



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### ***Summary of Event***

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Name of Event: Dierks Bentley Street PartyDate(s) of Event: Saturday, May 31, 2025Location Address: Start: 300 S Denver Ave  
End: 300 S Frisco AveCouncil District(s): 4Event Description: Street party before the Dierks Bentley concert inside the BOK Center**Event Category:** Street/Block Party**Event Includes:** Amplified Sound, Tent/Canopy, Beer/Alcohol Sales, Public Right of Way, Lane Closure, Live Entertainment, Food Sales, Sidewalk Closure, Street ClosureAnticipated Attendance: Total: 1000Per Day: 1000Anticipated Participants: Total: 1000Per Day: 1000Number of Events for Monthly Event: No

### ***Host Organization, Applicant and Professional Event Organizer Information***

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Host Organization: BOK Center - OVG TulsaWebsite: www.bokcenter.comChief Officer of Host Organization: Keller TaylorEmail and Phone: keller.taylor@oakviewgroup.com 970-518-5131Applicant Name: Victoria PittmanEmail and Phone: victoria.pittman@oakviewgroup.com 918-404-0104

Professional Event Organizer:

Email and Phone:

On-site Contact: Eric SchleicherMobile: 918-269-0304Billing Contact: OVG 360 - BOK CenterPhone: 918-404-0104Billing Address: 200 S DENVER AVE W  
Tulsa, OK 74103

### ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 05/30/2025 Time: 8AM  
Street Closure for Event Setup: Date: 05/29/2025 Time: 5PM  
Street(s) to be Closed for Event Setup: 3rd St between Denver Ave and Frisco Ave  
**Event Start:** Date: 05/31/2025 Time: 5PM  
Street Closure for Event Start: Date: 05/29/2025 Time: 5PM  
Street(s) to be Closed for Event Start: 3rd St between Denver Ave and Frisco Ave  
Run, Walk, Parade Start Time: N/A  
Daily Event Hours: 5 - 8 PM  
**Event End:** Date: 05/31/2025 Time: 8PM  
Street Reopens after Event End: Date: 06/02/2025 Time: 8AM  
**Event Teardown:** Date: 05/31/2025 Time: 8PM  
Street Reopens after Event Teardown: Date: 06/02/2025 Time: 8AM

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Wine Sales, Alcohol (Spirits) Sales, Beer Sales  
Number of Food Vendors: 4  
Number of Food Trucks: 4  
Food Cooked on-site: Yes Fuel(s) to be used: Gas  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 3 - 20x20 Provider and Phone: Party Perfect, 918-258-7368  
Number of Inflatables: Yes 1 Provider and Phone: Jumpin Jiminy, 918-445-4679  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: N/A

### **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: BOK Center to provide security, 918-894-4200  
Medical and/or First Aid Services: Yes Contact, Email and Phone: EMSA will be onsite for BOK Center  
Traffic Control Barricade Company: No Contact, Email and Phone: BOK Center owns TCP equipment  
Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:  
Crowd Management Fencing Company: No Contact, Email and Phone: N/A  
Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:  
Parking Type: Street, ADA parking available  
Transportation Service: Ride Share  
Transportation Service: Contact, Email and Phone: 1st St from Cheyenne Ave to Denver Ave

### **Sponsor and Other Event Information**

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Event Sponsor(s): BOK Center  
Park: No Name of Park and Location: N/A  
Drone: No  
Portable Toilets: Yes Provider and Phone: At Your Service, 918-272-0568  
Total Number of Portable Toilets: 3                      Number of ADA Accessible Portable Toilets: 1  
Equipment Setup: Date: 05/30/2025                      Time: 8AM  
Equipment Pickup: Date: 06/02/2025                      Time: 8AM  
Other Event Information: See Attachments

## **Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 2

Performer/Band name and music type: TBD

Sound Amplification: Yes

Start Time: 2PM

Finish Time: 8PM

Please describe the sound equipment that will be used for your event:

Band Speakers

Sound checks conducted prior to the event: Yes

Start Time: 1PM

Finish Time: 2PM

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: BOK Center will clean street

Number of Trash Receptacles: 5

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

BOK Center Website

If not presented, please explain:

N/A

## **Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 03/11/2025      Date routed: 04/28/2025      Date for review: 05/21/2025

Special Events Committee Recommendation: \_\_\_\_\_ Yes ☐ No ☐ \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_ Mayor's Recommendation: Yes ☐ No ☐ \_\_\_\_\_

Date routed to Council: \_\_\_\_\_ City Council Approval: Yes ☐ No ☐ \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_ Comments: SEC meeting 05/07/2025. Mayor agenda  
05/14/2025. City Council 05/21/2025. COI expired 03/31/2025.

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Partial view of a site plan showing a planter area and a sidewalk.

Power

SIGNAGE:  
NO ALCOHOL  
BEYOND  
THIS POINT

Dierks Bentley Street Party  
May 31, 2025

BOK CENTER  
MAIN ENTRANCE

Activation

SIGNAGE:  
NO ALCOHOL  
BEYOND  
THIS POINT

ABLE PERMIT  
AREA

A diagram of the BOK Center Main Entrance area. A red line on the left is labeled "Able Permit Area". A blue line on the left is labeled "SIGNAGE: NO ALCOHOL BEYOND THIS POINT". A black box on the left is labeled "Activation". The main entrance is labeled "BOK CENTER MAIN ENTRANCE". The diagram shows the entrance path, a ramp, and a building facade with a grid pattern.

Toilets  
ADA

FIRE LANE  
KEEP OPEN

Stage

AV

Lounge Seating & Hightops  
■■■■

illey

[illegible][illegible]

100

ANE  
OPEN

FIRE  
KEEP

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Power

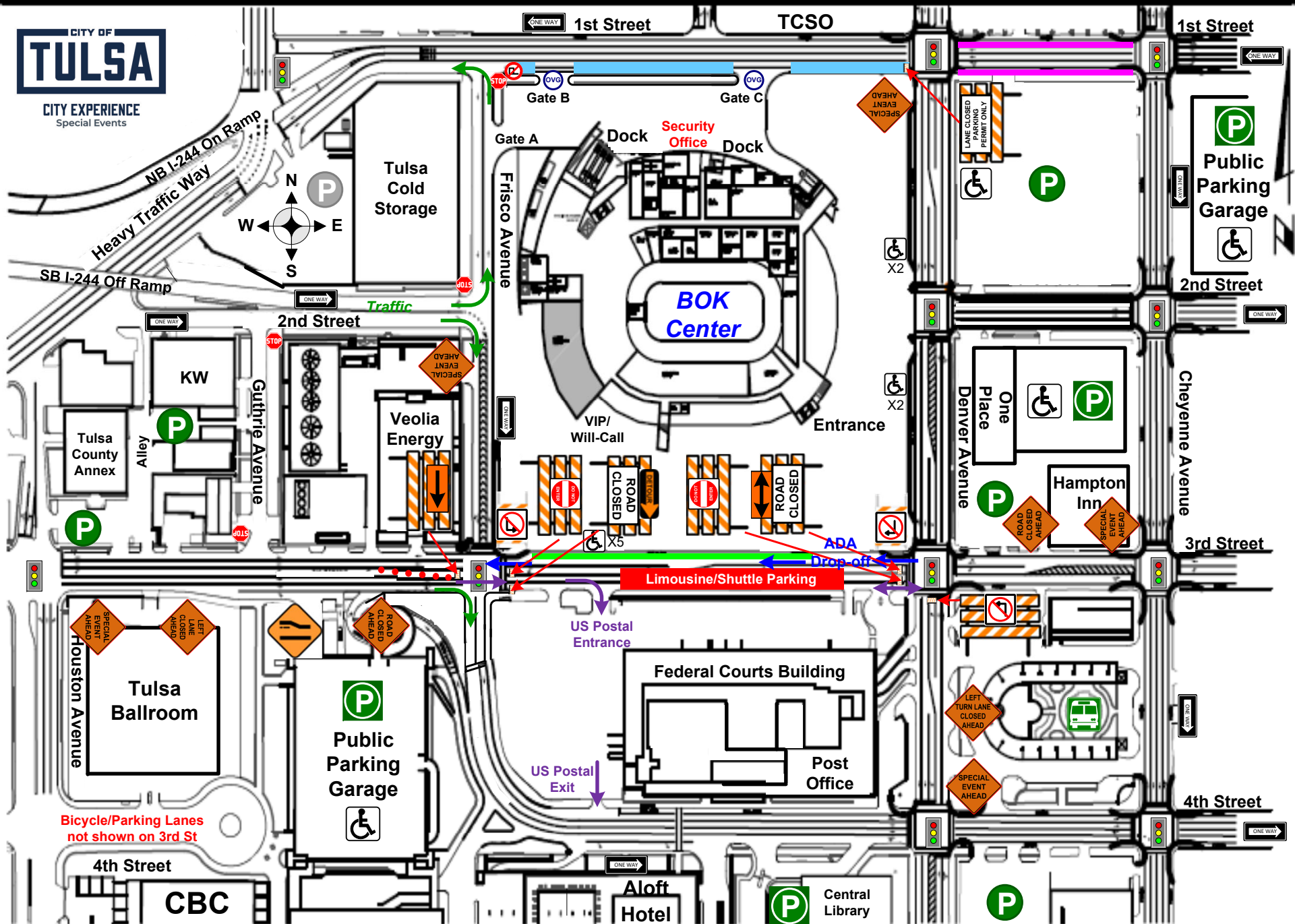
SIGNAGE:  
NO ALCOHOL  
BEYOND  
THIS POINT

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ABLE PERMIT  
AREA



CITY EXPERIENCE  
Special Events



Traffic Control generally during BOK Center large events (attendance 5,000+). Visit [www.bokcenter.com](http://www.bokcenter.com) for schedule.



BOK Center Security



Tulsa Transit Station

Parking Permit Only

Road Closure by BOK Center

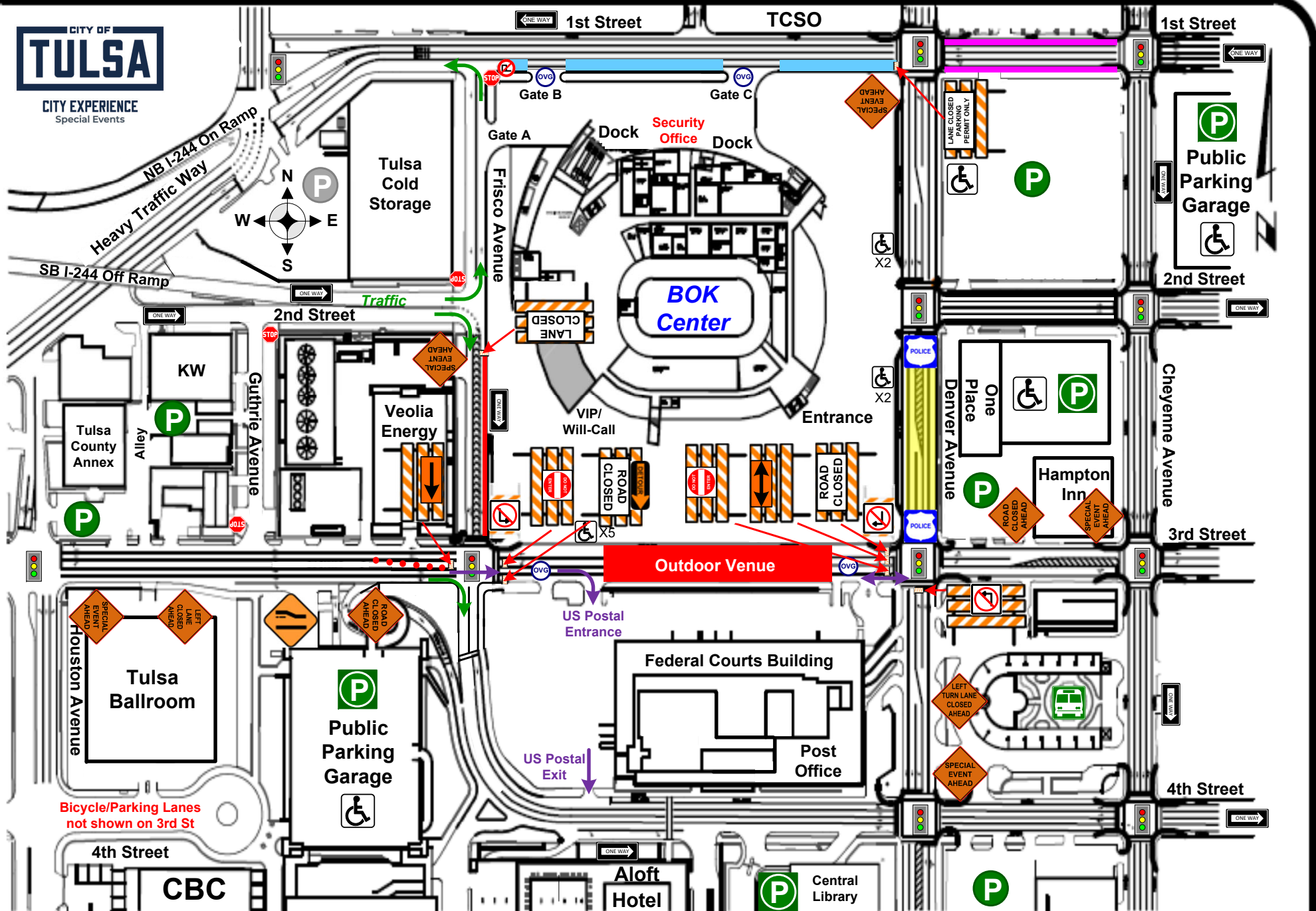
Rideshare Lane Closure by Police

N Curb Parking Lane Closure





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BOK Center Security

Parking Permit Only

Rideshare Lane Closure by Police

Outdoor Venue Road Closure

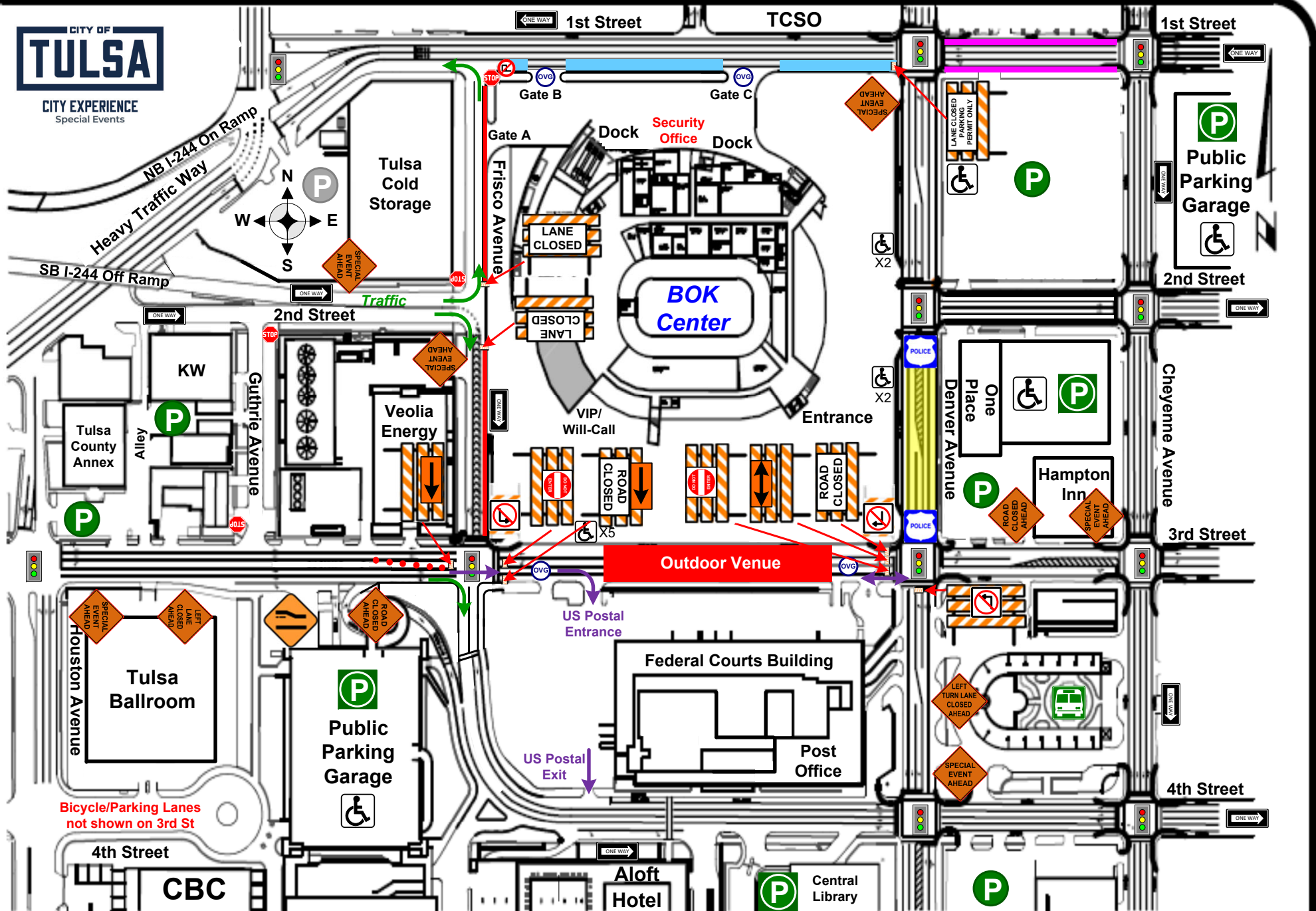
Road Closure before the Event Starts and after the Event Ends when 3<sup>rd</sup> Street is Closed for venue.







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BOK Center Security

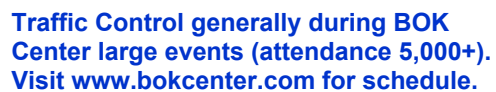
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