



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tulsa Parks Kids TriathlonDate(s) of Event: Saturday, June 14, 2025Location Address: Start: 7440 E. 7th St.
End: 7440 E. 7th St.Council District(s): 3Event Description: Kids Triathlon. Using the pool for swimming, park for running, and 7th St, 11th St, S 73rd E Ave, and Memorial Dr for biking.Event Category: Athletic/RecreationEvent Includes: Amplified Sound, Tent/Canopy, Public Park, Sidewalk Closure, Street ClosureAnticipated Attendance: Total: 300Per Day: 300Anticipated Participants: Total: 200Per Day: 200Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: City of Tulsa Parks and Recreation Dept.Website: <https://www.cityoftulsa.org/government/departments/park-and-recreation/>Chief Officer of Host Organization: Anna AmericaEmail and Phone: 918-596-2490Applicant Name: Nick PondEmail and Phone: npond@cityoftulsa.org 918-210-3303

Professional Event Organizer:

Email and Phone:

On-site Contact: Marci RoseMobile: 918-596-2527Billing Contact: Tulsa ParksPhone: 918-210-3303Billing Address: 1028 E 6TH ST S
Tulsa, OK 74120

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>06/13/2025</u>	Time: <u>1pm</u>
Street Closure for Event Setup:	Date:	Time:
Street(s) to be Closed for Event Setup:	<u>N/A - Inside Park</u>	
Event Start:	Date: <u>06/14/2025</u>	Time: <u>9am</u>
Street Closure for Event Start:	Date: <u>06/14/2025</u>	Time: <u>9am</u>
Street(s) to be Closed for Event Start:	<u>7th St, 11th St, S 73rd E Ave, Memorial Dr - See Map</u>	
Run, Walk, Parade Start Time:	<u>9am</u>	
Daily Event Hours:	<u>8:30am-11:30am</u>	
Event End:	Date: <u>06/14/2025</u>	Time: <u>11:30am</u>
Street Reopens after Event End:	Date: <u>06/14/2025</u>	Time: <u>10am</u>
Event Teardown:	Date: <u>06/14/2025</u>	Time: <u>11:30am</u>
Street Reopens after Event Teardown:	Date: <u>06/14/2025</u>	Time: <u>10am</u>

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Not Applicable</u>	
Number of Food Vendors:	<u>0</u>	
Number of Food Trucks:	<u>0</u>	
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:
Number of Item Vendors:	<u>0</u>	Number of Service Vendors: <u>0</u>
Number & Sizes of Tents:	<u>3 - TBD</u>	Provider and Phone: <u>TBD</u>
Number of Inflatables:	<u>No</u> <u>0</u>	Provider and Phone: <u>NA</u>
Number of Amusement Rides:	<u>No</u> <u>0</u>	Provider and Phone: <u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>	
Provider and Phone:	<u>N/A</u>	

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: TPD Special Events Unit (918) 586-6054, Ron Neal, rneal@cityoftulsa.org and Jack Hoehner, jhoehner@cityoftulsa.org

Medical and/or First Aid Services: Yes Contact, Email and Phone: Chesney Barrett (417) 372-0379, Cbarrett@cityoftulsa.org

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): YWCA, Tulsa Area Triathletes

Park: No Name of Park and Location: McClure Park, 7440 E 7th St

Drone: No

Portable Toilets: Yes Provider and Phone: TBD

Total Number of Portable Toilets: 2 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other Event Information: See Attachments

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: Yes

Start Time: TBD

Finish Time: TBD

Please describe the sound equipment that will be used for your event:

TBD

Sound checks conducted prior to the event: Yes

Start Time: TBD

Finish Time: TBD

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

TBD

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Parks staff will break down tables, tents, stage, at the conclusion of the event. All trash will be picked up and disposed of in parks provided trash cans.

Number of Trash Receptacles: 15

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

Residents

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 02/18/2025 Date routed: 05/20/2025 Date for review: 06/04/2025

Special Events Committee Recommendation: _____ Yes ☐ No ☐ _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes ☐ No ☐ _____

Date routed to Council: _____ City Council Approval: Yes ☐ No ☐ _____

Date Permit Issued: _____ Comments: SEC meeting 05/21/2025. Mayor agenda
05/28/2025. City Council agenda 06/04/2025. Applicant no longer with COT 03/06/2025. Pending TBD
Sections. New on-site contact 05/20/2025.

Tulsa Parks Kids Tri Map



— Closed roads/ bike route

➡ Running route

➡ short route turns