: Yes

Start Time: 11:00 P.M. Finish Time: 11:30 P.M.

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers will help maintain and pick up trash

Number of Trash Receptacles: 6

Number of Dumpsters: 2

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

Residents

If not presented, please explain:

N/A

## **Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 03/09/2025      Date routed: 03/25/2025      Date for review: 04/16/2025

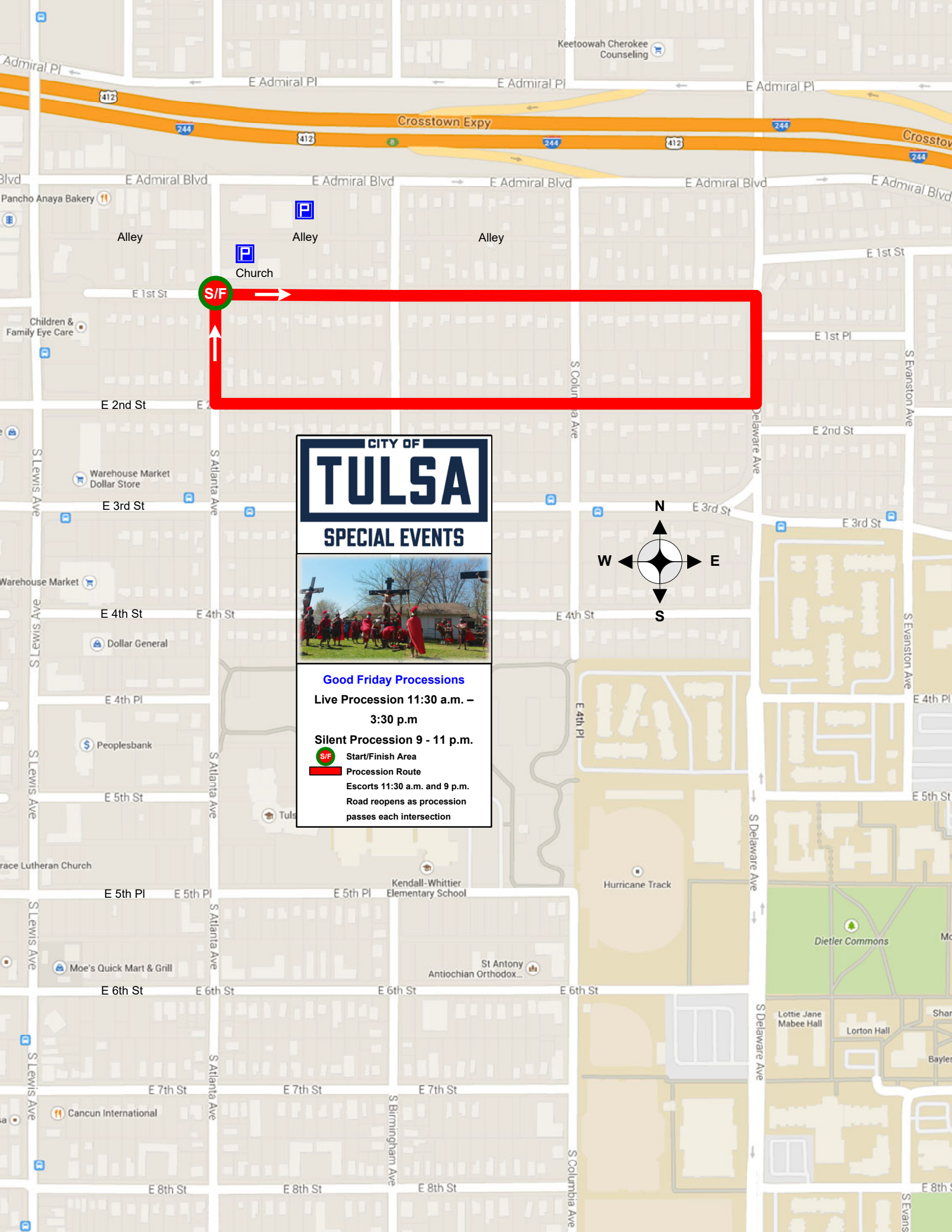
Special Events Committee Recommendation: \_\_\_\_\_      Yes ☐ No ☐ \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes ☐ No ☐ \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes ☐ No ☐ \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 04/02/2025. Mayor agenda  
04/09/2025. City Council agenda 04/16/2025. Application fees paid 03/19/2025. Map updated 03/25/2025.

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**CITY OF**  
**TULSA**  
**SPECIAL EVENTS**

**Good Friday Processions**  
**Live Procession 11:30 a.m. – 3:30 p.m.**  
**Silent Procession 9 – 11 p.m.**  
 **Start/Finish Area**  
 **Procession Route**  
Escorts 11:30 a.m. and 9 p.m.  
Road reopens as procession passes each intersection

