



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tisdale's Cigar Lounge EventDate(s) of Event: May 15 - 18, 2025Location Address: Start: 10 N Greenwood AVE, Ste #A
End: 10 N Greenwood AVE, Ste #ACouncil District(s): 1Event Description: Motorcycle event**Event Category:** Street, Lane, or Sidewalk Closure**Event Includes:** Public Right of Way, No Parking Signage, Sidewalk Closure, Private Property, Reserving Parking SpacesAnticipated Attendance: Total: 600Per Day: 200Anticipated Participants: Total: 0Per Day: 0Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tisdale's Cigar LoungeWebsite: <https://tisdalecigarlounge.com/>Chief Officer of Host Organization: Rodney TisdaleEmail and Phone: tisdalecigars@gmail.com 918-361-5710Applicant Name: Rodney TisdaleEmail and Phone: tisdalecigars@gmail.com 918-361-5710

Professional Event Organizer:

Email and Phone:

On-site Contact: Rodney TisdaleMobile: 918-361-5710Billing Contact: Tisdale's Cigar LoungePhone: 918-361-5710Billing Address: 10 N GREENWOOD AVE E
Tulsa, OK 74120

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>05/15/2025</u>	Time: <u>11 am</u>
Street Closure for Event Setup:	Date: <u>05/15/2025</u>	Time: <u>8 am</u>
Street(s) to be Closed for Event Setup:	<u>N/A - Sidewalk and Parking Spaces</u>	
Event Start:	Date: <u>05/15/2025</u>	Time: <u>11 am</u>
Street Closure for Event Start:	Date: <u>05/15/2025</u>	Time: <u>8 am</u>
Street(s) to be Closed for Event Start:	<u>N/A - Sidewalk and Parking Spaces</u>	
Run, Walk, Parade Start Time:	<u>N/A</u>	
Daily Event Hours:	<u>Thursday, 11:45 am - 1 am</u> <u>Friday and Saturday, 11:45 am - 2 am</u>	
Event End:	Date: <u>05/18/2025</u>	Time: <u>2 am</u>
Street Reopens after Event End:	Date: <u>05/18/2025</u>	Time: <u>3 pm</u>
Event Teardown:	Date: <u>05/18/2025</u>	Time: <u>3 pm</u>
Street Reopens after Event Teardown:	Date: <u>05/18/2025</u>	Time: <u>3 pm</u>

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Not Applicable</u>	
Number of Food Vendors:	<u>0</u>	
Number of Food Trucks:	<u>0</u>	
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:
Number of Item Vendors:	<u>0</u>	Number of Service Vendors:
Number & Sizes of Tents:	<u>0</u>	Provider and Phone:
Number of Inflatables:	<u>No</u> <u>0</u>	Provider and Phone:
Number of Amusement Rides:	<u>No</u> <u>0</u>	Provider and Phone:
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>	
Provider and Phone:	<u>N/A</u>	

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Black Wall Street Logistics, 918-845-2856

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: Yes Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Crowd Management Fencing Company: Yes Contact, Email and Phone: New Link Temporary Fencing, 918-600-7272

Equipment Setup: Date: 05/15/2025 Time: 11 am Equipment Pickup: Date: 05/18/2025 Time: 3 pm

Parking Type: Street, ADA parking available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): N/A

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: _____ Time: _____

Equipment Pickup: Date: _____ Time: _____

Other Event Information: See Attachment

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: No

Start Time: N/A

Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Our standard house crew

Number of Trash Receptacles: 3

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

If not presented, please explain:

N/A - No Road Closure

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 04/25/2025 Date routed: 05/13/2025 Date for review: Email Review

Special Events Committee Recommendation: _____ Yes ☒ No ☐ _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes ☐ No ☐ _____

Date routed to Council: _____ City Council Approval: Yes ☐ No ☐ _____

Date Permit Issued: _____ Comments: Fees paid 04/30/2025. Application
complete 05/08/2025. Map created 05/13/2025. SEC meeting 05/07/2025.

