



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: St. Toribio KermesDate(s) of Event: Sunday, May 25, 2024Location Address: Start: 2515 E 1st St  
End: 1428 N 68th E AveCouncil District(s): 3, 4Event Description: Annual Procession (assembly) & Carnival (landing). Religious yearly event.Event Category: Procession/MarchEvent Includes: Amplified Sound, Tent/Canopy, Public Right of Way, Lane Closure, Live Entertainment, Private Property, Street ClosureAnticipated Attendance: Total: 900Per Day: 900Anticipated Participants: Total: 900Per Day: 900Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: St. Peter and Paul Catholic  
Church and SchoolWebsite: <https://peterandpaultulsa.org/>Chief Officer of Host Organization: Alessandro CalderoniEmail and Phone: 405-905-8777Applicant Name: Toribo RomoEmail and Phone: St.ToribioRomo21@gmail.com 918-836-2596

Professional Event Organizer:

Email and Phone:

On-site Contact: Fernando GuitierrezMobile: 918-812-4534Billing Contact: Toribo RomoPhone: 918-836-2596Billing Address: 1419 N 67TH AVE E  
Tulsa, OK 74115

### ***Event Timeline and Lane/Street Closure Information***

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<b>Event Setup:</b>	Date: <u>05/25/2025</u>	Time: <u>8:00am</u>
Street Closure for Event Setup:	Date: <u>05/25/2025</u>	Time: <u>8:15am</u>
Street(s) to be Closed for Event Setup:	<u>See Site Map</u>	
<b>Event Start:</b>	Date: <u>05/25/2025</u>	Time: <u>8:15am</u>
Street Closure for Event Start:	Date: <u>05/25/2025</u>	Time: <u>8:15am</u>
Street(s) to be Closed for Event Start:	<u>See Route Map</u>	
Run, Walk, Parade Start Time:	<u>Procession (Walk) 8:15am</u>	
Daily Event Hours:	<u>Procession, 8:15 - 11:30am</u> <u>Carnival, Noon - 11:30pm</u>	
<b>Event End:</b>	Date: <u>05/25/2025</u>	Time: <u>11:30pm</u>
Street Reopens after Event End:	Date: <u>05/25/2025</u>	Time: <u>11:30am</u>
<b>Event Teardown:</b>	Date: <u>05/25/2025</u>	Time: <u>11:30pm</u>
Street Reopens after Event Teardown:	Date: <u>05/25/2025</u>	Time: <u>11:30am</u>

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales:	<u>Not Applicable</u>		
Number of Food Vendors:	<u>0</u>		
Number of Food Trucks:	<u>0</u>		
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:	<u>Gas</u>
Number of Item Vendors:	<u>0</u>	Number of Service Vendors:	<u>0</u>
Number & Sizes of Tents:	<u>1 - 100X100</u>	Provider and Phone:	<u>Ultimate Party Rentals (918) 902-1248</u>
Number of Inflatables:	<u>No</u> <u>0</u>	Provider and Phone:	<u>NA</u>
Number of Amusement Rides:	<u>No</u> <u>0</u>	Provider and Phone:	<u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>		
Provider and Phone:	<u>N/A</u>		

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

Security and/or Police: Yes Contact, Email and Phone: Knights of Columbus, Raul Chairez (918) 407-8575 for on-site security.  
TPD Special Events Unit (918) 586-6054 for police escort.

Medical and/or First Aid Services: Yes Contact, Email and Phone: TFD Matt Boyer (918) 720-9789,  
maimattthewdeboyer@gmail.com, and First Aid  
Volunteers

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

## **Sponsor and Other Event Information**

Event Sponsor(s): N/A

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other Event Information: See Attachments

## **Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 3

Performer/Band name and music type: Hispanic music

Sound Amplification: Yes

Start Time: 12:30am

Finish Time: 11:30pm

Please describe the sound equipment that will be used for your event:

PA

Sound checks conducted prior to the event: Yes

Start Time: 12pm

Finish Time: 12:15pm

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Welcome banner with event info

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers will clean up during procession and after carnival

Number of Trash Receptacles: 6

Number of Dumpsters: 2

Number of Recycling Containers: 0

Cleanup Service: Yes Provider and Phone: America Waste Control (918) 446-0023

Presented Event Concept to:

Places of Worship

If not presented, please explain:

Yearly religious event that has been around for more than 15years and our neighbors are up to date on it.

## **Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 03/26/2025      Date routed: 05/06/2025      Date for review: 05/21/2025

Special Events Committee Recommendation: \_\_\_\_\_      Yes ☐ No ☐ \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes ☐ No ☐ \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes ☐ No ☐ \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 05/07/2025. Mayor agenda  
05/14/2025. City Council agenda 05/21/2025. Application complete 05/06/2025. Maps revised 05/06/2025.

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Google



CITY OF

TULSA

SPECIAL EVENTS

Procession from St Francis Xavier Church to St Peter and Paul Church at 8:15 a.m.

S

Start/Staging Area

Church Parking Lot.

Procession Route

TPD escort 8:15 to 11:30 a.m.

D

Disbanding/Carnival Area

This map of Tulsa, Oklahoma, details a city-wide procession route. The route is marked with a thick red line, starting at a green 'S' icon (Start/Staging Area) at the intersection of E 2nd Street and S Delaware Avenue, near the Circle Cinema. It proceeds east on E 2nd Street, then turns north on S Delaware Avenue, crossing E 11th, E 8th, E 7th, E 4th, and E 3rd Streets. The route continues east on E 3rd Street, crossing S Yale Avenue, S Harvard Avenue, and S 3rd Avenue. It then turns north on N Harvard Avenue, crossing E Pine, E Oklahoma, E Marshall, E Archer, and E Admiral streets. The route continues east on E Admiral Street, crossing S Yale Avenue and S 3rd Avenue, before turning north on N Joplin Avenue. It crosses E King Street and E Latimer Place, ending at a blue 'D' icon (Disbanding/Carnival Area) at the intersection of N Joplin Avenue and E Oklahoma Street. A red line also indicates the TPD escort route from 8:15 to 11:30 a.m. The map includes major highways (75, 412, 244, 11, 7, 10), parks (Maxwell, Grotto, Turner, McClure, Braden), shopping centers (Springdale, Sheridan Plaza, Airway, Walplum), and schools (Rogers High School). A legend in the top center provides details about the event, and a compass rose is located in the upper right quadrant.