



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Tulsa Eagle Pride FestDate(s) of Event: June 21-22, 2025Location Address: Start: 300 S Quincy Ave  
End: 400 S Quincy AveCouncil District(s): 1Event Description: Venders, food trucks, entertainmentEvent Category: Festival/CelebrationEvent Includes: Tent/Canopy, Beer/Alcohol Sales, Public Right of Way, Live Entertainment, Food Sales, Merchandise Sales, Private Property, Street ClosureAnticipated Attendance: Total: 250Per Day: 250Anticipated Participants: Total: 0Per Day: 0Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: TULSA EAGLEWebsite: https://www.facebook.com/TheTulsaEagleChief Officer of Host Organization: Scott GouardEmail and Phone: sdgouard@yahoo.com 918-857-6863Applicant Name: Scott GouardEmail and Phone: sdgouard@yahoo.com 918-857-6863

Professional Event Organizer:

Email and Phone:

On-site Contact: Scott GouardMobile: 918-857-6863Billing Contact: Gouard CoPhone: 918-857-6863Billing Address: 15405 East 490 RD  
Claremore, OK 74019

### ***Event Timeline and Lane/Street Closure Information***

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<b>Event Setup:</b>	Date: <u>06/21/2025</u>	Time: <u>9 am</u>
Street Closure for Event Setup:	Date: <u>06/21/2025</u>	Time: <u>8 am</u>
Street(s) to be Closed for Event Setup:	<u>Quincy Ave 1/2 block south of 3rd street</u>	
<b>Event Start:</b>	Date: <u>06/21/2025</u>	Time: <u>9 am</u>
Street Closure for Event Start:	Date: <u>06/21/2025</u>	Time: <u>8 am</u>
Street(s) to be Closed for Event Start:	<u>Quincy Ave 1/2 block south of 3rd street</u>	
Run, Walk, Parade Start Time:	<u>N/A</u>	
Daily Event Hours:	<u>June 21, 9 am - 8 pm</u> <u>June 22, 9 am - 5 pm</u>	
<b>Event End:</b>	Date: <u>06/22/2025</u>	Time: <u>5 pm</u>
Street Reopens after Event End:	Date: <u>06/22/2025</u>	Time: <u>6 pm</u>
<b>Event Teardown:</b>	Date: <u>06/22/2025</u>	Time:
Street Reopens after Event Teardown:	Date: <u>06/22/2025</u>	Time: <u>6 pm</u>

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales:	<u>Not Applicable</u>	
Number of Food Vendors:	<u>0</u>	
Number of Food Trucks:	<u>3</u>	
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:
Number of Item Vendors:	<u>25</u>	Number of Service Vendors: <u>0</u>
Number & Sizes of Tents:	<u>3 - 20X20</u>	Provider and Phone: <u>ABCO (918) 583-6557</u>
Number of Inflatables:	<u>No</u> <u>0</u>	Provider and Phone: <u>NA</u>
Number of Amusement Rides:	<u>No</u> <u>0</u>	Provider and Phone: <u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>	
Provider and Phone:	<u>N/A</u>	

### **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: Tulsa Eagle Staff, Scott Gooard (918) 857-6863

Medical and/or First Aid Services: No Contact, Email and Phone: N/A - Will call 911

Traffic Control Barricade Company: Yes Contact, Email and Phone: TBD

Equipment Setup: Date: 06/21/2025 Time: 8 am Equipment Pickup: Date: 06/22/2025 Time: 6 pm

Crowd Management Fencing Company: Yes Contact, Email and Phone: Owasso Fence (918) 272-55555

Equipment Setup: Date: 06/21/2025 Time: 8 am Equipment Pickup: Date: 06/22/2025 Time: 6 pm

Parking Type: Street, Unpaved Lot, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

### **Sponsor and Other Event Information**

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Event Sponsor(s): Tulsa Eagle

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: Yes Provider and Phone: TBD

Total Number of Portable Toilets:                      Number of ADA Accessible Portable Toilets:

Equipment Setup: Date:                      Time:

Equipment Pickup: Date:                      Time:

Other Event Information: See Attachment

## **Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 3

Performer/Band name and music type: Inside the club. No outside music.

Sound Amplification: No

Start Time: N/A

Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A - No outdoor music

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Event Sponsors

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Clean up on the 6/22 at 5pm

Number of Trash Receptacles: 10

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

If not presented, please explain:

N/A

## **Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 03/18/2025      Date routed: 06/09/2025      Date for review: 06/18/2025

Special Events Committee Recommendation: \_\_\_\_\_      Yes ☐ No ☐ \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes ☐ No ☐ \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes ☐ No ☐ \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 06/04/2025. Final TCP map  
06/04/2025. Pending TBD 06/09/2025.

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