



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Memorial Day Field of HeroesDate(s) of Event: May 23 - 26, 2025Location Address: Start: 1100 E 6th Street  
End: 1200 E 6th StreetCouncil District(s): 1, 4

Event Description: A formation of military combat boots located in the North section of Veterans Park adjacent to E 6th Street. Installation is emplaced May 23rd 2025 at 05:00 PM. Installation will remain in place 24 hours a day until May 26th 2025 at 05:00 PM. On May 24th at 02:00 PM a Dedication Ceremony will occur recognizing the sacrifice of our Oklahoma Fallen. Following the dedication ceremony a Gold Star Family brunch will be conducted inside the Veterans of Foreign Wars. E. 6th Street between S Norfolk Ave and S. Owasso Ave will be closed for the dedication ceremony.

Event Category: Festival/CelebrationEvent Includes: Amplified Sound, Public Right of Way, Public Park, Lane Closure, No Parking Signage, Sidewalk Closure, Private Property, Street ClosureAnticipated Attendance: Total: 2000Per Day: 500Anticipated Participants: Total: 80Per Day: 20Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Veterans of Foreign Wars Post 577 Website: <https://vfw577.org/di/vfw/v2/default.asp>Chief Officer of Host Organization: Joshua StarksEmail and Phone: joshua.d.starks@gmail.com 918-585-9148Applicant Name: Joshua StarksEmail and Phone: joshua.d.starks@gmail.com 918-585-9148

Professional Event Organizer:

Email and Phone:

On-site Contact: Joshua StarksMobile: 918-510-2164Billing Contact: Tulsa VFW Post 577Phone: 918-585-9148Billing Address: 1109 East 6th Street  
Tulsa, OK 74120

### ***Event Timeline and Lane/Street Closure Information***

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|   |   |                       |
|---|---|-----------------------|
| <b>Event Setup:</b>                     | Date: <u>05/24/2025</u>   | Time: <u>11:00 PM</u> |
| Street Closure for Event Setup:         | Date: <u>05/24/2025</u>   | Time: <u>11:00 AM</u> |
| Street(s) to be Closed for Event Setup: | <u>E. 6th Street between S. Norfolk Ave. and S. Owasso Ave.</u> |                       |
| <b>Event Start:</b>                     | Date: <u>05/24/2025</u>   | Time: <u>02:00PM</u>  |
| Street Closure for Event Start:         | Date: <u>05/24/2025</u>   | Time: <u>11:00 AM</u> |
| Street(s) to be Closed for Event Start: | <u>E. 6th Street between S. Norfolk Ave. and S. Owasso Ave.</u> |                       |
| Run, Walk, Parade Start Time:           | <u>N/A</u>  |                       |
| Daily Event Hours:                      | <u>May 23, 05:00 PM to May 26, 05:00 PM</u>                     |                       |
| <b>Event End:</b>                       | Date: <u>05/24/2025</u>   | Time: <u>04:00 PM</u> |
| Street Reopens after Event End:         | Date: <u>05/24/2025</u>   | Time: <u>05:00 PM</u> |
| <b>Event Teardown:</b>                  | Date: <u>05/24/2025</u>   | Time: <u>04:00 PM</u> |
| Street Reopens after Event Teardown:    | Date: <u>05/24/2025</u>   | Time: <u>05:00 PM</u> |

### ***Secondary Permits Required***

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|   |                       |                            |
|---|-----------------------|----------------------------|
| Beer Sales, Alcohol Sales:                                | <u>Not Applicable</u> |                            |
| Number of Food Vendors:                                   | <u>0</u>              |                            |
| Number of Food Trucks:                                    | <u>0</u>              |                            |
| Food Cooked on-site:                                      | <u>No</u>             | Fuel(s) to be used:        |
| Number of Item Vendors:                                   | <u>0</u>              | Number of Service Vendors: |
| Number & Sizes of Tents:                                  | <u>0</u>              | Provider and Phone:        |
| Number of Inflatables:                                    | <u>No</u> <u>0</u>    | Provider and Phone:        |
| Number of Amusement Rides:                                | <u>No</u> <u>0</u>    | Provider and Phone:        |
| Use of fireworks, rockets, lasers, or other pyrotechnics: | <u>No</u>             |                            |
| Provider and Phone:                                       | <u>N/A</u>            |                            |

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: No Contact, Email and Phone: 911 and Non-emergency Numbers

Medical and/or First Aid Services: No Contact, Email and Phone: 911 and Non-emergency Numbers

Traffic Control Barricade Company: No Contact, Email and Phone: Tulsa VFW Post 577 Organic Street Closure Assets (918) 585-9148, tulsavfw577@gmail.com

Equipment Setup: Date: 05/24/2025 Time: 11:00 AM Equipment Pickup: Date: 05/24/2025 Time: 05:00 PM

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

## **Sponsor and Other Event Information**

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Event Sponsor(s): Tulsa Veterans of Foreign Wars  
Survivor Outreach Services of Oklahoma  
AARP

Park: Yes Name of Park and Location: Veterans Park, 1028 E 6th St

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 2 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 05/23/2025 Time: 05:00 PM

Equipment Pickup: Date: 05/26/2025 Time: 05:00 PM

Other Event Information: See Attachments

## **Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: Yes

Start Time: 02:00 PM

Finish Time: 04:00 PM

Please describe the sound equipment that will be used for your event:

PA System, Two Speaks and Microphone on Stage

Sound checks conducted prior to the event: Yes

Start Time: 12:00 PM

Finish Time: 01:00 PM

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Trash Receptacles will be emptied daily or as needed during the day on site. Trash will be removed and placed in the Tulsa VFW Dumpsters

Number of Trash Receptacles: 3

Number of Dumpsters: 2

Number of Recycling Containers: 1

Cleanup Service: No Provider and Phone: Tulsa VFW Organic Assets (918) 585-9148

Presented Event Concept to:

Residents, Neighborhood Assn, Businesses

If not presented, please explain:

N/A

## **Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 02/24/2025      Date routed: 04/28/2025      Date for review: 05/14/2025

Special Events Committee Recommendation: \_\_\_\_\_      Yes ☐ No ☐ \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes ☐ No ☐ \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes ☐ No ☐ \_\_\_\_\_

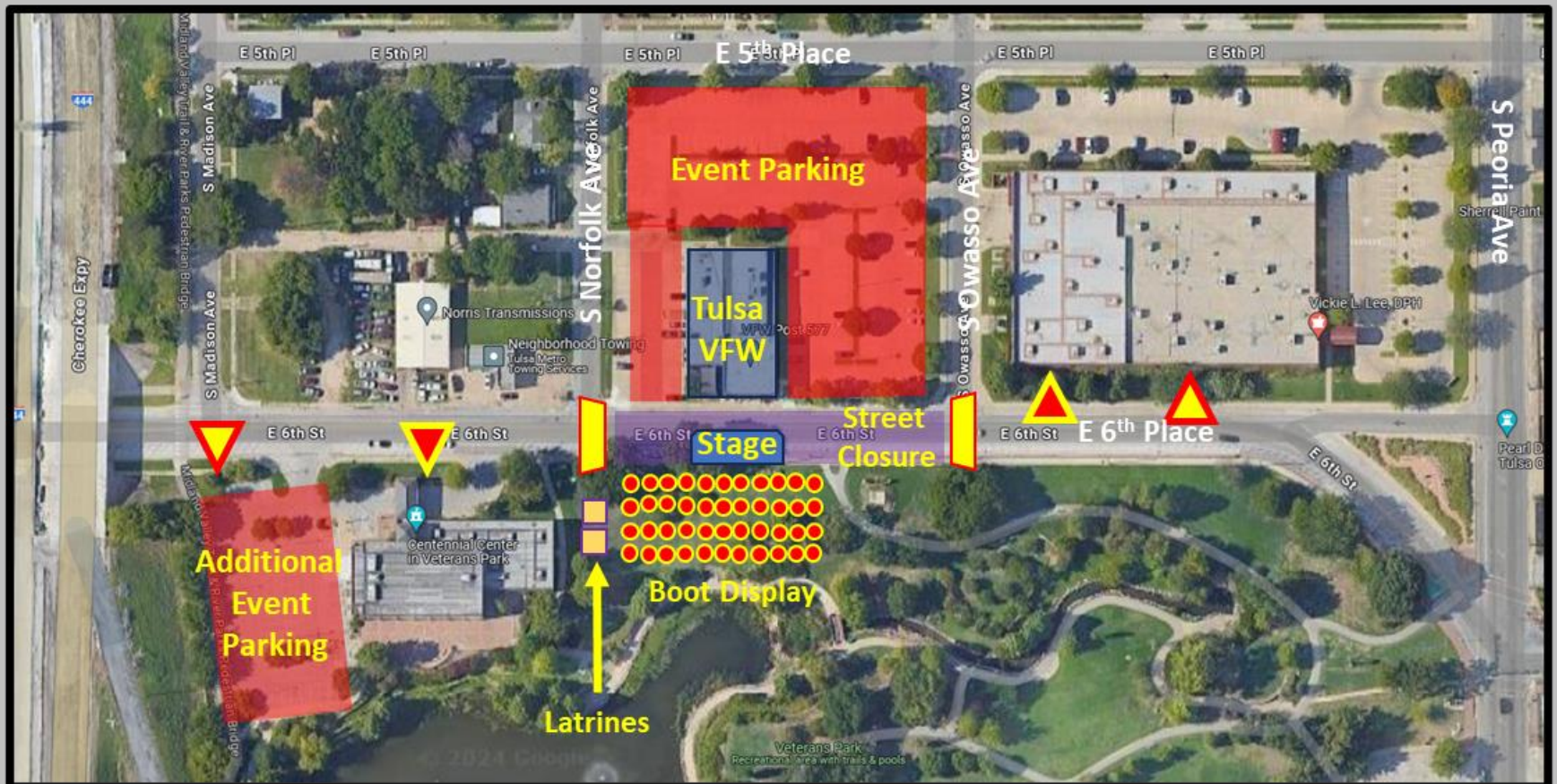
Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 05/07/2025. Mayor agenda  
05/14/2025. City Council 05/14/2025.

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# Field of Heroes 2025 Site Plan Overview

May 24<sup>th</sup> 2025

10:00 AM to 04:00 PM



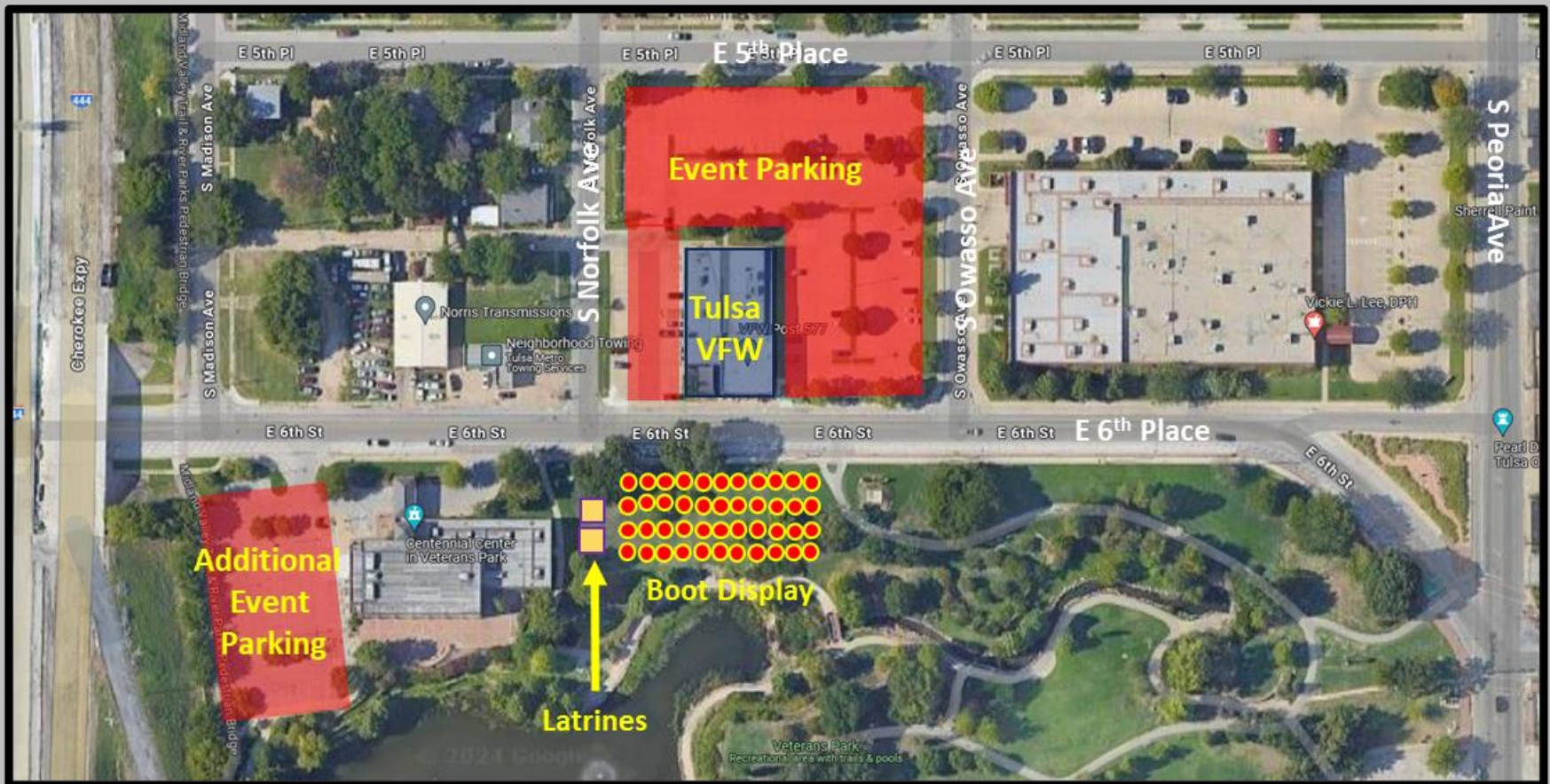


# Field of Heroes 2025

## Site Plan Overview

May 23<sup>rd</sup> 2025 05:00 PM to May 26<sup>th</sup> 2025 05:00 PM

**\*Except May 24<sup>th</sup> 10:00 AM to 04:00 PM**



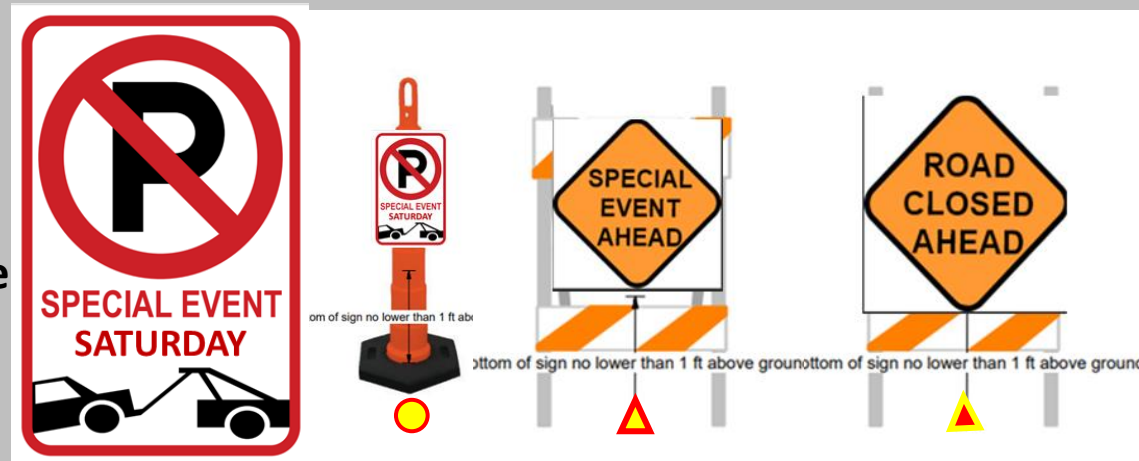
# Field of Heroes 2025

## Traffic Control Plan

72 Hours Prior  
May 21<sup>st</sup> 2025

### Type II Traffic Posts with Signs

Will be emplaced along the South side of E 6<sup>th</sup> Street on sidewalk between S Norfolk Ave and S Owasso Ave.



### Advanced Warning Signs

First Advanced Warning Sign will be placed at least 200 ft prior to Road Closure on sidewalk ahead of planned blocked area

Second Advanced Warning Sign will be placed at least 100 ft prior to Road Closure on sidewalk ahead of planned blocked area.





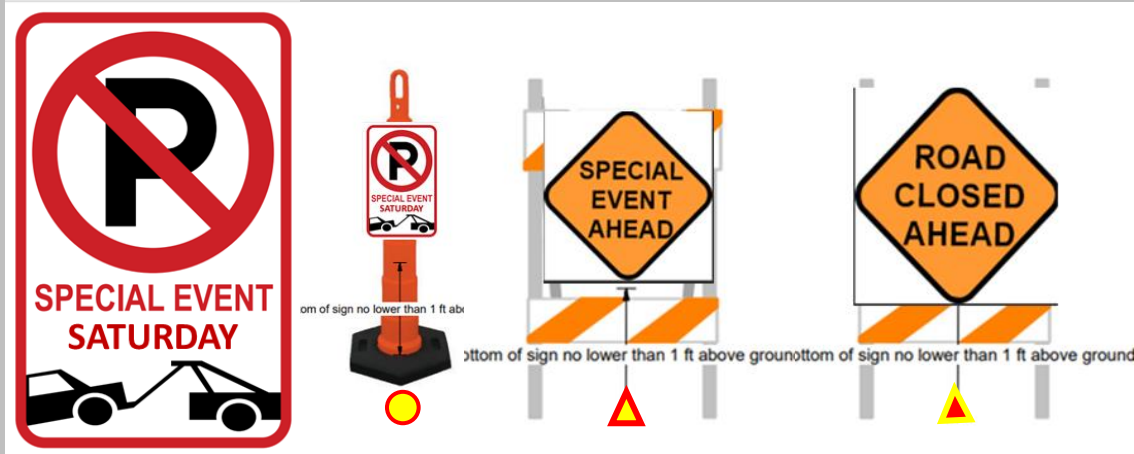
# Field of Heroes 2025

## Traffic Control Plan

24 Hours Prior  
May 23<sup>th</sup> 2025

### Type II Traffic Posts with Signs

Will be emplaced along the South side of E 6<sup>th</sup> Street *in parking spaces* between S Norfolk Ave and S Owasso Ave.



### Advanced Warning Signs

First Advanced Warning Sign will be placed at least 200 ft prior to Road Closure on sidewalk ahead of planned blocked area

Second Advanced Warning Sign will be placed at least 100 ft prior to Road Closure on sidewalk ahead of planned blocked area.



# Field of Heroes 2025

## Traffic Control Plan

### Traffic Control Plan

10:00 AM

May 24<sup>th</sup> 2025

### Type III Traffic Barricades with Signs

Will be on E 6<sup>th</sup> Street at the  
intersections of  
E 6<sup>th</sup> Street and S Norfolk Ave  
E 6<sup>th</sup> Street and S Owasso Ave.

### Advanced Warning Signs

First Advanced Warning Sign will be  
placed at least 200 ft prior to Road  
Closure

Second Advanced Warning Sign will  
be placed at least 100 ft prior to  
Road Closure





# Field of Heroes 2025

## Traffic Control Plan

### Traffic Control Plan

04:00 PM  
May 24<sup>th</sup> 2025

### Type III Traffic Barricades with Signs an Advance Warning Signs

All barricades will be removed  
from E. 6<sup>th</sup> Street and  
Traffic will be allowed to flow  
normally.  
on sidewalk.

