



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Tulsa Race Massacre Observance Candlelight Vigil Date(s) of Event: June 1, 2025

Location Address: Start: 600 E Archer St  
End: 700 E Archer St

Council District(s): 1

Event Description: Observance Day with a Candlelight Vigil honoring the victims of the 1921 Tulsa Race Massacre. Declared by the Mayor as an official day of observance, this solemn gathering invites us to reflect on a painful past, remember those we lost, and stand together in unity, healing, and hope. Light candles with spoken words and moment of silence.

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Public Right of Way, Sidewalk Closure, Street Closure, Just a gather of the community for 45 mins.

Anticipated Attendance: Total: 400

Per Day: 400

Anticipated Participants: Total: 400

Per Day: 400

Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Greenwood Rising History Center Website: <https://www.greenwoodrising.org/>

Chief Officer of Host Organization: Raymond Doswell

Email and Phone: r.doswell@greenwoodrising.org 816-777-4314

Applicant Name: Brittaney Jones

Email and Phone: b.jones@greenwoodrising.org 539-867-3173

Professional Event Organizer:

Email and Phone:

On-site Contact: Brittaney Jones Mobile: 580-484-1804

Billing Contact: Greenwood Rising History Center Phone: 539-867-3173

Billing Address: 23 N GREENWOOD AVE E  
Tulsa, OK 74120

### ***Event Timeline and Lane/Street Closure Information***

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<b>Event Setup:</b>	Date: <u>06/01/2025</u>	Time: <u>8:00 PM</u>
Street Closure for Event Setup:	Date: <u>06/01/2025</u>	Time: <u>7:00 PM</u>
Street(s) to be Closed for Event Setup:	<u>Archer St from Greenwood Ave, 300 feet to the east. North side of Greenwood Rising.</u>	
<b>Event Start:</b>	Date: <u>06/01/2025</u>	Time: <u>8:00 PM</u>
Street Closure for Event Start:	Date: <u>06/01/2025</u>	Time: <u>7:00 PM</u>
Street(s) to be Closed for Event Start:	<u>Archer St 300 from Greenwood Ave, 300 feet to the east. North side of Greenwood Rising.</u>	
Run, Walk, Parade Start Time:	<u>N/A</u>	
Daily Event Hours:	<u>8:00 - 8:45 PM</u>	
<b>Event End:</b>	Date: <u>06/01/2025</u>	Time: <u>8:45 PM</u>
Street Reopens after Event End:	Date: <u>06/01/2025</u>	Time: <u>9:00 PM</u>
<b>Event Teardown:</b>	Date: <u>06/01/2025</u>	Time: <u>8:45 PM</u>
Street Reopens after Event Teardown:	Date: <u>06/01/2025</u>	Time: <u>9:00 PM</u>

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales:	<u>Not Applicable</u>		
Number of Food Vendors:	<u>0</u>		
Number of Food Trucks:	<u>0</u>		
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:	
Number of Item Vendors:	<u>0</u>	Number of Service Vendors:	<u>0</u>
Number & Sizes of Tents:	<u>0</u>	Provider and Phone:	<u>N/A</u>
Number of Inflatables:	<u>No</u> <u>0</u>	Provider and Phone:	<u>NA</u>
Number of Amusement Rides:	<u>No</u> <u>0</u>	Provider and Phone:	<u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>		
Provider and Phone:	<u>N/A</u>		

### **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: NorthStar Security Firm, John Adams, jaadamsjr@gmail.com (918) 361-0091

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

### **Sponsor and Other Event Information**

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Event Sponsor(s): Greenwood Rising History Center

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other Event Information: See Attachments

## **Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: Yes

Start Time: 8:00 PM

Finish Time: 8:45 PM

Please describe the sound equipment that will be used for your event:

1 microphone and 2 speakers

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Clean up any trash immediately

Number of Trash Receptacles: 4

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

Residents, Businesses

If not presented, please explain:

N/A

## **Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 05/15/2025      Date routed: 05/15/2025      Date for review: 05/21/2025

Special Events Committee Recommendation: \_\_\_\_\_      Yes ☐ No ☐ \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes ☐ No ☐ \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes ☐ No ☐ \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 05/21/2025. Mayor agenda  
05/21/2025. City Council agenda 05/21/2025. Emailed an old 2017 PDF form 05/14/2025. Map created  
05/15/2025. TCP Map pending.

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# GREENWOOD RISING

## Tulsa Race Massacre Observance Day

### Candlelight Vigil

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JUNE 1, 2025

8:00 PM

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23 N. GREENWOOD AVE.  
TULSA, OK 74120



Join us for an evening of reflection, remembrance, and unity as we honor the lives lost in the 1921 Tulsa Race Massacre and acknowledge its lasting impact.

This meaningful gathering offers a time to reflect on the enduring legacy of the massacre, remember the victims, and commit to a path of healing and justice. Together, we stand united in hope and remembrance.



REGISTER NOW!





